

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
February 26, 2025 – San Mateo, CA**

**In-Person Location
3401 CSM Drive, San Mateo, CA 94402**

This meeting was conducted in person, as well as remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:04 p.m.

Board Members

Present: President Michael Guingona, Vice President Wayne Lee, Trustee Lisa Petrides, and Trustee Richard Holober

Board Members

Remote: Trustee John Pimentel

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Guingona stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant to Gov. Code §54956.9 (d)(2), (d)(4), and (h): Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation - Number of Potential Cases: 5; (2) Conference with Labor Negotiator - Agency Designated Representative: Ellen Wu and Richard Storti; Employee Organization: AFT; (3) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson; Employee Organization: CSEA; (4) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson; Employee Organization: AFSCME; (5) Conference with Labor Negotiator - Agency Designated Representative: Melissa Moreno; Employee Organization: Nonrepresented Employees; (6) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release (3 Matters)); (7) Pursuant to Gov. Code §54957: Public Employee Appointment; (8) Pursuant to Gov. Code §54957: Public Employee Evaluation: Contract Renewal Discussion for Cañada College President, Executive Vice Chancellor, and Vice Chancellor; and (9) Pursuant to Gov. Code §54957: Public Employee Performance Evaluation: Chancellor

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

The following individuals commented:

- Tim Maxwell
- Luis Zuniga

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:15 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:15 p.m.

CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Board Members

Present: President Michael Guingona, Vice President Wayne Lee, Trustee Lisa Petrides, Trustee Richard Holober, and Student Trustee Chloe Johnson

Board Members

Remote: Trustee John Pimentel (left meeting at 7:56 p.m.)

Others Present:

Chancellor Melissa Moreno, Executive Vice Chancellor Richard Storti, Skyline College Acting President Newin Orante, College of San Mateo President Dr. Manuel Alejandro Pérez, Cañada College President Kim Lopez, and District Academic Senate President David Eck

BLACK NATIONAL ANTHEM IN HONOR OF BLACK HISTORY MONTH

“Lift Every Voice and Sing” was lead and sung by Dr. Sharon Jackson. See video on district website.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

No action taken.

DISCUSSION OF THE ORDER OF THE AGENDA

- Staff requests to move Discussion Items 15.1 and 15.3 the immediately following the Celebratory Recess, as there are guest presenters in attendance.

AWARDS AND RECOGNITION

(Time Stamp: 1:09:27)

Recognition of SMCCCD Tenured Faculty for the 2025-2026 Academic Year (6.1)

Summary of Discussion: Chancellor Moreno read all the names of the Tenured Faculty, and congratulated them on behalf of the district.

Public Comment: No comments.

Recognition of College of San Mateo Football Team (6.2)

Summary of Discussion: CSM President Manuel Alejandro Pérez read the accomplishments of the football team, and congratulated them on behalf of the college and the district.

President Guingona presented the team with a plaque for being the State and National 3C2A Football Champions.

CSM Football Head Coach Tim Tulloch spoke briefly.

Public Comment: No comments.

Recognition of College of San Mateo Cross Country Athletes (6.3)

Summary of Discussion: CSM President Manuel Alejandro Pérez read the accomplishments of the cross-country team, and congratulated them on behalf of the college and the district.

President Guingona presented the team with a Certificate of Achievement.

CSM Track and Field Head Coach Kajari Burns spoke briefly.

Public Comment: No comments.

Recognition of Cañada College Men's Soccer Team (6.4)

Summary of Discussion: Cañada College President Manuel Alejandro Pérez read the accomplishments of the soccer team, and congratulated them on behalf of the college and the district.

President Guingona presented the team with a Certificate of Achievement.

Cañada College Soccer Team Head Coach Erik Gaspar spoke briefly.

Public Comment: No comments.

CELEBRATORY RECESS

Celebratory Recess in Honor of SMCCCD Tenured Faculty and Student Athletic Teams (7.1)

[\(Time Stamp: 1:28:37\)](#)

The Board recessed at 6:27 p.m. Light refreshments were served.

RECONVENE TO OPEN SESSION

[\(Time Stamp: 1:44:16\)](#)

The meeting reconvened at 6:43 p.m.

**** Note: Discussion Items 15.1 and 15.3 were taken after the Celebratory Recess, per staff request.**

DISCUSSION ITEMS

Discussion of "Dear Colleague" Letter from the Department of Education Dated February 14, 2025 (15.3)

[\(Time Stamp: 1:44:36\)](#)

Summary of Discussion: Chancellor Moreno provided a brief overview on this item, and introduced County Attorney John Nibbelin to briefly present on the “*Current Landscape with Respect to Educational Institution DEI Initiatives*” and the “Dear Colleague Letter” issued by the United States Department of Education’s Office for Civil Rights.

Public Comment: No comments.

College Apprenticeship Pathways Report (15.1)

[\(Time Stamp: 2:12:17\)](#)

Summary of Discussion: Chancellor Moreno provided a brief overview on this item. David Gainey (Cañada), Kristi Lyle (Skyline), and Andrea Vizenor (CSM) all presented on the apprenticeship program at their respective college. Bart Pantoja of AFLCIO briefly spoke regarding the successes of the Apprenticeship Pathways. Julie Lind spoke briefly.

Public Comment: No comments.

STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES

- ***Chancellor and Chancellor's Cabinet:***
 - ***Chancellor Moreno*** no statement
 - ***Dr. Manuel Alejandro Perez*** no statement
 - ***Dr. Newin Orante*** no statement
- ***District Academic Senate President David Eck*** recognized Black History Month, as well as congratulated the student athletes. He also congratulated the tenured faculty that was recognized during the meeting. Lastly, thanked the staff and faculty working on the curriculum changes.
- ***Student Trustee and/or Associated Student Body:*** Student Trustee Johnson quoted from *The Light We Carry* by Michelle Obama: "I believe that each of us carries a bit of inner brightness, something entirely unique and individual, a flame that's worth protecting. When we are able to recognize our own light, we become empowered to use it. When we learn to foster what's unique in the people around us, we become better able to build compassionate communities and make meaningful change."

She also made a statement in support of undocumented students, students with disabilities, students who rely on accessible and affordable health care (including reproductive health care), transgender students and all LGBTQIA+ students, students facing food insecurity, any other students who are part of underserved communities.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

- ***AFT, Local 1493:*** no statement.
- ***CSEA, Chapter 33:*** Annette Perot made a statement.
- ***AFSCME, AFL-CIO, Local 829, Council 57:*** Ryan Shannon (lead negotiator for Local 829) made a statement regarding a Public Hearing.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

The following individuals commented:

- Jules Thomas
- Ciara Wilson
- Jeremiah Riggins
- Lori Slicton

APPROVAL OF MINUTES

Approval of Approval of Minutes from January 29, 2025 Regular Meeting of the Board of Trustees (11.1)

[\(Time Stamp: 3:07:12\)](#)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved by a 4-0 Roll Call Vote; Trustee Pimentel was absent during the vote.

Summary of Discussion: None.

Public Comment: None.

NEW BUSINESS

[\(Time Stamp: 3:07:46\)](#)

Approval of Personnel Items (12.1)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved by a 4-0 Roll Call Vote; Trustee Pimentel was absent during the vote.

Summary of Discussion: None.

Public Comment: No comments.

Re-Employment of Contract and Regular Faculty for the 2025-2026 Academic Year (12.2)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved by a 4-0 Roll Call Vote; Trustee Pimentel was absent during the vote.

Summary of Discussion: None.

Public Comment: No comments.

APPROVAL OF CONSENT AGENDA

[\(Time Stamp: 3:08:58\)](#)

Adoption of 2028-2029 Academic Calendar (13.1)

Review of November and December 2024 District Warrants (13.2)

Acceptance of Donation by the District: Beach Volleyball Scoreboard at College of San Mateo (13.3)

Report on 2025 Contractor Prequalification (13.4)

Acceptance of Gifts and Donations by the District: Microsoft Surface 10.5" Tablets for Student Use (13.5)

Curricular Additions, Deletions and Modifications - Cañada College (13.6)

Curricular Additions, Deletions and Modifications - College of San Mateo (13.7)

Curricular Additions, Deletions and Modifications - Skyline College (13.8)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved by a 4-0 Roll Call Vote; Trustee Pimentel was absent during the vote.

Summary of Discussion: None.

Public Comment: No comments.

OTHER RECOMMENDATIONS

[\(Time Stamp: 3:10:13\)](#)

Adoption of Resolution 25-01: Resolution in Honor of Lunar New Year (14.1)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved by a 4-0 Roll Call Vote; Trustee Pimentel was absent during the vote.

Summary of Discussion: Chancellor Moreno provided a brief overview on this item.

Public Comment: No comments.

Adoption of Resolution 25-02: Resolution in Honor of Black History Month (14.2)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved by a 4-0 Roll Call Vote; Trustee Pimentel was absent during the vote.

Summary of Discussion: Chancellor Moreno provided a brief overview on this item.

Public Comment: No comments.

Authorization to Augment the Agreement with WeDriveU for District-wide Shuttle Transportation Services (14.3)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved by a 4-0 Roll Call Vote; Trustee Pimentel was absent during the vote.

Summary of Discussion: Executive Vice Chancellor Storti briefly provided an overview on this item. He advised that funds are exhausted for the services, and need approval from the Board to augment the contract to continue services until December 2025 at the cost of \$268,409 at CSM funded through COVID Block Funds, and \$613.106 at Skyline funded from a grant and Fund I dollars.

Public Comment: *No comments.*

Acceptance of the 2024-25 Mid-Year Budget Report and Approval of Budgetary Transfers and Income Adjustments for the Period Ending December 31, 2024 (14.4)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Accepted and approved by a 4-0 Roll Call Vote; Trustee Pimentel was absent during the vote.

Summary of Discussion: Executive Vice Chancellor Storti briefly provided an overview on this item.

Public Comment: No comments.

Authorization to Transfer \$10 million into the Long-Term CIP / SM account and deposit non-resident capital outlay fees into the Long-Term CIP / SM Account (14.5)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved by a 4-0 Roll Call Vote; Trustee Pimentel was absent during the vote.

Summary of Discussion: Executive Vice Chancellor Storti briefly provided an overview on this item.

Trustee Holober expressed his concern with the current transfer of funds, but also provided a solution of which the Board is in agreement with amending the transfer to be as follows: \$10M from OPEB Trust will be an interest free loan to kick start the account, which will be revisited in another 10 years.

Both the Board and district administration is agreement with an amendment to the transfer process.

Public Comment: No comments.

Section Action: Approved as amended by a 4-0 Roll Call Vote; with Vice President Lee motion and Trustee Holober seconded. Trustee Pimentel was absent during the vote.

Approval of Non-Resident Tuition and Capital Outlay Fees for 2025-26 (14.6)

Motion to Approve by: Trustee Holober

Second by: Vice President Lee

Action: Approved by a 4-0 Roll Call Vote; Trustee Pimentel was absent during the vote. Student Trustee Johnson abstained from an advisory vote.

Summary of Discussion: Executive Vice Chancellor Storti briefly provided an overview on this item.

Student Trustee Johnson advised that students are not in favor of the fees, as it will pose a small financial issue for some students.

Public Comment: No comments.

BREAK

(Time Stamp: 3:57:00)

The Board recessed at 8:55 p.m.

RECONVENE

(Time Stamp: 4:05:17)

The meeting reconvened at 9:04 p.m.

Approval of Board Member Compensation (14.7)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved by a 4-0 Roll Call Vote; Trustee Pimentel was absent during the vote.

Summary of Discussion: Chancellor Moreno provided brief overview to the item. The Board will receive an increase in their monthly compensation in the amount of \$965.00. Student Trustee Johnson will receive half of that amount, per month.

Trustee Holoher clarified the motion that the Board is voting to approve the 5% increase to their monthly compensation. Trustee Holoher motioned to approve the increase, and Trustee Petrides seconded.

Public Comment: No comments.

Section Action: Approved as amended by a 4-0 Roll Call Vote; with Trustee Holoher motion and Trustee Petrides seconded. Trustee Pimentel was absent during the vote.

DISCUSSION ITEMS

***** Note: Discussion Items 15.1 and 15.3 were moved up in the agenda after the Celebratory Recess, per staff request.***

Discussion of Board Policy 8.55 and Administrative Procedures 8.55.1 and 8.55.2 - Conference Attendance and Travel (15.2)

[\(Time Stamp: 4:07:40\)](#)

Summary of Discussion: No discussion. This item was tabled for a future meeting.

Public Comment: No comments.

SMCCCD and CCCApply (15.4)

[\(Time Stamp: 4:07:43\)](#)

Summary of Discussion: No discussion. This item was tabled for a future meeting.

Public Comment: No comments.

Enrollment Report Spring 2025 (15.5)

[\(Time Stamp: 4:08:00\)](#)

Summary of Discussion: Vice Chancellor Aaron McVean briefly provided an update on the enrollment for the Spring semester. Student enrollment has increased by 5% (from Spring 2024 to Spring 2025), of which Dr. McVean provided a breakdown of where the increase has taken place.

Public Comment: No comments.

COMMUNICATIONS

Chancellor Moreno advised additional material communications.

STATEMENTS FROM BOARD MEMBERS

- *Vice President Lee* no statements.
- *Trustee Holober* attended a conference in Washington, D.C., and he had the opportunity to briefly meet with Congressman Sam Liccardo. Trustee Holober would like to schedule a Board Meeting with both members of congress, if it will work with their schedules.
- *Trustee Petrides* no statements.
- *Trustee Pimentel* no statements.
- *Student Trustee Johnson* no statements.
- *President Guingona*

ADJOURNMENT

Meeting adjourned at 9:13 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Chancellor