

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
January 29, 2025 – San Mateo, CA**

**In-Person Location
3401 CSM Drive, San Mateo, CA 94402**

This meeting was conducted in person, as well as remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:03 p.m.

Board Members

Present: President Michael Guingona, Vice President Wayne Lee, Trustee Lisa Petrides, Trustee Richard Holober, and Trustee John Pimentel

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

Vice President Guingona stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant to Gov. Code §54956.9 (d)(2), (d)(4), and (h): Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation - Number of Potential Cases: 5; (2) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: AFT; (3) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: CSEA; (4) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: AFSCME; (5) Conference with Labor Negotiator - Agency Designated Representative: Melissa Moreno Employee Organization: Nonrepresented employees; (6) Pursuant to Gov. Code §54957: Public Employee Discipline/Dismissal/Release (3 Matters); (7) Pursuant to Gov. Code §54957: Public Employee Appointment; (8) Pursuant to Gov. Code §54957: Public Employee Evaluation: Contract Renewal Discussion for Cañada College President, Executive Vice Chancellor, and Vice Chancellor; and (9) Pursuant to Gov. Code §54957: Public Employee Performance Evaluation: Chancellor

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

No comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:05 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:03 p.m.

Board Members

Present: President Michael Guingona, Vice President Wayne Lee, Trustee Lisa Petrides, Trustee John Pimentel, Trustee Richard Holober, and Student Trustee Chloe Johnson

Others Present:

Chancellor Melissa Moreno, Executive Vice Chancellor Richard Storti, Skyline College Acting President Newin Orante, College of San Mateo President Dr. Manuel Alejandro Pérez, Cañada College Vice President of Administrative Services Ludmila Prisecar, and District Academic Senate President David Eck

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

During Closed Session, the Board took action to authorize the nonrenewal of one probationary faculty, identified by G-01365594, pursuant to Education Code Section 87609, effective at the end of the 2024-2025 academic year, and directed the Chancellor or designee to send out appropriate legal notices.

- The Roll Call Vote was as follows:
 - Ayes: 5
 - Nays: 0
 - Abstentions: 0

DISCUSSION OF THE ORDER OF THE AGENDA

- Staff requests moving Discussion Item 15.1 up in the immediately following the Consent Agenda, as there is a guest presenter in attendance.

STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES

- ***Chancellor and Chancellor's Cabinet:***
 - ***Chancellor Moreno*** read the district's Lunar New Year resolution, which will be brought to the next board meeting for official board action and approval. She also emphasized what the district is experiencing from the standpoint of the nation transitioning to a new administration.
 - ***Dr. Manuel Alejandro Perez*** briefly read a piece from reflections that was shared with the college community which highlights the connections we have to one another in moments that feel like mayhem.
 - ***Dr. Newin Orante*** read a piece on how all three college campuses will continue to serve, support, and protect those in the community especially students, faculty, and staff within the district.
- ***District Academic Senate President:*** President David Eck stated that the DAS will have their first meeting for this semester on February 10th, with State Academic Senate visits during this meeting. Additionally, DAS will work with Chancellor Moreno and Vice Chancellor Aaron McVean on compressed Academic Calendars.
- ***Student Trustee and/or Associated Student Body:*** Student Trustee Johnson stated that the District Student Council echoes the district's support for all students regardless of immigration status, and will have a report to read at the next board meeting.

Vice President Lee inquired about mental health services and support being offered on the college campuses for students. Each President and Vice President responded and stated what is available to students.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

- ***AFT, Local 1493:*** Luis Zuniga made a statement.
- ***CSEA, Chapter 33:*** Rosie Marie Mendoza Morrison made a statement.

- **AFSCME, AFL-CIO, Local 829, Council 57:** Joseph Puckett and Ryan Shannon (lead negotiator for Local 829) both made statements.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

No comments.

RECOGNITION OF RE-ELECTED AND NEWLY ELECTED TRUSTEES

[*\(Time Stamp: 1:33:45\)*](#)

Official Election Results and Recognition of Re-Elected and Newly Elected Trustees (9.1)

Summary of Discussion: President Guingona presented Vice President Wayne Lee, Trustee John Pimentel, and Trustee Lisa Petrides with their official election certificates from Mark Church of the San Mateo County Elections Office.

Public Comment: No comments.

CELEBRATORY RECESS

Celebratory Recess in Honor of Re-Elected and Newly Elected Trustees (10.1)

[*\(Time Stamp: 1:36:06\)*](#)

The Board recessed at 6:35 p.m. to celebrate Vice President Wayne Lee, Trustee John Pimentel, and Trustee Lisa Petrides. Light refreshments were served.

RECONVENE TO OPEN SESSION

[*\(Time Stamp: 1:46:01\)*](#)

The meeting reconvened at 6:45 p.m.

APPROVAL OF MINUTES

Approval of Approval of Minutes from December 11, 2024 Regular Meeting of the Board of Trustees (11.1)

[*\(Time Stamp: 1:46:08\)*](#)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of Minutes from December 13, 2024 Annual Reorganization Meeting of the Board of Trustees (11.2)

(Time Stamp: 1:46:27)

Motion to Approve by: Trustee Holober

Second by: Vice President Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: No comments.

NEW BUSINESS

(Time Stamp: 1:46:54)

Approval of Personnel Items (12.1)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved unanimously as amended, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: No comments.

Appointment of Board Members to the San Mateo County Community Colleges Foundation Board of Directors (12.2)

Motion to Approve by: President Guingona

Second by: Trustee Lee

Action: Approved unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: President Guingona would like for the current Board Members to remain on the SMCCCF Board of Directors for continuity purposes. Trustee Petrides and Trustee Pimentel have both agreed to remain in place.

Public Comment: No comments.

Approval of Revisions to the Student Assistant Salary Schedule (12.3)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: No comments.

Holding of Public Hearing on District's Initial Contract Proposal to the San Mateo Community College Federation of Teachers, Local 1493, American Federation of Teachers, AFL-CIO (12.4)

Motion to Approve by: Trustee Petrides

Second by: Vice President Lee

Public Hearing Opened: 6:50 p.m.

Public Comment: None.

Public Hearing Closed: 6:51 p.m.

Acceptance of District's Initial Contract Proposal to the San Mateo Community College Federation of Teachers, Local 1493, American Federation of Teachers, AFL-CIO (12.5)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: No comments.

Holding of Public Hearing on Initial Contract Proposal from the San Mateo Community College Federation of Teachers, Local 1493, American Federation of Teachers, AFL-CIO to the District (12.6)

Motion to Approve by: Trustee Holober

Second by: Vice President Lee

Public Hearing Opened: 6:53 p.m.

Public Comment: None.

Public Hearing Closed: 6:53 p.m.

Acceptance of Initial Contract Proposal from the San Mateo Community College Federation of Teachers, Local 1493, American Federation of Teachers, AFL-CIO to the District (12.7)

Motion to Approve by: Trustee Petrides

Second by: Vice President Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: No comments.

APPROVAL OF CONSENT AGENDA

[*\(Time Stamp: 1:54:54\)*](#)

Approval to Reject Bid and Rebid the Purchase and Installation of a Permanent Modular for Canada College Child Development Center (13.1)

Motion to Approve by: Trustee Holober

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: This item was pulled from the Consent Agenda at the request of Trustee Holober, as he had a question.

Trustee Holober inquired about why there was a low number to the amount of interest in this project. Executive Vice Chancellor Richard Storti responded to the question.

Item was approved after discussion.

Public Comment: No comments.

Approval of the FY 2025-26 Integrated District Budget Calendar (13.2)

Approval of Interim Board Policy 5040: Student Records, Directory Information, and Privacy (13.3)

Acceptance of San Bruno Community Foundation Grant Funds for the Accelerate Fellowship Program (13.4)

Acceptance of the California College Pathway Fund Grant for Skyline College's Guardian Scholars Program (13.5)

Disposition of Records (13.6)

Curricular Additions, Deletions and Modifications - Skyline College (13.7)

Curricular Additions, Deletions and Modifications - College of San Mateo (13.8)

Receipt of District's Initial Contract Proposal to the Local 829, Council 57, American Federation of State, County and Municipal Employees, AFL-CIO and Setting of a Public Hearing (13.9)

Receipt of Initial Contract Proposal from the Local 829, Council 57, American Federation of State, County and Municipal Employees, AFL-CIO and Setting of a Public Hearing (13.10)

Motion to Approve by: Vice President Lee

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: No comments.

***** Note: Discussion Item 15.1 was taken after the Consent Agenda.***

Receipt of Measure H Citizens' Bond Oversight Committee 2023-2024 Annual Report to the Community (15.1)

(Time Stamp: 2:03:12)

Summary of Discussion: Executive Director of Community and Government Relations Dave McLain introduced former San Mateo County Superintendent of Schools Anne Campbell (has served on the BOC for the past 6 years) to briefly present the annual report.

Public Comment: No comments.

OTHER RECOMMENDATIONS

[\(Time Stamp: 2:11:46\)](#)

Approval of Contract Award for Architectural Services for College of San Mateo Building 5 Olympic Pool Replastering and Lighting Replacement (14.1)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Storti provided a brief overview on this item.

Public Comment: No comments.

Authorization to Contract with Isom Advisors for District Financial Planning and Municipal Advisory Services (14.2)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno provided a brief overview on this item, and Executive Director McLain was available to answer any questions.

Public Comment: No comments.

Appointment of Eloisa Briones to the Measure H Citizens' Bond Oversight Committee (14.3)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Director of Community and Government Relations Dave McLain presented a brief overview of this item.

Public Comment: No comments.

Appointment of Board Member to the Educational Housing Corporation (14.4)

Motion to Approve by: Trustee Pimentel

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno presented a brief overview of this item. Trustee Pimentel nominated Vice President Lee to fill the second Board Member seat.

Public Comment: No comments.

Adoption of Revision to Employment Changes and Authority Policy Review and Implementation Plan (14.5)

Motion to Approve by: Trustee Pimentel

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno presented a brief overview of this item.

Public Comment: No comments.

Implementation Plan for Whistleblower Hotline Program Policy Review (14.6)

Motion to Approve by: Vice President Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno presented a brief overview of this item; and Internal Performance Auditor Houman Bossina and Chief of Human Resources Julie Johnson answered questions from the Board.

Public Comment: No comments.

DISCUSSION ITEMS

*** Note: Discussion Item 15.1 was moved up before the Consent Agenda.*

Authorization to Foothill - De Anza Community College District to Teach Dual Enrollment Courses (15.2)

[*\(Time Stamp: 2:41:16\)*](#)

Summary of Discussion: Chancellor Moreno presented a brief overview of this item. Promises were made, but promises were not kept regarding the dual enrollment partnership with Sequoia Union High School District and San Mateo County Community College District. Foothill - De Anza Community College District began teaching courses to SUHSD, as SMCCCD could not fulfill the agreement.

Board Members are in support of the extension to Foothill – De Anza to continue teaching dual enrollment courses within our district service area.

Public Comment: No comments.

Other Post Employment Benefits (OPEB) (15.3)

[*\(Time Stamp: 2:50:04\)*](#)

Summary of Discussion: Executive Chancellor Storti presented a brief overview of this item. He wanted to share more information about fees being assessed and how they benchmark to other districts, but also advised them of the funding mechanism that was used in the past and currently being used; and provide a possible strategy moving forward if the Board desires to do so.

Public Comment: No comments.

COMMUNICATIONS

Chancellor Moreno stated she received a letter from Senator Josh Becker, which was an invitation to attend a congratulatory ceremony to recognize the College of San Mateo Bulldogs for winning the State and National Football Championship. The football will be honored on March 3rd, in Sacramento.

STATEMENTS FROM BOARD MEMBERS

- ***Vice President Lee*** wished everyone a Happy Lunar New Year, and he presented commemorative passes to the Board for the Bulldogs winning the championship.
- ***Trustee Holober*** provided a brief statement about his time and experience while attending the CCLC Legislative Conference. Legislation gets involved when the system isn't working. He also mentioned there were Title IX regulations being discarded, which is not a good thing.
- ***Trustee Petrides*** also attended the CCLC Legislative Conference, and she shared her experience during the conference. She also had the opportunity to speak with some of the local legislators about the Free College Initiative.
- ***President Guingona*** stated the inaugural match for Skyline College's Women's Wrestling Team will be held March 25th. ***The next meeting of the Board will a Regular Board Meeting on Wednesday, February 26th, here at the District Office Boardroom.***

RECESS TO CLOSED SESSION

The Board returned to Closed Session at 8:09 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 9:12 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

No action taken.

ADJOURNMENT

We adjourn tonight's meeting in honor of Elizabeth "Ann" Barrilleaux, a longtime adjunct faculty member in the Adapted Physical Education program at College of San Mateo, who passed away on December 19, 2024.

Ann devoted more than two decades to teaching Physical Education and Adapted PE at Foothill College, College of San Mateo, and West Valley College, where she was cherished by students and colleagues for her warmth, positivity, and dedication. She will be dearly missed by all who had the privilege of knowing her.

On behalf of the San Mateo County Community College District Board of Trustees, Administration, Faculty, Staff and Students we offer our sincerest condolences to her family, loved ones, and friends. We acknowledge that her absence from our SMCCCD community will leave a gaping hole in our hearts.

Meeting adjourned at 9:13 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Chancellor