

**Minutes of the Study Session of the Board of Trustees  
San Mateo County Community College District  
November 6, 2024 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at:  
<https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:03 p.m.

**Board Members**

**Present:** President John Pimentel, Vice President Michael Guingona, Trustee Lisa Petrides, Trustee Richard Holober, and Trustee Wayne Lee

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Pimentel stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant to Gov. Code §54956.9 (d)(2), (d)(4), and (h): Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation - Number of Potential Cases: 1; (2) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: AFT; and (3) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: CSEA

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

None.

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 5:05 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:00 p.m.

**Board Members**

**Present:** President John Pimentel, Vice President Michael Guingona, Trustee Lisa Petrides, Trustee Richard Holober, Trustee Wayne Lee, and Student Trustee Chloe Johnson

**Others Present:**

Chancellor Melissa Moreno, Executive Vice Chancellor Richard Storti, Vice Chancellor Dr. Aaron McVean, Chief of Human Resources Julie Johnson, Interim Chief of Community and Government Relations, Chief Financial Officer Peter Fitzsimmons, Skyline College President Newin Orante, College of San Mateo President Dr. Manuel Alejandro Pérez, and Cañada College President Kim Lopez.

**DISCUSSION OF THE ORDER OF THE AGENDA**

*(Time Stamp: 1:03:27)*

None.

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

[\*\(Time Stamp: 1:03:35\)\*](#)

None.

## **NEW BUSINESS**

### **Approval of Personnel Items (7.1)**

[\*\(Time Stamp: 1:03:48\)\*](#)

*Motion to Approve by:* Trustee Lee

*Second by:* Vice President Guingona

*Action:* Approved unanimously, with all Trustees voting aye.

*Summary of Discussion:* None.

*Public Comment:* None.

## **STUDY SESSION**

### **Ethics Training for the Board of Trustees (8.1)**

[\*\(Time Stamp: 1:04:28\)\*](#)

*Summary of Discussion:* Chancellor Moreno introduced Eileen O'Hare-Anderson, Attorney Partner at Liebert Cassidy Whitmore (LCW) who conducted the annual training. She provided an overview on the top three ethical issues that arise, particularly in the area of Conflict of Interest.

The Board asked questions for clarification.

*Public Comment:* None.

### **Overview of the District's Risk Management and Self-Insurance Program (8.2)**

[\*\(Time Stamp: 1:38:29\)\*](#)

*Summary of Discussion:* Executive Vice Chancellor Storti and Director of General Services Yanely Pulido briefly presented this item. Some of the topics presented were about property, liability, insurance coverage, risk management, and the benefits of the program.

*Public Comment:* None.

### **Overview of the Facilities Master Plan and California Community Colleges Chancellor's Office Five-Year Capital Outlay Plan (8.3)**

[\*\(Time Stamp: 2:10:54\)\*](#)

*Summary of Discussion:* Chancellor Moreno briefly provided an over on this item, along with the next two items as they are all connected. Executive Vice Chancellor Storti briefly presented on both plans. The purpose of this overview was to assist the board in understanding what is currently included in the Facilities Master Plan (FMP) and the Five Year Capital Outlay Plan and whether the board would like any amendments. Guidance received from the Board members included adding a Skyline College gym modernization to the Five-Year Capital Outlay Plan and development of offsite classrooms to the FMP.

*Public Comment:* None.

#### **Capital Project and Scheduled Maintenance Needs (8.4)**

[\(Time Stamp: 2:51:13\)](#)

*Summary of Discussion:* Executive Vice Chancellor Storti briefly presented this item, and Director of Capital Projects Marie Mejia was available to answer questions. The purpose of this item was to assist the Board in understanding the maintenance and capital improvement needs of the District and to share that staff will be bringing a fiscal strategy for funding these needs at the next board meeting.

*Public Comment:* None.

#### **Capital Improvement Program (CIP) Funding Options (8.5)**

[\(Time Stamp: 3:24:11\)](#)

*Summary of Discussion:* Executive Vice Chancellor Storti briefly presented this item. The purpose of this item was to receive feedback from the board on whether staff is in alignment with the Board on possible funding options to meet the needs of the District. A discussion ensued regarding private financing and staff agreed to include this as an option in its presentation at the next board meeting.

*Public Comment:* None.

### **COMMUNICATIONS**

None.

### **STATEMENTS FROM BOARD MEMBERS**

- Trustee Lee congratulated President Pimentel and Trustee Petrides on being re-elected to serve on the San Mateo County Community College Board of Trustees for an additional term. He also gave his condolences to Trustee Petrides on the passing of her mother.
- Vice President Guingona attended a Skyline College wrestling event
- Trustee Holober congratulated Trustee Lee, Trustee Petrides, and President Pimentel on being re-elected to serve on the SMCCCD Board of Trustees for an additional term. He also congratulated his son, Reuben Holober on being re-elected to serve on the Millbrae City Council.
- Trustee Petrides thanked her colleagues for the congratulatory comments and condolences regarding her mother.
- President Pimentel stated the next meeting of the Board will be a Regular Board Meeting held on November 20, 2024, at the District Office Board Room.

### **ADJOURNMENT**

Study Session is adjourned in honor of Victoria Petrides, mother of Trustee Lisa Petrides.

Meeting adjourned at 8:55 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Chancellor