

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
February 28, 2024 – San Mateo, CA**

In-Person Location
3401 CSM Drive, San Mateo, CA 94402
Remote Location
3214 East Colonial Drive, Orlando, Florida 32803

This meeting was conducted in person, as well as remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:00 p.m.

Board Members

Present: President John Pimentel, Trustee Lisa Petrides, and Trustee Wayne Lee

Board Members

Absent: Vice President Michael Guingona (was not present at time of Roll Call; he arrived at 5:04 p.m.); Trustee Richard Holober (was not present at time of Roll Call; he arrived at 5:05 p.m.)

Board Members

Remote: Trustee Wayne Lee (remote location address in heading)

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Pimentel stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Pursuant to Subdivisions (d)(2), (4) and (h) of Section 54956.9 - Number of Potential Cases: 2; (2) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: AFT; (3) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release (2 matters); and (4) Pursuant to Gov. Code, §54957: Public Employment (Performance Auditor/Policy Analyst)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

None.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:02 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:03 p.m.

Board Members

Present: President John Pimentel, Vice President Michael Guingona, Trustee Lisa Petrides, Trustee Richard Holober, Trustee, Trustee Wayne Lee, and Student Trustee Arthur Veloso

Others Present: Interim Chancellor Melissa Moreno, Acting Skyline College President Newin Orante, Acting College of San Mateo President Richard Storti, Cañada College President Kim Lopez, and District Academic Senate President Lindsey Ayotte

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

(Time Stamp:)

During Closed Session, the Board took the following action on Item 2.3 Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release (2 matters)

The Board took action to authorize the nonrenewal of two (2) probationary faculty, identified by G Numbers: G01159427 and G00660294, pursuant to Education Code 87609, effective at the end of the 2023-2024 academic year, and directed the Chancellor or designee to send out appropriate legal notices. The Roll Call Vote was as follows: ayes – 4; nays – 0; abstentions – 0; absences – 1

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 1:06:47)

Interim Chancellor Moreno advised there are no changes.

STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES

(Time Stamp: 1:06:57)

- Chancellor and Chancellor's Cabinet – see the attached combined President's Report in board packet.
- Student Trustee Veloso is organizing a Queer Students of Color Conference at Skyline College on March 8th at 9:00 a.m. – 2:30 p.m. This conference is for students of color from the queer community across the district to share their experiences and workshops related to how it is to be a student of color, while also being a part of the queer community.
- District Academic Senate President Ayotte mentioned the response on behalf of the District Curriculum Committee in regards to two legislative requirements AB 928 and AB 1111. On behalf of DAS, all three college senates would like a district-wide investigation on Dual Enrollment Hiring Practices.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

(Time Stamp: 1:14:11)

- *AFT, Local 1493*: Monica Malamud made a statement.
- *CSEA, Chapter 33*: No statements.
- *AFSCME, AFL-CIO, Local 829, Council 57*: No statements.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

(Time Stamp: 1:19:11)

The following individual had a comment on a non-agenda item:

- Colleen A.R. You – commented on the College of San Mateo Athletic Center Personal Trainer session fees and times, as well as the uncleanliness of facility.

APPROVAL OF MINUTES

Approval of Approval of Minutes from January 24, 2024 Regular Meeting of the Board of Trustees (9.1)

(Time Stamp: 1:23:03)

Motion to Approve by: Vice President Guingona

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of Approval of Minutes from February 3, 2024 Study Session of the Board of Trustees (9.2)

(Time Stamp: 1:23:25)

Motion to Approve by: Vice President Guingona

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Trustee Petrides asked if there was any feedback from the Board or community regarding the shorter version of minutes.

Trustee Holober gave a brief description or overview on how the minutes are now being done as of recently, but also suggested maybe add a little bit more than just the actions that are taken by the Board.

While the Board appreciates the fact that the minutes are not 12 or more pages long, President Pimentel suggested that if a Trustee would like a specific statement or comment they say to be reflected in the minutes, then it should be mentioned prior to speaking.

Trustee Petrides inquired about transcription of meetings being available to the public. Initially, Ms. Bell stated transcription is not available; however, found out from Daman Grewal that transcription of all meetings are available and located on the side of each individual meeting video.

Public Comment: None.

NEW BUSINESS

Approval of Personnel Items (10.1)

(Time Stamp: 1:27:29)

Motion to Approve by: Vice President Guingona

Second by: Trustee Holober

Action: Approved 5-0 by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: Director of Human Resources David Feune advised there are two changes that need to be made to the report. 1) Section B-1, under New Hires at Skyline College. The effective date should be March 4, 2024 for Maricela Gonzalez; 2) Pulling Section E from the report.

Public Comment:

The following individual had a comment on a non-agenda item:

- Juanita Celaya – pulled her comment, because her comment was addressed prior to being called. It was regarding Section E in the Personnel Report being pulled.

Re-Employment of Contract and Regular Faculty for the 2024-2025 Academic Year (10.2)**(Time Stamp: 1:29:30)*****Motion to Approve by:*** Vice President Guingona***Second by:*** Trustee Holoher***Action:*** Approved 5-0 by Roll Call Vote, with all Trustees voting aye.***Summary of Discussion:*** None.***Public Comment:*** None.**Holding of Public Hearing on District's Initial Contract Reopened Proposal to the San Mateo Community College Federation of Teachers, Local 1493, American Federation of Teachers, AFL-CIO (10.3)****(Time Stamp: 1:30:32)*****Motion to Approve by:*** Vice President Guingona***Second by:*** Trustee Lee***Public Hearing Opened:*** 6:29 p.m.***Public Comment:*** None.***Public Hearing Closed:*** 6:30 p.m.**Acceptance of District's Initial Contract Reopened Proposals to the San Mateo Community College Federation of Teachers, Local 1493, American Federation of Teachers, AFL-CIO (10.4)****(Time Stamp: 1:31:35)*****Motion to Approve by:*** Vice President Guingona***Second by:*** Trustee Lee***Action:*** Approved 5-0 by Roll Call Vote, with all Trustees voting aye.***Summary of Discussion:*** None.***Public Comment:*** None.**Holding of Public Hearing on Initial Contract Reopened Proposal from the San Mateo Community College Federation of Teachers, Local 1493, American Federation of Teachers, AFL-CIO to the District (10.5)****(Time Stamp: 1:32:22)*****Motion to Approve by:*** Trustee Holoher***Second by:*** Trustee Petrides***Public Hearing Opened:*** 6:31 p.m.***Public Comment:*** Jason Elias commented via Zoom.***Public Hearing Closed:*** 6:35 p.m.

Acceptance of Initial Contract Reopened Proposal from the San Mateo Community College Federation of Teachers, Local 1493, American Federation of Teachers, AFL-CIO to the District (10.6)

[\(Time Stamp: 1:40:06\)](#)

Motion to Approve by: Vice President Guingona

Second by: Trustee Holober

Action: Approved 5-0 by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

AWARDS AND RECOGNITION

SMCCCD Tenured Faculty (11.1)

[\(Time Stamp: 1:36:53\)](#)

Summary of Discussion: Interim Chancellor Moreno gave a brief description of this item, along with named and congratulated each tenured faculty member. A list of those faculty members is attached to the agenda item.

Public Comment: None.

California Community Colleges Chancellor's Office (CCCCO) Student Leadership Awards Nominees (11.2)

[\(Time Stamp: 1:40:31\)](#)

Summary of Discussion: Interim Chancellor Moreno gave a brief description of this item, along with named and congratulated each student nominee. A list of the student nominees is on the agenda item.

Public Comment: None.

CELEBRATORY RECESS

Celebratory Recess in Honor of SMCCCD Tenured Faculty and CCCCCO Student Leadership Award Nominees (12.1)

[\(Time Stamp: 1:42:23\)](#)

The Board recessed at 6:44 p.m. to congratulate and celebrate Tenured Faculty and CCCCCO Student Leadership nominees. Light refreshments were served.

RECONVENE TO OPEN SESSION

[\(Time Stamp: 1:28:54\)](#)

The meeting reconvened at 6:57 p.m.

APPROVAL OF CONSENT AGENDA

[\(Time Stamp: 1:59:00\)](#)

Approval to Grant an Honorary Posthumous Associate Degree to Brittany K. Tello (13.1)

Ratification of November and December District Warrants (13.2)

Curricular Additions, Deletions and Modifications - Cañada College, College of San Mateo, and Skyline College (13.3)

Curricular Additions, Deletions and Modifications - Community, Continuing, and Corporate Education (CCCE) (13.4)

Approval of Contract Renewal for District's Constituent Relationship Management (CRM) System to Salesforce, Inc. & Enrollment RX, LLC (13.5)

Approval of Revision to Board Policy 2735 - Board Member Travel (13.6)

Motion to Approve by: Vice President Guingona

Second by: Trustee Petrides

Action: Approved 5-0 by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

OTHER RECOMMENDATIONS

Adoption of Resolution 24-04: Resolution in Honor of Black History Month (14.1)
(Time Stamp: 2:00:24)

Motion to Approve by: Vice President Guingona

Second by: Trustee Holober

Action: Approved 5-0 by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: Interim Chancellor Moreno briefly provided an overview of this item.

Trustee Holober stated this is a great idea for the district to do, and would like for district administration to develop a calendar to recognize more cultural days.

Public Comment: None.

Acceptance of the 2023-24 Mid-Year Budget Report and Approval of Budgetary Transfers and Income Adjustments for the Period Ending December 31, 2023 (14.2) (Time Stamp: 2:04:06)

Motion to Approve by: Vice President Guingona

Second by: Trustee Holober

Action: Approved 5-0 by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: Interim Chief Financial Officer Peter Fitzsimmons briefly presented this item.

Public Comment: None.

Approval of an Additional Campaign Spend with VisionPoint Marketing, LLC (14.3)
(Time Stamp: 2:15:58)

Motion to Approve by: Vice President Guingona

Second by: Trustee Holober

Action: Approved 5-0 by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: Interim Executive Director of Community and Government Relations, along with representatives from VisionPoint Marketing (Rachel Vincent and Katie Campbell), briefly provided an overview of this item.

Public Comment: President Pimentel called upon someone in the audience to make a comment. Person's name is unknown.

Approval of Non-Resident Tuition Fee, 2024-25 (14.4) (Time Stamp: 2:40:36)

Motion to Approve by: Trustee Petrides

Second by: Trustee Holober

Action: Approved the staff recommendation with a 5-0 vote by Roll Call, with all Trustees voting aye.

- President Pimentel motioned to make an amendment to do a \$10.00 Capital Outlay Fee. The motion failed with a 3-2 Roll Call Vote (ayes – President Pimentel and Trustee Holober; nays – Vice President Guingona, Trustee Lee, and Trustee Petrides).
- Vice President Guingona motioned to go back to staff recommendation and Trustee Petrides seconded the motion.

Summary of Discussion: Vice Chancellor McVean briefly presented on this item.

Public Comment: None.

Consideration of Near-Term Capital Improvement Projects (14.5) (Time Stamp: 3:16:54)

Motion to Approve by: Trustee Petrides

Second by: Trustee Holober

Action: Approved 5-0 by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: Acting President of College of San Mateo Richard Storti presented this item. The plan for the projects does not include the Library Modernization Project.

Public Comment: None.

Report on 2024 Contractor Prequalification (14.6) (Time Stamp: 3:37:42)

Motion to Approve by: Trustee Petrides

Second by: Trustee Holober

Action: Approved 5-0 by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: Interim Chancellor Moreno briefly presented this item.

Public Comment: None.

DISCUSSION ITEMS

Enrollment Report - Spring 2024 (15.1)

(Time Stamp: 3:45:26)

Summary of Discussion: Vice Chancellor McVean briefly presented on this item. One piece of information mentioned with Fall Enrollment Growth up by 16% and Spring Enrollment Growth up by 8%. Overall Enrollment Growth is up by 12%.

The Board commended and thanked district administration and staff for the success in enrollment.

Public Comment: None.

COMMUNICATIONS

Comments Received via Board of Trustees Email (16.1)

Summary of Discussion: Interim Chancellor Moreno advised the email sent to the Board of Trustees email from a community member in attached to the agenda item.

STATEMENTS FROM BOARD MEMBERS

(Time Stamp: 3:54:06)

- *Student Trustee Lee* thanked district staff for the work that was done to prepare for the meeting, and wished everyone a Happy Lunar New Year.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 8:53 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 9:37 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

President Pimentel advised there were no reportable actions taken in Closed Session.

ADJOURNMENT

Meeting adjourned at 9:38 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Interim
Chancellor