

**Minutes of the Study Session of the Board of Trustees  
San Mateo County Community College District  
November 8, 2023 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

There was no Closed Session.

The meeting was called to order at 6:04 p.m.

**Board Members**

**Present:** President Lisa Petrides, Vice President John Pimentel, Trustee Richard Holober, Trustee Michael Guingona, Trustee Wayne Lee, and Student Trustee Arthur Veloso

**Others Present:** Interim Chancellor Melissa Moreno, Acting Executive Vice Chancellor Bernata Slater, Acting Skyline College President Newin Orante, Acting College of San Mateo President Richard Storti, Cañada College President Kim Lopez, and District Academic Senate President Lindsey Ayotte

**DISCUSSION OF THE ORDER OF THE AGENDA**

*(Time Stamp: 6:06)*

None.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*(Time Stamp: 6:19)*

The following individual commented on a Non-Agenda Item:

1. Valerie Keech – Skyline College getting a pool and athletic center.

**Approval of Minutes from September 13, 2023 Regular Meeting (3.1)**

*(Time Stamp: 11:14)*

*Motion to Approve by:* Trustee Lee

*Second by:* Trustee Holober

*Action:* Approved unanimously, with all Trustees voting aye.

*Summary of Discussion:* None.

*Public Comment:* None.

**Approval of Minutes from October 4, 2023 Special Meeting (3.2)**

*(Time Stamp: 11:40)*

*Motion to Approve by:* Trustee Lee

*Second by:* Trustee Guingona

*Action:* Approved unanimously, with all Trustees voting aye.

*Summary of Discussion:* None.

*Public Comment:* None.

## **NEW BUSINESS**

### **Approval of Personnel Items (4.1)**

*(Time Stamp: 12:01)*

*Motion to Approve by:* Trustee Lee

*Second by:* Trustee Holober

*Action:* Approved unanimously, with all Trustees voting aye.

*Summary of Discussion:* None.

*Public Comment:* None.

## **OTHER RECOMMENDATIONS**

### **Permanent Chancellor Recruitment (5.1)**

*(Time Stamp: 12:40)*

*Note: This item was voted on in 3 separate areas of the recruitment process.*

#### **1. Board Member to Be Appointed to Search Committee**

*Motion to Approve by:* Vice President Pimentel

*Second by:* Trustee Lee

*Action:* Approved unanimously, with all Trustees voting aye.

*Summary of Discussion:* Board nominated Trustee Guingona.

*Public Comment:* None.

#### **2. Community Member to Be Appointed to Search Committee**

*Motion to Approve by:* No action.

*Second by:* No action.

*Action:* Not approved.

*Summary of Discussion:* The Board wants to extend the search for nominees to November 17<sup>th</sup>. They believe it would be better to have more time to create a broader pool of nominees, as they didn't have much time to contact persons of interest. There is a 3-person cap on the number of nominees each board member may submit to the search committee pool.

*Public Comment:* None.

#### **3. Board to Approve Permanent Chancellor Salary for Job Profile and Marketing Materials**

*Motion to Approve by:* Trustee Lee

*Second by:* Vice President Pimentel

*Action:* Not approved.

*Summary of Discussion:* The associates of R.H. Perry (Paul Doeg, Greg Thomas, and Jesse Thompson) were in attendance to discuss the recommended salary amount. \$425,000 was the recommended amount, which excludes benefits. The Board did not approve the recommended

amount, as they would like to further discussion about it. The motions from both Trustee Lee and Vice President Pimentel were withdrawn, and this item was not approved and tabled for the next Regular Board Meeting.

**Public Comment:** None.

## STUDY SESSION

### Considerations for Class Size and Class Cancellations (6.1)

(Time Stamp: 1:05:44)

**Summary of Discussion:** Interim Chancellor Moreno briefly provided an overview.

Vice Chancellor Aaron McVean presented on the staff report that included historical and current data regarding class cancellations and led everyone into a “roundtable” discussion to consider alternatives class cancellation based on minimum class size; District Academic Senate President Lindsey Ayotte summarized the white paper presented by faculty; Jessica Hurless, Carla Grandy, and Chris Gibson were also in attendance and provided insight from the administrative viewpoint on determination of class maximums, class cancellation process, and minimizing impacts to students.

**Public Comment:**

The following individuals commented on this item:

1. Keira Travis
2. David Eck
3. Monica Malamud
4. Todd Windisch
5. Chialin Hsieh

## COMMUNICATIONS

- Interim Chancellor Moreno mentioned that district administration received an email from community member, Elizabeth Hagman, regarding fitness center members from the community to be allowed to use EV charger parking at no cost.

## STATEMENTS FROM BOARD MEMBERS

- **Trustee Lee** attended the Museum of Tolerance and is looking forward to attending the Annual Convention of the CCLC next week.
- **Trustee Guingona** attended the Filipina America Encyclopedia event at Skyline College with President Orante.
- **Student Trustee Veloso** mentioned that students have a concern across all three campuses as tensions are growing between Middle Eastern and Jewish communities. Students are asking for respect between students from both cultures and communities.

- ***President Petrides*** will not be in attendance at the November 29<sup>th</sup> Regular Board Meeting. She stated she attended a conference about course materials and costs, and would like district administration and her board colleagues to consider having a Study Session to discuss this topic. Lastly, the next Regular Board Meeting of the Board is Wednesday, November 29, 2023.

### **ADJOURNMENT**

Meeting adjourned at 9:00 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Interim  
Chancellor