

**Minutes of the Special Meeting of the Board of Trustees San
Mateo County Community College District
October 4, 2023 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at:
<https://www.smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 6:08 p.m.

Board Members

Present: President Lisa Petrides, Vice President John Pimentel, Trustee Richard Holober,
Trustee Wayne Lee, and Trustee Michael Guingona

Board Members

Absent: Student Trustee Arthur Veloso

Others Present:

Interim Chancellor Melissa Moreno, Acting Executive Vice Chancellor Bernata Slater, Acting Skyline College President Newin Orante, Acting College of San Mateo President Richard Storti, Cañada College President Kim Lopez, and District Academic Senate President Lindsey Ayotte

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 6:38)

There are no changes.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

(Time Stamp: 6:50)

None.

NEW BUSINESS

Approval of Personnel Items (3.1)

(Time Stamp: 7:21)

Motion to Approve by: Trustee Guingona

Second by: Trustee Holober

Action: Approved as amended unanimously, with all Trustees voting aye.

Summary of Discussion: Director of Human Resources advised to pull Item #1 under Public Employment.

Public Comment: None.

CONSENT AGENDA

Approval of Increases to District Contribution Rates Towards Health Plan Premiums for Non-Represented Exempt Employees (Administrators, Academic Supervisors, and Classified Exempt Supervisors) (4.1)

(Time Stamp: 8:30)

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Interim Chancellor Moreno advised that since this item was discussed in Closed Session during a previous meeting, it needs approval this evening.

Public Comment: None.

OTHER RECOMMENDATIONS

Review and Approval of Board of Trustees Handbook (5.1)

(Time Stamp: 9:53)

Motion to Approve by: Trustee Guingona

Second by: Trustee Holober

Action: Approved unanimously as amended, with all Trustees voting aye.

Summary of Discussion: Interim Chancellor Moreno provided a brief overview on this item, then introduced Cindi Reiss. Cindi Reiss is the consultant the Board of Trustees have been working with pertaining to the regular duties of the board and professional development (i.e., policies, handbook, self-evaluation, and goal setting).

Mrs. Reiss advised the board that they've already gone through the revisions and had discussions regarding the handbook at the Board Retreat on July 15th and a few times afterwards. The revisions have been placed in the handbook in terms of content. She is hoping the board can finalize and approve the handbook at this evening's meeting.

Some of the aspects of the handbook board members discussed are:

- Trustee Lee requests that the Mission Statement be tabled for adjustments.
- Trustee Holober requests that community members can address any concerns they may have.
- Members requested to remove Vice President/Clerk and change to Vice President only.
- Vice President Pimentel mentioned that one of the duties of the board should be to make fiscally responsible decisions on behalf of taxpayers as steward of the public trust.

Public Comment:

The following persons commented on this item:

1. Maxine Turner
2. Kim Lopez

Adoption of CCLC Board Policy Numbering System (5.2)

(Time Stamp: 51:28)

Motion to Approve by: Trustee Guingona

Second by: Trustee Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

DISCUSSION ITEMS

Board Policy Updates (6.1)

(Time Stamp: 52:45)

Summary of Discussion: Cindi Reiss presented on this item. The goal of updating the policies is to make them compliant with legal updates, usable and clear, and compliant with numbering system. During the meeting tonight, the board will do a first read of Chapter 1 and start a first read on Chapter 2.

The updates included suggested CCLC language, SMCCCD language, and legal language.

Public Comment: None.

Break

(Time Stamp: 1:56:38)

The meeting recessed for Break at 7:59 p.m.

Reconvened to Open Session

(Time Stamp: 2:11:53)

The meeting reconvened from Break at 8:14 p.m.

Review and Discussion of Board Goals (6.2)

(Time Stamp: 2:12:19)

Summary of Discussion: Cindi Reiss presented on this item. Ms. Reiss stated this is the most specific set of goals that she's seen between a board and district. The goals are what the board wants but also presents what the district staff can accomplish or do.

Public Comment:

The following persons commented on this item:

1. Newin Orante
2. Kim Lopez
3. Julie Johnson

COMMUNICATIONS

(Time Stamp: 3:05:53)

None.

STATEMENTS FROM BOARD MEMBERS

(Time Stamp: 3:06:00)

- *President Petrides* stated she will bring a resolution forward to the board during the next board meeting regarding the ZTC program. The next meeting of the Board is a regular meeting on Wednesday, October 25, 2023.

ADJOURNMENT

Meeting adjourned at 9:10 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Interim
Chancellor