

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
August 23, 2023 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:04 p.m.

**Board Members**

**Present:** President Lisa Petrides, Vice President John Pimentel, Trustee Richard Holober, and Trustee Wayne Lee

**Board Members**

**Absent:** Trustee Michael Guingona (absent at time of Roll Call; arrived at 5:15 p.m.)

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Petrides stated that during Closed Session, the Board will take up items as listed on the printed agenda including: 1) Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Pursuant to Subdivisions (d)(2), (4) and (h) of Section 54956.9 - Number of Potential Cases: 2; 2) Liability Claims: Gov. Code 54956.95 | Workers' Compensation Claim: Four Cases | Agency Claimed Against: San Mateo County Community College District; and 3) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organizations: AFT

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

Monica Malamud and Joaquin Rivera both commented on Item 3 of Closed Session Items.

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 5:15 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:07 p.m.

**Board Members**

**Present:** President Lisa Petrides, Vice President John Pimentel, Trustee Michael Guingona, Trustee Wayne Lee, Trustee Richard Holober, and Student Trustee Arthur Veloso

**Others Present:**

Interim Chancellor Melissa Moreno, Acting Executive Vice Chancellor Bernata Slater, Acting Skyline College President Newin Orante, Acting College of San Mateo President Richard Storti, Cañada College President Kim Lopez, and District Academic Senate President Arielle Smith

*Note: Trustee Wayne Lee was remote during this meeting, so all items that had to be voted on or have Action Taken, a Roll Call Vote was done.*

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

*(Time Stamp: 1:06:02)*

President Petrides stated there are no reportable actions, and the Board will reconvene after Open Session.

## **DISCUSSION OF THE ORDER OF THE AGENDA**

*(Time Stamp: 1:06:08)*

- Staff requests to move Item 12.2 under “Other Recommendations” to Section 13 to be taken as a discussion item.
- Trustee Holober requests to move Item 13.2 up in the agenda, after Public Comments.

## **STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES**

*(Time Stamp: 1:07:54)*

- ***Chancellor and Chancellor’s Cabinet*** – see the attached President’s Report in board packet. Interim Chancellor Moreno stated the district had a successful Opening Day, with a metaphorical speech of frisbees to the face. She also had the opportunity to visit each college on their first day of classes, with all presidents mentioning the campuses feel like pre-pandemic days. Lastly, she reported on an incident at one of the athletic centers.
- ***District Academic Senate President Smith*** – she stated this is her first official Board Meeting as the new president, and the first DAS meeting is on September 11<sup>th</sup>.
- ***Student Trustee Veloso*** – he mentioned he enjoyed speaking during Opening Day.

## **STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

*(Time Stamp: 1:11:53)*

- ***AFT, Local 1493***: Monica Malamud made statements regarding contract negotiations.
- ***CSEA, Chapter 33***: Annette Perot welcomed all students, staff, and faculty back to the fall semester. She also stated how Classified Staff has been present on campus to help students in reaching their academic goals, and looking

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*(Time Stamp: 1:16:24)*

No comments.

## **APPROVAL OF MINUTES**

### **Approval of Minutes from July 26, 2023 Regular Meeting (9.1)**

*(Time Stamp: 1:58:42)*

***Motion to Approve by:*** Trustee Guingona

***Second by:*** Trustee Holober

***Action:*** Approved unanimously by Roll Call vote, with all Trustees voting aye.

***Summary of Discussion:*** None.

***Public Comment:*** None.

### **Approval of Minutes from August 9, 2023 Study Session (9.2)**

*(Time Stamp: 2:00:05)*

***Motion to Approve by:*** Trustee Guingona

***Second by:*** Trustee Holober

*Action:* Approved unanimously by Roll Call vote, with all Trustees voting aye.

*Summary of Discussion:* None.

*Public Comment:* None.

## **NEW BUSINESS**

### **Approval of Personnel Items (10.1)**

[\*\(Time Stamp: 2:00:32\)\*](#)

*Motion to Approve by:* Trustee Guingona

*Second by:* Trustee Holoher

*Action:* Approved unanimously by Roll Call vote, with all Trustees voting aye.

*Summary of Discussion:* None.

*Public Comment:* None.

## **APPROVAL OF CONSENT AGENDA**

[\*\(Time Stamp: 2:01:29\)\*](#)

### **Ratification of May and June 2023 District Warrants (11.1)**

### **Ratification of Site Use Permit with MAD Scientist Amateur Radio Club at the College of San Mateo (11.2)**

### **Ratification of the Disposal of Surplus Personal Property (11.3)**

### **Ratification of Student Accidental Injury Insurance Program 2023-2024 (11.4)**

### **Disposition of District Records for District Office and College of San Mateo (11.5)**

### **Report on the Use of Public Agency Contracts for the Purchase of Materials, Equipment, Supplies and Services (11.6)**

### **Community College League of California (CCLC) and California Community College Athletic Association (CCCAA) Membership Dues, 2023-2024 (11.7)**

*Motion to Approve by:* Trustee Guingona

*Second by:* Trustee Holoher

*Action:* Approved unanimously by Roll Call vote, with all Trustees voting aye.

*Summary of Discussion:* None.

*Public Comment:* None.

## **OTHER RECOMMENDATIONS**

### **Adopt a Resolution Supporting Assembly Bill 1749 (12.1)**

[\*\(Time Stamp: 2:03:16\)\*](#)

**Motion to Approve by:** Trustee Guingona

**Second by:** Vice President Pimentel

**Action:** Approved unanimously by Roll Call vote, with all Trustees voting aye.

**Summary of Discussion:** Trustee Holoher requested this bill be placed on the agenda in hopes of the Board supporting and adopting a resolution.

**Public Comment:** None.

### **College of San Mateo Building 9 Library Modernization Project (12.2)**

**(Time Stamp: 4:53:44)**

*NOTE: This item was moved to Section 13 – Discussion Items of the agenda, per Interim Chancellor Moreno. It will be brought back for a vote at a later date.*

**Public Comment:** Maxine Turner emailed a written comment to the Board of Trustees, via the Board of Trustees email.

### **Request for a 21-Day Extension of the Third Memorandum of Understanding Between the District and the San Mateo County Community Colleges Foundation (12.3)**

**(Time Stamp: 2:09:02)**

**Motion to Approve by:** Trustee Guingona

**Second by:** Trustee Holoher

**Action:** Approved unanimously by Roll Call vote, with all Trustees voting aye.

**Summary of Discussion:** Interim Chancellor Moreno stated the Foundation unanimously approved the MOU during their Special Meeting last night. Staff requests that the Board approves an extension to allow time for them to review the agreement prior to the next board meeting for final approval.

**Public Comment:** None.

### **Adoption of Chancellor Selection Procedures, Consultant, and Timeline (12.4)**

**(Time Stamp: 2:12:28)**

**Motion to Approve by:** Vice President Pimentel

**Second by:** President Petrides

**Action:** The Selection Procedures was approved as amended by Roll Call vote, with all Trustees voting aye.

**Summary of Discussion:** Chief Human Resources Officer, Julie Johnson, presented briefly. The Board provided language changes to the selection procedures prior to approval. Potential consultant firms the Board will need to select from to work with were in attendance at this meeting.

**The consultant firms in attendance:**

1. ACCT (Julie Golder and Luke Robins)
2. AGB Search (Melissa Trotta, Jim McCormick, and Janice Fitzgerald)
3. PPL, Inc. (Ben Duran and Jim Riggs)
4. RH Perry (Paul Doeg, Greg Thomas, and Jesse Thompson)

The Board would like to see a second draft of the timeline at another meeting (next meeting preferred), so that was not approved. The consultant firm was also not selected during this meeting.

***Public Comment:***

- The following individuals commented on this item:
  - Lindsey Ayotte
  - Todd Windisch
  - Arielle Smith
  - David Eck

*Note: The Board voted to continue the meeting past 9:30 p.m., but only until 10:20 p.m. Moved by Trustee Holober and seconded by Vice President Pimentel.*

**Break**

**(Time Stamp: 3:30:34)**

The meeting recessed for Break at 8:33 p.m.

**Reconvened to Open Session**

**(Time Stamp:)**

The meeting reconvened from Break at 8:48 p.m.

**DISCUSSION ITEMS**

**Discussion of Board Self-Evaluation (13.1)**

**(Time Stamp: 4:15:00)**

*NOTE: This item was moved after Item 13.3*

***Summary of Discussion:*** Cindi Reiss was in attendance, and briefly presented on this item. She will continue to work with the Board on policies, evaluations, and board handbook.

***Public Comment:*** None.

**Discussion Regarding Formation of an Advisory Committee for the Athletic Centers (13.2)**

**(Time Stamp: 1:17:26)**

*NOTE: This item was moved up in the agenda for the sake of time for attending community members, at request of Trustee Holober.*

***Summary of Discussion:*** Acting CSM President, Richard Storti, briefly provided an overview on this item. Trustee Holober suggested that the committee be comprised of 7 community members (3 per college, with 1 at Skyline when a center opens) that do not include faculty or staff. District staff should only be used for logistical purposes.

The Board is in favor of an advisory committee for the Athletic Centers, and stated by-laws should be in place for the committee once established.

***Public Comment:***

- The following individuals commented on this item:
  - Rekha Ramesh
  - Sam Chuang
  - Frank Elliott

- Lane Looze Poms
- Nancy Littlefield

### **Update on Half Moon Bay Education Facility (13.3)**

*(Time Stamp: 3:45:06)*

*NOTE: This item was moved before Item 13.1*

**Summary of Discussion:** Acting CSM President, Richard Storti, briefly provided an overview on this item. Andrea Vizenor and Anthony Djedi were present to answer questions regarding the facility lease agreement. The Board would like staff to negotiate on the class hours, and bring lease back for approval at a later date.

**Public Comment:** None.

### **COMMUNICATIONS**

*NOTE: This item was not done.*

### **STATEMENTS FROM BOARD MEMBERS**

*(Time Stamp: 5:23:19)*

- **Vice President Pimentel** thanked the administration and staff of Cañada College for working with the Boys and Girls Club of the Peninsula to put a MOU in place to work together to present college and district programs to families in the surrounding community.
- **President Petrides** mentioned how the State Chancellor's Office has been late in deciding how the funds for the Zero Textbook Cost will be spent or distributed to community colleges. She will be writing a personal letter to the office, but the Board has asked that she make the letter from the Board as a whole. Lastly, she stated the next meeting of the Board will be a Regular Meeting on Wednesday, September 13, 2023.

### **RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 10:32 p.m.

### **RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 11:03 p.m.

### **ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

President Petrides advised there were no reportable actions taken in Closed Session.

### **ADJOURNMENT**

Meeting adjourned at 11:04 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Interim  
Chancellor