

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
April 26, 2023 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:05 p.m.

**Board Members**

**Present:** President Petrides, Vice President John Pimentel, Trustee Michael Guingona, and Trustee Richard Holober

**Board Members**

**Absent:** Trustee Wayne Lee

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Petrides stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Conference with Legal Counsel – Potential Litigation: Significant Exposure to Litigation Pursuant to Gov. Code, §54956.9, Subd. (d)(2): One Case; (2) Public Employee Performance Evaluation: Review of Goals - Chancellor; (3) Conference with Labor Negotiator - Agency Designated Representatives: Melissa Moreno and Richard Storti Employee Organization: Non-represented Employees; (4) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Richard Storti Employee Organizations: AFT and CSEA; (5) Conference with Legal Counsel – Potential Litigation: Significant Exposure to Litigation Pursuant to Gov. Code, §54956.9, Subd. (d)(4): One Case; (6) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release; and (7) Pursuant to Gov. Code, §54957: Discussion of Complaint Against Employee

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

The following individuals commented on negotiations.

1. Rika Fabian
2. Marianna Kaletzky
3. Elinor Westfold
4. Kolo Wamba
5. Jennifer Van Sijil
6. David Eck

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 5:27 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:21 p.m.

**Board Members**

**Present:** President Lisa Petrides, Vice President John Pimentel, Trustee Michael Guingona, Trustee Richard Holober, and Student Trustee Lesly Ta

**Board Members**

**Absent:** Trustee Wayne Lee

**Others Present:**

Interim Chancellor Melissa Moreno, Executive Vice Chancellor Richard Storti, Acting Skyline College President Joe Morello, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College President Kim Lopez, and District Academic Senate President Kate Williams Browne

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

[\*\(Time Stamp: 1:16:08\)\*](#)

President Petrides stated the Board gave direction to the legal counsel to negotiate resolution to avoid potential litigation for Item 2.1.

**DISCUSSION OF THE ORDER OF THE AGENDA**

[\*\(Time Stamp: 1:16:25\)\*](#)

Staff requests that Item 14.6 be moved up in the agenda after Item 9.1 Approval of Minutes from March 22, 2023 Regular Meeting.

**STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES**

[\*\(Time Stamp: 1:16:40\)\*](#)

- *Chancellor and Chancellor's Cabinet* – Interim Chancellor Moreno advised no statements from anyone, but to review the report in the agenda packet.
- *District Academic Senate President Browne* – made statements on current Senate initiatives and meetings.
- *Student Trustee Ta* – made statements on recommendations the District Student Council has for the Board to consider, along with other DSC.

**STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

[\*\(Time Stamp: 1:21:14\)\*](#)

- *AFT, Local 1493*: Monica Malamud commented on contract negotiations.
- *CSEA, Chapter 33*: none.
- *AFSCME, AFL-CIO, Local 829, Council 57*: none; however, President Petrides made a personal and public invite to AFSCME representatives.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

[\*\(Time Stamp: 1:29:33\)\*](#)

- The following persons commented on Non-Agenda Items:
  - Mary Ann McKay
  - LaSheana Dilian Hasni
  - Katharine Harer

## **APPROVAL OF MINUTES**

### **Approval of Minutes from March 22, 2023 Regular Meeting (9.1)** **(Time Stamp: 1:38:54)**

*Motion to Approve by:* Vice President Pimentel

*Second by:* Trustee Guingona

*Action:* Approved unanimously, with all Trustees voting aye.

*Summary of Discussion:* None.

*Public Comment:* None.

## **NEW BUSINESS**

### **Approval of Personnel Items (10.1)** **(Time Stamp: 1:43:20)**

*Motion to Approve by:* Trustee Holober

*Second by:* Student Trustee Ta

*Action:* Approved as amended, with all Trustees voting aye.

*Summary of Discussion:* None.

*Public Comment:* None.

## **APPROVAL OF CONSENT AGENDA** **(Time Stamp: 1:44:34)**

### **Approval of Construction Consultants (11.1)**

### **Ratification of January and February 2023 District Warrants (11.2)**

### **Approval of Contract Award for District-wide Americans with Disabilities Act Signage Project (11.3)**

### **Curricular Additions, Deletions and Modifications - Cañada College, College of San Mateo, and Skyline College (11.4)**

### **Acceptance of Google Career Certificate Grant Funding Through Jobs For the Future (JFF) (11.5)**

### **SMCCCD and Oxford Day Academy College and Career Access Pathways (CCAP) Agreement (11.6)**

*NOTE: This item was removed from the agenda to honor Public Comment.*

*Motion to Approve by:* Trustee Holober

*Second by:* Trustee Guingona

**Action:** Approved unanimously, with all Trustees voting aye. Student Trustee Ta abstained from the vote.

**Summary of Discussion:** Vice President Pimentel suggested to launch a working group.

**Public Comment:** The following individuals commented on this item:

1. Marianne Kaletzky
2. Monica Malamud
3. Interim Chancellor Moreno

**SMCCCD and Summit Public Schools College and Career Access Pathways (CCAP) Agreement (11.7)**

*NOTE: This item was removed from the agenda to honor Public Comment.*

**Motion to Approve by:** Trustee Guingona

**Second by:** Trustee Holober

**Action:** Approved unanimously, with all Trustees voting aye. Student Trustee Ta abstained from the vote.

**Summary of Discussion:** Vice President Pimentel suggested to launch a working group.

**Public Comment:** The following individuals commented on this item:

1. Marianne Kaletzky
2. Monica Malamud
3. Interim Chancellor Moreno
4. Justin Kim

**Delegation of Authority to Negotiate Fourth Amended Master Agreement with the Foundation (11.8)**

**Motion to Approve by:** Trustee Guingona

**Second by:** Trustee Holober

**Action:** All items approved unanimously, with all Trustees voting aye, except Item 11.6 and Item 11.7. Those two items were removed for the purpose of honoring Public Comments.

**Summary of Discussion:** None.

**Public Comment:** None.

**OTHER RECOMMENDATIONS**

**Consideration of Appointment of Members to the Bond Oversight Committee (12.1)**  
*(Time Stamp: 2:07:00)*

**Motion to Approve by:** Trustee Holober

**Second by:** Vice President Pimentel

**Action:** Approved unanimously, with all Trustees voting aye.

**Summary of Discussion:** Vice President Pimentel asked what the process is regarding nominations. As of now, the process is not currently codified. The Board would like to consider public notices to be distributed to the community, so then interested persons may apply to be on the committee.

The Board approved the appointment.

*Public Comment:* None.

**Resolution 23-07 to Establish an Account with the County of San Mateo for the Cañada College Athletic Center (12.2)**

[\*\(Time Stamp: 2:10:43\)\*](#)

*Motion to Approve by:* Vice President Pimentel

*Second by:* Trustee Guingona

*Action:* Approved unanimously, with all Trustees voting aye.

*Summary of Discussion:* Executive Vice Chancellor provided a brief overview on this item.

*Public Comment:* None.

**Approval of Contract Award for Skyline College Building 2 Workforce and Economic Development Prosperity Center Modernization (12.3)**

[\*\(Time Stamp: 2:12:35\)\*](#)

*Motion to Approve by:* Trustee Holober

*Second by:* Trustee Guingona

*Action:* Approved unanimously, with all Trustees voting aye.

*Summary of Discussion:* Executive Vice Chancellor provided a brief overview on this item. It is a known need for Skyline College.

*Public Comment:* None.

**DISCUSSION ITEMS**

**First Read of the MOU with Longfellow to Explore Student and Employee Housing Opportunities at Cañada College (13.1)**

[\*\(Time Stamp: 2:14:46\)\*](#)

*Summary of Discussion:* Executive Vice Chancellor provided a brief overview on this item. Trustee Holober suggested that the Board give direction to district administration on which housing opportunity to move forward.

The Board is in support of this MOU and further discussions regarding housing, preferably Student Housing.

**SMCCCD Enrollment Projections and Goals (13.2)**

[\*\(Time Stamp: 2:25:32\)\*](#)

*Summary of Discussion:* Vice Chancellor Aaron McVean presented on the District Strategic Priorities. The Board is pleased with the data that's been presented, and provided directed to district administration to continue pushing forward to meet the goals and beyond.

**Approval of College of San Mateo and Cañada College Athletic Centers Monthly Fee Increase (13.3)**  
**(Time Stamp: 2:35:17)**

*Summary of Discussion:* Interim Chancellor Moreno advised the item reads approval, but it is actually a first read of the fee increase. Executive Vice Chancellor provided context on the item, and stated district administration needs guidance and direction on the increase amount the Board would possibly consider and approve.

The Board discussed which percentage would be most feasible for the students, community, and the district.

**INFORMATION ITEMS**

**2023 Contractor Prequalification Update (14.1)**  
**(Time Stamp: 2:50:27)**

*Summary of Discussion:* Executive Vice Chancellor Storti provided a brief introduction on this item.

*Public Comment:* None.

**Break**

**(Time Stamp: 2:52:54)**

The meeting recessed for Break at 7:59 p.m.

**Reconvened to Open Session**

**(Time Stamp: 3:06:11)**

The meeting reconvened from Break at 8:12 p.m.

**Update on the FY 2023-24 Tentative Budget Development for the Unrestricted General Fund (14.2)**  
**(Time Stamp: 3:06:21)**

*Summary of Discussion:* Executive Vice Chancellor Storti provided a brief introduction on this item. Provided updates on the assumptions going into the budget, as the budget is still being reviewed and developed.

*Public Comment:* None.

**Draft Telework Program Administrative Procedure (14.3)**  
**(Time Stamp: 3:12:47)**

*Summary of Discussion:* Chief Human Resources Officer Julie Johnson provided a brief introduction on this item. Human Resources is able to provide more data regarding the program effectiveness, data head count, etc. The data indicates that the program improves work place conditions, and particularly due to the flexible schedules that are provided (4:1 schedule or 3:2 schedule).

The Board suggests they are more open to allow a 4:1 schedule for full-time employees, because they want to make certain students can receive in person services.

*Public Comment:* None.

#### **Report on Conflict of Interest Compliance (14.4)**

[\*\(Time Stamp: 3:41:19\)\*](#)

*Summary of Discussion:* Interim Chancellor Moreno provided context on this item. The district is in compliance with Form 700 submissions.

*Public Comment:* None.

#### **Report on Proposed Agenda Items for Future Meetings (14.5)**

[\*\(Time Stamp: 3:43:13\)\*](#)

*Summary of Discussion:* Interim Chancellor Moreno is working to build out a 12-month agenda to reflect what will be seen regularly on future agendas.

Trustee Holober stated the Housing Board would like to have a joint board meeting with the Board of Trustees. He also would like to see where the district is with Educational Goals.

Student Trustee Ta stated Associated Students would like to do their End of Year presentations at the May board meeting.

*Public Comment:* None.

#### **San Mateo County Community College District Antiracism Council Resolution Supporting the Creation of a District Diversity Officer (14.6)**

[\*\(Time Stamp: 1:39:24\)\*](#)

*NOTE: This item was moved up in the agenda before Item 9.1 Approval of Minutes from March 22, 2023 Regular Meeting.*

*Summary of Discussion:* Interim Chancellor Moreno introduced this item and provided context on why this item is of importance. Diva Ward represented the District Antiracism Council stated the council is in full support of the resolution.

The Board of Trustees are in support of the position and resolution.

*Public Comment:* None.

#### **Report of Public Information Requests for March and April 2023 (14.7)**

[\*\(Time Stamp: 3:49:22\)\*](#)

*Summary of Discussion:* Interim Chancellor Moreno advised there is a report in the board packet. President Petrides would like to see when requests are made and when requests are fulfilled.

*Public Comment:* None.

#### **COMMUNICATIONS**

[\*\(Time Stamp: 3:55:20\)\*](#)

- Interim Chancellor Moreno advised there are no communications.

**STATEMENTS FROM BOARD MEMBERS**

*(Time Stamp: 3:55:37)*

- President Petrides stated she attended the Burden Free Instructional Materials Task Force meeting. The next meeting is a Study Session on May 10, 2023.

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 9:04 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 11:09 p.m.

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

President Petrides advised there were no reportable actions taken in Closed Session.

**ADJOURNMENT**

Meeting adjourned at 11:11 p.m.

Submitted by

Melissa Moreno, J.D., Interim Chancellor