

**Minutes of the Reorganization Meeting of the Board of Trustees
San Mateo County Community College District
December 14, 2022 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:05 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Michael Guingona, and Trustee John Pimentel

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Holober stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Conference with Legal Counsel - Potential Litigation: Initiation of Litigation Pursuant to Gov. Code, § 4956.9, Subd. (d)(4): One case; (2) Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Pursuant to Subdivisions (d)(2), (4) and (h) of Section § 54956.9 - Number of potential cases: 3; and (3) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Richard Storti Employee Organizations: AFT and CSEA

STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY

- The following individuals made statements on Closed Session Items:
 - Monica Malamud
 - Joaquin Rivera

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:21 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:11 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Michael Guingona, Trustee John Pimentel, and Student Trustee Lesly Ta

Others Present: Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Skyline College Acting President Newin Orante, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College President Kim Lopez, District Academic Senate President Kate Williams Browne

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

[\(Time Stamp: 1:07:38\)](#)

President Holober stated that no reportable actions were taken in Closed Session.

DISCUSSION OF THE ORDER OF THE AGENDA

[\(Time Stamp: 1:07:44\)](#)

President Holober stated that staff has requested for Items 12.2, 12.4, and 12.8 be removed from the agenda.

Additionally, Vice President Petrides requested for Public Comments on Non-Agenda Items be moved up in the agenda to the beginning of the meeting.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

(Time Stamp: 1:08:17)

NOTE: This item was moved up in the agenda at the request of Vice President Petrides.

- Maurice Goodman spoke as newly elected and sworn-in Vice Mayor of the City of Millbrae. He will no longer serve as a Trustee on the Board of Trustees for the San Mateo County Community College District. President Petrides presented him with a resolution from the Board of Trustees.
- The following individuals commented on CSEA Contract:
 - Lucy Nolasco
 - Claudia Acevedo
 - Lori Fisher
 - Jose Milan

SWEARING IN OF RE-ELECTED AND NEWLY ELECTED TRUSTEES

(Time Stamp: 1:33:44)

Trustee Holober took the oath of office, administered by his fiancé Sara Britall.

Trustee Guingona took the oath of office, administered by Felecia Leong.

ORGANIZATION OF THE BOARD OF TRUSTEES

(Time Stamp: 1:37:30)

1. Election of President
Trustee Pimentel nominated Trustee Petrides for the role of Board President. There were no further nominations. Trustee Pimentel moved and Trustee Guingona seconded that Trustee Petrides be elected Board President. The motion carried unanimously.

Trustee Petrides relieved Trustee Holober of his duties as Board President and continued the meeting as the new Board President.

2. Election of Vice President-Clerk
Trustee Guingona nominated Trustee Pimentel for the role of Board Vice President. There were no further nominations. Trustee Guingona moved and Trustee Holober seconded that Trustee Pimentel be elected Board President. The motion carried unanimously.
Trustee Pimentel was elected Board Vice President-Clerk.
3. Election of Secretary for the Board
President Petrides nominated Chancellor Claire and Trustee Pimentel seconded the nomination. There were no further nominations. The motion carried unanimously. Chancellor Claire was elected Board Secretary.

4. Appointment of Representative of the Board to the County Committee on School District Organization

Vice President Pimentel nominated Trustee Guingona for this position. There were no other nominations. President Petrides seconded that Trustee Guingona be elected as the representative. Trustee Guingona was unanimously elected as the Board's Representative of the Board to the County Committee on School District Organization

RECESS FOR CONGRATULATORY CELEBRATION

(Time Stamp: 1:40:30)

The Board recessed at 6:46 p.m. to congratulate and celebrate newly elected and re-elected Trustees. Light refreshments were served.

RECONVENE TO OPEN SESSION

(Time Stamp: 2:00:50)

The meeting reconvened at 7:06 p.m.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

(Time Stamp: 2:01:40)

- ***Chancellor Claire*** congratulated Trustee Guingona as he is newly elected to the Board of Trustees. He also extended his thanks to Trustee Holober for his leadership over the past year while he was Board President. He congratulated Trustees Petrides and Pimentel for their elections to Board President and Board Vice President-Clerk. Lastly, he congratulated Ray Hernandez on his retirement from SMCCCD.
- ***President Moreno*** expressed her gratitude to the Skyline College community for their hard work to bring the Fall semester to a close. Thanked the leaders from Skyline College who worked on the Equity Master Plan that is on the agenda for tonight's meeting. She congratulated Trustees Petrides and Pimentel for being elected to their new roles, as well as congratulated Maurice Goodman for being elected new Vice Mayor of the City of Millbrae.
- ***President Taylor-Mendoza*** recognized College of San Mateo's football team on winning the State Championship. She also recognized other athletic sports teams at the college, as well as the Athletic Department as a whole. She welcomed Trustee Guingona to the Board of Trustees. She extended congratulatory remarks to President Petrides, Vice President Pimentel, and Maurice Goodman. In closing, she wished everyone Happy Holidays.
- ***President Lopez*** congratulated President Petrides, Vice President Pimentel, Trustee Guingona, Trustee Holober, and Maurice Goodman. Lastly, she wished everyone Happy Holidays.
- ***Executive Vice Chancellor Storti*** wished everyone a happy and safe Holiday Season.
- ***District Academic Senate President Browne*** welcomed Trustee Guingona to the district, and congratulated President Petrides and Vice President Pimentel. Senate is looking at current practices of shared governance across all the colleges. Committees are building handbooks to clarify the purpose, memberships, and scope of their work. Task Groups are working on different aspects of district work. Lastly, wished everyone a happy and healthy holiday.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

(Time Stamp: 2:16:17)

- **AFT, Local 1493:** Monica Malamud mentioned negotiations and why faculty needs a fair contract and proposals. Lastly, she welcomed Trustee Guingona to the district.
- **CSEA, Chapter 33:** Annette Perot mentioned negotiations and there still hasn't been much progress in coming to any sort of an agreement.

APPROVAL OF MINUTES

(Time Stamp: 2:21:47)

Vice President Pimentel requested that County Counsel be contacted to find out if minutes can be approved together or individually.

Approval of Minutes from August 10, 2022 Study Session (12.1)

Motion to Approve by: Vice President Pimentel

Second by: Trustee Holober

Action: Approved with President Petrides, Vice President Pimentel, Trustee Holober all voting aye. Trustee Guingona abstained from voting.

Summary of Discussion: None.

Public Comment: None.

Approval of Minutes from August 24, 2022 Regular Meeting (12.2)

NOTE: This item was removed from the agenda for approval.

Approval of Minutes from August 30, 2022 Special Closed Session (12.3)

Motion to Approve by: Vice President Pimentel

Second by: Trustee Holober

Action: Approved with President Petrides, Vice President Pimentel, Trustee Holober all voting aye. Trustee Guingona abstained from voting.

Summary of Discussion: None.

Public Comment: None.

Approval of the Minutes from September 8, 2022 Meeting (12.4)

NOTE: This item was removed from the agenda for approval.

Approval of Minutes from September 13, 2022 Special Closed Session (12.5)

Motion to Approve by: Vice President Pimentel

Second by: Trustee Holober

Action: Approved with President Petrides, Vice President Pimentel, Trustee Holober all voting aye. Trustee Guingona abstained from voting.

Summary of Discussion: None.

Public Comment: None.

Approval of REVISED Minutes from September 20, 2022 Special Meeting (12.6)

Motion to Approve by: Vice President Pimentel

Second by: Trustee Holober

Action: Approved with President Petrides, Vice President Pimentel, Trustee Holober all voting aye. Trustee Guingona abstained from voting.

Summary of Discussion: None.

Public Comment: None.

Approval of REVISED Minutes from October 5, 2022 Special Meeting (12.7)

Motion to Approve by: Vice President Pimentel

Second by: Trustee Holober

Action: Approved with President Petrides, Vice President Pimentel, Trustee Holober all voting aye. Trustee Guingona abstained from voting.

Summary of Discussion: None.

Public Comment: None.

Approval of Minutes from October 26, 2022 Regular Meeting (12.8)

NOTE: This item was removed from the agenda for approval.

Approval of Minutes from November 9, 2022 Study Session (12.9)

Motion to Approve by: Vice President Pimentel

Second by: Trustee Guingona

Action: Approved with President Petrides, Vice President Pimentel, Trustee Holober all voting aye. Trustee Guingona abstained from voting.

Summary of Discussion: None.

Public Comment: None.

Approval of Minutes from November 16, 2022 Special Closed Session (12.10)

Motion to Approve by: Vice President Pimentel

Second by: Trustee Guingona

Action: Approved with President Petrides, Vice President Pimentel, Trustee Holober all voting aye. Trustee Guingona abstained from voting.

Summary of Discussion: None.

Public Comment: None.

Approval of Minutes from November 121 2022 Special Closed Session (12.11)

Motion to Approve by: Vice President Pimentel

Second by: Trustee Guingona

Action: Approved with President Petrides, Vice President Pimentel, Trustee Holober all voting aye. Trustee Guingona abstained from voting.

Summary of Discussion: None.

Public Comment: None.

NEW BUSINESS

Approval of Personnel Items (13.1)

[\(Time Stamp: 2:26:25\)](#)

Motion to Approve by: Trustee Guingona

Second by: Vice President Pimentel

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Vice President Pimentel requests staff to study and report back on the feasibility of capping any new position and qualifying it on the removal of new positions.

Public Comment: None.

Adoption of Resolution No. 22-33 to Make Findings Allowing Continued Remote Meetings Under Brown Act (13.2)

[\(Time Stamp: 2:28:45\)](#)

Motion to Approve by: Vice President Pimentel

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: President Petrides just wants to make certain that everyone knows that there is new legislation that will change meetings.

Public Comment: None.

APPROVAL OF CONSENT AGENDA

[\(Time Stamp: 2:31:33\)](#)

Approval of Menlo Park's Beta Spanish Entrepreneurship Workshop Program (14.1)

Approval of Skyline College's 2022-2025 Student Equity and Achievement (SEA) Plan (14.2)

Acceptance of Grant Funds from U.S. Department of Education: Developing Hispanic Serving Institutions for Cañada College's Pathway to Completion Project (14.3)

Cañada College Student Equity and Achievement Program (SEAP) Plan 2022-2025 (14.4)

Approval of Curricular Additions, Deletions, and Modifications for Cañada College, College of San Mateo, and Skyline College (14.5)

Motion to Approve by: Vice President Pimentel

Second by: Trustee Guingona

Action: All items approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

INFORMATION ITEMS

Discussion/Consideration of Board Vacancy (15.1)

(Time Stamp: 2:32:38)

Summary of Discussion: The Board must decide how they want to select another Board Member for Area 3. This Board Member would be replacing Maurice Goodman who was recently elected to serve on the City of Millbrae City Council. There are 2 options; appointment someone or do an election just for the district. If decide to do an appointment, the Board has 60 days from today's date to make the appointment. If decide to do an election, the Board has 130 days from today's date to have a special election, which does cost money to do.

The Board wants to schedule a meeting for next week to decide on which process they want to do, as well as get started with it.

Public Comment: None.

Discussion of Proposed Telework Pilot Program (15.2)

(Time Stamp: 2:47:17)

Summary of Discussion: Chief of Human Resources, Julie Johnson, briefly presented on this item. She stated the district can either remain status quo for the next semester by continuing telework or go back to all in person work and services. The district administration is requesting direction as to what they prefer the district to do.

Public Comment:

- The following individuals spoke in favor of the program:
 - Arielle Smith
 - David Eck
 - Diana Tedone-Goldstone

Discussion of Metrics (15.3)**(Time Stamp: 3:46:44)**

Summary of Discussion: Vice President requested for this item to be on the agenda. He wanted to perhaps be able to give staff input or feedback on what metrics might be part of a dashboard that the Board would look at often to be able to stay updated data on different aspects or trends of the district. Some of that data would include enrollment, class cancellations, expanding dual and Middle College enrollments, etc.

Public Comment: None.

District Financial Summary for the Quarter Ending September 30, 2022 (15.4)**(Time Stamp: 4:03:06)**

Summary of Discussion: Executive Vice Chancellor Storti stated that California Ed Code requires districts to submit quarterly and annual financial information to the State Chancellor's Office. Projections for 2022-2023 will be submitted to the office.

Public Comment: None.

Auxiliary Operations Financial Summary for the Quarter Ending September 30, 2022 (15.5)**(Time Stamp: 4:05:53)**

Summary of Discussion: Executive Vice Chancellor Storti provided an update to the Board about Auxiliary Operations. He stated the bookstore is struggling this year, and something the district is doing to try to increase the revenue is by creating college stores instead of bookstores. The stores will sell books, supplies, food services, a copy center, and other resources.

Additionally, Executive Vice Chancellor Storti stated the Athletic Centers had an initial loss, but they are getting better with an increase in membership (close to 7,000 members).

Public Comment: None.

COMMUNICATIONS**(Time Stamp: 4:21:52)**

Chancellor Claire stated he received a letter from a parent of a student, and will share it with the Board via email.

STATEMENTS FROM BOARD MEMBERS**(Time Stamp: 4:22:56)**

Trustee Pimentel: He would like an update on CRM Implementation. He would like to also discuss the MOU of the Foundation on an upcoming agenda.

Trustee Holober: He would like to propose to the Board to make a couple of changes in Board Policy 1.02 and would like to see it on the agenda soon.

Student Trustee Ta: She would like to develop a program for students to be compensated for participating in district participatory governances. She would like to see something on the agenda early in the semester

so she has time to work on it before her term ends.

Trustee Petrides: She's been appointed to a taskforce within the State Chancellor's Office that was once called the California ZTC Task Force but now called the Concerning the Equitable Student Experience: Burden Free Instructional Materials Task Force. There is one Board Member that is appointed, and she is the one that was appointed. Lastly, she thanked Trustee Holoher for changing a policy that allowed the Vice President to be able to sit in on the meetings for agenda setting. She appreciates his mentorship during the process. The next meeting of the Board will be a Special Meeting on Tuesday, January 10, 2023.

MEETING OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT FINANCING CORPORATION

(Time Stamp: 4:29:55)

1. Call to Order at 9:35 p.m.

2. Roll Call – Chancellor Claire called roll, but all all members are not present. President Petrides, Vice President Pimentel, Trustee Holoher, and Trustee Guingona were all present. Chief Financial Officer Bernata Slater was not present.

3. Approval of Minutes of the December 15, 2021 Meeting

These were not completed, as someone who is no longer with the district used to do them. Candice Bell was not responsible for completing these minutes.

4. Naming of Officers for 2022

It was moved by Trustee Guingona and seconded by Vice President Pimentel that the following individuals serve as officers for the next year: Lisa Petrides, President; John Pimentel, Vice President. The motion passed unanimously.

5. Adjournment at 9:38 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session from District Financing Corporation Meeting at 9:38 p.m.

RECONVENE TO CLOSED SESSION

The Board recessed to Closed Session at 9:39 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 11:00 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

The Board met in Closed Session, and there were no reportable actions taken.

ADJOURNMENT

Meeting adjourned at 11:00 p.m.

Submitted by

Michael Claire, Secretary