

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
November 30, 2022 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:03 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Thomas A. Nuris, Trustee John Pimentel

Board Members

Absent: Trustee Maurice Goodman (absent at time of Roll Call; arrived via Zoom at 6:04 p.m.)

President Holober acknowledged the Resolution No. 22-33 regarding remote meetings. The resolution is approved and adopted for the meetings to continue as they are currently.

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Holober stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/ Release; (2) Conference with Legal Counsel – Anticipated Litigation: Significant Exposure to Litigation Pursuant to Gov. Code, § 54956.9, Subd. (d)(2), (4) and (h): - Number of Potential Cases: 4; and (3) Conference with Legal Counsel – Potential Litigation: Initiation of Litigation Pursuant to Gov. Code, § 54956.9, Subd. (d)(4): One case

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

No statements/comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:07 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:02 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel, Student Trustee Lesly Ta

Others Present:

Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Skyline College President Melissa Moreno, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College President Kim Lopez, District Academic Senate President Kate Williams Browne

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

(Time Stamp: 1:00:05)

President Holober stated that no reportable actions were taken in Closed Session.

DISCUSSION OF THE ORDER OF THE AGENDA

[\(Time Stamp: 1:00:11\)](#)

There are no changes.

RECOGNITION OF TRUSTEE THOMAS A. NURIS

[\(Time Stamp: 1:00:29\)](#)

- Adoption of Resolution No. 22-32 Honoring Trustee Thomas A. Nuris was presented and read by Trustee Pimentel.
- Joan Dentler from local elected representatives was in attendance to present proclamation to Trustee Nuris.
- Board of Trustees made congratulatory comments to Trustee Nuris.
- Annette Perot commenced Trustee Nuris on behalf of CSEA.
- District Academic Senate President Browne made congratulatory comments to Trustee Nuris.

RECESS FOR CONGRATULATORY CELEBRATION

[\(Time Stamp: 1:20:10\)](#)

The Board recessed at 6:23 p.m. to congratulate and celebrate each of the nominees. Light refreshments were served.

RECONVENE TO OPEN SESSION

[\(Time Stamp: 1:38:50\)](#)

The meeting reconvened at 6:42 p.m.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

[\(Time Stamp: 1:38:55\)](#)

- *Chancellor Claire* made congratulatory comments to Trustee Nuris.
- *President Moreno* made commendations and congratulatory comments to Trustee Nuris.
- *President Taylor-Mendoza* acknowledged ACSM, she also mentioned multiple events and activities that are coming up at CSM. Acknowledged CSM Athletic Department and sports teams. Lastly, she thanked Trustee Nuris for his leadership.
- *President Lopez* extended congratulations and sentiments to Trustee Nuris. She acknowledged sports teams and mentioned upcoming events and activities.
- *Executive Vice Chancellor Storti* extended his congratulations to Trustee Nuris and thanked him for his leadership.
- *District Academic Senate President Browne* mentioned the task group and senate committees are going strong and holding upcoming events. They are also discussing the Chancellor Search processes.

- **Student Trustee Ta** provided congratulatory comments to Trustee Nuris. She introduced student representatives from the Associated Student Councils of each campus.
 - Win Shwe and Jonathan Scott of Skyline College
 - Andrea Morales of College of San Mateo
 - Diana Castro and Jaime Dubeibe of Cañada College

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

(Time Stamp: 2:30:31)

- **AFT, Local 1493:** Michael Hoffman made statements on behalf of members regarding negotiations.
- **CSEA, Chapter 33:** Annette Perot made statements on behalf of members regarding negotiations.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

(Time Stamp: 2:39:50)

- The following persons spoke regarding contract negotiations:
 - Brittney Sneed
 - Rosemary Bell
 - Dustin Patenaude

APPROVAL OF MINUTES

Approval of the Minutes from August 30, 2022 Special Closed Session (10.1)

(Time Stamp: 2:50:07)

Motion to Approve by: Vice President Petrides

Second by: Student Trustee Ta

Action: Not approved.

Summary of Discussion: Trustee Pimentel requested for the attendance to be double checked.

Public Comment: None.

Approval of the Minutes from September 13, 2022 Special Closed Session (10.2)

(Time Stamp: 2:52:26)

Motion to Approve by: None.

Second by: None.

Action: Not approved.

Summary of Discussion: Trustee Pimentel requested for the attendance to be double checked.

Public Comment: None.

Approval of the Minutes from September 13, 2022 Special Closed Session (10.3)

(Time Stamp: 2:52:26)

Motion to Approve by: None.

Second by: None.

Action: Not approved.

Summary of Discussion: Trustee Pimentel requested for the attendance to be double checked.

Public Comment: None.

Approval of the Minutes from September 13, 2022 Special Closed Session (10.4)

(Time Stamp: 2:52:26)

Motion to Approve by: None.

Second by: None.

Action: Not approved.

Summary of Discussion: Trustee Pimentel requested for the attendance to be double checked.

Public Comment: None.

NEW BUSINESS

Approval of Personnel Items (11.1)

(Time Stamp: 2:54:00)

Motion to Approve by: Trustee Nuris

Second by: Vice President Petrides

Action: Approved as amended, with all Trustees voting aye.

Summary of Discussion: Director of Human Resources David Feune advised there is an edit in Section J. Replace Kinesiology with Coaching.

Public Comment: None.

Adoption of Resolution No. 22-31 Fixing The Employer Contribution Under Section 22895 of the Public Employees' Medical and Hospital Care Act (11.2)

(Time Stamp: 2:55:30)

Motion to Approve by: Trustee Goodman

Second by: Trustee Nuris

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

APPROVAL OF CONSENT AGENDA

(Time Stamp: 2:56:10)

Setting December 14, 2022 as Date for Annual Organizational Meeting of the Board of Trustees (12.1)

Ratification of May and June 2022 District Warrants (12.2)

Approval of Curricular Additions, Deletions, and Modifications for College of San Mateo and Skyline College (12.3)

Adoption of the 2025-2026 Academic Calendar (12.4)

Approval of Agreement with WeDriveU for Shuttle Transportation Services for Skyline College (12.5)

Acceptance of Grant Funds from the U.S. Department of Education, ANNAPISI Grant Collaborative with SFSU, ARC Project to Support Asian American and Native American Pacific Islander Students (12.6)

College of San Mateo's Student Equity and Achievement (SEA) Pla 2022-2023 (12.7)

Motion to Approve by: Trustee Pimentel

Second by: Trustee Nuris

Action: All items approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

OTHER RECOMMENDATIONS

Setting of Board of Trustees Meeting Dates for 2023 (13.1)

(Time Stamp: 2:58:00)

Motion to Approve by: Vice President Petrides

Second by: Trustee Pimentel

Action: Approved as amended, with all Trustees voting aye.

Summary of Discussion: Trustee Pimentel requests the Board Retreat be held on February 4 instead of February 11. Student Trustee Ta has conflict with February 22 meeting date. President Holoher has conflict with March 22 meeting date. Board Retreat date was the only change.

Public Comment: None.

Approval of Contract Award for Workers' Compensation Claim Administration to Sedgwick Claims Management Services (13.2)

(Time Stamp: 3:01:40)

Motion to Approve by: Trustee Nuris

Second by: Trustee Goodman

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: President Holoher and Vice President Petrides had questions regarding this item.

Public Comment: None.

Reappointment of Member to the District’s Citizens’ Bond Oversight Committee (13.3)

[\(Time Stamp: 3:05:20\)](#)

Motion to Approve by: Vice President Petrides

Second by: Trustee Goodman

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of College of San Mateo College Education Master Plan (2023-2028) (13.4)

[\(Time Stamp: 3:06:00\)](#)

Motion to Approve by: Trustee Goodman

Second by: Trustee Nuris

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

INFORMATION ITEMS

Board of Trustees Self Evaluation (14.1)

[\(Time Stamp: 3:26:38\)](#)

Summary of Discussion: Chancellor Claire acknowledged Trustee Goodman for reminding the Board it needs to be done, of which is also accreditation requirement. He acknowledged Candice Bell for calculating evaluations, as she is the only one that has the results. It allows challenges within the Board to be identified.

Public Comment: District Academic Senate President Browne asked if the evaluation has any connection to the district’s Master Plan.

Update on Performance Auditor Recruitment (14.2)

[\(Time Stamp: 3:44:29\)](#)

Summary of Discussion: The Board of Trustees would like to possibly find a consultant to help with this search. There needs to be a clear definition of what an auditor is, along with clear and concise communication on what the expectation is.

Public Comment: None.

Break

[\(Time Stamp: 4:05:56\)](#)

The meeting recessed for Break at 9:09 p.m.

Reconvened to Open Session

[\(Time Stamp: 4:18:54\)](#)

The meeting reconvened from Break at 9:22 p.m.

Spring 2023 Marketing Efforts (14.3)

[\(Time Stamp: 4:19:01\)](#)

Summary of Discussion: Chancellor Claire stated this item is just to provide a brief update on where the district is with enrollment recovery and the marketing efforts that have been done so far. Vice Chancellor McVean presented briefly on enrollment trends.

Public Comment: None.

San Mateo County Community College District Anti-Racism Council Draft Resolution (14.4)

[\(Time Stamp: 4:32:28\)](#)

Summary of Discussion: Dr. Diva Ward provided a brief overview and reasoning behind developing this resolution, and Dr. Mwanisha Sims was available for any questions from the Board.

Public Comment: None.

SMCCCD Class Size and Cancellations (14.5)

[\(Time Stamp: 5:00:35\)](#)

Summary of Discussion: Vice Chancellor McVean provided an update on this item. The presentation is in direct response to a question Vice President Petrides asked when this topic was on an agenda.

Public Comment: Monica Malamud commented.

NOTE: The remaining items are on another recording to which ITS must retrieve, so effective time stamps may be provided.

Digital Media at CSM: The Next Generation of Media Makers (14.6)

[\(Time Stamp:\)](#)

Summary of Discussion: Vera Fainshtein and Carla Grandy provided an overview on the Digital Media programs being offered at College of San Mateo.

Public Comment: None.

COMMUNICATIONS

[\(Time Stamp:\)](#)

- Chancellor Claire advised there are no communications.

STATEMENTS FROM BOARD MEMBERS

[\(Time Stamp: 4:21:08\)](#)

- Trustee Goodman made a couple of statements.
- Trustee Nuris expressed his appreciation to everyone as this is his last Board Meeting.

President Hober stated that the next board meeting will be December 14, 2022.

RECONVENE TO CLOSED SESSION

The Board recessed to Closed Session at 10:38p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at _____

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

The Board met in Closed Session, and there were no reportable actions taken.

ADJOURNMENT

Meeting adjourned at _____

Submitted by

Michael Claire, Secretary