

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
July 27, 2022 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:02 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Holober announced that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Conference with Legal Counsel - Existing Litigation - Jordan Chavez v. San Mateo County Community College District - San Mateo County Superior Court - Case No. 21-CIV-06647; (2) Conference with Labor Negotiator Agency Designated Representative: Mitchell Bailey Employee Organizations: AFSCME Agency Designated Representative: Randy Erickson and Richard Storti Employee Organizations: AFT and CSEA; (3) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release; (4) Conference with Legal Counsel - Potential Litigation: Initiation of Litigation Pursuant to Gov. Code, § 4956.9, Subd. (d)(4): One case; and (5) Conference with Legal Counsel - Potential Litigation: Significant Exposure to Litigation Pursuant to Gov. Code, § 54956.9, Subd. (D)(2): One Case

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

No statements/comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:04 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:25 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel, Student Trustee Lesly Ta

Others Present: Chancellor Michael Claire, Skyline College Vice President of Administrative Services Joe Morello, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College President Kim Lopez, Executive Vice Chancellor Richard Storti

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

[\(Time Stamp: 1:26:27\)](#)

President Hober stated that no reportable actions were taken, and the Board will return to Closed Session immediately following Open Session.

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 1:26:40)

Staff has requested that Item 12.2 be moved up in the agenda after Public Comments on Non-Agenda Items.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

(Time Stamp: 1:27:27)

- **Chancellor Claire** thanked Trustee Pimentel and Trustee Goodman for agreeing to serve on an ad-hoc committee for the Chancellor search. A search firm was selected, and a suggested timeline and suggested committee composition will be presented at the Study Session on August 10th.
- **Vice President Morello** was in attendance on behalf of Dr. Moreno, and he congratulated and acknowledged Professor Kris Case on her retirement for serving at Skyline College for 51 ½ years.
- **President Taylor-Mendoza** acknowledged Jazz on the Hill restarting after seven years and she presented the CSM Inaugural Report.
- **President Lopez** mentioned the grand opening of the new Kinesiology - Building 1 at Cañada College on August 1st.
- **Student Trustee Ta** presented student feedback from the survey she and Associated Students conducted on potential class cancellations.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

(Time Stamp: 1:40:00)

- AFT, Local 1493 – Dr. Monica Malamud thanked the district for allowing the minimal enrollment for classes to run for the upcoming fall semester to 10 students. She thanked Chancellor Claire for his leadership with this process. She stated faculty is concerned about the declining enrollment within SMCCCD, and AFT requests that the district engages all stakeholders, staff, faculty, students, and community members to work together to develop strategies to reverse enrollment decline. Lastly, Dr. Malamud stated that AFT requests for the Board to update the policy on Class Cancellations, make sure the policy provides clear guidelines and information, and agendaize the topic of enrollment management for a future meeting.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

(Time Stamp: 1:45:33)

- Phillip Georgy, a student, expressed his concern regarding long-term student use of District laptops and Wi-Fi, along with wanting student housing to be addressed by the District.
- Kathleen McClung, a faculty member at Skyline College, expressed her gratitude to the Board and Chancellor Claire on the issue of class size. She would like to remain at the class size of 10 students, and not return to 20 students.

- Karen Cage, a student, commented on the new Kinesiology - Building 1 at Cañada College. Two goals she has and would like to see happen is for the district to optimize the use of campus resources to address the needs of the community, and to improve the transparency and communication regarding the plans and programming for building.

Update on Employee Second Loan Program (12.2)

[*\(Time Stamp: 1:57:13\)*](#)

Summary of Discussion: Vice Chancellor Bailey provided a brief overview, noting the program components and requirements.

Trustees expressed general support for the program but had additional questions and would like to revisit the second loan program guidelines at a future meeting.

Public Comment:

- Mary Taylor Fullerton spoke against the Shared Appreciation component of the program.
- Joseph Fullerton spoke against the Shared Appreciation component of the program.

NEW BUSINESS

Approval of Personnel Items (9.1)

[*\(Time Stamp: 2:36:29\)*](#)

Motion to Approve by: Trustee Nuris

Second by: Vice President Petrides

Action: Approved as amended, with all Trustees voting aye.

Summary of Discussion: Staff requested that Item F-3 be removed from the Personnel Report.

Public Comment: President Taylor-Mendoza welcomed College of San Mateo's new Vice President of Student Services.

Approval of Amendment to Employment Agreement for Chief of Staff (9.2)

[*\(Time Stamp: 2:39:08\)*](#)

Motion to Approve by: Trustee Nuris

Second by: Vice President Petrides

Action: Approved by Roll Call vote with President Richard Holober, Vice President Lisa Petrides, Trustee Thomas A. Nuris, Trustee Maurice Goodman, and Trustee John Pimentel voting aye; and Student Trustee Ta casted an Advisory Vote of aye.

Summary of Discussion: None.

Public Comment: Roz Young asked if the presented salary is a raise. President Holober advised the salary is not a raise.

NEW BUSINESS: Approval of Consent Agenda

[*\(Time Stamp: 2:41:00\)*](#)

Adoption of Resolution No. 22-18 to Make Findings Allowing Continued Remote Meetings Under Brown Act (10.1)

Motion to Approve by: Trustee Nuris

Second by: Vice President Petrides

Action: Approved, with all Trustees voting aye.

Acceptance of Grant for Cañada College Digital Marketing Pre-Apprenticeship Program (10.3)

Approval of Budgetary Transfers for the Period Ending May 31, 2022 and Adoption of Resolution No. 22-17 Authorizing Budget Revisions and Transfers for 2021-22 (10.4)

Ratification of Site Use Permit with UNAVCO, Inc. at the College of San Mateo (10.5)

Approval of Amendment Extending Contract with MV Transportation as Operator of Skyline Express Shuttle Service (10.6)

Adoption of Resolution No. 22-18 Designating District Agents for Grants (10.7)

Motion to Approve by: Trustee Nuris

Second by: Vice President Petrides

Action: Approved as amended, with all Trustees voting aye.

Summary of Discussion: Staff requested an edit be made to Item 10.1, as the resolution number needs to be changed to Resolution No. 22-20. Trustee Nuris moved to approve the edit to Item 10.1. President Holoher requested to remove Item 10.2 to discuss it further. After discussion, Trustee Nuris moved to approve Item 10.2 and Vice President Petrides seconded, with all Trustees voting aye.

Acceptance of Grant for Cañada College Digital Marketing Apprenticeship Program (10.2)

Motion to Approve by: Trustee Nuris

Second by: Vice President Petrides

Action: Approved, with all Trustees voting aye.

Summary of Discussion: President Holoher asked about the use of the term apprenticeship and if there are employer partners or is this something new.

NEW BUSINESS: Other Recommendations**Acceptance of 2022 Districtwide Facilities Master Plan (Time Allotted (11.1)**

[\(Time Stamp: 2:45:28\)](#)

Motion to Approve by: President Holober

Second by: Trustee Goodman

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Steinberg Hart was engaged with SMCCCD to assist in the development of the Facilities Master Plans for all three colleges. Rob Barthelman will provide an update on the Facilities Master Plan across SMCCCD. Mr. Barthelman presented on the Process and Timeline, Planning Principles, Assessment and Opportunities, Long Term Vision, Feedback, and Next Steps.

The Board asked clarifying questions and commented about the presented plans. Executive Vice Chancellor Storti confirmed that approving this item is not locking SMCCCD in to projects or anything, but simply a plan to which at a point in time can be used over a span of years.

Public Comment: None.

Approval of Contract Award for College of San Mateo Building 19 Facelift Project (11.2)

[\(Time Stamp: 3:23:10\)](#)

Motion to Approve by: Trustee Nuris

Second by: Student Trustee Ta

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Claire stated he used to work in this building, and the building does indeed need renovations.

Public Comment: None.

Approval of 2024-2028 Five-Year Capital Outlay Plan (11.3)

[\(Time Stamp: 3:26:28\)](#)

Motion to Approve by: Student Trustee Ta

Second by: Vice President Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Storti stated this is an annual report that SMCCCD is required to submit to the State.

Public Comment: None.

Adoption of Resolution No. 22-19 Regarding Fundraising Goal Request to San Mateo County Community Colleges Foundation (11.4)

(Time Stamp: 3:32:40)

Motion to Approve Recommendation by: Trustee Nuris

Second by: Trustee Pimentel

Action: Approved as amended, striking the word “detailed”; Motion passed; 4 – Aye (President Holober, Vice President Petrides, Trustee Nuris, and Trustee Pimentel); 1 – Abstention (Trustee Goodman); 1 – Advisory Vote Nay (Student Trustee Ta).

Summary of Discussion: The Board would like the resolution to be amended to have a strategy timeline for the fundraising goal by December 1, 2022. Executive Director, Tykia Warden, was in attendance to answer the question regarding the timeline on a plan for the fundraising goal and feasibility study can be done in eight months, and will have a update prepared for the Study Session on August 10th.

Public Comment: None.

Break

The retreat recessed for Break at 8:48 p.m.

Reconvened from Break

The retreat reconvened from Break at 8:57 p.m.

Modification of Board Meeting Schedule for September 2022 (11.5)

(Time Stamp: 3:57:58)

Motion to Approve by: Vice President Petrides

Second by: Trustee Nuris

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Student Trustee Ta advised she was not polled to select a new date.

Public Comment: None.

INFORMATIONAL ITEMS

Update on Board Ad-hoc Committee on Board Operations (12.1)

(Time Stamp: 3:59:44)

Summary of Discussion: Chancellor Claire advised different items to which the Board needs to do in order to operate better. Some of the items include the Board approving updated policies and have a new set of policies; put together a Board Operations Manual; and create list of agenda items for future meetings.

The Board is in consensus with some of the policy updates they would like to see include the Student Trustee Policy, Rotation of Officers, and Alcohol.

Public Comment: None.

Report on Proposed Agenda Items for Future Meetings (12.3)**(Time Stamp: 4:23:21)**

Summary of Discussion: The Board would like to add Board Evaluations and Enrollment Decline issue to a prioritization chart.

Public Comment: None.

Report of Public Information Requests for June 2022 (12.4)**(Time Stamp: 4:28:32)**

Summary of Discussion: None.

Public Comment: None.

COMMUNICATIONS**(Time Stamp: 4:29:00)**

- Chancellor Claire stated there are no additional communications other than what's been provided in the report.

STATEMENTS FROM BOARD MEMBERS**(Time Stamp: 4:29:16)**

- Vice President Petrides is looking forward to the fall events.
- Student Trustee Ta thanked Chancellor Claire and the Board for making sure classes are not going to be cancelled this fall.
- President Holober enjoyed Jazz on the Hill, and stated it should happen every year.

President Holober stated that the next meeting of the Board will be a Study Session on August 10, 2022.

RECONVENE TO CLOSED SESSION

The Board recessed to Closed Session at 9:31 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 11:43 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

President Holober reported the Board met in Closed Session, and there were no reportable actions taken.

ADJOURNMENT

Meeting adjourned at 11:44 p.m.

Submitted by

Michael Claire, Secretary