

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
February 23, 2022 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:07 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

1. President Holober stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Conference with Legal Counsel – Existing Litigation: Cal’Landrea Glenn v. San Mateo County Community College District (Cañada College) U.S.D.C. (Northern District) Case No. C20-06951-JCS; (2) Conference with Labor Negotiator for Employee Organizations: AFSCME, AFT, CSEA, Unrepresented Employees; and (3) Pursuant to Government Code 54957: Public Employee Discipline/Dismissal/Release

STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY

No comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:08 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:07 p.m.

Board Members

Present: President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel, Student Trustee Ashley Garcia

Others Present:

Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Skyline College President Melissa Moreno, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College Interim President Kim Lopez, District Academic Senate President Kate Williams Browne

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

(Time Stamp: 7:18)

President Holober stated that no reportable actions were taken in Closed Session, and the Board will report back to Closed Session immediately following the conclusion of Open Session.

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 7:33)

President Holober stated that staff asks that Informational Item 13.1 – Districtwide Student Housing Development Update be moved up in the agenda to immediately follow the Discussion of the Order of the Agenda.

INFORMATION ITEMS

Districtwide Student Housing Development Update (13.1)

[\(Time Stamp: 8:10\)](#)

Summary of Discussion: Vice Chancellor Mitchell Bailey introduced the topic and reminded Board Members of the actions taken to get to this point on the development of Student Housing. Bill LaPatra of Mithun presented the program design and site layout as they've been working on the project for about 5 weeks. Mr. LaPatra mentioned some of the Project Goals include: 450 Student Beds, 45 Family Apartments, 60-100 Parking Stalls, Construction Costs (\$81.5M), Total Project Cost (\$108.5M), etc. The Project Vision is to create a vibrant, inclusive, and affordable student community that has a welcoming sense of home and campus connection.

The Board expressed general approval of the preliminary site planning and program mix. They also reminded staff of the importance of stakeholder engagement, particularly students. Staff agreed that such engagement was critical and will be working to engage those stakeholders and the project progresses.

Public Comment: Robert Harker commented on the costs and the room layouts.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

[\(Time Stamp: 54:28\)](#)

- **Chancellor Claire** started off with a brief update on the District's recent COVID-19 precautions by providing masks to all campuses for student and staff use. In addition to that, COVID-19 Antigen Test Kits have been distributed to all District employees, and will be distributed to students starting tomorrow (February 24th). He thanked Board Members for their time and discussion at the Board Retreat. Lastly, he acknowledged Black History Month, and it his hope that all cultural recognition months will not only be celebrated during a specific month, but every day to celebrate SMCCCD students and the diversity they bring to each campus.
- **President Moreno** had the opportunity to interview three (3) Skyline College students as candidates to receive the Karl Pister Leadership Opportunity Award at the University of California Santa Cruz (UCSC). This award offers a \$20,000 scholarship to be distributed over a two (2) year time period, mentoring, academic support, and assistance with finding a summer job. She was excited to be able hang out with these students and submit their names to the UCSC Chancellor for final selection.
- **President Taylor-Mendoza** mentioned the football team will be having a Crab Feed on March 5th. Coaches Larry Owens and Kenny Heron will be honored during the event. Lastly, CSM will be hosting a listening session on March 2nd to allow community members who live on the coast to hear more about the Coast to College Plan.
- **Interim President Lopez** stated Cañada College has three (3) upcoming events, one being a virtual Black and Brown Career Excellence Summit on February 24th and 25th, which allows students to connect with employers in different fields and professions. In honor of Black History Month, on February 28th, the college's Black Student Union (BSU) and Student Senate will host a panel of Black Professionals; and March 1st the Black Speaker Series event that highlights what can be done to support Black students on their academic journey.

- **District Academic Senate President Browne** stated there is some hope and enthusiasm as the semester continues. She has received some interest and inquiries about Reimagining the District during a COVID-19 Environment on how individuals would like to be a part of the conversation. Some faculty are trying to keep up, especially when it comes to teaching in the varying modalities. She stated it would be encouraging for SMCCCD to rethink the tuition cost for the students that come on campus versus those students that do not come on campus. Lastly, she commended and thanked Student Trustee Garcia for meeting with the District Academic Senate.
- **Student Trustee Garcia** mentioned there are two (2) potential nominees for Student Trustee for the upcoming school year attending the meeting for a “shadowing” experience. She is excited about the new COVID testing and resources that are available to the students. Lastly, she would like to be a part of the conversation (when it occurs) regarding Reimagining the District during a COVID-19 Environment topic from the Board Retreat.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

[\(Time Stamp: 1:05:01\)](#)

- **CSEA, Chapter 33:** Annette Perot stated that neither SMCCCD nor CSEA realized that the 2021 contract reopens had not been ratified by CSEA Members, so they are unable to move forward with sunshining the 2022 Successor Contract at this time. She stated they are currently working to remedy the situation and once the 2021 contract is ratified, they will move forward with getting the 2022 Successor Contract process started.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

[\(Time Stamp: 1:07:17\)](#)

- Robert Harker commented on “wealth privilege administration” as it pertains to what the students deal with on a daily basis.
- Vera Quijano supported Robert Harker’s comment from a SMCCCD faculty member perspective, and mentioned how students have difficulties enrolling into courses especially if they do not have the proper technology.
- Juanita Celaya stated how SMCCCD Classified Staff has contacted the Public Safety Department regarding the new parking system and the technology that is required with it.

NEW BUSINESS

Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel (10.1)

[\(Time Stamp: 1:16:12\)](#)

Motion to Approve by: Trustee Nuris

Second by: Vice President Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Re-Employment of Contract and Regular Faculty for the 2022-2023 Academic Year (10.2)

[\(Time Stamp: 1:17:26\)](#)

Motion to Approve by: Vice President Petrides

Second by: Trustee Nuris

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of the Allocation of Total Compensation and Adoption of New Salary Schedules for Employees in the San Mateo County Community College Federation of Teachers, Local 1493, AFT, AFL-CIO Bargaining Unit (10.3)

[\(Time Stamp: 1:18:17\)](#)

Motion to Approve by: President Holober

Second by: Trustee Goodman

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Proposed New Board Policy Relating to the CalSTRS Reduced Workload Program (10.4)

[\(Time Stamp: 1:18:59\)](#)

Motion to Approve by: Vice President Petrides

Second by: Trustee Nuris

Action: Approved, with a 4-1 vote (4 – ayes (Holober, Petrides, Goodman, and Nuris); 1 – abstention by Pimentel).

Summary of Discussion: Trustee Pimentel inquired about how the program came into effect and if there is a fiscal impact. David Feune, Director of Human Resources, explained that it is a long-standing program within the state of California and governed by Ed. Code. The program is also mentioned in the AFT contract. Currently, there are eight SMCCCD faculty members in the program.

Trustee Pimentel will wait to find out about the fiscal impact before voting on this item.

Public Comment: None.

NEW BUSINESS: Approval of Consent Agenda

[\(Time Stamp: 1:30:54\)](#)

Disposition of Records for Cañada College (11.1)

Acceptance of the 2021-2022 CAI: New and Innovative Grant for the Cañada College Extended Reality Pre-Apprenticeship Program (11.2)

Acceptance of the 2021-2022 CAI: New and Innovative Grant for the Cañada College Extended Reality Apprenticeship Program (11.3)

Ratification of District Warrants for November and December 2021 (11.4)

Approval of Proposed Updates to Board Policy 2401 (2.60) Regarding Board Policies and Administrative Procedures (11.5)

Receipt of District's Initial Contract Proposal to the Local 829, Council 57, American Federation of State, County and Municipal Employees, AFL-CIO and Setting of a Public Hearing (11.6)

Receipt of District's Initial Contract Proposal to the San Mateo Community College Federation of Teachers, Local 1493, American Federation of Teachers, AFL-CIO and Setting of a Public Hearing (11.7)

Receipt of the District's Initial Contract Proposal to the California School Employees Association, Chapter 33 and Setting of a Public Hearing (11.8)

Receipt of Initial Contract Proposal from the San Mateo Community College Federation of Teachers, Local 1493, American Federation of Teachers, AFL-CIO to the District and Setting of a Public Hearing (11.9)

Endorsement of SB 893 (11.10)

Motion to Approve by: Trustee Nuris

Second by: Vice President Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

NEW BUSINESS: Other Recommendations

Acceptance of 2021-2022 Mid-Year Budget Report and Approval of Budgetary Transfer and Income Adjustments for the Period Ending December 31, 2021 (12.1)

[*\(Time Stamp: 1:33:42\)*](#)

Motion to Approve by: Trustee Goodman

Second by: President Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Creation of and Appointment of Board Members to an Ad-Hoc Advisory Subcommittee on Planning for the FY 2022-2023 District Budget (12.2)

[*\(Time Stamp: 1:35:06\)*](#)

Motion to Approve by: Trustee Goodman

Second by: Vice President Petrides

Action: Trustee Goodman (volunteered himself) and Trustee Pimentel (nominated by Vice President Petrides) will be on the subcommittee. Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Claire stated this is a way for District administration to receive adequate Board input regarding the District's budget. The Board needs to decide if they want to do this subcommittee, and if they do – which Board Members will be on it.

Vice President Petrides likes that it is ad-hoc, and believes it to be a great way to delve into the issues around the budget and its priorities.

Public Comment: None.

Approval of Non-Resident Tuition Fee, 2022-2023 (12.3)

(Time Stamp: 1:39:30)

Motion to Approve by: Trustee Goodman

Second by: Trustee Nuris

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Vice President Petrides inquired about the District's position in terms of tuition; not charging the highest, but considered "upper tier". Executive Vice Chancellor Storti explained that SMCCCD, along with other districts, typically look at surrounding districts' fees, and try to charge along the same line.

Public Comment: None.

Approval of Proposed Updates to Board Policy 2710 (2.45) Regarding Conflict of Interest (12.4)

(Time Stamp: 1:42:10)

Motion to Approve by: Trustee Goodman

Second by: Vice President Petrides

Action: This item was tabled. It will be brought to the Board for consideration at the next Board Meeting.

Summary of Discussion: Vice Chancellor Mitchell Bailey provided a brief overview about this policy and its recommended edits, as well as the Administrative Procedures that go along with the policy.

Board Members asked clarifying questions regarding what is allowed or considered to be appropriate or inappropriate when it comes to receiving and giving gifts (including meals) to individuals of outside entities.

The Board offered additional questions and asked for further clarification. Mr. Bailey said he would work on a revised draft to be presented at the Board's next meeting.

Public Comment: None.

Appointment of Member to the San Mateo County Colleges Educational Housing Corporation Board of Directors (12.5)

(Time Stamp: 2:00:00)

Motion to Approve by: Trustee Nuris

Second by: Trustee Goodman

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Vice Chancellor Bailey commended and thanked District Academic Senate President Kate Williams-Browne for her service on the Board of Directors.

Public Comment: None.

Consideration of Board Member Compensation (12.6)

(Time Stamp: 2:01:19)

Motion to Approve by: Trustee Goodman

Second by: Trustee Nuris

Action: There is a motion by Trustee Nuris and second by Trustee Goodman to amend for Board Members to receive a 5% compensation increase. Approved, with a 4-0 vote (4 – ayes (Holober, Petrides, Goodman, and Nuris); 1 – abstention by Pimentel).

Summary of Discussion: Trustee Pimentel recommends that the compensation remain as is. Trustee Nuris, Vice President Petrides, and President Holober are in agreement with an increase, considering the amount of work the Board does on a regular basis.

Public Comment: None.

INFORMATION ITEMS

Discussion of Secondary Uses of the Canada College Kinesiology and Wellness Building (CAN B1) (13.2) (Time Stamp: 2:05:42)

Summary of Discussion: Chancellor Claire stated the fitness facility at College of San Mateo is off to a good start, and administration is confident that the same model can be replicated at Cañada College.

Executive Vice Chancellor Storti advised the primary use of the building is for students in the KAD Division; however, community members are showing interest in the building and want access to it. Another use for the building can be that of renting portions of the building during non-peak hours; and third used as a fitness facility. If the same model is replicated at Cañada, it can possibly create 40 jobs for students. With renting, it can bring in revenue to provide funds to cover the operating costs of the facility, as well as repair equipment.

The Board is clear in the direction of making certain the facility is used for academic purposes first, and then looking into it being modeled after the fitness facility at College of San Mateo with hopes of not having to charge students any fees.

Public Comment: None.

2022 Contractor Prequalification Update (13.3)

[\(Time Stamp: 2:26:43\)](#)

Summary of Discussion: Executive Vice Chancellor Storti provided a brief overview on this item.

Trustee Goodman mentioned the representation of race and gender in this process. He asked how is SMCCCD being intentional in reaching out to People of Color in offering this line of work? Dr. Storti stated attempts have been made in reaching out to businesses, however, the available pool of who might be interested is very limited.

Board Members want the outreach to continue to businesses, but they also want to see the data from year in terms of who's been contacted, who can do the work, etc.

Public Comment: None.

Discussion of Performance Auditor/Policy Analyst Position Recruitment (13.4)

[\(Time Stamp: 2:35:21\)](#)

Summary of Discussion: President Holober stated this is a follow up from when the job description was changed after the Board did not find what they were really looking for with the candidates for this position. Board Members are in full agreement in finding a recruiter to assist with this process.

Public Comment: None.

Discussion on Process Engaging a Consultant to Conduct a Performance Audit of District Personnel Policies and Actions Related to Groups of Non-Bargaining Unit Administrative, Professional, Supervisory, and Executive Personnel (13.5)

[\(Time Stamp: 2:39:39\)](#)

Summary of Discussion: President Holober stated the District should be recruiting for someone who does this line of work, and is knowledgeable about the field of management consulting. District administration should consult with a recruiter on how to find auditors/analysts.

Chancellor Claire advised there is a list of individuals that can be contacted to see who would work with the district. Board Members are in agreement of finding or recruiting a consultant.

Public Comment: None.

Sunshine of Administrative Procedure 5.01.1 – Additional Responsibilities Pay for Non-Represented Employees (13.6) (Time Stamp: 2:43:38)

Summary of Discussion: Chancellor Claire mentioned the sunshining of substantive changes to administrative procedures is in keeping with the policy adopted earlier by the Board. As it relates to this administrative procedure, Chancellor Claire stated that some non-represented employees are performing duties outside of their general job responsibilities and would be eligible for compensation based on those additional, temporarily assigned duties. He noted that it will not be a regular occurrence, and when done, it will be presented to the Board for approval. He noted that it is only fair to compensate for the work being done.

Board Members are in agreement with moving forward with this procedure.

Public Comment: None.

Discussion of Board Professional Development (13.7)

(Time Stamp: 2:54:30)

Summary of Discussion: Chancellor Claire mentioned this is a follow-up on conversations that have taken place regarding having a Board Retreat to focus on Board/Chancellor norms and how to work together, and refresher training on Brown Act.

Trustee Goodman suggested having a 360 Board Evaluation to hear from individuals they interact with such as the college presidents, administration, etc.

President Holober suggested meeting on the coast side, which will be more relaxed setting.

Board Members are in agreement to location and having a facilitator to assist with the Brown Act to make sure it is fully understood, along with relationship building.

Public Comment: None.

COMMUNICATIONS

(Time Stamp: 3:02:29)

- Chancellor Claire advised there was one person that emailed regarding the mask mandate.
- President Holober advised there was an email from Fiona Ma's office inquiring if the District would have an interest in working with them on workplace savings programs.

STATEMENTS FROM BOARD MEMBERS

(Time Stamp: 3:03:34)

President Holober: The way society is now, it is almost of necessity to have a debit/credit card; however, not all of SMCCCD students have the luxury to banking or even being able to purchase a Smartphone. He mentioned the District should make it easier for students to be able to transact without requiring debit/credit cards.

Vice President Petrides: She requested to receive backup information or data on the financial impact whenever resolutions and/or proposals are presented on the Board Agenda, prior to approval. She is requesting more information regarding the reduced workload program. She requested District administration do a follow-up with the State Chancellor's Office on the ZTC funds that were approved by the Governor, but nothing further has happened.

Trustee Goodman: He acknowledged Black History Month and that it is an opportunity to express our values to the community, and it needs to be intentional. He asks that Board Members recommit themselves to going back to campuses and checking on our students, staff, and faculty of color. Lastly, he mentioned the new parking system and what is really going on with it, because he is unaware of it. He wants to hear more about it and how it is impacting students.

Trustee Pimentel: He thanked Board Members for having the opportunity to discuss strategy at the Board Retreat. He requested to have a Study Session to discuss Enrollment Decline. Lastly, now that SB 893 is being endorsed, he would like to have a process to build local and organizational support in how to get it passed by legislation.

Student Trustee Garcia: She proposed an idea of having an evaluation of the Board's relationship with

students. Students are frustrated with how they can communicate to and with the Board.

President Holober stated that the next board meeting will be March 23, 2022.

RECONVENE TO CLOSED SESSION

(Time Stamp: 3:17:40)

The Board recessed to Closed Session at 9:19 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 11:45 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

President Holober announced that the Board took action on one item in Closed Session.

ADJOURNMENT

Meeting adjourned in honor of John Madden, at 11:47 p.m.

Submitted by

Michael Claire, Secretary