

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
January 26, 2022 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:01 p.m.

**Board Members**

**Present:** President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Holober stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Conference with Legal Counsel – Existing Litigation: Cal’Landrea Glenn v. San Mateo County Community College District (Cañada College) U.S.D.C. (Northern District) Case No. C20-06951-JCS; (2) Conference with Labor Negotiator for Employee Organizations: AFSCME, AFT, CSEA, Unrepresented Employees; and (3) Conference with Legal Counsel – Potential Litigation: Significant exposure to litigation pursuant to Gov. Code, § 54956.9, subd. (d)(2): One Case

**STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY**

No comments.

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 5:02 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:19 p.m.

**Board Members**

**Present:** President Richard Holober, Vice President Lisa Petrides, Trustee Maurice Goodman, Trustee Thomas A. Nuris, Trustee John Pimentel, Student Trustee Ashley Garcia

**Others Present:** Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Skyline College President Melissa Moreno, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College Interim President Kim Lopez, District Academic Senate President Kate Williams Browne

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

*[\(Time Stamp: 20:28\)](#)*

President Holober stated that no reportable actions were taken in Closed Session.

**DISCUSSION OF THE ORDER OF THE AGENDA**

*[\(Time Stamp: 20:26\)](#)*

President Holober stated that staff requests that Information Item 22-01-02C – Receipt of the 2020-2021 Citizens’ Bond Oversight Committee Annual Report – be moved up in the agenda to immediately follow Discussion of the Order of the Agenda. Staff also requests that Action Item 22-01-109B – Approval of

Cañada College Mural Proposal – be moved up in the agenda to immediately follow the Receipt of the Bond Oversight Committee Annual Report.

## INFORMATION ITEM

### **Receipt of the 2020-2021 Citizens' Bond Oversight Committee Annual Report (22-01-02C)**

*(Time Stamp: 21:27)*

**Summary of Discussion:** Rosanne Foust, Chair of the Citizens' Bond Oversight Committee, provided a summary on the items presented in the report, which is from June 2020 – June 2021. The report includes Measure H Bond Expenditures through June 2021 with a project list that indicates the dollars spent on specific projects. It also includes a list of voter-approved bonds and how bond dollars can be spent.

One of the responsibilities of the committee is to inform the public about the Measure H Bond proceeds, and making certain SMCCCD allocates bond funds specifically for what is indicated in the election ballot language.

**Public Comment:** None.

## NEW BUSINESS: Other Recommendations

### **Approval of Cañada College Mural Proposal (22-01-109B)**

*(Time Stamp: 27:20)*

**Motion to Approve by:** Trustee Pimentel

**Second by:** Vice President Petrides

**Action:** Approved unanimously, with all Trustees voting Aye.

**Summary of Discussion:** Dr. Manuel Alejandro Perez, Vice President of Student Services presented this item, along with the Cañada College Mural Task Force. The Mural Task Force is seeking Board approval and support for a 12-week project of painting murals (estimated cost of \$23,330.00) on the buildings 9, 13, and 18 of Cañada College to uplift the voices, experiences and identities of the students, while transforming the campus through established social justice practice of community engaged and facilitated art.

Francisco Franco, Muralist of Precita Eyes Mural Arts Center, will be leading the project with painting days and workshops of which students, faculty, staff, and members of the community are invited to be a part of the brainstorming sessions that will foster and create community building, and yield a transformative creative process. Painting Days are created for everyone to celebrate art and participate in transforming and healing the campus community.

The murals would help foster a sense of belonging amongst students of various ethnic backgrounds and identities, as well as exhibit Cañada College's step in the right direction to becoming an anti-racist campus.

**Public Comment:** Denise Erickson commented about the community having the opportunity to experience the making the mural.

## MINUTES

### **Approval of the Minutes of the November 10, 2021 Regular Meeting (22-01-01)**

*(Time Stamp: 42:58)*

*Motion to Approve by:* Vice President Petrides

*Second by:* Trustee Pimentel

*Action:* Approved unanimously as amended, with all Trustees voting Aye.

*Summary of Edits or Corrections:* Staff offers one correction to the minutes. Remove Monica Malamud's name as having spoken in favor of the Religious Exemption for students.

### **Approval of the Minutes of the December 15, 2021 Regular and Reorganization Meeting (22-01-02)**

*(Time Stamp: 43:54)*

*Motion to Approve by:* Trustee Nuris

*Second by:* Trustee Pimentel

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Edits or Corrections:* None.

### **Approval of the Minutes of the December 22, 2021 Special Closed Session (22-01-03)**

*(Time Stamp: 44:31)*

*Motion to Approve by:* Vice President Petrides

*Second by:* Trustee Goodman

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Edits or Corrections:* None.

### **Approval of the Minutes of the January 11, 2022 Special Meeting (22-01-04)**

*(Time Stamp: 45:04)*

*Motion to Approve by:* Trustee Goodman

*Second by:* Trustee Pimentel

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Edits or Corrections:* None.

## **STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

*(Time Stamp: 45:28)*

- *AFT, Local 1493:* Marianne Kaletzky commented on a districtwide survey that was sent to all members regarding their experiences during the first week of in-person instruction for the Spring Semester. 166 faculty responded to the survey and out of that number, 139 faculty members worked with students on campus during the start of the semester.

Faculty is requesting the district to provide a temporary remote option for students, so they do not miss instruction due to COVID related issues. Faculty is also requesting more COVID testing opportunities be made available to students on campuses, along with proper masks and the option of instructing or working remotely in order to serve student needs.

- **CSEA, Chapter 33:** Annette Perot recognized the efforts of all Classified Staff, as they have started the Spring semester in-person, under difficult circumstances. Staff is requesting the district to provide the adequate means to continue to work and provide services, while keeping both students and themselves safe.

## **STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

*(Time Stamp: 54:42)*

- **Chancellor Claire** appreciated the comments provided by the Union Representatives, and excited to officially open campuses for in-person instruction this Spring semester. He commended the colleges on re-opening campuses with a smooth start under difficult circumstances. He thanked employees who never left any of the college campuses during the COVID-19 Pandemic, especially Facilities, Public Safety, IT Department, and the Payroll Department. Lastly, he mentioned COVID testing kits and KN95 masks are available for all staff and faculty, and more are becoming available for students on each campus.
- **President Moreno** started with the score of the Women's Basketball game for the evening – Skyline 75 and CSM 72. She stated the campus came alive when 6,000 students walked on campus for the return of the Spring semester. She and her administration are hosting weekly live campus briefings to help keep Skyline students and community informed. Though it is not a perfect return, being together on campus for the first time since March 2020 is exhilarating.
- **President Taylor-Mendoza** mentioned it is exciting to be back on campus for the Spring semester, and it is a great opportunity to re-engage and get back to the purpose of transforming lives. She commended and thanked the Facilities Department for removing the parking lot name signs, and replacing them with temporary signs to welcome students and make them feel included on the CSM campus. Lastly, CSM will be piloting a transportation program with Lyft. Lyft will provide services to students from 11 locations on the coast side, and bring them to CSM for classes. Dr. Mendoza thanked and commended those individuals that helped in making this happen.
- **Interim President Lopez** stated this is a big transition for everyone to return to campus this semester, however, she feels the sense of joy on the Cañada campus. She thanked faculty and staff for their part in preparations to welcome students back to campus.
- **Executive Vice Chancellor Storti** commended and thanked the staff of the San Mateo Athletic Center (SMAC) for their hard work and dedication in preparation for the January 1<sup>st</sup> opening. The center has welcomed 443 members for the first 24 days, which is a 3% increase. There's been great and positive feedback.
- **District Academic Senate President Browne** is appreciating the opportunity to discuss the things transpiring on campuses since the return to campus for this Spring semester. The Academic Senate does have concerns; however, they are appreciating the communication and actions taking place (or in progress) to make campuses safer and healthier for faculty, staff, and students.

## **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

*(Time Stamp: 1:15:35)*

The following individuals commented on the concerns and different impacts the return to campus has had on faculty, staff, and students for the start of the Spring Semester.

- Rika Fabian
- Lindsey Ayotte
- Kolo Wamba
- Tadashi Tsuchida
- Manisha Singh
- Eshal Naeem
- Lori Slicton
- Emilie Hein
- Jose Milan
- Cat (no last name provided)
- Elisha Polomski
- Cynthia Erickson
- Jonathan Mariano-Smith
- Nancy (no last name provided)

## **NEW BUSINESS**

### **Approval of Revision to Student Assistant Salary Schedule (22-01-01A)**

*(Time Stamp: 1:58:26)*

***Motion to Approve by:*** Trustee Pimentel

***Second by:*** Trustee Goodman

***Action:*** Approved unanimously, with all Trustees voting Aye.

***Summary of Discussion:*** None.

***Public Comment:*** None.

### **Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel (22-01-02A)**

*(Time Stamp: 1:59:18)*

***Motion to Approve by:*** Trustee Goodman

***Second by:*** Vice President Petrides

***Action:*** Approved unanimously, with all Trustees voting Aye.

***Summary of Discussion:*** Trustee Pimentel inquired about the positions in Section F. Executive Vice Chancellor Storti stated that there are no new positions in this section. At 3:31:40, Chancellor Claire clarified that the positions in this section are in fact new.

***Public Comment:*** None.

**NEW BUSINESS: Approval of Consent Agenda**

[\(Time Stamp: 2:01:07\)](#)

**Approval of Curricular Additions, Deletions, and Modifications Cañada College, College of San Mateo, and Skyline College (22-01-01CA)**

**Approval of Curricular Additions, Deletions, and Modifications Cañada College, College of San Mateo, and Skyline College (22-01-02CA)**

*Note: Item 22-01-03CA Authorization of Sole Source Purchase of Classroom Audio-Video Lecterns and Cabinets from Wood Tech, Inc. was requested by Trustee Pimentel to be removed from the Consent Agenda for further discussion before approval.*

**Authorization of Sole Source Purchase of Classroom Audio-Video Lecterns and Cabinets from Wood Tech, Inc. (22-01-03CA)**

*Motion to Approve by:* Vice President Petrides

*Second by:* President Holober

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* Trustee Pimentel is supportive of making classes Hyflex ready, but inquired about the reason of utilizing a large amount of money on this particular Hyflex equipment with this particular company. Daman Grewal, Chief Technology Officer, mentioned they've checked with various companies on which one would be the best to provide what is needed for each classroom, and Wood Tech, Inc. is the company best suited to work with SMCCCD.

**Approval of Curricular Additions, Deletions, and Modifications Cañada College, College of San Mateo, and Skyline College (22-01-04CA)**

**Approval of Curricular Additions, Deletions, and Modifications Cañada College, College of San Mateo, and Skyline College (22-01-05CA)**

*Motion to Approve by:* Trustee Nuris

*Second by:* Trustee Pimentel

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* None.

**NEW BUSINESS: Other Recommendations**

**Approval of Contract Award of Skyline College Building 1 Renovation Project (22-01-103B)**

[\(Time Stamp: 2:06:28\)](#)

*Motion to Approve by:* Trustee Goodman

*Second by:* Trustee Pimentel

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* None.

*Public Comment:* None.

**Approval of Contract Award for Districtwide Classroom Technology Upgrade for Hyflex (22-01-104B)**

**(Time Stamp: 2:07:42)**

*Motion to Approve by:* Trustee Goodman

*Second by:* Trustee Pimentel

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* Trustee Pimentel made the suggestion for administration to provide feedback received from faculty and staff on what is working and what is not.

*Public Comment:* None.

**Adoption of Resolution No. 22-02 Confirming Existing Trustee Area Boundary Maps for By-Trustee Area Elections of Members of the Board of Trustees (22-01-105B)**

**(Time Stamp: 2:09:50)**

*Motion to Approve by:* Trustee Goodman

*Second by:* Vice President Petrides

*Action:* Board approved by Roll Call vote, 5 – 0.

*Summary of Discussion:* Vice Chancellor/Chief of Staff Bailey provided a brief overview and reminder on this item.

*Public Comment:* None.

**Authorization to Execute Contract with LPA, Inc. for Districtwide Student Housing Project (22-01-106B)**

**(Time Stamp: 2:12:29)**

*Motion to Approve by:* President Holober

*Second by:* Trustee Goodman

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* Vice Chancellor Mitchell Bailey and Executive Vice Chancellor Storti provided a brief overview on this item, noting the initial and final interest in the project, with the District receiving 16 bids. Vice President Petrides asked what administration thinks was so attractive about this project to where the response to work with SMCCCD was so strong.

President Holober and Trustee Pimentel brought up points regarding the funding of the project such as what funding will be used; is the amount being used usually that for design; is there an alternative option if the State funding is not granted to SMCCCD. Trustee Pimentel asked District Administration to confirm if the contract could be suspended or canceled without penalties, if SMCCCD did win the State grant. The Administration responded that the contract did allow for this.

Trustee Nuris commended District Administration on the diligence in working to get this project started.

*Public Comment:* None.

**Consideration of Nominations for California Community College Trustees Board of Directors (22-01-107B)**

[\(Time Stamp: 2:25:47\)](#)

*Motion to Approve by:* Trustee Pimentel

*Second by:* Trustee Goodman

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* Vice President Petrides stated she is interested in campaigning to be on the Board of Directors. Trustees Pimentel and Goodman withdrew their initial action to consider this report, and motioned to approve Vice President Petrides' nomination.

*Public Comment:* None.

**Approval of Construction Consultants (22-01-108B)**

[\(Time Stamp: 2:34:55\)](#)

*Motion to Approve by:* President Holober

*Second by:* Trustee Pimentel

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* None.

*Public Comment:* None.

**Approval of Modifications to Internal Auditor Position Description (22-01-110B)**

[\(Time Stamp: 2:34:39\)](#)

*Motion to Approve by:* Vice President Petrides

*Second by:* Trustee Pimentel

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* None.

*Public Comment:* None.

**Approval to Initiate RFP Process for Consultant to Conduct a Performance Audit of District Personnel Policies and Actions Related to Groups of Non-Bargaining Unit Administrative, Professional, Supervisory, and Executive Personnel (22-01-111B)**

[\(Time Stamp: 2:35:38\)](#)

*Motion to Approve by:* Trustee Nuris

*Second by:* Trustee Pimentel

*Action:* Approved unanimously as amended, with all Trustees voting Aye.

*Summary of Discussion:* President Holober provided a brief overview about this item. It is time to examine the structure and hierarchy of higher leveled personnel.

Trustee Goodman suggests to add a RFQ prior to the RFP to ensure that the individuals that move forward in the process, understand the intentions of their role.

*Public Comment:* None.



## INFORMATION ITEMS

### **Board Retreat Planning Update (22-01-03C)**

[\(Time Stamp: 2:41:41\)](#)

**Summary of Discussion:** Chancellor Claire provided the Board with subjects/topics to choose from to discuss during the upcoming Board Retreat on Saturday, February 12<sup>th</sup>. Some of those subjects/topics include the budget, board professional development, student basic needs, improving transparency, and declining enrollment.

The Board made a consensus to discuss the Budget, Promise, and Re-Imagining Our Colleges in a COVID Environment during the Board Retreat.

**Public Comment:** None.

### **Review of Proposed Updates to Board Policy No. 2401 Regarding Board Policies and Administrative Procedures (22-01-04C)**

[\(Time Stamp: 3:03:10\)](#)

**Summary of Discussion:** Chancellor Claire informed the Board that SMCCCD does have an external consultant that is assisting with updating District Board Policies to coincide with regulations and best practices. Policies are the “what” and set by the Board, while the Chancellor and District administration follows with the Administrative Procedures or the “how to”.

The Board is in agreement with the recommended change in the policy.

**Public Comment:** None.

### **Review of Proposed Updates to Board Policy No. 2710 and Administrative Procedures 2710 and 2712 Regarding Conflict of Interest (22-01-05C)**

[\(Time Stamp: 3:06:58\)](#)

**Summary of Discussion:** Vice Chancellor Mitchell Bailey provided an overview on this item. He mentioned Form 700 training for the individuals that are required to file.

Vice President Petrides inquired about the process and how District administration made the decision on what policies needed to be changed or updated, and it was explained to that the California Community College League assists in the process.

The Board inquired about who would do the “policing” when there are conflicts of interest. When doing business with outside entities, can the question be asked if they have any relationship or connection to anyone on the Board or District administration.

President Holober inquired if the Board would like to consider a low or non-existent gift amount.

**Public Comment:** None.

### **Discussion of Board Professional Development (22-01-06C)**

[\(Time Stamp: 3:28:21\)](#)

**Summary of Discussion:** Chancellor Claire stated there is an interest in facilitating Professional Development amongst the Board of Trustees.

Trustee Goodman suggested that the Board as a whole recommit to Professional Development training lead by Dr. O'Kenzoe. The Board should commit to also attending outside training or Professional Development whether by attending conferences, etc. The Professional Development ensures that they are prepared to make the decisions they make, and are making them from an informed place.

**Public Comment:** None.

### **COMMUNICATIONS**

*[\(Time Stamp: 3:31:30\)](#)*

No communications received.

*NOTE: The following agenda items may be viewed on the video entitled "2022-01-26 Board of Trustees Regular Meeting - Part II".*

### **STATEMENTS FROM BOARD MEMBERS**

*[\(Time Stamp: 1:27\)](#)*

No statements from the Board.

President Holober stated that the next board meeting will be Wednesday, February 23, 2022.

### **RECONVENE TO CLOSED SESSION**

*[\(Time Stamp: 3:14:21\)](#)*

The Board recessed to Closed Session at 9:41 p.m.

### **RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 12:53 a.m.

### **ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

President Holober announced that the Board took no action during Closed Session.

### **ADJOURNMENT**

Meeting adjourned at 12:54 a.m.

Submitted by

Michael Claire, Secretary