

**Minutes of the Reorganization Meeting of the Board of Trustees  
San Mateo County Community College District  
December 15, 2021 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:06 p.m.

**Board Members**

**Present:** President Thomas A. Nuris, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Lisa Petrides

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Nuris stated that during Closed Session, the Board will take up items as listed on the printed agenda including: 1) Conference with Labor Negotiator for Employee Organizations: AFSCME, AFT, CSEA, Unrepresented Employees; 2) Pursuant to Government Code 54957: Public Employee Discipline/Dismissal/Release

**STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY**

- Monica Malamud commented regarding the teaching in Hyflex Modality, and the need to support and compensate faculty who do choose to instruct this way.

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 5:12 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:25 p.m.

**Board Members**

**Present:** President Thomas A. Nuris, Vice President Richard Holober, Trustee Maurice Goodman, Trustee Lisa Petrides, Student Trustee Ashley Garcia, Trustee Pimentel (joined at meeting 6:50 p.m.)

**Others Present:** Chancellor Michael Claire, Executive Vice Chancellor Richard Storti, Skyline College Acting President Newin Orante, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College Interim President Kim Lopez, District Academic Senate President Kate Williams Browne

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

*[\(Time Stamp: 1:19:09\)](#)*

President Nuris stated that no reportable actions were taken in Closed Session.

**DISCUSSION OF THE ORDER OF THE AGENDA**

*[\(Time Stamp: 1:19:19\)](#)*

President Nuris stated that due to an error, staff has requested for item 21-12-01 be removed from the agenda, and placed on the agenda of the next meeting. Staff has also requested for item 21-12-03C be removed from the agenda.

Additionally, staff has requested for items 21-12-01C be moved up in the agenda.

Furthermore, staff requested that items 21-12-103B, 21-12-104B, 21-12-105B, and 21-12-106B be moved up in the agenda and presented together; however, voted on separately.

Lastly, staff requested that item 21-12-05C be moved up in the agenda to precede item 21-12-01A.

Vice President Holober requested that the Organization of the Board of Trustees be delayed until Trustee Pimentel joins the meeting.

## **ORGANIZATION OF THE BOARD OF TRUSTEES**

*(Time Stamp: 1:50:47)*

### 1. Election of President

Trustee Pimentel nominated Trustee Holober for the office of Board President. There were no further nominations. Trustee Goodman moved and Trustee Petrides seconded that Trustee Holober be elected Board President. The motion carried unanimously.

*Trustee Holober relieved Trustee Nuris of his duties as Board President, and continued the meeting as the new Board President. Trustee Nuris was recognized and presented with a plaque.*

### 2. Election of Vice President-Clerk

President Holober nominated Trustee Petrides, and Trustee Nuris nominated Trustee Goodman for the role of Board Vice President. A roll call vote was taken with President Holober, Trustee Petrides and Trustee Pimentel voting for Trustee Petrides, and Trustee Nuris and Trustee Goodman voting for Trustee Goodman. Trustee Petrides was elected Board Vice President.

### 3. Election of Secretary for the Board

Trustee Nuris nominated Chancellor Claire and Trustee Goodman seconded the nomination. Trustee Pimentel nominated Executive Vice Chancellor Storti. A roll call vote was conducted and President Holober, Vice President Petrides, Trustee Goodman, Trustee Nuris and Trustee Pimentel voted for Chancellor Clair. No trustees voted for Executive Vice Chancellor Storti. Chancellor Claire was elected Board Secretary.

### 4. Appointment of Representative of the Board to the County Committee on School District Organization

Trustee Nuris nominated Trustee Pimentel for this position. There were no other nominations. Trustee Pimentel was unanimously elected as the Board's Representative of the Board to the County Committee on School District Organization

## **NEW BUSINESS**

*Note: Items 21-12-103B, 21-12-104B, 21-12-105B, and 21-12-106B were moved up in the agenda preceding the Organization of the Board of Trustees. These items were presented together, however, voted on separately.*

**Summary of Discussion** *(Time Stamp: 1:22:47)* Chief Financial Officer Bernata Slater stated that the District's audit for the 2020-2021 Fiscal Year was conducted and completed in July 2021 by an independent external auditing firm, CWDL.

John Dominguez of CWDL was in attendance to present and respond to questions about the audit results, as well as go over the firm's findings and recommendations for SMCCCD. He commended on the staff's professionalism, diligence, and assistance of providing the firm with all documentation (over 1,500 documents) needed to complete the audit. Some of the points presented include: 1) SMCCCD's Management Discussion and Analysis Factors; 2) Financial Statement; 3) Reconciliation; 4) KCSM Radio Report and Financial Statement; 5) Measure H Audit Report and Balance Sheets; and 6) Futuris Trust Audit and Financial Statement. The auditor noted unqualified opinions for all reports.

**Receipt and Acceptance of the 2020-2021 District Audit Report (21-12-103B) (Time Stamp: 1:48:46)**

*Motion to Approve by:* Vice President Holober

*Second by:* Trustee Goodman

*Action:* Approved unanimously, with all Trustees voting Aye.

*Public Comment:* None.

**Receipt and Acceptance of the 2020-2021 KCSM-FM Audit Report (21-12-104B) (Time Stamp: 1:49:03)**

*Motion to Approve by:* Vice President Holober

*Second by:* Trustee Goodman

*Action:* Approved unanimously, with all Trustees voting Aye.

*Public Comment:* None.

**Receipt and Acceptance of the 2020-2021 General Obligation Bond Financial and Performance Audit Reports (21-12-105B) (Time Stamp: 1:49:14)**

*Motion to Approve by:* Vice President Holober

*Second by:* Trustee Goodman

*Action:* Approved unanimously, with all Trustees voting Aye.

*Public Comment:* Vera Quijano asked why there aren't internal controls when it comes to Bond Measures.

**Receipt and Acceptance of the 2020-2021 Retirement Futuris Public Entity Investment Trust Audit Report (21-12-106B) (Time Stamp: 1:49:44)**

*Motion to Approve by:* Vice President Holober

*Second by:* Trustee Goodman

*Action:* Board approved with a 4-1 vote. Aye – President Nuris, Vice President Holober, Trustee Goodman, and Trustee Petrides; Nay – Trustee Pimentel

*Public Comment:* None.

## **STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

*(Time Stamp: 2:20:30)*

- **Chancellor Claire** thanked Trustee Nuris for his leadership as Board President during the past year, especially during these unprecedented and difficult times. He congratulated both President Holober and Vice President Petrides for being voted into their new positions. He briefly highlighted Spring 2022 Enrollment and the student percentages per course modality, at this time.

Vice Chancellor Bailey briefly mentioned the enrollment marketing campaign (both digital and print) that will begin in January to encourage students to register for spring semester.

Lastly, he provided an update on the implementation of AB 367, which is providing premenstrual products to students. Facilities will be placing dispensers on each campus starting in the spring semester, during Spring Break.

- **Skyline College Vice President Orante** served as Acting College President during the meeting in the absence of President Moreno. He acknowledged students who attended the California Conference for the Advancement of Ceramic Art at UC Davis, as well as the Forensic Team who won a competition on November 19, 2021 at Apple Valley College. He recognized author, activist, and professor Gloria Jean Hooks also known as Bell Hooks on her passing today, and how she was an inspiration to him and other educators.
- **President Taylor-Mendoza** recognized the passing of Bell Hooks. She noted that the college has started a Student Equity Survey with students, (734 responses thus far) which should help with analyzing and understanding the student experience on the campus.
- **Interim President Lopez** noted that Cañada College will be hosting a holiday gathering at The Grove on Friday, December 17<sup>th</sup> at 11:30 a.m. – 1:00 p.m.
- **District Academic Senate President Browne** thanked President Holober for attending the Senate Meet and Greet. The District Teaching and Learning Committee is putting together a guiding document for students for the spring semester. Lastly, the work groups for the District Academic Goals are getting their crews together to support and achieve each goal.

## **STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

*(Time Stamp: 2:40:24)*

- **AFT, Local 1493:** Monica Malamud mentioned the comparison of student enrollment for spring 2021 and spring 2022. Student Enrollment has decreased in spring 2022, and AFT Members suggest to create additional online courses and services to support student needs; and improve and insure better implementation and communication of the health and safety protocols for in-person courses and services.
- **CSEA, Chapter 33:** Annette Perot mentioned they have started working with the District on a new MOU for the spring semester. It is the request of the members to keep the health and safety protocols in place for the spring semester.

## **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

*(Time Stamp: 2:48:30)*

- Suzanne Poma commented on the District's inconsistent health and safety protocols for in-person classes and services.
- Katherine Hart finished reading the letter by Suzanne Poma.
- Vera Kejano commented on behalf of her mother (Tatiana Kejano, San Mateo County resident) who has concerns about whether or not the buildings within SMCCCD are student-centered.
- Lesly Ta commented on the indoor mask mandate and how the District should require and insure that those who attend class in person wear a mask.
- Sammy Abouata spoke in favor of keeping the indoor mask mandate in SMCCCD classrooms.
- Kaye Luck spoke in favor of keeping the indoor mask mandate in SMCCCD classrooms.
- Jennifer Betty Lo spoke in favor of keeping the indoor mask mandate in SMCCCD classrooms.
- Sarah Chambers spoke in favor of keeping the indoor mask mandate in SMCCCD classrooms.

## **INFORMATION ITEMS**

### **Review of Site Finding Allocations Supporting *Free Community College Initiative* (21-12-05C)**

*(Time Stamp: 3:04:21)*

***Summary of Discussion:*** Vice Chancellor McVean presented on how the initiative funds (\$6.75M total) were allocated. The allocation was designated for the expansion of three components: Dual Enrollment (\$2.5M), Promise Scholars (\$3M), and Open Educational Resources (OER) and Zero Textbook Cost (ZTC) (\$1.25M). Each college was allocated an amount according to their budget request to achieve their current and future expansion goals, and that allocation was determined by providing the most critical components to fund in order for them to expand.

***Public Comment:*** None.

## **NEW BUSINESS**

### **Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel (21-12-01A)**

*(Time Stamp: 3:23:30)*

***Motion to Approve by:*** Vice President Petrides

***Second by:*** Trustee Nuris

***Action:*** No action taken on initial motion to approve this item. On the amended motion, items were approved unanimously, with all Trustees voting Aye.

**Summary of Discussion:** Trustee Pimentel and President Holober asked to remove positions for discussion before approval. There was an amended motion by Vice President Petrides with a second from Trustee Nuris to approve all other positions in this item, except for those removed.

**Public Comment:** None

- Counselor – International Education
  - **Motion to Approve by:** Trustee Nuris
  - **Second by:** Trustee Goodman
  - **Action:** Board approved with a 4-1 vote. Aye – Trustee Nuris, Trustee Goodman, President Holober, and Vice President Petrides. Nay – Trustee Pimentel
  - **Summary of Discussion:** Trustee Pimentel asked why someone is being hired when enrollment is declining. Chancellor Claire clarified that this position is not an administrative position, but Counseling position. Interim President Lopez explained that this position was needed in order to be compliant with Non-Tenure Track positions, and counseling positions are key in building back the International program at Cañada College.
  
- Communications Manager for Community Relations and Marketing
  - **Motion to Approve by:** Trustee Nuris
  - **Second by:** Trustee Goodman
  - **Action:** Board approved with a 4-1 vote. Aye – Trustee Nuris, Trustee Goodman, President Holober, and Vice President Petrides. Nay – Trustee Pimentel
  - **Summary of Discussion:** Trustee Pimentel does not see the need for campus level managers, but consolidate the position to a district-level position. President Taylor-Mendoza stated it is a desperate need, as the position is essential to external and internal communication in the college's strategic plans.
 

Trustees would like a more centralized marketing strategy (specifically for enrollment) across the District where even if trustees want to bring forth a point of concern about it, it can be discussed during meetings prior to approval.
  
- Executive Director of Strategic Initiatives and Economic Development
  - **Motion to Approve by:** Trustee Nuris
  - **Second by:** Trustee Pimentel
  - **Action:** Board approved with a 3-2 vote. Aye – Trustee Nuris, Trustee Goodman, Trustee Pimentel. Nay - President Holober and Vice President Petrides.
  - **Summary of Discussion:** President Holober believes it is time for the Board to have an external auditor look at the District's structure on managerial positions. The said the District needs to look at other districts to compare who they are hiring, pay scales, and see what the trends are. He would like this position placed on hold until further review is done.

President Taylor-Mendoza explained that the position speaks to district and college goals to insure they have job placement services.

- Ombudsperson
  - *Motion to Approve by:* Trustee Nuris
  - *Second by:* Trustee Pimentel
  - *Action:* Board approved with a 3-2 vote. Aye – Trustee Nuris, Trustee Goodman, Trustee Pimentel. Nay - President Holober and Vice President Petrides.
  - *Summary of Discussion:* President Holober would like this position to be placed on hold. President Taylor-Mendoza explained that this position is related to the equity work on the campus of CSM. This is a way to address campus climate issues before a student complaint is made. Position that advocates for the student.
  
- Information Security Office
  - *Motion to Approve by:* Trustee Nuris
  - *Second by:* Trustee Pimentel
  - *Action:* Board approved with a 3-2 vote. Aye – Trustee Nuris, Trustee Goodman, Trustee Pimentel. Nay - President Holober and Vice President Petrides.
  - *Summary of Discussion:* Executive Vice Chancellor Storti explained this position is needed to help with reviewing cyber-attacks and threats. He believes this position will strengthen the district’s control environment, strengthen security over the district’s technology systems and data, and keep the district one step ahead of the cyber-criminals. President Holober would like this position to be placed on hold.

### **RECESSED TO BREAK**

9:15 p.m.

### **RECONVENED TO OPEN SESSION**

9:30 p.m.

### **NEW BUSINESS: Approval of Consent Agenda**

[\*\(Time Stamp: 4:29:10\)\*](#)

### **Resolution No. 21-10 to Make Findings Allowing Continued Remote Meetings Under Brown Act (21-12-01CA)** *Note: Item removed for discussion before approval.*

*Motion to Approve by:* Trustee Goodman

*Second by:* Vice President Petrides

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* Trustee Pimentel found this to be a contradiction as the district is now returning to in-person instruction. It was explained that this resolution speaks to allowing “hyflex” meetings, so persons can continue to have remote meetings as well as in-person meetings.

**Ratification of Agreement with AFSCME Regarding Adjustments to Health Benefits Caps (21-12-02CA)**

**Disposition of Records for College of San Mateo and District Office (21-12-03CA)**

**Approval of Curricular Additions, Deletions, and Modifications Cañada College, College of San Mateo, and Skyline College (21-12-04CA)**

**Re-appointment of Members to District's Bond Oversight Committee (21-12-05CA)**

**Re-appointment of Members to Educational Housing Corporation Board of Directors (21-12-06CA)**

*Note: Item removed for discussion before approval.*

*Motion to Approve by:* Trustee Nuris

*Second by:* Trustee Goodman

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* Trustee Goodman mentioned typically this is not made an agenda item, but appointed by the Board during the re-organization meeting.

President Holober was appointed to complete the remainder of the term for former Trustee Schwartz. Trustee Goodman mentioned that President Holober was not initially appointed to the position, so Trustees had to approve his continuation.

- *Motion to Approve by:* Trustee Nuris
- *Second by:* Trustee Goodman
- *Action:* Approved unanimously, with all Trustees voting Aye.

Additionally, Trustees needed to approve the term extension of Michael Pierce to the Housing Corporation Board of Directors.

- *Motion to Approve by:* Trustee Goodman
- *Second by:* Trustee Nuris
- *Action:* Approved unanimously, with all Trustees voting Aye.

**Extension of Contract for Interim Chief Human Resources Officer (21-12-07CA)**

**Acceptance of California Electric Vehicle Infrastructure Program Grant and Sole Source Agreement for ChargePoint (21-12-08CA)**

**Adoption of Local Hazard Mitigation Plan (21-12-09CA)**

*Motion to Approve by:* Trustee Nuris

*Second by:* Vice President Petrides

*Action:* Approved unanimously, with all Trustees voting Aye.

*Summary of Discussion:* Trustee Goodman requested to remove item 21-12-06CA for discussion. Trustee Pimentel requested to remove item 21-12-01CA for discussion. All other items were



approved on the initial action.

## **NEW BUSINESS: Other Recommendations**

### **Setting of Board of Trustees Meeting Dates for 2022 (21-12-101B)**

*Note: This item is on Board Video "2021-12-15 Board of Trustees Regular Meeting – Part II" (Time Stamp: 0:47)*

**Motion to Approve by:** Vice President Petrides

**Second by:** Trustee Nuris

**Action:** No initial action taken.

**Summary of Discussion:** Chancellor Claire mentioned this item was addressed in last summer's Board Retreat. Action is needed, so the calendar can be set for the upcoming year.

Trustees discussed which scenarios seem to be best for what they want to accomplish in terms of items needing to be discussed.

Trustees approved Scenario 3, with flexibility to add more meeting dates as needed.

- **Motion to Approve by:** Trustee Nuris
- **Second by:** Vice President Petrides
- **Action:** Approved unanimously, with all Trustees voting Aye.

**Public Comment:** None.

### **San Mateo Athletic Club Fiscal Year 2021-2022 Budget Adjustment (21-12-102B)**

*Note: This item is on Board Video "2021-12-15 Board of Trustees Regular Meeting – Part II" (Time Stamp: 8:35)*

**Motion to Approve by:** Vice President Petrides

**Second by:** Trustee Goodman

**Action:** Approved unanimously, with all Trustees voting Aye.

**Summary of Discussion:** Executive Vice Chancellor Storti presented that after further review, the budget needs to be adjusted from what was initially adopted budget from 6 months ago. It is requested to approve the budget to increase the revenue in expenses.

**Public Comment:** None.

## **INFORMATION ITEMS**

### **Update on Demographer Findings Relating to the 2020 Census and Impacts on Board of Trustees Area Map (21-12-01C) (Time Stamp: 2:03:25)**

**Summary of Discussion:** Vice Chancellor Bailey introduced Scott Torlucci of Davis Demographers and William Tunick from Dannis Wolliver and Kelley.

Mr. Torlucci confirmed that his firm had it had conducted an analysis of the District's trustee areas to determine population balance and determined there was only a 7.8% overall variance based on total population distribution.

Mr. Tunick confirmed that the 2020 census data does not indicate the need for the District to consider redistricting or revision of the trustee area maps based on the new census data. Both Mr. Torlucci and Mr. Tunick recommended the Board adopt a resolution at a future meeting confirming these findings and report the resolution to the County by the February 28, 2022 deadline.

Trustee Goodman asked that the Board, at a future meeting, process and resolve any ideas relating to the size (five vs. seven members) of the Board.

*Public Comment:* None.

### **Discussion of Creation of Standing Board Sub-Committee for Finance and Budget and Ad-Hoc Committee for Long-Term Planning (21-12-02C)**

*Note: This item is on Board Video "2021-12-15 Board of Trustees Regular Meeting – Part II" (Time Stamp: 14:07)*

*Summary of Discussion:* No action needs to be taken on this item, but only for discussion. Chancellor Claire is recommending that this committee would provide Board-level insight. This is a two-member committee and considered to be a Brown Act committee.

Trustees are in agreement with this, as it would provide communication with the development of the budget between District Administration and the Board of Trustees. Chancellor Claire will do more research on how this committee is formed and the work that is involved.

*Public Comment:* None.

### **Discussion of Board Retreat Planning (21-12-04C)**

*Note: This item is on Board Video "2021-12-15 Board of Trustees Regular Meeting – Part II" (Time Stamp: 21:25)*

*Summary of Discussion:* Chancellor Claire is requesting that the retreats focus on Board and Chancellor Goals for the next year. Focus on prioritizing the goals for the Chancellor, such that the items and topics that are most important can be carried out by administration in a timely manner.

Trustees asked the Chancellor to evaluate what priority areas of interest had been surfaced over the last year and bring back a recommended agenda to the Board prior to the retreat.

*Public Comment:* None.

### **District Financial Summary for the Quarter Ending September 30, 2021 (21-12-06C)**

*Note: This item is on Board Video "2021-12-15 Board of Trustees Regular Meeting – Part II" (Time Stamp: 25:07)*

*Summary of Discussion:* No staff presentation. Report received by the Board. Trustee Pimentel pointed out that administrative salaries have gone up 8%, while academic and classified salaries have gone up 4% - 5%.

*Public Comment: None.*

### **Auxiliary Operations Financial Summary for the Quarter Ending September 30, 2021 (21-12-07C)**

*Note: This item is on Board Video “2021-12-15 Board of Trustees Regular Meeting – Part II”*

*(Time Stamp: 26:03)*

*Summary of Discussion:* No staff presentation. Report received by the Board.

*Public Comment:* None.

### **COMMUNICATIONS**

*Note: This item is on Board Video “2021-12-15 Board of Trustees Regular Meeting – Part II”*

*(Time Stamp: 26:34)*

Chancellor Claire stated that communication was received from the Belmont City Council as they took action in support of continuing the Crystal Springs Cross Country Course. The City Council has an active resolution in place, and SMCCCD was provided with a copy of the resolution.

### **STATEMENTS FROM BOARD MEMBERS**

*Note: This item is on Board Video “2021-12-15 Board of Trustees Regular Meeting – Part II”*

*(Time Stamp: 27:07)*

*President Nuris:* Congratulated Trustees Holober and Petrides on their elections to the positions of President and Vice President.

*Vice President Holober:* He would like to commission an expert review of the classifications, hiring trends, salaries, etc. for executive District positions, and present it at the next board meeting. He is in agreement with Trustee Pimentel to have a deeper discussion regarding enrollment decline.

*Trustee Goodman:* Noted that if observations are made or a call for some sort of action by a Trustee, then the Board should follow-up or “circle back” for formal discussion. He is in agreement with Trustee Pimentel to have a deeper discussion regarding enrollment decline.

*Trustee Petrides:* Pointed out that what Trustee Goodman addressed could be discussed as a goal during a retreat. She is in agreement with Trustee Pimentel to have a deeper discussion regarding enrollment decline.

*Trustee Pimentel:* Thanked Trustee Goodman for his statement. He mentioned how enrollment decline is a combination of issues, and he would like the Board of Trustees to meet to discuss and brainstorm ideas on how it can be addressed from a Board level.

*Student Trustee Garcia:* None.

### **MEETING OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT FINANCING CORPORATION**

*Note: This item is on Board Video “2021-12-15 Board of Trustees Regular Meeting – Part II”*

*(Time Stamp: 43:35)*

**1. Call to Order at 10:20 p.m.**

**2. Roll Call** – all members are present: President Nuris, Vice President Claire, Secretary Holober, Treasurer Slater, Director Goodman, Director Petrides, and Director Pimentel

**3. Approval of Minutes of the December 14, 2020 Meeting**

- a. Motion by: Secretary Holober
- b. Seconded by: Director Goodman
- c. Action: Approved unanimously, with all Trustees voting Aye.

**4. Naming of Officers for 2022**

It was moved by Director Goodman and seconded by Secretary Holober that the following individuals serve as officers and directors for the next year: Richard Holober, President; Michael Claire, Vice President; Lisa Petrides, Secretary; Bernata Slater, Treasurer; Maurice Goodman, Director; Thomas A. Nuris, Director; and John Pimentel, Director. The motion passed unanimously.

**5. Adjournment at 10:29 p.m.**

- a. Motion by: Vice President Claire
- b. Seconded by: Director Goodman
- c. Action: Approved unanimously, with all Trustees voting Aye.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session from District Financing Corporation Meeting at 10:30 p.m.

**ADJOURNMENT**

Meeting adjourned at 10:30 p.m.

Submitted by

Michael Claire, Secretary