

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
September 9, 2020 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:00 p.m.

Board Members Present: President Karen Schwarz, Vice President Thomas A. Nuris, Trustee Maurice Goodman, Trustee Richard Holober, Trustee Dave Mandelkern

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Schwarz said that during closed session, the Board will take up items as listed on the printed agenda, including: (1) Hold Conference with Labor Negotiators for Employee Organizations: AFT and CSEA; (2) Hold a Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Gov. Code, § 54956.9, subd. (d)(2): Three cases; (3) Consideration of Action in Connection with a Student pursuant to Ed. Code § 72122; and (4) Consideration of Ratification of May and June 2020 Confidential District Warrants.

STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY

None.

RECESS TO CLOSED SESSION

The Board recessed to closed session at 5:02 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 6:00 p.m.

Board Members Present: President Karen Schwarz, Vice President Thomas A. Nuris, Trustee Maurice Goodman (arrived at 6:05pm), Trustee Richard Holober, Trustee Dave Mandelkern; Student Trustee Jade Shonette

Others Present: Chancellor Michael Claire, Chief Financial Officer Bernata Slater, Skyline College President Melissa Moreno, College of San Mateo Acting President Kim Lopez, Cañada College President Jamillah Moore, District Academic Senate President Jeramy Wallace

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

[\(Time Stamp: 01:30\)](#)

None

DISCUSSION OF THE ORDER OF THE AGENDA

[\(Time Stamp: 01:36\)](#)

None

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

[\(Time Stamp: 01:49\)](#)

College of San Mateo Acting President, Kim Lopez reported that the San Mateo Daily Journal ran an article praising the College of San Mateo scholar athletes specifically highlighting the Football Team's average

GPA during the Spring was 3.24 and went up in the Summer to 3.30. The article also mentioned the well know “Writing in the End Zone” program. Acting President Lopez also reported that KTVU ran a story that the College of San Mateo was voted the #1 College in California and #3 in the Nation by WalletHub.

Cañada College President, Jamillah Moore reported that the Fall Semester is off to a great start. President Moore reported that today was the first in a series of four Latino Thought Makers events.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

[*\(Time Stamp: 05:40\)*](#)

CSEA President, Annette Perot read a letter from David Wood, Labor Relations Rep for CSEA Chapter 33. The letter provided an update on the updated CSEA COVID-19 MOU. Per the letter, Ms. Perot read that MOU negotiations have come down to one remaining issue regarding a full grievance procedure provision.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

[*\(Time Stamp: 10:30\)*](#)

John Pimentel, member of the public, reminded the Board about a letter he sent to the Board regarding tuition free SMCCCD. Mr. Pimentel explained his ideas for free tuition including expanding the income threshold for financial support, doubling the size of the Promise Scholars Program, and recognizing that the Latinx communities have been disproportionately affected by COVID-19.

NEW BUSINESS

Approval of Revision to Miscellaneous Pay Rates Salary Schedule (20-9-1A)

[*\(Time Stamp: 13:16\)*](#)

Motion to Approve by: Trustee Holober

Second by: Trustee Mandelkern

Action: Approved unanimously, all members voting Aye

Summary of Discussion: None

Public Comment: None

Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel (20-9-2A)

[*\(Time Stamp: 14:02\)*](#)

Motion to Approve by: Trustee Holober

Second by: Trustee Goodman

Action: Approved unanimously, all members voting Aye

Summary of Discussion: None

Public Comment: None

Approval of Consent Agenda

[*\(Time Stamp: 14:42\)*](#)

Correction to Board Report 20-3-3CA Acceptance of Gifts and Donations by the District (20-9-1CA)

Ratification of May and June 2020 District Warrants (20-9-2CA)

Renewal of Sole Source Agreement with State Chancellor’s Office Identified Key Talent to Steer College of San Mateo’s Regional Energy, Construction and Utilities Grant (20-9-3CA)

Approval of College of San Mateo/Community, Continuing & Corporate Education Collaborative Programming (20-9-4CA)

Motion to Approve by: Trustee Mandelkern

Second by: Trustee Nuris

Action: Approved unanimously, all members voting Aye

Summary of Discussion: None

Other Recommendations

Public Hearing of the 2020-21 Final Budget (20-9-101B)

(Time Stamp: 16:19)

Motion to Approve by: Trustee Holober

Second by: Trustee Nuris

Action: Approved unanimously, all members voting Aye

Summary of Discussion: None

Public Comment: None

Adoption of the 2020-21 Final Budget (20-9-102B)

(Time Stamp: 18:01)

Motion to Approve by: Trustee Holober

Second by: Trustee Mandelkern

Action: Approved unanimously, all members voting Aye

Summary of Discussion: Chief Financial Officer, Bernata Slater gave a presentation about the 2020-21 Final Adopted Budget. Ms. Slater reported that the budget is balanced, property taxes are projected to increase to 7.02%, funds are set aside to address the future impact of COVID-19, reserves are at 15%, the Promise Scholars Program will serve 2,000 students, and the District is commitment toward 50% law compliance. In looking ahead, Ms. Slater said that some challenges for the 2021-22 year are enrollment (resident and non-resident), increase in insurance premiums, COVID-19 mitigation, categorical funding, personnel costs (negotiations), and utility cost increases to name a few. Ms. Slater said the final budget is guided by the District Strategic Plan. Ms. Slater also noted that there are only two Community Colleges in the State of California that are fully funded – the San Mateo County Community College District and San Jose Evergreen Community College District.

Trustee Holober asked about the District’s current enrollment. Vice Chancellor of Educational Services and Planning, Dr. Aaron McVean, reported that enrollment is essentially “flat”, but there has been a small decrease in overall units that each student is taking.

Trustee Schwarz said there will be a new Board in November and it is important to educate the new members about the budget. President Schwarz complimented the District and commended the hard work in preparing the budget.

Public Comment: None

INFORMATION REPORTS

Update on District Public Safety Department Practices (20-9-2C)

[*\(Time Stamp: 01:21:03\)*](#)

Summary of Discussion: Vice Chancellor of Facilities Planning, Maintenance & Operations, Jose Nuñez, introduced Director of Public Safety, Bill Woods. Director Woods gave an update on the District Public Safety Department Practices including status of the Margolis Healy study, the Department of Public Safety's Use of Force policy, and newly updated Values, Vision and Mission Statement. Director Woods also discussed the "8 Can't Wait" policing reform which is eight procedural rules that are said to reduce police violence.

Trustee Mandelkern applauded the report and said he is comfortable with the decision the Board made in the past regarding the Margolis Healy study and the decision not to implement a sworn and armed Public Safety Department. Trustee Mandelkern said he hopes this confirms that the decision is now settled. Trustee Goodman said he appreciates the work, but encouraged the Public Safety Department to continually look for improvement in student safety. Trustee Goodman suggested creating policies internally, and working with local police departments on rules of engagement and MOUs. Trustee Nuris asked about the hiring process for Public Safety Officers. Director Woods said there has been a shift recently and many people are turning away from law enforcement careers. Director Woods said the Public Safety Department is looking for officers who can engage with people, communicate respectfully, and interact well with students.

Trustee Mandelkern asked about U.S. Immigrations and Customs Enforcement (ICE) officers coming on campus. Chief of Staff, Mitchell Bailey, said that the Board adopted a resolution in 2017 with specific direction to staff on how to process enforcement of any organization coming on campus with immigration related issues and that is a protocol that the District still maintains.

Lisa Dumanske-Hicks, member of the public, asked in the chat if there is an advisory committee to provide feedback to the Public Safety Department. Director Woods responded that a Student Advisory Committee was formed last year with the intention of working collaboratively with and advising Public Safety.

Chancellor Claire commended the professionalism of the Public Safety Department. The Board thanked Vice Chancellor Nuñez and Director Woods for the report and complimented the Public Safety Department for the positive modifications it has made and its commitment to serving the District community.

Discussion of Future Activities Relating to South Bay Public Safety Consortium Policies and Practices (20-9-3C)

[*\(Time Stamp: 02:19:52\)*](#)

Summary of Discussion: Chancellor Claire introduced this agenda items as a Board discussion item to follow up on a previous presentation from the South Bay Public Safety Consortium on June

24, 2020. Trustee Mandelkern shared an email he received from Linda Vaughn, President/CEO of the South Bay Regional Public Safety Consortium. Trustee Mandelkern reported that Ms. Vaughn shared a similar presentation to Gavilan College and plans to present to Hartnell Community College and Monterey Peninsula Community College, both of which may be Districts that we can collaborate with. Trustee Mandelkern also reported, per Ms. Vaughn's email, that the South Bay Public Safety Consortium has made updates to curriculum and added more content on principle policing and de-escalation.

Trustee Mandelkern said he sees three main areas worthy of continued dialogue including mental health crisis training, background checks and psychological testing for enrollment into the academy, and a need for a statewide centralized database for tracking student discipline.

Chancellor Claire said he will work with the other Community College Districts in the consortium to begin a larger conversation.

Update on COVID-19 Fall 2020 Procedures and Implications for Planning for Spring 2021 Semester (20-9-4C)

(Time Stamp: 02:28:09)

Summary of Discussion: Vice Chancellor of Educational Service and Planning, Aaron McVean, gave an update on COVID-19 Fall 2020 operations, and planning for Spring 2021. Vice Chancellor McVean said the District is currently offering a full schedule that is predominantly online with a small number of in-person essential infrastructure offerings including health care, emergency services and transportation.

Vice Chancellor McVean shared the Blueprint for a Safer Economy from the <https://covid19.ca.gov/> website. San Mateo County is currently in the purple tier (most restrictive tier) for a minimum of 3 weeks. Vice Chancellor McVean said that the guidance for higher education is to remain in a remote learning modality if possible. Vice Chancellor McVean said the District wants to provide for students as much as we safely can and remain in compliance.

Trustee Goodman asked about the safety of Faculty and Staff returning to campus and making sure their collective voices are heard. Chancellor Claire said he feels very strongly that no employee should have to return to campus if they do not feel comfortable. College of San Mateo Acting President Lopez reiterated that the safety of Faculty and Staff is paramount, but there are also some employees that are eager to return to campus.

Trustee Goodman asked about students who have "fallen through the cracks" because of the digital divide or financial issues and what efforts the District has done to get them back. District staff provided examples of student outreach efforts including student forums, distributing Chromebooks and hotspots, providing WiFi in parking lots, food distribution services, emergency grants for DACA students, and emergency grants for students impacted by fires.

The Board discussed the District implementing a student outreach plan, beyond distributing technology, if remote learning continues in Spring 2021. President Schwarz said this item will come back as a recommendation at the next Board meeting.

COMMUNICATIONS

(Time Stamp: 03:32:27)

None.

STATEMENTS FROM BOARD MEMBERS

(Time Stamp: 03:32:34)

President Schwarz: President Schwarz offered her condolences to Trustee Goodman for his loss.

Vice President Nuris: None

Trustee Goodman: None

Trustee Holober: None

Trustee Mandelkern: Trustee Mandelkern congratulated the College of San Mateo Football team for their successful GPA scores. Trustee Mandelkern also thanked Skyline College and Auxiliary Services for collaborating with Second Harvest for food distribution. Trustee Mandelkern also acknowledged the importance of the ADA Transition Plan and making the campuses fully accessible.

Student Trustee Shonette: None

President Schwarz announced that the next meeting of the Board of Trustees would be on September 23, 2020, conducted via Zoom.

ADJOURNMENT

The meeting adjourned by consent at 9:36 p.m.

Submitted by

Michael Claire, Secretary