

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
May 13, 2020 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 4:30 p.m.

Board Members Present: President Karen Schwarz, Vice President Thomas A. Nuris, Trustee Maurice Goodman, Trustee Richard Holober, Trustee Dave Mandelkern

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Schwarz said that during closed session, the Board will (1) Hold a Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Gov. Code, § 54956.9, subd. (d)(2): One case; (2) Hold a Conference with Labor Negotiators Agency Negotiators for Employee Organizations: AFT and CSEA and with Labor Negotiator Agency Designated Representative for Employee Organization: Unrepresented Employee: Chancellor; (3) Consider the Public Employee Appointment/Employment: Chancellor; and (4) Consider Public Employee Appointment/Employment: Skyline College President.

STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY

No statements at this time.

RECESS TO CLOSED SESSION

The Board recessed to closed session at 4:32 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 6:00 p.m.

Board Members Present: President Karen Schwarz, Vice President Thomas A. Nuris, Trustee Maurice Goodman, Trustee Richard Holober, Trustee Dave Mandelkern; Student Trustee Kaelynn Malani

Others Present: Interim Chancellor Michael Claire, Chief Financial Officer Bernata Slater, Skyline College Interim President Jannett Jackson, College of San Mateo Acting President Kim Lopez, Cañada College President Jamillah Moore, District Academic Senate President Jeramy Wallace

PLEDGE OF ALLEGIANCE

(Time Stamp: 0:57)

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

(Time Stamp: 1:45)

President Schwarz announced that in closed session the Board voted to approve a settlement based on certain material terms and authorized the Chancellor to negotiate an agreement consistent with those material terms.

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 2:01)

There were no adjustments to the order of the agenda.

MINUTES**Approval of the Minutes of the Study Session on January 8, 2020 (20-5-1)***(Time Stamp: 2:01)**Motion to Approve by:* Trustee Holober*Second by:* Vice President Nuris*Action:* Approved unanimously, all members voting Aye*Corrections/Edits:* None**Approval of the Minutes of the Regular Meeting on January 22, 2020 (20-5-2)***(Time Stamp: 2:27)**Motion to Approve by:* Trustee Goodman*Second by:* Trustee Mandelkern*Action:* Approved unanimously, all members voting Aye*Corrections/Edits:* None**PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS***(Time Stamp: 03:15)***Contemporary Conversation Regarding Race, Class, Gender, Privilege and Equity: Recognizing First Responders During COVID-19 (20-5-1B)**

Summary of Discussion: Chancellor Claire started the conversation by acknowledging the heroic efforts of front-line workers and how our Colleges serve the community. Each College gave a presentation outlining contributions to front-line programs during COVID-19. Dean of Science, Math & Technology, Ray Hernandez spoke about the Skyline College Bachelor's Degree Program in Respiratory Care and the Emergency Medical Technician (EMT) program. Vice President of Instruction, Dr. Mike Holtzclaw presented about the College of San Mateo Nursing Program, Fire Technology Program, and the Emergency Medical Technician (EMT) program. Vice President of Instruction, Dr. Tammy Robinson presented about the Canada College Radiology Technology Program and the Medical Assisting Program. Board Members thanked the presenters and the Faculty for their hard work and flexibility during the pandemic. Board Members also commended first responders being trained at all three Colleges. Chancellor Claire noted that our minority students have been most impacted by COVID-19.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES*(Time Stamp: 49:14)*

Skyline College Interim President, Dr. Jannett Jackson recognized Cosmetology Program Coordinator, Cassidy Ryan and Vice President of Instruction, Dr. Jennifer Taylor-Mendoza. The Skyline Cosmetology Department has recently received accolades throughout the state.

College of San Mateo Acting President, Kim Lopez announced College of San Mateo's final Town Hall for the Spring 2020 semester will be held on Friday, May 22nd. She invited all Board members to attend. Acting President Lopez also announced that former Promise Student, Francisco Martin, is in the final seven on American Idol.

Cañada College President, Jamillah Moore said that Canada College hosted a Town Hall last week in

support of the DREAMers students. President Moore also expressed support with the California Community Colleges Chancellor's Office filing suit against United States Secretary of Education, Betsy DeVos for lack of CARES funding.

District Academic Senate President, Jeramy Wallace, said he will be including an Academic Senate end of year report for the next Board meeting.

Chancellor Claire introduced presentations from the Associated Students at each College. Skyline College Associated Students President, Pearl Ibeanusi, presented on behalf of the Associated Students of Skyline College. College of San Mateo Associated Students President, Max Gaines, presented on behalf of the Associated Students of College of San Mateo. Canada College Associated Students President, Adrian Afif, and Canada College Associated Students Vice President, Chili Montian, presented on behalf of the Associated Students of Canada College. Students gave examples of how they are staying connected, encouraged and resilient during the pandemic. Student leaders also announced newly elected officers for 2020/2021.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

[*\(Time Stamp: 01:15:43\)*](#)

AFT Executive Secretary, Paul Bissember, and Middle College Instructor at Skyline College and Adjunct Faculty Representative on Skyline College Academic Senate, Timothy Rottenberg, presented the results of the Part Time Faculty pay parity petition. Dr. Annie Corbett, Adjunct Faculty at Skyline College, read comments relating to pay parity from Part Time Faculty.

CSEA President, Annette Perot, congratulated Chancellor Claire on his recent appointment. Ms. Perot said she looks forward to continuing an open, honest and transparent relationship during these unprecedented times.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

[*\(Time Stamp: 01:22:33\)*](#)

None

NEW BUSINESS

Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel (20-5-1A)

[*\(Time Stamp: 01:23:09\)*](#)

Motion to Approve by: Trustee Mandelkern

Second by: Trustee Nuris

Action: Approved unanimously, all members voting Aye

Summary of Discussion: None

Public Comment: None

Consideration and Approval of Chancellor Salary Schedule (20-5-2A)

(Time Stamp: 01:24:29)

Motion to Approve by: Trustee Goodman

Second by: Trustee Nuris

Action: Approved unanimously, all members voting Aye

Summary of Discussion: Trustee Mandelkern noted that the current salary schedule is considerably less than the previous Chancellor's salary schedule. Trustee Mandelkern also noted that a comparable analysis was completed for Community College Chancellor salaries in the Bay Area.

Public Comment: None

Consideration and Approval of Chancellor Employment Agreement (20-5-3A)

(Time Stamp: 01:30:01)

Motion to Approve by: Trustee Mandelkern

Second by: Trustee Nuris

Action: Approved unanimously, all members voting Aye

Summary of Discussion: The Board of Trustees congratulated Chancellor Claire and gave their support for a very thoughtful and well written Chancellor Employment Agreement.

Public Comment: Ms. Maxine Terner referenced an email she sent to the Board of Trustees with a request to modify the Chancellor Employment Agreement language.

APPROVAL OF CONSENT AGENDA

(Time Stamp: 01:46:46)

Approval of Curricular Additions, Deletions and Modifications – Cañada College, College of San Mateo and Skyline College (20-5-1CA)

Motion to Approve by: Trustee Mandelkern

Second by: Trustee Nuris

Action: Approved unanimously, all members voting Aye

Summary of Discussion: None

Public Comment: None

Approval of Menlo Park/Cañada College CCCE Collaborative Programming (20-5-2CA)

Motion to Approve by: Trustee Holober

Second by: Trustee Mandelkern

Action: Approved unanimously, all members voting Aye

Summary of Discussion: Trustee Holober asked a question about how each company supports the program. Canada College Vice President of Instruction, Tammy Robinson, explained that each company supports in different ways.

Public Comment: None

Other Recommendations

Approval to Reject All Bids and Rebid College Ridge Lease-Leaseback Project, Phase 2 at Skyline College (20-5-100B)

(Time Stamp: 01:50:12)

Motion to Approve by: Trustee Nuris

Second by: Trustee Mandelkern

Action: Approved unanimously, all members voting Aye

Summary of Discussion: Director of Capital Projects, Chris Strugar-Fritsch, said the construction market has not changed since 2019 and the bids for College Ridge came in over budget. Mr. Strugar-Fritsch also said he does not foresee de-escalation in cost any time soon. Chief of Staff, Mitchell Bailey, gave the Board a historical summary of the project including the involvement of Summer Hill Homes. The Board discussed financing and the possibility of changing the size of College Ridge. The Board agreed to reject all bids and rebid the project at a later time.

Public Comment: None

INFORMATION REPORTS

Discussion of Timeline for College of San Mateo President Search (20-5-1C)

(Time Stamp: 02:13:35)

Summary of Discussion: Chancellor Claire discussed the timeline for the College of San Mateo's permanent President. Chancellor Claire said the College of San Mateo will use a process similar to Skyline College's President search. Due to COVID-19, and after discussion with Classified and Academic Senate leadership, it is his recommendation to conduct the search during the Spring 2021 semester. The Board shared their support for the timeline.

Public Comment: None

Update on CARES Funding Allocation (20-5-2C)

(Time Stamp: 02:19:41)

Summary of Discussion: Vice Chancellor of Educational Services and Planning, Dr. Aaron McVean, gave an overview of the CARES funding allocation. The total allocation districtwide was approximately \$5.6M, of which 75% is allocated for direct student aid. Dr. McVean said eligible Pell Grant students that are low income, homeless, veterans, or foster youth are given priority. Trustee Goodman asked a question regarding undocumented students and how the District can provide support for them. Dr. McVean said the District, in collaboration with the Foundation, has secured \$150K to provide direct grants to 536 undocumented students.

Public Comment: None

Discussion of the Impact of COVID-19 on the Fall 2020 Semester (20-5-3C)

(Time Stamp: 02:37:19)

Summary of Discussion: Chancellor Claire discussed a recommendation to transition the Fall 2020 semester to a distance learning modality. District Academic Senate President, Jeremy Wallace, concurred with Chancellor Claire's recommendation stating that the Academic Senate supports prioritizing programs that are essential infrastructure sectors of health care and emergency services. Mr. Wallace also asked the Board to consider limited access to campus for some hard to convert courses such as nursing and dental.

Vice Chancellor of Educational Services and Planning, Dr. Aaron McVean, gave an overview of the logistics of returning to campus including health screenings, temperature checks, social distancing, signage and sanitizing classrooms. Trustee Goodman asked about physical spaces and installing Plexiglas and floor delineating signage. Vice Chancellor of Facilities Planning, Maintenance & Operations, Jose Nunez, said the Facilities Department is in process of determining needs for each individual space and General Services has been researching procurement options.

The Board discussed the urgency of the decision and enrollment trends. After discussion, the Board agreed that Fall 2020 should move forward as distance learning. The Board agreed to bring this item back for a formal ratification at the next meeting.

Public Comment: Kate Browne made a comment that the Child Development Centers at the College of San Mateo and Skyline College are prepared to provide service for staff and students as well as being placements for student teaching.

Discussion of 2020 Board Election Outreach Efforts (20-5-4C)

[\(Time Stamp: 03:38:21\)](#)

Summary of Discussion: Chief of Staff, Mitchell Bailey, shared a document with the Board that will be shared with the public communicating the Board's decision to move to a bi-Trustee area election system. Mr. Bailey said there are five Trustee areas in the county with three areas up for election in November 2020. Trustee Goodman urged staff to distribute this information broadly to many different stakeholder groups throughout the county.

Public Comment: Ms. Kate Browne asked a question about who will receive this communication.

COMMUNICATIONS

[\(Time Stamp: 03:48:16\)](#)

None

STATEMENTS FROM BOARD MEMBERS

[\(Time Stamp: 03:48:31\)](#)

President Schwarz: None

Vice President Nuris: None

Trustee Goodman: Trustee Goodman asked about the Crystal Springs Cross Country Course at the College of San Mateo. Chancellor Claire responded that this item will be added as an information item at the next meeting.

Trustee Holober: Trustee Holober asked about preliminary budget adoption. He requested that the Board have the ability to review the budget before it is presented to them. Chancellor Claire said he'd like to add this as an agenda item to an upcoming Study Session in June.

Trustee Mandelkern: Trustee Mandelkern congratulated Skyline College Dean of Math, Science & Technology, Ray Hernandez, on his upcoming retirement. Trustee Mandelkern also noted that the San Mateo County Health Officer is currently permitting drive-thru commencement ceremonies up to 200 cars.

Student Trustee Malani: None

President Schwarz announced that the next meeting of the Board of Trustees will be a Study Session on June 10, 2020, conducted via Zoom.

RECONVENE TO CLOSED SESSION

The Board recessed to closed session at 10:01 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 11:15 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

None.

ADJOURNMENT

The meeting adjourned by consent at 11:16 p.m.

Submitted by

Michael Claire, Secretary