

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
April 22, 2020 – San Mateo, CA**

**This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.**

**The meeting was called to order at 5:00 p.m.**

Board Members Present: President Karen Schwarz, Vice President Thomas A. Nuris, Trustee Maurice Goodman, Trustee Richard Holober, Trustee Dave Mandelkern

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Schwarz said that during closed session, the Board will (1) Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Gov. Code, § 54956.9, subd. (d)(2): one case, (2) Conference with Agency Labor Negotiator for Employee Organizations: AFT and CSEA and with Unrepresented Employee: Chancellor, (3) Consideration of Public Employee Appointment: Chancellor, and (4) Consideration of Ratification of Confidential Warrants.

**STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY**

No statements at this time.

**RECESS TO CLOSED SESSION**

The Board recessed to closed session at 5:02 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to open session at 6:30 p.m.

Board Members Present: President Karen Schwarz, Vice President Thomas A. Nuris, Trustee Maurice Goodman, Trustee Richard Holober, Trustee Dave Mandelkern; Student Trustee Kaelynn Malani

Others Present: Interim Chancellor Michael Claire, Chief Financial Officer Bernata Slater, Skyline College Interim President Jannett Jackson, College of San Mateo Acting President Kim Lopez, Cañada College President Jamillah Moore, District Academic Senate President Jeramy Wallace

**PLEDGE OF ALLEGIANCE**

*(Time Stamp: 0:59)*

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

*(Time Stamp: 1:43)*

President Schwarz announced that there were no reportable actions from closed session.

**DISCUSSION OF THE ORDER OF THE AGENDA**

*(Time Stamp: 1:50)*

There were no adjustments to the order of the agenda.

**MINUTES****Approval of the Minutes of the Special Closed Session Meeting on December 18, 2019 (20-4-1)**  
*(Time Stamp: 2:01)*

*Motion to Approve by:* Trustee Holober

*Second by:* Vice President Nuris

*Action:* Approved unanimously, all members voting Aye

*Corrections/Edits:* None

**Approval of the Minutes of the Study Session on January 8, 2020 (20-4-2)**  
*(Time Stamp: 2:27)*

*Motion to Approve by:* Trustee Goodman

*Second by:* Trustee Mandelkern

*Action:* The Board agreed to table consideration of the minutes pending any necessary corrections.

*Corrections/Edits:* Trustee Holober suggested that the comments from Mr. Reiner under public comments on non-agenda items be revised per a request from Mr. Reiner. Trustee Mandelkern suggested that the audio recording of the meeting be reviewed to confirm what was said at the meeting matches what the written statement from the speaker, as the minutes are a record of what was said, not what was intended to be said. Trustee Goodman agreed that the audio recording should be reviewed to ensure proper quotation of the speaker. Vice President Nuris suggested that the minutes should be a summary of comments and actions, not a verbatim transcript. The Board asked that staff review Mr. Reiner's written statement against the audio recording and make any necessary corrections and bring the minutes back to a future meeting.

**PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS**  
*(Time Stamp: 8:24)***Contemporary Conversation Regarding Race, Class, Gender, Privilege and Equity: Adopting Statement Reinforcing Civility, Tolerance and Acceptance (20-4-1B)**

*Action:* The statement was adopted by unanimous consent.

*Summary of Discussion:* Interim Chancellor Claire noted that the statement was provided for Board consideration to reaffirm the Board and District's commitment to making sure groups are not targeted as a result of the COVID-19 crisis. President Schwarz said she placed this item on the agenda after participating in a webinar from the State Chancellor's Office and noted that other Districts are adopting similar statements. Trustee Mandelkern said he believes that at this time there have been no reported incidents on our campuses but there have been in the community and that the statement is important so that everyone knows the District's position. Trustee Goodman said he agreed with the statement and noted the sift in the discrimination of individuals of African descent in China and that we speak out against all discrimination and hate.

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**  
*(Time Stamp: 14:06)*

Interim Chancellor Claire said that staff have temporarily suspended formal executive reports as their efforts are focused on responding to COVID-19. He did recognized Jonathan Bissell, executive director of Community, Continuing & Corporate Education, California Contract Education Assistance Association's Star Performer Award for Leadership. Interim Chancellor Claire also congratulated Dr. Angelica Garcia,

vice president for Student Services at Skyline College, on her appointment as president of Berkeley City College. Skyline College Interim President Jackson congratulated student body president Pearl Ibeanusi for receiving the Pitzer Award from UC Santa Cruz in the amount of \$20,000. College of San Mateo Acting Lopez said the college had over 100 participants in the first student town hall last week. District Academic Senate President Wallace thanked faculty colleagues for their great work since closing campuses due to COVID-19, and noted that Senate created a teaching taskforce and passed a resolution regarding grading options.

### **STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

[\*\(Time Stamp: 22:53\)\*](#)

Annette Perot, CSEA chapter president, thanked CSEA members for their work and thanked District administration for their collaboration in preparing an MOU for employment details during COVID-19.

### **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

[\*\(Time Stamp: 24:15\)\*](#)

None.

### **NEW BUSINESS**

#### **Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel (20-4-3A)**

[\*\(Time Stamp: 25:09\)\*](#)

*Motion to Approve by:* Trustee Holober

*Second by:* Trustee Goodman

*Action:* Approved unanimously, all members voting Aye

*Summary of Discussion:* Trustee Goodman congratulated Dr. Garcia on her appointment at Berkeley City College.

*Public Comment:* None.

#### **Correction to Board Report Re-Employment of Contract and Regular Faculty for the 2020-21 Academic Year (20-4-2A)**

[\*\(Time Stamp: 26:01\)\*](#)

*Motion to Approve by:* Trustee Holober

*Second by:* Trustee Mandelkern

*Action:* Approved unanimously, all members voting Aye

*Summary of Discussion:* No discussion.

*Public Comment:* None.

#### **Approval of Consent Agenda**

[\*\(Time Stamp: 27:12\)\*](#)

#### **Ratification of January and February 2020 District Warrants (20-4-1CA) Reappointment of Member to Bond Oversight Committee (20-4-2CA)**

***Motion to Approve by:*** Trustee Mandelkern

***Second by:*** Vice President Nuris

***Action:*** Approved unanimously, all members voting Aye

***Summary of Discussion:*** No discussion.

**Other Recommendations**

**20-4-103B Acceptance of Grant Funds from the National Science Foundation for the SkyBayTech Project**

**[\(Time Stamp: 27:30\)](#)**

***Motion to Approve by:*** Trustee Goodman

***Second by:*** Trustee Mandelkern

***Action:*** Approved unanimously, all members voting Aye

***Summary of Discussion:*** Dr. Jackson thanked the Board for their support of the grant.

***Public Comment:*** None.

**20-4-104B Approval of Contract Award for Development of Evaluation Plan for the Promise Scholars Program Replication**

**[\(Time Stamp: 29:16\)](#)**

***Motion to Approve by:*** Trustee Holoher

***Second by:*** Vice President Nuris

***Action:*** Approved unanimously, all members voting Aye

***Summary of Discussion:*** None.

***Public Comment:*** None.

**20-4-105B Vote to Elect Members to the California Community College Trustees (CCCT) Board**

**[\(Time Stamp: 30:04\)](#)**

***Motion to Approve by:*** Vice President Nuris

***Second by:*** Trustee Holoher

***Action:*** The Board voted unanimously to elect the slate of candidates as listed below.

***Summary of Discussion:*** The Board discussed voting for local Bay 10 trustees and concluded with the following slate of candidates for which they would cast their ballot: Adrienne Grey, West Valley-Mission CCD, Andra Hoffman, Los Angeles CCD, Pam Haynes, Los Rios CCD, Suzanne Lee Chan, Ohlone CCD, Cindi Reiss, Peralta CCD, Thomas J. Prendergast, III, South Orange County CCD, Barry Snell, Santa Monica CCD.

***Public Comment:*** None.

**20-4-106B Approval of Suspension of Board Policy 6.25 Pass/No Pass Options Relating to COVID-19 Operating Conditions**

**[\(Time Stamp: 34:32\)](#)**

***Motion to Approve by:*** Trustee Goodman

***Second by:*** Vice President Nuris

**Action:** Approved unanimously, all members voting Aye

**Summary of Discussion:** Trustees and staff discussed the difference in pass/no pass versus pass/fail and the how other institutions are utilizing this change/option; they further discussed letter grade options and hold harmless options.

**Public Comment:** Maxine Turner, a member of the public, asked where she could find data on student completion.

### **20-4-107B Adoption of Resolution Recognizing Community College Month**

**(Time Stamp: 47:53)**

**Motion to Approve by:** Trustee Goodman

**Second by:** Vice President Nuris

**Action:** Approved unanimously, all members voting Aye

**Summary of Discussion:** None.

**Public Comment:** None.

### **INFORMATION REPORTS**

#### **Update on District COVID-19 Response Including Offering District Courses Exclusively in Online and Distance Learning Modalities for the Summer 2020 Academic Term (20-4-3C)**

**(Time Stamp: 55:33)**

**Summary of Discussion:** Interim Chancellor Claire provided the Board with an update, including how stakeholder groups are being engaged, including about operations for summer term 2020. The recommendation is to remain in remote operating mode for summer 2020, with limited exceptions, which is consistent with what other Bay 10 districts have decided. Trustee agreed with the need to provide certainty and guidance and asked about consideration for first responder and health programs. Dr. Aaron McVean stated that those programs would have on-site options.

Interim Chancellor Claire noted that for fall semester 2020 assume for face-to-face modality, but plan for the best and prepare for the worst. He also committed to making equity-minded decisions to support students with technology, access and other services. Interim Chancellor Claire also discussed enrollment and recruitment for fall semester, and improving distance education experience for students, including professional development for faculty and staff, build structures to better support students, assess technology needs, create common districtwide experience for students, and build programs for displaced workers. Vice Chancellor Tom Bauer discussed the concept of a technology loan to own program.

Trustee Goodman asked about working conditions of employees when returning face-to-face, including availability of personal protective equipment, general health and wellness, and hazard pay for on-site workers. Interim Chancellor Claire said the District Emergency Operations Center is evaluating all health and safety issues for returning to face-to-face operations. Trustee Mandelkern asked about donated technology to the District and about students who are have disengaged as the semester has progressed. Dr. Aaron McVean acknowledged that there are not comprehensive data available but the campuses have organized student response teams to contact students.

### **COMMUNICATIONS**

**(Time Stamp: 1:27:53)**

None.

**STATEMENTS FROM BOARD MEMBERS**

*(Time Stamp: 1:28:00)*

**President Schwarz:** She said was impressed with the number of participants and engagement at meetings.

**Vice President Nuris:** He thanked everyone for their work and encouraged everyone to continue on this collaborative track and offering the best options for students.

**Trustee Goodman:** No comments.

**Trustee Holober:** No comments.

**Trustee Mandelkern:** He thanked faculty, staff, students and community for their efforts and flexibility during this time. He suggested that we use the term quarantine learning rather than distance learning. He also noted the number of attendees at the online meetings and said he hoped the trend would continue. Trustee Mandelkern also congratulated Dr. Angelica Garcia on her appointment as Berkeley City College President.

**Student Trustee Malani:** She thanked staff for the presentation and information.

President Schwarz announced that the next regular meeting of the Board of Trustees would be on May 13, 2020, conducted via Zoom.

**RECONVENE TO CLOSED SESSION**

The Board recessed to closed session at 8:04 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to open session at 9:15 p.m.

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

President Schwarz announced that there were no reportable actions taken in closed session.

**ADJOURNMENT**

The meeting adjourned by consent at 9:16 p.m.