

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
February 27, 2019, San Mateo, CA**

**The meeting was called to order at 4:00 p.m.**

**Board Members Present:** President Maurice Goodman, Trustee Richard Holober, Trustee Dave Mandelkern, Trustee Thomas A. Nuris

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Goodman said that during Closed Session, the Board will (1) hold a conference with legal counsel regarding two cases of anticipated litigation as listed on the printed agenda, (2) consider public employee discipline, dismissal, release; (3) hold a conference with labor negotiator as listed on the printed agenda, and (4) consider ratification of confidential district warrants.

**STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY:** None

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 4:01 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:10 p.m.

**Board Members Present:** President Maurice Goodman, Trustee Richard Holober, Trustee Dave Mandelkern, Trustee Thomas A. Nuris, Student Trustee Gabriela Topete Eng Goon

**Others Present:** Chancellor Ron Galatolo, Chief Financial Officer Bernata Slater, Skyline College  
President Regina Stanback Stroud, College of San Mateo President Michael Claire,  
Cañada College President Jamillah Moore, District Academic Senate President Leigh  
Anne Shaw

**PLEDGE OF ALLEGIENCE**

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

President Goodman said the Board would reconvene to Closed Session following the Open Session.

**DISCUSSION OF THE ORDER OF THE AGENDA**

President Goodman said there was a request to move Statements from the Public on Non-Agenda Items to follow Statements from Executives and Student Representatives. The Board agreed to the request.

President Goodman said he was pleased to announce that last Thursday, Chancellor Galatolo received the Harry Buttimer Distinguished Administrator Award, the oldest and most prestigious award of the Association of California Community College Administrators. This award, given to CEOs, symbolizes the qualities for which Harry Buttimer was known – integrity, principle, compassion, strength in leadership, contributions to colleagues and the profession, and contributions to the college district and community.

The Chancellor's nomination was made by the District's senior executive team and was highlighted with letters of support from Congresswoman Jackie Speier, California Assembly Speaker Pro-tempore Kevin Mullin, Community College League of California CEO Dr. Larry Galizio, and Redwood City San Mateo County Chamber of Commerce President Amy Buckmaster.

In her letter of support, Congresswoman Speier noted about the Chancellor that, "It takes guts to go against the grain of peer opinion, but Ron was able to do it because he is passionate about the need to strengthen community colleges throughout California."

In the District's executive team nomination, they explained that, "We benefit every day from Chancellor Galatolo's vision, drive and energy. He is not caught up in the trappings of his title or position; he simply wants to come to work every day and do what is best for students, and he inspires us to do the same."

President Goodman said he was also pleased to report that Chancellor Galatolo has been selected to receive the 2019 Distinguished Community College System Administrator Award from the Phi Theta Kappa Honor Society. This national award recognizes Chancellor Galatolo's support for Phi Theta Kappa throughout the district and state. He was nominated by the PTK chapter at Cañada College. It was noted that Chancellor Galatolo, recognizing that the PTK membership fee can be a burden for many students, led the three colleges to establish a PTK membership reimbursement fund for all eligible students. Further, it was noted in his nomination that during his term on the Board of Directors of the Community College League of California and as President of the Chief Executive Officers of the California Community Colleges, he encouraged other CEOs to pursue similar reimbursement funds. His advocacy has affected more than 2.1 million students each year at 114 community college campuses throughout California.

On behalf of the Board, President Goodman offered congratulations to Chancellor Galatolo on receiving these distinguished awards and for his leadership of the San Mateo County Community College District.

### **MINUTES**

It was moved by Trustee Holober and seconded by Trustee Nuris to approve the minutes of the Study Session of January 9, 2019. The motion carried, all members voting Aye.

It was moved by Trustee Nuris and seconded by Trustee Mandelkern to approve the minutes of the Regular Meeting of January 23, 2019. The motion carried, all members voting Aye.

It was moved by Trustee Nuris and seconded by Trustee Holober to approve the minutes of the Special Closed Session of January 31, 2019. The motion carried, all members voting Aye.

### **STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

Chancellor Galatolo said an event to honor former Trustee Tom Mohr and his wife Sandy is tentatively planned for March 29 from 2:00 to 4:00 p.m. in The Grove at Cañada College.

Cañada College President Moore thanked President Goodman and Trustee Mandelkern for attending the second annual Awareness Summit which addressed housing and food insecurity. She said the Summit was well attended and well received.

District Academic Senate President Shaw congratulated Chancellor Galatolo on his well-deserved awards on behalf of all faculty in the District. She also thanked Chancellor Galatolo for his continued advocacy for faculty and students and said she is sure that faculty at City College share in thanking him for the work he has done on their behalf.

President Shaw thanked Chancellor Galatolo for his support and guidance to the Academic Senate on several items. She said he suggested that the Senate move forward with drafting a structure they would like to see for hiring and evaluation of full-time, temporary faculty and they are making progress on this item. The three College Senates are reviewing and providing feedback on the following items:

- New boilerplate language that they would like to see in every job description for faculty hiring that reflects the expectations and values surrounding equity.
- Appropriate use of Article 13 professional development money.
- Language regarding mitigating the impacts of campus closures.

President Shaw said the next District Academic Senate meeting will be on March 11 and will be study session on dual enrollment and other related issues. She said everyone is welcome to attend the meeting.

### **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

Maxine Terner commented about the District's Bond Oversight Committee meeting schedule and information she has requested. Ms. Terner also commented that she supports televising Board meetings. She said this would be helpful to the public as it is not easy to get to the District Office, particularly at 6:00 p.m. Trustee Mandelkern said he is also in favor of this and suggested that it be discussed when the proposal from PenTV is on the agenda.

## **PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS**

### **RECOGNITION BY THE BOARD OF TRUSTEES OF DISTRICT AND COLLEGE CLASSIFIED EMPLOYEES OF THE YEAR AND SELECTION OF NOMINATION TO BE FORWARDED TO THE STATE CHANCELLOR'S OFFICE (19-2-1B)**

President Goodman said this award honors community college classified employees who demonstrate the highest level of commitment to professionalism and to community colleges. Each of the Colleges and the District Office were invited to nominate one classified employee, and each were honored by the Board. Each district may forward the information for one nominee to the California Community Colleges Chancellor's Office for consideration of a statewide award; that nominee is selected by the Board.

President Stanback Stroud introduced the nominee from Skyline College, Angelica Gorostiza, Division Assistant in the Business, Education and Professional Programs Division. She said Ms. Gorostiza began her career as a student at Skyline College. As a first generation college student – born in the Philippines – she felt as though she had found her home. She has worked in several positions throughout the institution. In her current position, she meets the needs of a diverse faculty and staff in various CTE/academic programs. She supports the academic integrity of the division and college, providing programs and services that allow students to navigate college successfully. Her love of serving students is evident as she walks throughout the college. Her commitment to making sure Skyline College is a well-reputed and viable option for the community is evident. President Stanback Stroud said Ms. Gorostiza has been a key person for accreditation for the Business Program and is a member of Kappa Beta Delta, an international honor society for business programs accredited by the Accreditation Council for Business Schools and Programs (ACBSP). She supports efforts for Enactus, a non-profit organization dedicated to creating a better world while developing the next generation of entrepreneurial leaders.

President Stanback Stroud said Ms. Gorostiza is an active parishioner at St. Theresa Academy and many families in need have benefitted from the food, clothing, supplies and monetary donations she has organized on their behalf. She has volunteered at elementary schools in the South San Francisco Unified School District, providing classroom and office assistance and after school programs.

President Stanback Stroud said Ms. Gorostiza is a loyal, dedicated employee. She exemplifies professionalism through her commitment to transform and empower the global community of learners. President Goodman congratulated Ms. Gorostiza and presented her with a certificate of recognition.

President Claire introduced the nominee from College of San Mateo, Kim Meyer, Biology Lab Technician. Ms. Meyer prepares approximately 400 individual labs per semester. President Claire stated that she does a remarkable job of keeping track of all faculty and labs, ordering materials in a timely manner and making sure that faculty members have exactly the materials and equipment they need to serve students. She interfaces with students in a friendly and supportive manner. She is a team player and is the first to volunteer, participating in community outreach to support activities such as Family Science and Astronomy Day and Earth Day. Ms. Meyer is also active in her community. She served on her local PTA for many years and received a Founders Day award.

Kathy Diamond, Professor of Biology, said this honor is long overdue. She said biology faculty pride themselves on the tremendous success of students when they transfer to UC and CSU programs. She said faculty attribute much of this success to Ms. Meyer who is very organized, expertly prepares back-to-back labs, and makes sure equipment is maintained. Professor Diamond said the interactions that faculty have with Ms. Meyer reminds them that students come first. President Goodman presented Ms. Meyer with a certificate of recognition. Ms. Meyer introduced her mother and her husband who were in the audience.

President Moore introduced the nominee from Cañada College, Jose Pena, Curriculum and Instructional Systems Specialist. She said Mr. Pena is an outstanding human being. He began working as a student and has now been with the institution for 41 years. The entire campus relies on his level of expertise to maintain not only the schedule and catalog, but also curriculum needs which are the bedrock of the campus. President Moore said Mr. Pena demonstrates the mission of the California Community College Board of Governors and the Chancellor's Office which is to empower the community college through leadership, advocacy and support. Equally, he epitomizes what it means to live up to the Cañada College mission each day. She said the level of precision that Mr. Pena applies to his job is without question exemplary.

President Moore said that on the instructional side, Mr. Pena exemplifies high standards and hard work. He is highly competent and openly shares his knowledge. He meets regularly with current and new faculty and helps shepherd items through the Curriculum Committee with ease. He also meets regularly with the Cabinet and explains regulations and state reporting requirements.

President Moore said Mr. Pena is selfless and extremely compassionate. He takes care of his mother and values the time he can spend with her when she visits. President Goodman presented Mr. Pena with a certificate of recognition. Mr. Pena introduced his mother and sister who were in the audience.

José Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations, introduced the nominee from the District, Michele Rudovsky, Facilities Manager at College of San Mateo. He said Ms. Rudovsky has been with the District for approximately ten years and has held several positions. Prior to coming to the District, she worked at the San Francisco zoo for almost 30 years. As Facilities Manager, she basically acts as a city manager because each campus is akin to a city. She describes herself as a servant and is willing to help anyone at any time, including staff, students and community members. She is responsible for the Engineering Department at CSM, as well as the custodial and grounds operations, and works closely with the District Facilities Department. She is a collaborator and problem solver. She motivates her team to excel and encourages them to further their education. She is deeply connected to the college community and actively supports student success and equity. Ms. Rudovsky is also a continuous learner. She is a Certified Educational Facilities Professional and is on track to earn Design Build Institute of America certification. She is also emergency management and Red Cross certified. She was instrumental in having CSM designated as a “Bee Campus.”

Vice Chancellor Nuñez said Ms. Rudovsky volunteers at Ocean Shore Elementary School, where she has performed as a math tutor, science teacher, and field trip program participant. She regularly attends Wildlife Conservation Network conferences and makes financial contributions to conservation programs, including Save Vietnam’s Wildlife and the Save the Elephants Foundation. She is a charter member of the San Francisco Academy of Sciences. President Goodman presented Ms. Rudovsky with a certificate of recognition. Ms. Rudovsky introduced her mother who was in the audience. She thanked her District family for the honor of being nominated. She said she is truly everyone’s servant and wants to do whatever she can to take care of students.

President Goodman announced that the nomination that will be forwarded to the state Chancellor’s Office is that of Jose Pena. Mr. Pena said he was 16 years old when he came to the United States and was accepted at Cañada College. He said he is truly grateful for everything Cañada College and the District have given him because they have made him what he is today. He earned a degree from San Jose State University but always came back to Cañada College to work. Mr. Pena said he hopes to retire within the next two years to spend time with his mother. He said he wants to work with the person who will take his place so that he/she will be able to do the job well. He said he is honored to receive the award.

Each Trustee congratulated Mr. Pena and all of the nominees. They noted that it is a difficult task to choose just one nomination to forward. They said they appreciate the tremendous work classified employees do for students and for the District.

**PRESENTATION BY PROFESSOR SHARI BOOKSTAFF ON “LIFETIME OF IMPACT!” (19-2-1C)**

Professor Bookstaff said she has been a biology professor at Skyline College since 1990. In 2006, she underwent surgery to remove a brain tumor and had a stroke while she was in the hospital. She spent nearly nine months in the hospital and found that the level of care was drastically inconsistent, with some medical professionals being compassionate and some more insensitive. Professor Bookstaff said empathy is a critical component of medical care. When empathy is expressed by a medical professional, patients relax, giving medical professionals the opportunity to do their job more easily. Empathy leads to a greater connection to the patient, fewer complications and better outcomes. As a brain surgery patient and educator, Professor Bookstaff said she is in a unique position to help medical professionals connect with patients and better exhibit compassionate and empathetic treatment. To this end, she founded the nonprofit *Lifetime of Impact!* which provides presentations to student and professional medical groups, publishes a newsletter and maintains a website and social media presence. Professor Bookstaff said she has started talking with Skyline College students in the Allied Health Programs and has received positive feedback. She said she would like to expand her program to the other colleges and she requests that *Lifetime of Impact!* become a formal part of the Allied Health Programs.

### **FOUNDATIONAL PRESENTATION ON RACE, CLASS, GENDER, PRIVILEGE AND EQUITY (19-2-2C)**

President Goodman said the Board has been having conversations over the last few years around race, class, gender, privilege and equity. He said these topics will be interwoven in all the District does as it moves forward. Issues and topics will be included on future Board meeting agendas for discussion about how they affect all we do on a daily basis. He said it is important that the Board send a strong message about what it stands for. He said it is the Board's duty to uplift, encourage and acknowledge that everyone in the community matters.

Lasana Hotep, Dean of Student Equity and Support Programs at Skyline College, noted that February is Black History Month. He said black history is not a series of firsts, such as the first black baseball player or the first black president. He said these are events but are not the totality of black history.

Dean Hotep discussed Living While Black, citing incidents in which police were called on African Americans who were simply doing everyday things. He said this is not new; the historical record contains many examples of blatant racism toward people trying to carry out routine activities, such as riding a bus, attempting to register to vote, drinking water, eating at lunch counters, going to school, attending church and walking through one's state. He said unarmed black people being shot by police is also not new. Dean Hotep said the changes in society have not come just from altruism or good intentions. He said the narrative must include the fact that there is a history of courageous acts of resistance and that resistance took many forms – non-violent protests, armed resistance, and the Brown v. Board of Education battle that took place in court. He said all of these were acts of resistance that led to the transformation to give people the opportunities that they have today. Likewise, if we want to see changes in today's world, we must figure out strategies for organizing because it won't just happen on its own. Dean Hotep said the battlefield has been and continues to be everywhere; examples include Tommie Smith and John Carlos protesting at the 1968 Mexico City Olympics, Colin Kaepernick protesting by kneeling during the national anthem, and music by artists including Marvin Gaye and Kendrick Lamar. Dean Hotep said racism has nothing to do with slurs or calling people bad names or hurting people's feelings. He said racism has to do with exploitation – creating dehumanizing images, words and actions around someone so that something can be extracted from that person.

Dean Hotep said Black History Month began as Negro History Week in 1926 and evolved into Black Month through association with the National Association for the Advancement of Negro History. He quoted Carter Woodson, the founder of Black History Month: "Those who have no record of what their forebears have accomplished lose the inspiration which comes from the teaching and biography and history." Dean Hotep said the biographies inspire. For example, because of the mathematical genius of Katherine Johnson who was depicted in the movie "Hidden Figures," and the local "Girls Who Code" organization, young girls can be inspired because they see they come from a history of women who were mathematicians and scientists. The history also includes many entrepreneurs, inventors and people of enterprise.

Dean Hotep discussed contemporary issues. He said the controversy surrounding Governor Northam's yearbook page is not isolated. *USA Today* conducted an extensive review of more than 900 yearbooks and found that a stunning number of college and university yearbooks published images of blatant racism throughout the 1970s and 1980s. Dean Hotep said the racism is not accidental. While some people have proclaimed ignorance about the offensiveness of blackface, many yearbooks also contained images related to the Ku Klux Klan which is widely known to be a terrorist organization, intent on committing terror against black people. Dean Hotep said dealing with these harsh truths about race and racism is critical.

Dean Hotep discussed some of the barriers to advancing the conversation:

- Removing oneself from conversations and trainings – self exemption
- Becoming defensive
- Not always being diligent about the value of an equity minded team at every level of the system
- Desire vs. reality – the work it will take, individually and collectively, to deal with the injury to our social system
- Failure to learn the lessons of history

In order to advance the conversation, Dean Hotep said we must have racial literacy and institutional analysis, value the equity minded team, have consistent support, and set goals. In closing, he quoted Anna Julia Cooper: "The cause of freedom is not the cause of a race or a sect, a party or a class – it is the cause of human kind, the very birthright of humanity."

Student Trustee Topete Eng Goon said she believes racism is often institutional and people do not notice or recognize it. She described an incident she experienced at College of San Mateo which she believes was discriminatory, having to do with an employee who claimed there is a District policy about not accepting personal checks in certain circumstances. Student Trustee Topete Eng Goon said President Claire and Vice President of Student Services Kim Lopez dealt with the issue promptly; however, many students might be reticent to report such incidents or would not know who to contact. Referring to institutional analysis as mentioned by Dean Hotep, she said she would like to see an examination of processes to address issues that make students feel unwelcome.

Trustee Mandelkern thanked Dean Hotep for his presentation. He said he always learns something when Dean Hotep presents material.

Trustee Nuris said he appreciates the presentation. He said people can hear a presentation at a Board meeting or in classroom but the messages need to be sustained so that they become part of our consciousness and being. Dean Hotep said the way to do this is to institutionalize training and exposure on a consistent basis and to bring in experts from around the nation.

Trustee Holober thanked Dean Hotep for his presentation, including the history of the black experience and racism in America. He said it is important to know the history of the struggle of African Americans and the ways in which they fought oppression. He said he appreciates Dean Hotep pointing out the duality that existed in the civil rights movement, with Dr. King's non-violent protests as well as militant, armed protest. He said both played an important role.

President Stanback Stroud thanked Dean Hotep for his presentation. She said it has given the audience a taste of the inspiration, enlightenment and exposure he and his team provide. She said she cannot disconnect her experiences of being raised in the segregated Deep South from any part of her professional, social or personal reality. President Stanback Stroud said these things are not distinct, unique or historical; they are part of us now and help inform all of our work and the decisions we make.

President Moore said it is a pleasure to work in a district that is willing to have these conversations, not only on the campuses but in the public Board meeting setting. She said that along with Living While Black, many are also dealing with Working While Black and are engaged in conversations about how to continue to work dynamically and successfully as a person of color. President Moore thanked Dean Hotep for his presentation and said she looks forward to continuing to work with him.

Chancellor Galatolo said the District is truly blessed to have Dean Hotep. He said Dean Hotep inspires him every time he speaks. Chancellor Galatolo also recognized President Goodman for his leadership and for suggesting that current events that revolve around race, class gender, privilege and equity be on the agenda at every regular Board meeting. He said he looks forward to these conversations.

President Goodman thanked Chancellor Galatolo for his comments but said he gives credit to those who came before him and on whose shoulders he stands. He said he has had mentors, including San Francisco Public Defender Jeff Adachi who passed away last week. He said Mr. Adachi taught him that education could not only help prevent crime, but could be a great equalizer. He also helped him understand that the fight for social justice has to be done in a fearless manner. President Goodman said he does what he does because the work has to be done. He said Dean Hotep's presentation was thoughtful, timely and informative. He said it shows who we are as a District and what we stand for. He said he believes that faculty, staff and students are interested in asking who we are and he looks forward to continuing the conversations around race, class gender, privilege and equity.

In recognition of African American History Month and in celebration of their many contributions that exemplify what it means to be a leader in the District, President Goodman honored the following individuals:

- Lasana Hotep, Dean, Student Equity and Support Programs, Skyline College
- Jamillah Moore, President, Cañada College
- Larry Owens, Instructor and Coach, College of San Mateo
- Danielle Powell, Professor of Communication Studies, Skyline College
- Jeremiah Sims, Director of Equity, College of San Mateo
- Brittney Sneed, Office Assistant, Skyline College
- Tykia Warden, Executive Director, San Mateo Colleges Foundation
- Lezlee Ware, Professor, Political Science, Cañada College

President Goodman presented declarations to those honorees who were present.

President Goodman announced that the Skyline College Equity Training Series was moved forward in the nomination process for a J. Russell Kent Award.

## **NEW BUSINESS**

### **APPROVAL OF PERSONNEL ITEMS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (19-2-1A)**

It was moved by Trustee Nuris and seconded by Trustee Mandelkern to approve the actions in the report. The motion carried, all members voting Aye.

### **PUBLIC HEARING ON LOCAL 829, COUNCIL 57, AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO INITIAL PROPOSAL TO THE DISTRICT (19-2-2A)**

It was moved by Trustee Holober and seconded by Trustee Nuris to conduct the public hearing. The motion carried, all members voting Aye. President Goodman declared the public hearing open and called for questions for comments from members of the public. Hearing none, he declared the public hearing closed.

### **PUBLIC HEARING ON THE DISTRICT'S INITIAL PROPOSAL TO LOCAL 829, COUNCIL 57, AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO (19-2-3A)**

It was moved by Trustee Holober and seconded by Trustee Mandelkern to conduct the public hearing. The motion carried, all members voting Aye. President Goodman declared the public hearing open and called for questions for comments from members of the public. Hearing none, he declared the public hearing closed. Chief of Staff Mitchell Bailey said that with the conclusion of these hearings, all three of the bargaining unit contracts have been sunshined.

### **APPROVAL OF CONSENT AGENDA**

President Goodman said the consent agenda consists of Board Reports 19-2-1CA and 19-1-2CA. It was moved by Trustee Holober and seconded by Trustee Nuris to approve the items on the consent agenda. The motion carried, all members voting Aye.

## **Other Recommendations**

### **ACCEPTANCE OF 2018-19 MID-YEAR BUDGET REPORT AND APPROVAL OF BUDGETARY TRANSFER AND INCOME ADJUSTMENTS FOR THE PERIOD ENDING DECEMBER 31, 2018 (19-2-100B)**

It was moved by Trustee Nuris and seconded by Trustee Holober to accept the report and approve the budgetary transfer and income adjustments. Trustee Holober noted the continuing decline in enrollment, particularly among resident students. He said he realizes this is affected by the state of the economy and low level of unemployment; however, he believes there are more students who could be served and he would like to see the District undertake more endeavors to identify these students and find better ways to serve them.

Trustee Holober discussed the budgetary process, stating that by the time the budget goes through the District Budget Committee and gets to the Board, it is mostly a "done deal." He said that during the discussion on the tentative budget last June, he made comments regarding the 50 Percent Law and hoped to see significant movement in the final budget to move the District closer to compliance with the law. Trustee Holober said that according to the recent audit report, the gap has widened. He said that in September when the Board was asked to approve the final budget, he suggested practical steps that could be taken to reduce the gap. He said that at that time, other Board members expressed the belief that it was late in the process to be hearing ideas. He said that between now and June, he would like have a discussion about when and how the Board can participate and weigh in on the budget. He said there is a policy element to the budget, e.g. increasing the number of full-time faculty, reducing class load and other steps. He said he hopes to discuss the goals and purposes the Board may want to see reflected as the budget is developed. Chancellor Galatolo suggested addressing this at the upcoming Board Retreat. After this discussion, the motion carried, all members voting Aye.

### **AUTHORIZATION OF SOLE SOURCE PURCHASE OF LICENSES FROM SALESFORCE FOR THE DISTRICT'S CONSTITUENT RELATIONSHIP MANAGEMENT (CRM) PROJECT (19-2-101B)**

It was moved by Trustee Nuris and seconded by Trustee Holober to authorize the sole source purchase as detailed in the report. Trustee Mandelkern said he believes it is important to invest in infrastructure for managing items such as

constituent relationship management. He said Salesforce has a number of non-profit and educational discounts and he hopes that District is availing itself of the maximum discount possible. Karrie Mitchell, Vice President of Planning/Research/Institutional Effectiveness, said the agreement is at the discounted non-profit rate which saves more than 60 percent. After this discussion, the motion carried, all members voting Aye.

**RATIFICATION OF SOLE SOURCE AGREEMENT WITH CITY UNIVERSITY OF NEW YORK (CUNY) FOR TECHNICAL ASSISTANCE IN THE REPLICATION OF THE PROMISE SCHOLARS PROGRAM (19-2-102B)**

It was moved by Trustee Holober and seconded by Trustee Nuris to ratify the sole source agreement as detailed in the report. Trustee Holober noted that the agreement provides technical services to Cañada College and College of San Mateo, as well as the three other community colleges. He asked if the funding covers the expenditures for the other colleges. Angélica Garcia, Vice President of Student Services at Skyline College, said the funding covers the expenses for the other colleges as well as Cañada College and College of San Mateo. After this discussion, the motion carried, all members voting Aye.

**APPROVAL OF CONTRACT AWARD FOR SKYLINE COLLEGE BUILDING 7 STEM CENTER PROJECT (19-2-103B)**

It was moved by Trustee Holober and seconded by Trustee Mandelkern to approve the contract award as detailed in the report. Trustee Mandelkern noted the significant difference in the two bids for the project and asked if the bid analysis indicated the reason for this difference. José Nuñez, Vice Chancellor of Facilities Planning, Maintenance and Operations, said the recommended contractor is a minority-owned business whose core competence is tenant improvement construction. Their past projects have included work for the San Francisco Unified School District, San Jose State University, San Francisco International Airport and Santa Clara County. He said staff has confidence in their ability to perform the work required for this project. Trustee Nuris asked if the other bidder might have submitted a bid without being truly interested in the project so that the District would have more than one bid. Vice Chancellor Nuñez said the construction market is very competitive and the other firm likely does have a great deal of other work. Trustee Mandelkern asked if the project will be completed under the PLA. Vice Chancellor Nuñez said it will not because the PLA normally covers projects that are \$1 million and above; however, this project does require prevailing wage. After this discussion, the motion carried, all members voting Aye.

**ACCEPTANCE OF GRANT FOR DEPUTY SECTOR NAVIGATOR FOR ENERGY, CONSTRUCTION AND UTILITIES FOR COLLEGE OF SAN MATEO AND APPROVAL OF MATCHING RESOURCES (19-2-104B)**

It was moved by Trustee Holober and seconded by Trustee Nuris to accept the grant and approve the matching funds as detailed in the report. The motion carried, all members voting Aye.

**ADOPTION OF RESOLUTION NO. 19-4 HONORING COLLEGE OF SAN MATEO ALUMNUS JULIAN EDELMAN FOR BEING NAMED MOST VALUABLE PLAYER OF SUPER BOWL LIII (19-2-105B)**

It was moved by Trustee Nuris and seconded by Trustee Holober to adopt Resolution No. 19-4. The motion carried, all members voting Aye. President Claire said he is also proud of the outstanding coaching staff at College of San Mateo.

**APPROVAL OF REVISIONS TO BOARD POLICIES: 4.00, APPLICABILITY OF CHAPTER IV POLICIES; 4.15, EMPLOYEE REQUIREMENTS; 4.20, SUPERVISION OF CLASSIFIED EMPLOYEES; 4.25, EMPLOYEES NOT MEMBERS OF THE CLASSIFIED SERVICE; 4.30, PAY PERIOD FOR CLASSIFIED EMPLOYEES; 5.00, APPLICABILITY OF CHAPTER V POLICIES; 5.02, NON-REPRESENTED EMPLOYEES: WORK YEAR AND WORKDAY; 5.06, NON-REPRESENTED EMPLOYEES: CONFLICT RESOLUTION; 5.07, NON-REPRESENTED EMPLOYEES: HEALTH BENEFITS AND LEAVES OF ABSENCE (19-2-106B)**

It was moved by Trustee Holober and seconded by Trustee Mandelkern to approve the revisions as detailed in the report. Mr. Bailey said Policies 4.22, 5.01 and 5.04 were inadvertently included in the packet and are not to be considered at this time. Following this clarification, the motion carried, all members voting Aye.

**COMMUNICATIONS**

None

**STATEMENTS FROM BOARD MEMBERS**

Trustee Nuris thanked Vice Chancellor Nuñez for meeting with him. He said he now has a greater understanding of the campuses and the component pieces that make the District run. He thanked President Claire for providing a tour of the

College of San Mateo campus and introducing him to the executive team and the Student Senate. He also thanked President Moore for showing him around Cañada College and introducing him to staff and students. Trustee Nuris said he looks forward to visiting Skyline College next week.

Trustee Mandelkern congratulated Chancellor Galatolo on the two awards he received recently. He said the Association of Community College Trustees also presents a CEO award and he suggested that Chancellor Galatolo be nominated for that award as well. Trustee Mandelkern said the Board previously began a conversation about contracting, purchasing and procurement and he believes it is now appropriate to revisit this topic. He said he would also like to discuss a proposal from PenTV dealing with sharing programs in order to benefit students in digital media and broadcasting and would like to include a discussion about the potential to broadcast or stream Board meetings. Chancellor Galatolo agreed that this could be discussed by the Board at a future meeting. Trustee Mandelkern said he attended the San Mateo County Community Colleges Foundation annual appreciation reception, a meeting of the District Academic Senate, and the Cañada College Food and Housing Insecurity Equity Summit. He said he met two students at the Summit who are experiencing insecure housing situations and, in light of Assemblymember Berman's bill that would allow students to sleep in their vehicles in campus parking lots and structures, he believes it would behoove the Board to revisit this issue. He said he realizes this would not be a long-term solution but could be a short-term measure. He said he believes it is a moral imperative to try to do something to address the situation that affects many students. He said other ideas include the possibility of the Foundation helping with housing costs and recruiting landlords to donate housing or provide subsidized rent to students which would result in some tax deductibility. Chancellor Galatolo said staff has prepared a white paper on this issue which will be discussed at the Board Retreat.

Trustee Holober said he attended the 2019 Community College National Legislative Summit in Washington, D.C. He shared a handout distributed at the Summit by the Association of Community College Trustees on "2019 Community College Federal Legislative Priorities." He highlighted the following:

- Second Chance Pell Grants – facilitate postsecondary education for qualified incarcerated individuals
- Short-Term Pell Grants – expand eligibility for students enrolled in short-term, workforce-oriented programs
- Risk Sharing Penalties – oppose penalties based on borrowing, student aid or outcomes

Trustee Holober asked if Board members will have an opportunity to develop the agenda for the Board Retreat as they typically do. Chancellor Galatolo said they will be asked to provide suggestions. Trustee Holober said he agrees that televising Board meetings is a way to engage the community. He said he also agrees with reviewing contracting processes, including the contract formation process along with ratification of contracts. Trustee Mandelkern asked that the discussion also include a review of the policy on modifications to contracts.

Student Trustee Topete Eng Goon asked that the Board consider the possibility of including re-entry students during the discussion of The Promise Program at the Retreat. She said this is a vulnerable population. Student Trustee Topete Eng Goon said she attended a meeting of the Cañada College Associated Students (ASCC). She said two students were selected to attend the Cannes Film Festival in France and the ASCC provided \$900 to each of them to help cover their costs. She said the students who attended the festival last year did not compete this year because they would have been unable to afford to go if selected.

President Goodman said he attended the 2019 Community College National Legislative Summit in Washington, D.C. He said that in addition to meeting with legislators as part of the summit, he spent his own time meeting with legislators to discuss issues that are important to him and that he considers important to the District. He said he talked with people who are finally starting to consider carrying legislation to extend the free and reduced lunch program from K-12 to include community colleges. He said he believes it is important to explore ways to get reimbursed or save money so that ultimately funds can be repurposed to help students who experience housing, food and other insecurities. President Goodman said he had a passionate debate with Assemblyman Berman regarding housing insecurity and his proposed legislation. He said the homelessness problem, housing insecurity and the inequity within San Mateo County is not a community college problem; it is a city, county, state and federal problem. He said it is not right and not fair for a legislator to put the issue onto community colleges. He said the proposed legislation is also not fair to those who are homeless. President Goodman said that thanking veterans for their service and then telling them they can sleep in their cars is not a win and is in no way an acceptable stopgap measure. He said the District partners with Samaritan House and is doing what it can for students. He said the problem must be addressed in a dignified manner and accountability must be placed where it belongs – with elected officials including those from cities, counties and the state. President Goodman said that when the Board previously discussed the proposal to allow students to sleep in their cars on District property, the Chiefs of Police from San Mateo and San Bruno, as well as the County Sheriff, were present and said there

are local ordinances that prohibit this. He said it is not right to create legislation that usurps that authority without even having a conversation with local officials. President Goodman said the District must expect better of itself and do better for its students. He said this will take time. He said the Board discussed providing student housing before he was a Board member and decided to not to pursue it. He questioned whether housing insecurity among students would be the same had the Board made a different decision.

President Goodman said that last year, the Board voted as a body to not move forward with the proposal to allow students to sleep in their cars on District property. He said that while Board members vote as individuals, they report out as one body and agree to support the voice of the Board. He said he finds it troubling that this was not reflected in the comments attributed to one Board member in a newspaper article.

President Goodman said the Board will continue to move forward on food and housing insecurity and will do so in a respectful, dignified and safe manner for all students.

President Goodman said the Board will return to closed session.. He asked that the meeting be adjourned in memory of San Francisco Public Defender Jeff Adachi.

**RETURN TO CLOSED SESSION**

The Board recessed to closed session at 9:00 p.m.

**RECONVENE TO OPEN SESSION/ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

The Board reconvened to open session at 10:17 p.m. President Goodman said that during closed session, the Board ratified the confidential district warrants as presented.

**ADJOURNMENT**

The meeting was adjourned by consensus at 10:18 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the March 27, 2019 meeting.

Karen Schwarz  
Vice President-Clerk