

**Minutes of the Board of Trustees Retreat  
San Mateo County Community College District  
April 7, 2018, Half Moon Bay, CA**

**The meeting was called to order at 9:00 a.m.**

**Board Members Present:** President Richard Holober, Vice President Maurice Goodman, Trustee Dave Mandelkern, Trustee Thomas Mohr, Trustee Karen Schwarz

Chancellor Ron Galatolo joined the meeting at 12:00 p.m.

Dr. Jerome Hunter, retreat facilitator, discussed the role of the facilitator, ground rules and anticipated outcomes.

Utilizing the handout from the November 16, 2013 retreat and additional materials from the Association of Community College Trustees (ACCT), a discussion on the Board role and Board/CEO partnership was held.

Items identified as worthy of additional exploration were:

1. Development of white papers to provide background information on new proposals;
2. Allowing more time to discuss agenda items;
3. More communication as details related to matters requiring Board action unfold;
4. Hold a study session prior to negotiations to better understand employee group interests;
5. Hold a study session regarding the 50 Percent Law;
6. Review methods to improve communication.
7. Clarify the policy or practice regarding Board travel.
8. Clarify the process for staff preparation of the agenda prior to Board meetings.
9. Review the process of providing information regarding the Board meeting agenda to Board members prior to the meeting.

The facilitator led a discussion with the Board regarding Board strengths and areas for improvement.

Due to the limitations of time, a specific calendar for responding to the identified needs for improvement was not developed.

The meeting was adjourned at approximately 2:00 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the April 25, 2018 meeting.

Maurice Goodman  
Vice President-Clerk