

**Minutes of the Joint Meeting of the San Mateo County Community College District
Board of Trustees and the San Mateo City Council
January 27, 2016, San Mateo, CA**

The meeting was called to order at 6:05 p.m.

Board Members Present: President Dave Mandelkern, Vice President Thomas Mohr, Trustees Maurice Goodman, Richard Holober and Karen Schwarz, Student Trustee Rupinder Bajwa

City Council Members Present: Mayor Joe Goethals, Deputy Mayor David Lim, Council Member Maureen Freschet and Council Member Diane Papan

President Mandelkern welcomed the City Council. He asked that the meeting be adjourned in memory of District Deputy Chancellor Jim Keller who passed away over the weekend. All Board members and City Council members agreed to do so.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

UPDATE ON CITY DEVELOPMENT PROJECTS IN THE PIPELINE (16-1-6C)

Ron Munekawa, Chief of Planning for the City of San Mateo, discussed three major areas of development activities:

1. Rail Corridor Plan – includes Bay Meadows which is the major project, Station Park Green, and residential development
2. Downtown Plan – includes Draper University, offices on the two vacant corners at Third Avenue and El Camino Real, the housing project on 5th Avenue adjacent to Central Park, Eastern downtown area, and former RDA properties
3. El Camino Real-Grand Blvd. – includes Hillsdale Terrace and Hillsdale Shopping Center

Mr. Munekawa said the development focuses on smart growth, i.e. providing choices for new and existing residents as times change. President Mandelkern commended the City for working to enhance the community. He said the plans indicate a good mix of amenities.

Juanita Celaya, a District employee and member of the public, asked if consideration was given to traffic issues. Larry Patterson, City Manager for the City of San Mateo (City), said the area is experiencing the most robust economy and highest level of employment in many years, resulting in more traffic. He said this is a regional issue. He said the rail corridor plan will change the dynamic but does not solve the regional issue. Mr. Patterson said the City is studying ways to alleviate the impact on neighborhoods. Barbara Christensen, Director of Community/Government Relations for the San Mateo County Community College District (District), said the District's affordable housing project in San Mateo has resulted in shorter commutes for those who have been able to take advantage of the housing option. Mayor Goethals said the City is trying to follow the District's lead on workforce housing. Maxine Terner, a member of the public, said the surplus land at Skyline College might be used for additional affordable housing. President Mandelkern said the key to offering affordable housing is ownership of the land on which the housing will be constructed.

In response to a question from Donna Bischoff, a member of the public, Mr. Patterson discussed the funding plans for grade separation projects. He said there are no plans to create a grade separation at Seventeenth Avenue.

TASK FORCE ON AFFORDABLE HOUSING AND WORKFORCE HOUSING (16-1-7C)

Sandy Council, Neighborhood Improvement and Housing Manager, said an Affordable Housing Forum was held in response to complaints from renters about frequent and large rent increases and about situations in which renters have been asked to move so that landlords can renovate units and charge higher rents. As a result of the forum, a task force was formed to study solutions addressing housing affordability in San Mateo and provide recommendations to the City Council. Ms. Christensen serves as a member of the task force. The task force has met five times and will meet again next week to finalize proposals before submitting them to the City Council. Mayor Goethals asked how long the wait lists are for affordable housing. Ms. Council said there are two lists; one is for people seeking to purchase housing and the other is for those seeking to rent. She said the list for renters has been closed because the list has become too long.

FORMER REDEVELOPMENT AGENCY PROPERTIES (16-1-8C)

Mr. Patterson discussed plans for two former redevelopment agency-owned properties at 480 E. 4th Avenue (the old Kinko's site) and 400 E. 5th Avenue, currently home to the Workers Resource Center and public parking. The City engaged the Urban Land Institute to study the two sites and offer feasible alternatives. The recommendation was to construct housing on the sites. Downtown parking and relocation of City offices to the downtown area will also be addressed.

President Mandelkern asked if the Workers Resource Center will remain on the E. 5th Avenue site or will be relocated. Mayor Goethals said it will remain at the site until a project for the site is approved; at that time, the issue will be revisited. Mr. Patterson said that during that time, the City will work to address the underlying issues regarding the workers who use the Resource Center.

STATUS OF FREEWAY INTERCHANGE IMPROVEMENTS AND GRADE SEPARATION PROJECT (16-1-9C)

Brad Underwood, Director of Public Works for the City, provided a history of the State Route 92/El Camino Real Interchange Improvements Project. He said the goals and benefits of the project are to increase performance at on-ramps and off-ramps and to reduce existing and future traffic congestion. He showed renderings of the existing interchange and of the proposed changes. The project includes pedestrian and bicycle accommodations. The design phase will be completed in March 2016 and construction is planned for July 2016 to July 2017.

Mr. Underwood discussed the 25th Avenue Grade Separation Project, identified as the City's top grade separation priority. The project proposes to separate the 25th Avenue crossing by elevating the rail alignment, allowing the opportunity to complete the east-west 28th and 31st Avenues street connections. The Hillsdale Caltrain station will be relocated northward between 28th and 31st Avenues as part of the project. The design is expected to be completed in June 2016 and construction to take place from January 2017 to January 2019.

THIRD PHASE OF COMMUNITY COLLEGE DISTRICT'S CONSTRUCTION PLAN FOR COLLEGE OF SAN MATEO (16-1-10C)

José Nuñez, District Vice Chancellor of Facilities Planning, Maintenance and Operations, said the first two phases of the District's Capital Improvement Program were completed over the last ten to twelve years. Approximately \$1 billion was expended on the projects which covered 600,000 square feet of space across the District's three Colleges. Two successful bond measures, in 2002 and 2005, funded the projects along with State capital outlay, redevelopments funds and local funding.

Vice Chancellor Nuñez said the third phase of the Capital Improvement Program (CIP3) will be a \$450 million program covered by the \$388 million bond measure approved by voters in 2014, local funds and anticipated interest from the bond measure. The District is also hoping for State capital outlay funding. Vice Chancellor Nuñez provided an overview of the first wave and second wave projects that are included in CIP3 at CSM.

Ms. Bischoff asked if the lower Hillsdale parking lot, which is currently used by GoPro, will be open to students when GoPro's new parking facility is completed. Jan Roecks, Vice President of Administrative Services at CSM, said GoPro will still need a small amount of parking in the lower Hillsdale lot. Ms. Bischoff suggested that the District might consider using the lot for affordable housing.

Ms. Bischoff noted that people with dogs and children frequently visit land that is filled with grass at CSM. She suggested that some land could be used for a park or playground. Mike Claire, President of CSM, said the College's main mission is education but the College welcomes the public. Ms. Christensen added that the athletic fields are used by local high schools and others. She said this is particularly appropriate because all athletic field upgrades were funded by redevelopment funds. Deputy Mayor Lim asked if there is room for dialogue about bringing the District's fee structure for use of its athletic facilities in line with what the City charges for rental of its facilities. Vice President Mohr said this is a critical matter that should be discussed with the leadership of the District and the City. He said there are not enough fields and many groups cannot afford the rates that are charged. Chancellor Galatolo said the District does not want its athletic fields to be a profit center but needs to break even. He said costs are fixed and are connected to the District's collective bargaining agreements. Vice President Roecks said CSM has worked with community groups and high schools but there are constraints in terms of scheduling and cost recovery. She said the College would be happy to discuss the issue further.

UPDATE ON SAN MATEO ATHLETIC CLUB AND AQUATIC CENTER (16-1-11C)

Tom Bauer, Vice Chancellor of Auxiliary Services and Enterprise Operations, said the San Mateo Athletic Center (SMAC) is a wholly-owned District entity. The District partners with MediFit Corporate Services, Inc. to operate the facility. SMAC is a full-service, community-based health club where students and staff share space with community members. There is a seamless integration with the academic program and student life, as well as a workforce development component. As with all enterprise operations, SMAC is required to be self-sustaining. Today, there are more than 5,600 members and 269,800 annual visits by members. In addition, Physical Education students make 53,062 annual visits. Jobs have been created for 127 employees and 56% of employees are CSM graduates or current students. SMAC offers programs, events, certifications, continuing education units, and clinics to engage the community, thereby fulfilling its tagline, “Where Education Meets Fitness.”

Vice Chancellor Bauer discussed the Aquatics program, including the San Mateo Master Swim Team, Bulldog Swim Club, fee-based rental, swim meets, lifeguard certification program, swim lessons, and charity events. The Center will participate for a fourth year in Swim Across America which raises money to support research on childhood cancer.

Deputy Mayor Lim said his daughters enjoy being members of swim team at SMAC. However, he said he has noticed a lack of diversity in the swim program and believes this is due to cost. He asked if it would be possible to discuss scholarships or other programs to encourage others to join. President Mandelkern said he serves on the Board of Directors of the Beyond Barriers Athletic Foundation which provides subsidies for disadvantaged youth to participate in aquatic programs. He said the Foundation works with cities and organizations and has attempted unsuccessfully to engage the City of San Mateo to provide subsidies. Deputy Mayor Lim asked that a conversation be reopened. There was discussion about the difficulty of transportation and dialogue about how the District and City might work together on this issue. Trustee Goodman suggested partnering with Boys and Girls Clubs which already have vehicles.

COMMUNITY ENGAGEMENT AT COLLEGE OF SAN MATEO (16-1-12C)

President Claire said CSM has been in the community for 94 years. Each year, more San Mateo County high school graduates enroll at CSM than any other single college or university in the United States. In a survey of students, 98% said they would recommend CSM to family and friends. The total number of San Mateo residents using CSM per year, including College headcount, Community Education headcount and SMAC members, is 8,950. CSM offers or participates in many community events, including the upcoming Wounded Warrior Bowl and Maker Faire. Community partnerships include Project Change which supports students coming out of the juvenile detention system; EDGE which works with the City to support local businesses seeking to start or expand; and the Small Business Development Center which acts as a resource for small businesses. President Claire discussed Public Safety and Public Works, including pre-service training for fire and police; Fire and Police Academies, and the Power Pathways Program. He also discussed community service, using as an example students from the Nursing Program.

Vice Chancellor Bauer discussed the Community, Continuing & Corporate Education (CCCE) Program. He said CCCE has added more than 30 new courses and programs for the community since January 2015. He described the Bay Area Pathways Academy (BAPA), formerly known as College for Kids, which is a fully integrated academic and recreational summer program for students entering grades 6 through 9. A portion of seats will be available at no cost for foster youth and students in underserved communities. The Sequoia Union High School District will provide bus transportation for their students who meet the qualifications. The Silicon Valley Intensive English Program (SVIEP) is designed for international students who do not have TOEFL scores high enough to be admitted to one of the District’s Colleges. The program will enable the students to take up to four 8-week sessions to be able to test into and be automatically admitted to one of the Colleges. Through the Stepping Stones Program, students at Notre Dame Elementary School are learning scripting skills.

SAN MATEO POLICE DEPARTMENT AND SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT PARTNERSHIP FOR CAMPUS SAFETY AND SECURITY (16-1-13C)

Susan Manheimer, San Mateo Chief of Police, said the Police Department has a long-time and ongoing partnership with CSM and the District Public Safety Department. She said CSM is an extremely safe campus. She said that, with the renewed focus on violence around the country, San Mateo County has been active in planning and preparedness, including training exercises. Captain Dave Norris said the Police Department and CSM work to maintain public safety through joint training, testing, drills and open lines of communication. He said violent intruder training works to maintain awareness of the safest and most efficient strategies to provide immediate safety on scene and getting the right information quickly to first responders. Captain Norris discussed “The Big Five” which is a standardized set of

protocols for emergency response. He said the Police Department and CSM are working on a Memorandum of Understanding which will address crime reporting requirements as well as cross training and awareness.

Vice Chancellor Nuñez reported on the campus alert systems and public safety technology across the District. He discussed safety/emergency response, including emergency preparedness training, communications, medical response, campus threat assessment teams, and MOUs with various organizations and local law enforcement agencies. He reviewed the emergency preparedness trainings and drills that have taken place or are upcoming throughout the District. Vice Chancellor Nuñez provided a timeline of armed/unarmed officers in the District. He said 80% of California community colleges have armed officers and all but two districts in the nine-county Bay Area have armed officers on campus. He said the District has engaged the services of a consultant who will study the issue and bring a recommendation in three to four months. There was discussion about the potential of contracting with the Police Department to have officers on campus. Student Trustee Bajwa said students are very concerned about the issue of armed officers and would like to be active participants in the discussion. There was also discussion about the Police Department response time, which was seen as very satisfactory, and the potential for the City and others outside the campus to share the District's alert systems and public safety technology.

President Mandelkern thanked the City Council and the Police and Fire Departments for their outstanding support of the District. He said the safety of students and staff is of paramount importance to the Board.

Mayor Goethals thanked the Board for hosting the City Council and for the excellent reports. He said the City has a commitment to education and to lifelong learning and wants to continue the excellent collaboration that exists. President Mandelkern thanked the City Council and other City staff for joining the Board. He said the Board welcomes the opportunity to work with the City on any issue.

ADJOURNMENT OF JOINT MEETING

The meeting was adjourned by consensus at 9:25 p.m.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES RECESS TO CLOSED SESSION

President Mandelkern announced that during Closed Session, the Board will (1) consider the personnel item listed on the printed agenda, (2) hold a conference with the District Labor Negotiator; the employee organizations are AFSCME, AFT and CSEA, and (3) hold a conference with legal counsel regarding one case of existing litigation and one case of potential litigation as listed on the printed agenda. The Board recessed to Closed Session at 9:30 p.m.

BOARD OF TRUSTEES RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 10:30 p.m.

CLOSED SESSION ACTIONS TAKEN

President Mandelkern reported that during the Closed Session, the Board approved the personnel item listed on the printed agenda.

ADJOURNMENT

The meeting was adjourned by consensus at 10:35 p.m. in memory of Deputy Chancellor Jim Keller.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the February 17, 2016 meeting.

Thomas Mohr, Vice President-Clerk