

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
April 25, 2012, San Mateo, CA**

**The meeting was called to order at 6:04 p.m.**

**Board Members Present:** President Dave Mandelkern, Vice President Helen Hausman, Trustees Richard Holober (arrived at 6:09), Patricia Miljanich and Karen Schwarz, Student Trustee Patiane Gladstone

**Others Present:** Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College Vice President of Student Services Joi Blake, College of San Mateo President Michael Claire, Cañada College President Jim Keller

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

None

**MINUTES**

It was moved by Vice President Hausman and seconded by Trustee Miljanich to approve the minutes of the study session of April 11, 2012. The motion carried, all members voting "Aye."

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

Chancellor Galatolo said the Foundation's second annual golf tournament was a great success, netting approximately \$70,000 which will fund scholarships for students. Pro football Hall of Fame legend Dave Casper attended the event, along with John Abendroth, who appears on the "Hooked on Golf" radio program. Chancellor Galatolo congratulated Foundation Executive Director Stephani Scott and her team on the success of the tournament.

Skyline College Vice President Blake said adjunct faculty member Briana McCarthy was honored recently with an Environmental Leadership Award. Through a competitive process, Skyline College ASTEP students have been invited to attend the NCORE Conference on race and ethnicity in higher education; the conference will be held in New York City on May 29-June 2. The annual Rock the School Bells Hip Hop Conference was held at Skyline on March 24 and included workshops on the history of hip hop and how it can be used in the curriculum. Skyline College EOP&S staff and students participated in an EOP&S/CARE/CalWORKS university bus tour of Southern California. The tour, conducted in collaboration with College of San Mateo, was part of the Transfer Initiative Program designed to introduce first generation and non-traditional students to university opportunities and options. Vice President Blake said that Spring Fling and Earth Day were both successful events at Skyline College.

College of San Mateo President Claire said Minnijean Brown Trickey, a member of the Little Rock 9, has agreed to be the speaker at College of San Mateo's 90<sup>th</sup> commencement ceremony. Ms. Brown Trickey teaches at all three District Colleges. College of San Mateo's men's baseball and softball teams, along with the women's swim team, won conference championships last weekend. A number of football players have received scholarships to attend four-year universities, including Hoko Fanaika who will attend Louisiana State University on a full scholarship. President Claire recently visited a group of parents of high school students to talk about the opportunities that community colleges provide. President Claire said a number of graduating high school students have choices and deliberately choose to attend a community college. He said statistics show that students have a better chance of being accepted to what are considered top-notch institutions if they are transferring from a community college.

Cañada College President Keller said student Carlos Ortega has been named a recipient of a Karl S. Pister Leadership Opportunity Scholarship. Mr. Ortega will attend the University of California Santa Cruz and will receive a \$10,000 scholarship for each of two years. Upward Bound Program student Roberto Pablo Pimienta has been awarded a Gates Millennium Scholarship for 2012; the scholarship will pay for Mr. Pimienta's tuition, fees, books and living expenses at Stanford University. A team of MESA students from Cañada College came in first overall in the program's annual statewide Math Challenge. A farmers market is now operating at Cañada College and will be open every Sunday. The renovated dining hall at Cañada College is scheduled to open in the fall.

Executive Vice Chancellor Blackwood said that after a budget was passed by the legislature last June and was subsequently vetoed by Governor Brown, the State Controller announced he would withhold legislators' pay until a balanced budget was passed. A preliminary court ruling holds that the Controller did not have the right to determine whether a budget was balanced and, therefore, did not have the right to withhold pay. Executive Vice Chancellor Blackwood reported that the Legislative Analyst said California could be "a few billion dollars" shy of the Governor's budget projections through June. The Legislative Analyst said that income tax collections would likely be more than \$2 billion below the Governor's expectation of \$9.4 billion for this month. Executive Vice Chancellor Blackwood said the pricing for the refinancing of the general obligation bonds will take place tomorrow. Approximately \$113 million is eligible for refinancing at this time. The refinancing will result in a net savings to local taxpayers of \$14 to \$15 million.

Patty Dilko, Professor of Early Childhood Education/Child Development at Cañada College, introduced the student report. Professor Dilko serves as the Honors Transfer Program (HTP) Coordinator. She said tonight's presentation will focus on the accomplishments of students who participate in both HTP and Phi Theta Kappa (PTK), the national honor society for community colleges. Professor Dilko said these students' success is due partly to the synergy between HTP, PTK and the Associated Students of Cañada College.

Victoria Worch, Student Activities Coordinator at Cañada College, said she was representing Paul Roscelli and Linda Haley, co-advisors for the PTK Chapter at Cañada. She introduced students Tristan Sheldon and Karina Gonzalez de Graaf, PTK Co-Presidents.

Mr. Sheldon said there are approximately 300 students who are members of the Cañada College PTK Chapter, Beta Zeta Nu, which was formed in 1998. At the recent PTK international convention in Nashville, Beta Zeta Nu won several awards, including:

- o Most Distinguished Administrator – Dean Linda Hayes was just one of thirty so recognized
- o College Project – one of 30 chapters recognized
- o Honors in Action History Research Project – one of 50 chapters recognized
- o Honors in Action History "Theme" – one of three chapters recognized
- o Most Distinguished Chapter – one of 25 chapters recognized, out of 1,300 chapters

The Chapter also won several regional awards.

Ms. Gonzalez de Graaf reported on the Honors in Action History research project, "How well do you know your own town?" This is one of the original research projects that will be presented at the Honors Research Symposium in Berkeley on April 28. The research began with books, local archives, historical tours, historical maps and a genealogy study that was located in the Cañada College library.

The research team discovered that the list of towns already selected for study mirrored the student population at Cañada College. Eleven surveys were created with ten questions on each survey. The surveys were taken into classrooms and students filled them out according to the town in which they live. The project generated interest and students were eager to know the answers to the questions. The team began analyzing statistics and found that scores were very low, i.e. students did not know their towns very well. With help from library staff, the team put together a display case showing the results for different towns. They created a map of the Peninsula and put together collages showing pictures of the towns from earlier times. Ms. Gonzalez de Graaf and Carlos Ortega, Beta Zeta Nu Vice President of Finance, completed all of the surveys with the correct answers and displayed them in the Learning Center. The final step was conducting four walking tours, including Filoli Gardens and the San Mateo County Historical Museum.

Trustee Holober asked if the research team included oral histories in their project. Ms. Gonzalez de Graaf said they were not able to conduct oral history interviews as much as she would have liked.

Trustee Schwarz asked how long the project took to complete. Ms. Gonzalez de Graaf said the team began meeting in June. Trustee Schwarz said she attended the HTP presentations at Cañada College and was very impressed with the projects and the way in which they were presented.

#### **BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES: CAREER ADVANCEMENT ACADEMIES (12-4-3C)**

Mike Williamson, Vice President of Instruction at Skyline College, said the Career Advancement Academy (CAA) began at Skyline College and has become a Districtwide initiative which is supported by the Chancellor's Office. He

said packets of information of the Academies at Skyline College and Cañada College have been distributed to the Board; the information in these packets is attached to the official minutes of record.

Vice President Williamson said there is discussion across the nation about college completion rates. The Gates Foundation initiative, Completion by Design, provides funding to help community colleges design and implement approaches that will increase students' completion of programs. Vice President Williamson said the CAAs are a successful way to promote completion. The core components of the CAA are: strategic partnerships, stackable certificates, integration and contextualization of basic and occupational skills, learning communities (cohorts), active participation by employers, and support services. The District currently offers two CAAs – Automotive Technology and Nursing and Allied Health. In the future, CAAs may also be used in other career-technical programs, such as Early Childhood Education, Solar and Energy Efficiency and Administration of Justice.

Vice President Williamson introduced external partners who were in the audience: Luis Chavez from the Career Ladders Project and Britt Moore and Robert Burnett from the Workforce Investment Board.

Anjana Richards, Director for Workforce Development at Skyline College, reported on the Automotive CAA at Skyline. The funding source for this CAA is the statewide Green Transportation Collaborative. Students in this CAA can earn an automotive technician certificate in one semester and be prepared for an entry level job and/or continue on in the Automotive Technology program. The automotive technician certificate curriculum includes two career-technical courses which provide hands-on education and skills, contextualized math and English courses, and career counseling. The program is also expanding internship and co-op programs so that students can get work experience as they are going through school. There have been three cohorts over the past year and one-half, with a total of 80 students. The completion rate was 85%; 64% were accepted into the impacted automotive program; and 20% are pursuing associate degrees.

Julia Johnson, an automotive instructor at Skyline College, introduced student Reynaldo Garcia. Mr. Garcia said the Automotive CAA helps students acquire technical skills and learn how to communicate with customers. The program also provides a pathway to college which Mr. Garcia intends to pursue.

Ray Hernandez, Interim Dean of Science/Math/Technology at Skyline College, reported on the Allied Health CAA at Skyline. There are currently six allied health programs at Skyline. The “Skyline Bridge” is a one semester program which includes contextualized basic skills (math and English), an allied health gateway course, and counseling. Students then progress to one of three allied health programs and, within one year, can exit with a certificate or continue on to higher level programs. Dean Hernandez introduced Lorraine DeMello, a CAA counselor at Skyline College, and David Hasson, a faculty member in Science/Math/Technology who has been involved with contextualized learning for many years.

Linda Hayes, Dean of Business, Workforce and Athletics at Cañada College, reported on the Allied Health CAA at Cañada. This is the first semester of the program and 32 students are enrolled. The CAA is a two-semester program. Students must complete 30.5 units during the two semesters. After completion, students are prepared to seek employment as medical administrative assistants and/or continue on the pathway to additional programs. Dean Hayes introduced Project Director Jeri Eznekier and Trudy Ferree, a registered nurse at Cañada who teaches the medical classes.

Ms. DeMello introduced student Henry Vongratsamy who finished the Skyline Bridge program in the fall and moved on to Sterile Processing. Mr. Vongratsamy said he did not know which path to follow and, with the help of Ms. DeMello, decided on the Allied Health CAA. He said he is very pleased with the program and looks forward to his future in the health care field.

Ms. Ferree introduced Cañada College student Cecilia Luna Kinder. Ms. Luna Kinder said she is a returning student. She will receive a certificate in medical administrative assisting at the end of July, which will give her the opportunity to work in the medical field. She said her teachers have been extremely supportive.

Vice President Williamson introduced other members of the Skyline CAA team – Soledad McCarthy, Program Services Coordinator; Felicia Bridges, Outreach Coordinator; and Don Carlson, Dean of the Business Division.

Vice President Hausman said the presentation was inspirational. She said she is aware that faculty in the Skyline

College Automotive Technology program take great personal interest in their students and she is sure this is also true in the other programs described in the presentation.

Trustee Miljanich said she appreciates the teamwork that went into the complex work of developing the pathways. Vice President Williamson noted that the work was coordinated across the District.

Trustee Schwarz said the Districtwide collaboration is impressive. She said it is wonderful to have programs that provide pathways to students for education and job skills.

President Mandelkern said the CAAs produce great results for students. He said he is pleased that there are plans to add additional CAAs, including a Certified Medical Assistant program at College of San Mateo and a Pharmacy Technology program at Skyline College.

#### **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

Richard Knee, a freelance journalist from San Francisco, said California Assembly Bill 1468, the California Disclose Act, would require campaign organizations to list their chief funding sources in advertisements and websites. He said this would provide more transparency and accountability and he urged to the Board to consider endorsing AB 1468.

Professor Patty Dilko said that, on behalf of Early Childhood Education faculty across the District, she asks the Board to consider opposing Governor Brown's proposed cuts to early care and education. She said the cuts are drastic and would be bad for children, public schools, families, and the workforce in San Mateo County. The proposals would significantly reduce the reimbursement rates for subsidized child care programs and would disallow education as a valid reason for subsidized child care.

#### **NEW BUSINESS**

#### **APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (12-4-3A)**

It was moved by Trustee Holober and seconded by Vice President Hausman to approve the actions in Board Report No. 12-4-3A. President Mandelkern said there was a request to add an effective date of July 1, 2012 to both items under "Transfer." With this amendment, the motion carried, all members voting "Aye."

#### **APPROVAL OF CONSENT AGENDA**

President Mandelkern said the consent agenda consists of Board Report 12-4-1CA, Ratification of January and February 2012 District Warrants. It was moved by Trustee Miljanich and seconded by Trustee Schwarz to approve the item on the consent agenda. The motion carried, all members voting "Aye."

#### **Other Recommendations**

#### **ACCEPTANCE OF SUBAWARD FOR A GRANT FROM THE U.S. DEPARTMENT OF LABOR TO THE SANTA ANA WORKFORCE INVESTMENT BOARD FOR CAÑADA COLLEGE (12-4-100B)**

It was moved by Trustee Miljanich and seconded by Vice President Hausman to accept the subaward as detailed in the report. The motion carried, all members voting "Aye."

#### **RATIFICATION OF STUDENT TRUSTEE PRIVILEGES (12-4-101B)**

It was moved by Vice President Hausman and seconded by Trustee Miljanich to ratify the Student Trustee privileges as detailed in the report. The motion carried, all members voting "Aye."

#### **APPROVAL OF REVISIONS TO DISTRICT RULES AND REGULATIONS: POLICIES 1.05, STUDENT TRUSTEE; 6.10, PHILOSOPHY AND CRITERIA FOR ASSOCIATE DEGREE AND GENERAL EDUCATION; 8.16, CONSTRUCTION BIDS – PREQUALIFICATION OF BIDDERS; 8.38, GIFTS AND DONATIONS; 8.54, DISTRICT ORGANIZATIONAL MEMBERSHIPS; 8.80, COMMUNITY USE OF DISTRICT FACILITIES; AND 8.85, CHARGES FOR USE OF DISTRICT FACILITIES (12-4-102B)**

It was moved by Trustee Schwarz and seconded by Vice President Hausman to approve the revisions as detailed in the report. Regarding Policy 8.38, Trustee Holober asked how the ban on accepting a donation from a donor who engages in discriminatory practices (new language in item #4) would be enforced and who would make the determination of

what is discriminatory. He also asked what the repercussions would be if a donation was accepted from a donor who engages in discriminatory practices of which the District was unaware. After discussion, the Board agreed that staff will incorporate language into the policy to address these issues. With this understanding, the motion carried, all members voting "Aye."

**SUPPORT FOR CALIFORNIA SENATE BILL 1220, PERMANENTLY FUNDING THE HOUSING OPPORTUNITY AND MARKET STABILIZATION (HOMEs) TRUST FUND (12-4-103B)**

It was moved by Trustee Schwarz and seconded by Vice President Hausman to support SB 1220. Barbara Christensen, Director of Community/Government Relations, said that with the demise of redevelopment agencies, the organizations that provide affordable housing opportunities are concerned about how they will secure funding in the future. A similar bill previously was brought before the legislature but the California Association of Realtors was adamantly opposed to it and it did not progress. SB 1220 has been amended so that the \$75 fee will not apply to single family homes; this will bring down the amount generated each year from \$700 million to \$500 million. President Mandelkern asked if the District's housing at College Vista and Cañada Vista would be affected by the bill. Ms. Christensen said it would not be affected. The District's housing projects were not subsidized because the District owned the land and, therefore, could offer rents at affordable levels. After this discussion, the motion carried, all members voting "Aye."

**APPROVAL OF SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT PROPOSED BOARD GOALS FOR 2012-13 (12-4-104B)**

It was moved by Trustee Schwarz and seconded by Vice President Hausman to approve the goals as detailed in the report. The motion carried, all members voting "Aye."

**INFORMATION REPORTS**

**UPDATE ON 2013 ACCREDITATION (12-4-8C)**

Executive Vice Chancellor Blackwood said the three Colleges are moving steadily forward on the accreditation process and the self studies are in draft form. The Board will receive an updated report in the fall.

**COMMUNICATIONS**

President Mandelkern said the Board received 21 emails regarding the potential sale of KCSM-TV, including emails from Common Cause and State Senator Leland Yee. The Board also received an email from former Cañada College President Tom Mohr commending Harry Joel, Vice Chancellor of Human Resources and Employee Relations, and David Feune, Compensation and Benefits Manager, for assistance they provided to him.

**STATEMENTS FROM BOARD MEMBERS**

Student Trustee Gladstone said the Spring Fling, Blood Drive and Earth Day activities at Skyline College were successful.

Trustee Holober said that California Assembly Bill 1648, as discussed earlier by Mr. Knee, seems to be a step removed from education; however, the Board has in the past supported ballot measures to fund education through various tax policies which have failed because enormous sums of money were spent to defeat them. Trustee Holober said that, while there are some disclosure requirements under current law, it is easy to hide the real source of funding and this has an impact on trying to provide funding for educational institutions. Therefore, he would be in favor of supporting the bill.

Trustee Holober said the proposed cuts in funding to early care and education, as discussed earlier by Professor Dilko, directly affect the mission of the District with regard to the Early Childhood Education programs and the students who benefit from those programs. He said he would be in favor of opposing the cuts through a letter to legislators.

Trustee Holober said Assemblyman Marty Block has drafted legislation which would begin to establish some truth in advertising by for-profit colleges. Trustee Holober said that published job placement success rates should be related to jobs for which students were allegedly prepared and advertised salaries should be related to salaries graduates have attained because of their training. Vice President Hausman noted that advertisements by for-profit colleges run day and night and are very enticing. Trustee Miljanich said many emancipated foster youth have fallen prey to these colleges.

President Mandelkern directed staff to prepare reports recommending action on the three items raised by Trustee Holober.

Trustee Miljanich said she attended the recent Progress Seminar. She said she was able to relay some accurate information to other leaders in the community and referred them to the “Setting the Record Straight” section on the District’s website. She thanked Ms. Christensen for developing and maintaining this site. Trustee Miljanich said the District was well-represented by Chancellor Galatolo who was on a panel discussing economic development.

Trustee Schwarz said that Board Policy 8.80, Community Use of District Facilities, states that “. . .the Board of Trustees and administration encourage the use of all facilities when they are not required to carry on the programs of the District.” She said she believes this is one creative way to help alleviate some effects of the budget cuts. Trustee Schwarz also attended the Progress Seminar. She said the workshops were very informative and she thanked the Board for the opportunity to attend the seminar. Trustee Schwarz said she was very impressed by the students’ presentations at the Cañada College Honors Transfer Program Conference and noted that some of the research projects are being published.

President Mandelkern said he attended the reception following the Foundation Golf Tournament and commended the Foundation staff, under the leadership of Executive Director Stephani Scott, for a job well done in raising funds for the benefit of students.

### **RECESS TO CLOSED SESSION**

President Mandelkern announced that during Closed Session, the Board will (1) consider the personnel items listed as 1A and 1B on the printed agenda, (2) hold a conference with agency labor negotiator Harry Joel; the employee organizations are AFSCME, AFT and CSEA, and (3) hold a conference with legal counsel regarding one case of existing litigation as listed on the printed agenda.

President Mandelkern said the next meeting of the Board will be a regular meeting on May 16 at 6:00 p.m. in the District Board Room. There will be only one meeting in May.

The Board recessed to Closed Session at 8:05 p.m. and reconvened to Open Session at 9:10 p.m.

### **CLOSED SESSION ACTIONS TAKEN**

President Mandelkern reported that at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the items listed as 1A and 1B.

### **ADJOURNMENT**

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to adjourn the meeting. The motion carried, all members voting “Aye.” The meeting was adjourned at 9:15 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the May 16, 2012 meeting.

Helen Hausman, Vice President-Clerk