

**MINUTES**

**April 11, 2007**

**San Mateo, California**

The meeting was called to order at 6:04 p.m.

Board Members Present: President Hausman, Vice President-Clerk Holober, Trustees Mandelkern, Miljanich and Schwarz, and Student Trustee Young

Others Present: Chancellor Galatolo, Executive Vice Chancellor Keller, Skyline President Morrow, CSM President Claire, Cañada Interim President Mohr, and District Academic Senate President Kapp

Pledge of Allegiance

**DISCUSSION OF THE ORDER OF THE AGENDA**

None

**MINUTES**

It was moved by Trustee Miljanich and seconded by Trustee Mandelkern to approve the minutes of the Regular Meeting of the Board of March 28, 2007. The motion carried, all members voting "Aye."

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

Director of Auxiliary Services Tom Bauer introduced Sonya Faye Pope, a student at Skyline College who has published a book entitled, "From the Walls Inside: Recorded Conversations with Myself." Ms. Pope described her difficult childhood and her conscious decision to change the course of her life. She said that at Skyline, she found a "family" of faculty and staff who helped her through this journey. She thanked in particular Professor of English Bessie Vaughns who has been a mentor and who provided the discipline which allowed Ms. Pope to recognize obstacles and understand that she could defeat them. She presented personally inscribed copies of her book to Board members and executives. President Hausman thanked Ms. Pope on behalf of the entire Board for her inspirational presentation.

**NEW BUSINESS**

**APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (07-4-1A)**

It was moved by Trustee Mandelkern and seconded by Vice President Holober to approve the actions in Board Report No. 07-4-1A. The motion carried, all members voting "Aye."

**APPROVAL OF CONSENT AGENDA (07-4-1CA)**

The Consent Agenda consists of the following Board Report:

07-4-1CA Approval of Amended Board Goals

It was moved by Trustee Schwarz and seconded by Trustee Mandelkern to approve the Consent Agenda. The motion carried, all members voting "Aye."

## **Other Recommendations**

### **APPROVAL OF COLLEGE AND DISTRICT MISSION STATEMENTS (07-4-1B)**

It was moved by Vice President Holober and seconded by Trustee Miljanich to approve the College and District Mission Statements. The Presidents of the Colleges and Vice Chancellor Luan described the processes by which the Mission Statements were developed. Trustee Schwarz said she was particularly pleased with Skyline's commitment to "preparing students to be culturally sensitive members of the community" and "informed participants of a democracy in an increasingly global society." After discussion, the motion carried, all members voting "Aye."

## **STUDY SESSION**

### **DISCUSSION OF DISTRICT STRATEGIC PLAN (07-4-1C)**

Vice Chancellor Luan provided copies of his report, "SMCCCD Strategic Plan: Plan Prospectus 2008-2014." He said the rationale for the plan comes from a Board 2007 goal to develop a shared vision of the future through development of an integrated strategic planning model. In addition, development of a strategic plan can assist in fulfilling accreditation standards; provide continuation of successful visions from the past, e.g., Vision 2000; and sharpen the District vision to be the best teaching institution we can be.

Vice Chancellor Luan next reviewed "The How" of the planning process, explaining that it should be visionary, methodical, participatory and evidence-driven. He described the issues to be considered under each of these four categories, as shown on the slide presentation which is attached for the official record.

The Strategic Plan should be synchronized with the College Master Plans; Program Review; the Facilities Master Plan; Budget Planning; and Accreditation Self-Studies. Vice Chancellor Luan reviewed the timelines as shown on the slide presentation.

"The 4 Ps" are four words that best describe the planning process: Philosophy, People, Phases, and Product. Vice Chancellor Luan discussed the key points under each of these headings as identified in the slide presentation.

Vice Chancellor Luan asked if there were questions or comments. Trustee Miljanich raised the issue of how strategic planning focuses on collective, Districtwide goals while maintaining the individual College plans and identities. President Mohr said that while the Colleges examine data and develop goals to facilitate implementation of their Mission Statements, the District has oversight on what the needs are to accomplish the goals. President Morrow said that there is continual dialogue between the District and the Colleges and there is mutual influence among them. President Claire said there is coordination and collaboration, and the District and Colleges recognize their responsibility to serve the entire county.

Following up on this discussion, Trustee Mandelkern presented an example of Workforce Development: when there is a recognized need for a nursing program in allied health, how is it incorporated into the Strategic Plan, and what is the role of the District and Colleges in deciding where the program is placed? President Morrow reiterated that there is continual discussion about issues such as this, particularly in the three-hour long Chancellor's Cabinet bi-weekly meetings. She said that as specific areas are identified, all of the structures are in place to discuss what would be the best fit. Trustee Schwarz asked how the information from these meetings is disseminated; Vice Chancellor Luan replied that it is his job to coordinate information with the Colleges and he will continue to do so.

Trustee Mandelkern said that the challenge is to maintain the personality of each College while retaining synergy with the District. Districtwide Academic Senate President Kapp said the Colleges should pursue their individual growth and he believes that this is good for the District. In agreement, President Mohr noted that the Presidents plan to go to the high schools as a team to address what each College can offer.

Vice President Holober suggested a study of where the District is successful and not successful in recruiting students, and devising a marketing plan for recruitment. Chancellor Galatolo said that the District currently is in discussions with marketing firms to determine the cause of declining enrollment. He added that he plans to address this issue at length on Opening Day.

#### **BOARD SELF-EVALUATION (07-4-2C)**

Trustee Mandelkern noted that since the self-evaluations were completed in October 2006, some of the issues raised by the responses have been addressed. Regarding the timeliness with which materials are provided to the Board, Trustee Mandelkern noted that if an item requires Board approval, the materials should be provided in time for the Board to review the issue prior to the meeting. Trustee Miljanich suggested that there might be items which should be removed from the survey and some that should be added. The Board agreed that the survey should be reviewed and that it may be appropriate to do so at a Board Retreat.

#### **RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 8:05 p.m. The Board reconvened to Open Session at 8:27 p.m.

#### **CLOSED SESSION ACTIONS TAKEN**

President Hausman reported that, at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1-A and 1-B.

#### **ADJOURNMENT**

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 8:29 p.m.

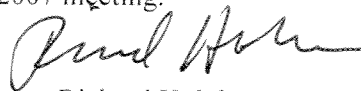
The next meeting of the Board will be a Regular Meeting on April 25, 2007 beginning at 6:00 p.m. at College of San Mateo, Building 18, Room 206.

Submitted by



Ron Galatolo  
Secretary

Approved and entered into the proceedings of the April 25, 2007 meeting.



Richard Holober  
Vice President-Clerk