

The meeting was called to order at 6:05 p.m.

Board members present: President Miljanich, Vice President-Clerk Mandelkern, Trustees Hausman, Holober (arrived at 6:10) and Schwarz; and Student Trustee Burns

Others present: Chancellor Galatolo, Executive Vice Chancellor Keller; Vice Chancellor Joel; College of San Mateo President Kelly; Cañada College President Perez; Skyline President Morrow; and District Academic Senate President Beringer

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Trustee Hausman and seconded by Trustee Mandelkern to approve the minutes of the Regular Meeting of March 16, 2005. The motion carried, all members voting "Aye."

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

None

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Executive Statements/Reports covering recent activities, events, and staff honors at the Colleges and Chancellor's Office were presented by Chancellor Galatolo, Executive Vice Chancellor Keller, Cañada President Perez, CSM President Kelly, Skyline President Morrow; and District Academic Senate President Beringer.

Chancellor Galatolo asked Director Vaskelis to present a progress report on the status of the payroll conversion system. Director Vaskelis stated that an advisory group was formed in July 2004 to analyze the existing system. Activities to date include an assessment of the current implementation of Banner Human Resources modules and its impact on payroll. SunGard SCT, the company hired for this project, has provided training in several major areas: employee compensation administration, benefits and deductions administration, and time entry and payroll processing. The District has also been working with the County to become fiscally accountable and has conducted a review of current County Office of Education payroll processing and business practices. Additionally, the District has created a test/development environment for Banner payroll and has run parallel payroll for several individual employees in addition to migrating a Tax Shelter Annuity tracking function into Banner production. A payroll check printing system has been licensed from Evisions and will be put into production soon. He described the following next steps: 1) student workers will use new web time entry this summer – checks will still be created on the County system; 2) manual leave processing for employees will migrate to Banner; 3) deduction setups will be reviewed; 4) payroll processing for adjunct faculty at the Colleges will be reorganized and restructured; 5) District staff will visit Ventura CCD to review their Banner Payroll implementation and processing procedures. The current focus is on issues related to banking relationships, STRS/PERS, tax payments, direct deposit and payroll periods. Director Vaskelis said that an update will be presented to the Board in another three months.

Copies of the Executive Statements/Reports were available for distribution at the meeting and are attached to the official minutes of record.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (05-4-5A)

It was moved by Trustee Hausman and seconded by Trustee Schwarz to approve the actions in Board Report No. 05-4-5A.

Vice Chancellor Joel asked that the report be amended to delete items C-9 (Payroll Specialist) and Instructional Aide II (category of Short-Term, Non-Continuing Assignments) at Cañada College/Upward Bound Program. With that correction, the motion carried, all members voting "Aye."

RATIFICATION OF 2004-07 CONTRACT BETWEEN THE DISTRICT AND THE AMERICAN FEDERATION OF TEACHERS (AFT) LOCAL 1493 (05-4-6A)

President Miljanich noted a typo in the recommendation and said that corrected copies of the report were available upon request.

It was then moved by Trustee Mandelkern and seconded by Trustee Hausman- to ratify the agreement between the District and the American Federation of Teachers (AFT) Local 1493 as detailed in the report. The motion carried, all members voting "Aye."

APPROVAL OF CONSENT AGENDA (05-4-1CA AND 05-4-4CA)

The Consent Agenda consists of the following board reports:

05-4-1CA	Adoption of Resolution No. 05-4 updating signature authorization for District bank accounts
05-4-2CA	Declaration of surplus property
05-4-3CA	Approval of voluntary international student insurance program, 2005-06
05-4-4CA	Ratification of third quarter District warrants

It was moved by Trustee Hausman and seconded by Student Trustee Burns to approve the Consent Agenda. The motion carried, all members voting "Aye."

CONTRACT AWARD FOR BOOKSTORE FIXTURES (05-4-105B)

It was moved by Trustee Holoher and seconded by Trustee Hausman to award the contract to Franklin Fixtures for the sole source manufacturing, shipping and installation of both their manufactured fixtures and Madix textbook fixtures in an amount not to exceed \$407,800 over three years. The motion carried, all members voting "Aye."

ADOPTION OF RESOLUTIONS NO. 05-5 SUPPORTING FULL FUNDING OF EDUCATION IN ACCORDANCE WITH PROPOSITION 98 AND 05-6 OPPOSING THE PROPOSED SHIFT OF THE STATE'S STRS FUNDING OBLIGATION TO LOCAL SCHOOL DISTRICTS (05-4-106B)

It was moved by Trustee Schwarz and seconded by Student Trustee Burns to adopt Resolutions 05-5 and 05-6. The motion carried, all members voting "Aye."

AUTHORITY TO EXECUTE AN AGREEMENT WITH SIEMENS COMMUNICATION INC. TO REPLACE EXISTING TELECOMMUNICATION SYSTEMS (05-4-107B)

It was moved by Trustee Holoher and seconded by Student Trustee Burns to authorize the Chancellor-Superintendent to execute an agreement with Siemens Communications, Incorporated for the first phase of the project to replace the existing telecommunications system as described in the report in an amount not to exceed \$3,000,000 for the period beginning April 28, 2005 through March 31, 2007.

Director Vaskelis presented an extensive report describing the process used to select the vendor for this major project. He said that the current Siemens/Rolm telecommunications system has been in place since 1990 and that, while the system has served the District for 15 years, the system's components have become obsolete, expensive to maintain and less reliable. Additionally, during the past five years, technologies for providing communications have undergone a radical

transformation. He stated that one of the key technologies now available is voice over internet protocol (VoIP), which has been existence for a number of years and recently been proven to be a viable alternative to the traditional public switched telephone networks. By using a single network, organizations can realize reduced maintenance and management costs. A single system also provides inherent flexibility in terms of being able to easily add, change or move phones on the network. As a result, organizations can efficiently deploy and redeploy equipment. VoIP delivers many new features and capabilities such as advanced call routing, computer integration, unified messaging, integrated information services, long-distance toll bypass and encryption. With this system it possible to integrate other media services such as video and electronic white boards.

Director Vaskelis then described the multi-phase procurement process used to acquire a new telephone system based on VoIP technology, involving consultants and prospective vendors. Following evaluation of vendor responses, it was determined that the two most responsive bidders were ExtraTeam/Cisco and Siemens. These vendors were asked to provide the costs for upgrading the existing data network to accommodate the deployment of voice-over-IP and unified messaging in addition to the proposed telephone system. Based on the estimated costs set forth by the vendors, it was determined that the contract should be executed with Siemens Communications.

Following the presentation, the motion carried, all members voting "Aye."

CONTRACT AWARD FOR SEISMIC UPGRADE AND MODERNIZATION OF BUILDING 8, SKYLINE COLLEGE (05-4-108B)

It was moved by Trustee Hausman and seconded by Student Trustee Burns to award the contract for the seismic upgrade and modernization of Building 8, Skyline College to John Plane Construction in an amount not to exceed \$9,928,730. The motion carried, all members voting "Aye."

CONTRACT AWARD FOR THE BUILDING 8 SUMMER 2005 OFFICE RENOVATION AND THE BUILDINGS 3 AND 13 SUMMER 2005 OFFICE RENOVATION, CAÑADA COLLEGE (05-4-109B)

It was moved by Student Trustee Burns and seconded by Trustee Holoher to award the contract for Building 8 Summer 2005 office renovation and the Building 3 and 13 Summer 2005 office renovation project, Cañada College, to Marrchetti Construction in an amount not to exceed \$559,000. The motion carried, all members voting "Aye."

CONTRACT AWARD FOR BUILDING 3 THEATRE LIGHTING REPLACEMENT, COLLEGE OF SAN MATEO (05-4-110B)

It was moved by Trustee Schwarz and seconded by Trustee Mandelkern to approve the purchase of theatrical light fixtures from Musson Theatrical in an amount not to exceed \$79,914. The motion carried, all members voting "Aye."

APPROVAL OF SECOND AMENDMENT TO THE AGREEMENT WITH SAN MATEO COUNTY FOR BIOTECHNOLOGY TRAINING PROGRAM 2004 (05-4-111B)

It was moved by Trustee Holoher and seconded by Trustee Schwarz to approve the amendment to the agreement with San Mateo County for biotechnology training programs as described in the report, to be effective January 2005 in an amount not to exceed \$240,775 for the time period of January 2005 – June 2006. The motion carried, all members voting "Aye."

AUTHORIZATION TO ADJUST BOARD MEMBER COMPENSATION IN COMPLIANCE WITH LEGISLATION (05-4-112B)

It was moved by Trustee Holoher and seconded by Student Trustee Burns to implement the 5% annual compensation increase for all Board members, effective April 27, 2005.

Trustee Mandelkern moved that the recommendation be amended to read "2.5%" rather than 5%. Student Trustee Burns seconded this recommendation to amend. In discussion, Board members cited the history of Board compensation, noting that during the past 10-15 years, the Board has had just one 5% compensation increase, compared to the recent 16.5% increase, over the last four years, that District employees received. A vote on Trustee Mandelkern's motion to amend the original recommendation was called and the Board, 1 in favor and 4 opposed (Trustees Hausman, Holoher, Miljanich and Schwarz), rejected the motion.

The Board then voted 4-1 (with Trustee Mandelkern opposing) to approve the original recommendation to implement a 5% annual compensation increase for all Board members, effective April 27, 2005.

STATEMENTS FROM BOARD MEMBERS

Trustee Hausman reported that she attended a recent dinner meeting of the San Mateo County School Boards Association (SMCSBA), which included a table discussion of the topic of parcel taxes. She said that she expects to attend the May 9 meeting of the SMCSBA, which will feature the annual Kent Awards. She also said that she will represent the District on the SMCSBA during the upcoming year. She added that she attended Canada's KinderCaminata and was impressed with the good behavior of the many young children who participated.

Student Trustee Burns introduced his father Bob and announced that this is his next-to-last meeting, although he is running for re-election to a second term as Student Trustee. He said that he attended a recent national meeting, in Dallas, of Phi Theta Kappa, national honor society, and expressed his appreciation to CSM President Kelly and Vice President Griffin for their support in establishing a chapter of the society at CSM. He added that Skyline will host a regional meeting of the society on the April 29-May 1, 2005.

Trustee Mandelkern reported that he attended the recent Progress Seminar, sponsored by the Redwood City Chamber of Commerce and held in Monterey, and complimented Board President Miljanich and Skyline President Morrow for their participation and contributions during that event.

Trustee Schwarz reported that she attended a recent Bay 10 dinner with Trustees Hausman and Miljanich, hosted by Diablo Valley College. She said that she also attended a recent Cañada College production of an all-student play, directed by Linda Hoy, and the President's Breakfast at Skyline on April 22.

President Miljanich said that she attended a recent retreat on the topic of equity/diversity/climate change.

COMMUNICATIONS

None

The Board of Trustees recessed to Closed Session at 7:45 p.m.

The Board reconvened to Open Session at 9:15 p.m.

CLOSED SESSION ACTIONS TAKEN

President Miljanich reported that, at the Closed Session conducted earlier, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1-A and 1-B. She also reported that the Board discussed collective bargaining matters with Negotiator Joel; no action was taken. She also reported that the Board conferred with legal counsel regarding one case of existing litigation (San Mateo County Community College district vs. Brady Engineering/Casey Construction Inc.) and agreed to approve the settlement agreement.

ADJOURNMENT

The meeting adjourned by consensus at 8:15 p.m.

The next Regular Meeting of the Board will be May 18, 2005, beginning at 6:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the May 18, 2005 meeting.

Dave Mandelkern

Vice President-Clerk