

April 13, 2005
San Mateo, California

The meeting was called to order at 6:10 p.m.

Board members present: President Miljanich; Vice President-Clerk Mandelkern; Trustees Hausman Holober and Schwarz

Board members absent: Student Trustee Burns

Others present: Chancellor Galatolo, Executive Vice Chancellor Keller and Vice Chancellor Joel

Also present: Cañada College President Perez; CSM President Kelly; Skyline College President Morrow; and District Senate President Beringer

Pledge of Allegiance

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

STUDY SESSION

DISCUSSION OF CONCURRENT ENROLLMENT AND OTHER PARTNERSHIPS WITH THE HIGH SCHOOL DISTRICTS (05-4-1C)

Chancellor Galatolo opened discussion and introduced the Superintendents who were in attendance: John Bayless from the Cabrillo District; Mike Crilly from the Jefferson District; Pat Gemma from the Sequoia District and Sam Johnson from the San Mateo District. He asked that the College Presidents present information about partnerships with the high school districts.

Skyline College President Morrow reported that the level of interest in concurrent enrollment at Skyline among high school students has remained stable, with summer enrollment showing the highest numbers of students. The cities of residence for these students are predominantly North County and Coastside communities. For Spring 2005, math and career/counseling courses were the most in demand, with courses in fine/performance arts, English, fitness, psychology, American Sign Language, political science, and computer applications/office technology equally represented.

President Morrow also described outreach efforts directed to the high schools, including hosting a semi-annual breakfast for high school counselors; a student ambassador program, which is conducted by students hired to visit feeder high school and to provide information and assistance, in both English and Spanish, in filing required forms; Expanding Your Horizons, an annual event that provides girls with a day-long round of hands-on workshops and speakers on topics related to math and science; financial aid outreach; and tech prep.

Cañada College President Perez presented the highlights of Cañada's outreach and partnership activities. She first reported that the fourth annual *KinderCaminata* will be held soon and is expected to attract 1500 children and 400 parents. The program is an opportunity for children to be introduced to the concept of higher education and to help them understand the importance of literacy and career options. As a follow-up activity to *KimderCaminata*, Cañada offers fourth grade tours, which provide the children with on-campus class visits and the opportunity to hear student panels. President Perez also described the Community Based English Tutoring (CBET) program, the goal of which is to provide ESL instruction to

adults so that they can tutor children in English. Cañada's CBET program currently serves 330 students from Redwood City, Sequoia Union High School District and Ravenswood. In addition, Cañada has a number of agreements with high school districts (Jefferson, San Mateo, Sequoia, South San Francisco) for provision of Tech Prep. Furthermore, Cañada has articulation agreements regarding Tech Prep with agencies in specific workforce development areas (e.g., ROP, OICW). In 2003-04, 855 students posted courses to transcripts based on these articulation agreements.

The Upward Bound Program housed at Cañada serves 50 disadvantaged high school students per year to help overcome class, social and cultural barriers in order to access, complete and succeed in higher education. Academic year activities include tutoring and Saturday College, counseling, college entrance preparation, community service and career and life planning. In addition, Cañada conducts an Upward Bound six-week summer program, which provides academic courses in a college setting, with a strong focus on academic success. Additionally, Cañada offers Early College High School, with a focus on first generation, low income, English language learners with need for support. The concurrent enrolment program at Cañada currently consists of 334 students, with the largest number of enrollments in advanced math. Connections with the high schools are consistently maintained as well as outreach activities for the students.

CSM Vice President of Instruction Claire, speaking for CSM President Kelly, reported that the College works at promoting the best practices of recruitment and outreach. A member of the CSM counseling staff is exclusively involved in outreach to the high schools and meets regularly with high school staffs and students and also coordinates the concurrent enrollment program, which currently consists of 372 students. The college courses taken through the concurrent enrollment program are not intended to take the place of equivalent high school courses but are an opportunity for qualified high school students to take classes not found in the high school curriculum. In order to be admitted to the program, students must submit transcripts for review, fulfill college course prerequisites, and have a college counseling/advisor review their programs before classes begin. Vice President Claire also reported on a campus ambassador program, in which CSM students serve as emissaries to the high school community and assist concurrent enrollment students with their transition to college. He also cited articulation agreements with ROP and adult schools, especially ESL training, as examples of partnerships in which CSM participates.

The Superintendents engaged Board members in extensive discussion of the District's concurrent enrollment programs in which their students are enrolled. Among the suggestions made by the Superintendents and the Board members to enhance the relationships between the District's Colleges and the high schools were to expand Coastside opportunities for concurrent enrollment, reducing the ratio of students to counselors in the high schools, bringing District faculty on-site to the high schools to teach concurrent enrollment classes, coordinate the high schools' academic calendars with that of the District, overall increases in access and opportunity.

The Board and the Superintendents extended their appreciation to each other and agreed that the existing programs and partnerships are valuable assets.

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (05-4-1A)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve the actions in Board Report No. 05-4-1A. Vice Chancellor Joel asked that the final entry in Section E (Short-term, non-continuing assignments) be deleted. With that amendment to the report, the motion carried, all members voting "Aye."

RE-EMPLOYMENT OF CONTRACT AND REGULAR FACULTY FOR THE 2005-06 ACADEMIC YEAR (05-4-2A)

It was moved by Trustee Hausman and seconded by Trustee Mandelkern to approve the actions itemized in the Board report. The motion carried, all members voting "Aye."

RECOMMENDATION FOR COMPENSATION INCREASES FOR 2004-05 FOR CONTRACT AND NON-CONTRACT ADMINISTRATORS AND ACADEMIC SUPERVISORS (05-4-3A)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve the 2004-05 compensation increases for contract and non-contract administrators and academic supervisors as detailed in the report. The motion carried, all members voting "Aye."

RECOMMENDATION FOR COMPENSATION INCREASES FOR 2004-05 FOR NON-REPRESENTED CLASSIFIED PROFESSIONAL/SUPERVISORY/CONFIDENTIAL EMPLOYEES (05-4-4A)

It was moved by Trustee Schwarz and seconded by Trustee Mandelkern to approve the 2004-05 compensation increases for non-represented professional/supervisory/confidential employees as detailed in the report. The motion carried, all members voting "Aye."

CONTRACT AWARD FOR THE CONSTRUCTION OF THE WALTER H. MOORE REGIONAL PUBLIC SAFETY CENTER, BUILDING 35 AT COLLEGE OF SAN MATEO (05-4-100B)

It was moved by Trustee Mandelkern and seconded by Trustee Hausman to award the contract for construction of the Walter H. Moore Regional Public Safety Center, College of San Mateo, to Big-D Pacific Builders L.C in an amount not to exceed \$3,346,217. The motion carried, all members voting "Aye."

AUGMENTATION TO DESIGN/BUILD CONTRACT FOR SCIENCE BUILDING 36, COLLEGE OF SAN MATEO (05-4-101B)

It was moved by Trustee Hausman and seconded by Trustee Holober to authorize augmentation of the existing design/build contract with McCarthy Building Companies, Inc. in an amount not to exceed \$1,700,000. The motion carried, all members voting "Aye."

AUGMENTATION TO DESIGN/BUILD CONTRACT FOR THE STUDENT SUPPORT & COMMUNITY SERVICES CENTER BUILDING 6 AND SCIENCE ANNEX BUILDING 7A, SKYLINE COLLEGE (05-4-102B)

It was moved by Trustee Holober and seconded by Trustee Schwarz to authorize augmentation of the existing design/build contract with Hensel Phelps Construction in an amount not to exceed \$2,450,000. The motion carried, all members voting "Aye."

AUGMENTATION TO ENERGY CONSERVATION CONTRACT FOR ENERGY EFFICIENCY UPGRADES, DISTRICTWIDE (05-4-103B)

It was moved by Trustee Holober and seconded by Trustee Hausman to augment the Chevron Energy Services contract in an amount not to exceed \$1,600,000. Trustee Mandelkern asked that the Board be provided with a report on energy savings and efficiency in the near future. The motion then carried, all members voting "Aye."

AUGMENTATION TO DESIGN/BUILD CONTRACT FOR ATHLETIC FACILITIES UPGRADES, DISTRICTWIDE (05-4-104B)

It was moved by Trustee Hausman and seconded by Trustee Mandelkern to authorize augmentation of the existing design/build contract with Robert A. Bothman, Inc. in an amount not to exceed \$2,000,000. The motion carried, all members voting "Aye."

The Board recessed to Closed Session at 8:40 p.m.

The Board reconvened to Public Session at 9:45 p.m.

CLOSED SESSION ACTIONS TAKEN

President Miljanich stated that, during the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1A, 1B and 1C. She also reported that the Board discussed collective bargaining matters with Negotiator Joel; no action was taken.

ADJOURNMENT

It was moved by Trustee Hausman and seconded by Trustee Schwarz to adjourn the meeting. The motion carried, all members voting "Aye." The Board adjourned at 9:45 p.m.

The next Regular Meeting of the Board will be April 27, 2005, beginning at 6:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the May 18, 2005 meeting.

Dave Mandelkern
Vice President-Clerk