



REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Wednesday, August 27, 2025

Closed Session 5:00 p.m.; Open Session 6:00 p.m.

In person: 3401 CSM Drive, San Mateo, CA 94402

Remote Location: 931 West Carmel Valley Road, Carmel Valley, CA 93924

Members of the Public may also participate via Zoom.

Zoom Meeting ID - <https://smccd.zoom.us/j/83628070766>

Dial-In: 1-669-900-9128 - Webinar ID: 836 2807 0766

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

OBSERVING THE MEETING

Members of the public who wish to observe the meeting in-person or remotely by accessing the link or calling the following telephone number above at the beginning of the meeting.

PROVIDING PUBLIC COMMENT DURING THE MEETING ON NON-AGENDA ITEMS

To make a comment regarding a non-agenda item, members of the public:

(1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or

(2) If remote, once in the Zoom meeting (via above link), can utilize the raise hand function at the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who raise their hand will be called upon in the order they appear.

(3) The Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments are limited to three (3) minutes per speaker. In the event of multiple speakers on the same agenda item or non-agendized item, the Board President has discretion to limit the total time on a topic (such as twenty (20) minutes per topic) and/or limit the per speaker time (such as 1 minute per speaker). The Board President reserves the right to further limit the time per speaker in order to efficiently conduct the business of the board.

PROVIDING PUBLIC COMMENT DURING THE MEETING ON AGENDA ITEMS

To make a comment regarding an item on the agenda, members of the public:

(1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or

(2) If remote, once in the Zoom meeting (via above link), can utilize the raise hand function at the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who raise their hand will be called upon in the order they appear.

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ACCOMMODATIONS

Persons with disabilities who require an accommodation or service should contact the Chancellor's Office (650) 358-6877 at least 24 hours prior to the Board meeting.

MULTILINGUAL ACCESS | ACCESO MULTILINGÜE | MULTILINGGUWAL NA ACCESS | □□□□□

<https://attend.wordly.ai/join/ELGP-5248>

Board of Trustees

1. CALL TO ORDER - 5:00 p.m.

2. CLOSED SESSION ITEMS FOR DISCUSSION

- 2.1 Conference with Labor Negotiator - Agency Designated
Representative: Randy Erickson and Julie Johnson; Employee
Organization: CSEA
- 2.2 Conference with Labor Negotiator - Agency Designated
Representative: Randy Erickson and Julie Johnson; Employee
Organization: AFSCME
- 2.3 Conference with Labor Negotiator - Agency Designated
Representative: Ellen Wu and Richard Storti; Employee
Organization: AFT
- 2.4 Pursuant to Gov. Code §54956.9(d)(1): Conference with Legal
Counsel Regarding Existing Litigation
Lisa Rose v. San Mateo County Community College District
Lori Slicton, et al., v. San Mateo County Community College District

- 2.5 Pursuant to Gov. Code §54956.9 (d)(2), (d)(4), and (h):
Conference with Legal Counsel - Anticipated Litigation:
Significant Exposure to Litigation - Number of Potential
Cases: 2
- 2.6 Pursuant to Gov. Code, §54957: Discussion of Complaint
Against Employee
- 2.7 Pursuant to Gov. Code, §54957: Public Employee
Discipline/Dismissal/Release (2 Matters)
- 2.8 Pursuant to Gov. Code §54957: Public Employee Performance
Evaluation: Chancellor Goals

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

- 3.1 Comments by Community Members
Comments made by Community Members during this portion of the
agenda are to be made specifically on a Closed Session Item listed on
the agenda only. Each speaker typically has three (3) minutes to
speak.

LANGUAGE FOR MULTI-SPEAKERS ON THE SAME TOPIC:

Reasonable time limits may be placed on public comment during an
open meeting so that meetings can be concluded within a reasonable
time.


4. CLOSED SESSION

- 4.1 Recess to Closed Session
During this time, all Public Comments on Closed Session Items has
ended, and the Board of Trustees have officially recessed to Closed
Session.

5. OPEN SESSION - 6:00 p.m.

- 5.1 Call to Order / Roll Call / Pledge of Allegiance
- 5.2 Announcement of Reportable Action Taken in Closed Session
(if any)
- 5.3 Discussion of the Order of the Agenda

6. STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

- 6.1 Chancellor and Chancellor's Cabinet
[SMCCCD Presidents Report to the Board 8 27 25.pdf](#) 
- 6.2 District Academic Senate
- 6.3 Student Trustee and/or Associated Student Body

7. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS


- 7.1 AFT, Local 1493
- 7.2 CSEA, Chapter 33
- 7.3 AFSCME, AFL-CIO, Local 829, Council 57

8. PUBLIC COMMENTS ON NON-AGENDA ITEMS

- 8.1 Comments by Community Members


9. APPROVAL OF MINUTES

- 9.1 [APPROVAL OF MINUTES FROM AUGUST 13, 2025, SPECIAL BOARD MEETING OF THE BOARD OF TRUSTEES](#) 

It is recommended that the Board of Trustees approve the presented minutes. [2025-08-13 Special Board Meeting Minutes.pdf](#) 

10. HUMAN RESOURCES AND LABOR

- 10.1 [APPROVAL OF PERSONNEL ITEMS](#) 

Staff recommends that the Board of Trustees approve the attached Personnel Report. [Approval of Personnel Items_08-27-25.pdf](#) 

11. ACTION BY CONSENT


These items are generally those that the Board of Trustees are familiar with, (no sole source contracts), and are presented on the agenda regularly. If the item is a new consideration for the Board, it needs to go into Other Action.

Items placed under consent are taken as a whole, without discussion.

11.1 [ACCEPTANCE OF GRANT FROM PENINSULA CLEAN ENERGY TO SUPPORT SUSTAINABILITY CENTER AT THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT](#) 

It is recommended that the Board of Trustees accept the grant funds of up to \$125,000 from Peninsula Clean Energy to support this collaborative project to train future sustainability leaders.


11.2 [Review of May and June 2025 District Warrants](#) 

It is recommended that the Board of Trustees review the warrants during the period of May 1, 2025 through June 30, 2025 [Exhibit A - May 2025.pdf](#)  [Exhibit B - June 2025.pdf](#) 


11.3 [APPROVAL TO EXECUTE IN-BUILDING AGREEMENT WITH T-MOBILE WEST LLC FOR THE SKYLINE COLLEGE DISTRIBUTED ANTENNA SYSTEM IMPLEMENTATION PROJECT](#) 

It is recommended that the Board of Trustees authorize the Chancellor, or designee, to execute the In-Building Agreement with T-Mobile West LLC for the Skyline College Distributed Antenna System (DAS) Implementation Project.


11.4 [RATIFICATION OF THE DISPOSAL OF SURPLUS PERSONAL PROPERTY](#) 

It is recommended that the Board of Trustees ratify the disposal by sale of the above listed surplus personal property. [List of Surplus.pdf](#) 

11.5 [RESOLUTION NO. 25-17: IN SUPPORT OF THE BAY AREA COMMUNITY COLLEGES' MUTUAL SUPPORT COMPACT](#) 


It is recommended by district administration for the Board of Trustees to approve Resolution No. 25-17 in support of the Bay Area Community Colleges' Mutual Support Compact. [RESO. NO. 25-17 Resolution in Support of the Bay Area Community Colleges' Mutual Support Compact.pdf](#) 


11.6 [DISPOSITION OF DISTRICT RECORDS](#) 

It is recommended that the Board approve destruction of the obsolete records as shown on the list below. [List for Board Report Disposition of Records 8-27-25.pdf](#) 

11.7 [APPROVAL OF THE 2026 HERITAGE MONTH CALENDAR](#) 

It is recommended that the Board of Trustees approve the presented final 2026 Heritage Month Calendar for the 2026 Fiscal Year. [2026 Heritage Month Calendar.pdf](#) 

11.8 [APPROVAL OF THE 2026 BOARD OF TRUSTEES MEETING CALENDAR](#) 

It is recommended that the Board of Trustees approve the presented final 2026 Board of Trustees Meeting Calendar for the 2026 Fiscal Year. [2026 Board of Trustees Meeting Dates.pdf](#) 

11.9 [Reappointment of John Hoffman to the Measure H Citizens' Bond Oversight Committee](#) 


It is recommended that the Board of Trustees reappoint John Hoffman, senior citizens' organization representative, to a second term. The reappointment will be effective for two years, from November 29, 2025, through November 29, 2027.

11.10 [Reappointment of Edward Evans to the Measure H Citizens' Bond Oversight Committee](#) 

It is recommended that the Board of Trustees reappoint Edward Evans, community-at-large representative, to a second term. The reappointment will be effective for two years, from November 29, 2025, through November 29, 2027.


11.11 [CCCCO EQUAL EMPLOYMENT OPPORTUNITY ANNUAL CERTIFICATION](#) 

It is recommended that the Board of Trustees approve the Equal Employment Opportunity Annual Certification. [CCCCO-2025-EEO-ANNUAL-CERTIFICATION-FORM-V0502-A11Y 8-27-25.pdf](#)  [San Mateo Community College District Workforce Composition Analysis 8.27.25.pdf](#)  [final-2025-eeo-section-b2-template-a11y 8.27.25.pdf](#) 

11.12 [ACCEPTANCE OF GIFTS AND DONATIONS BY THE DISTRICT: WHISPER BOOTHS FOR COLLEGE OF SAN MATEO, KCSM RADIO](#) 


It is recommended that the Board of Trustees accept the donation of the two each Whisper Booths from donor West


Valley College, Saratoga California for the College of San Mateo, KCSM Radio.

11.13 [RATIFICATION OF COMMUNITY COLLEGE LEAGUE OF CALIFORNIA \(CCLC\) AND CALIFORNIA COMMUNITY COLLEGE ATHLETIC ASSOCIATION \(CCCAA\) MEMBERSHIP DUES, 2025-2026](#) 

It is recommended that the Board approve payment of Community College League of California membership dues, including dues for the California Community College Athletic Association, in the amount of \$64,650.00 for 2025-2026.

11.14 [REPORT ON THE USE OF PUBLIC AGENCY CONTRACTS FOR THE PURCHASE OF MATERIALS, EQUIPMENT, SUPPLIES AND SERVICES](#) 





In accordance with District AP 8.15.3 (5), the attached list reflects this activity for the fiscal year ending June 30, 2025. Staff recommends approval of this list (Exhibit A). [Exhibit A - FY25 Piggyback Contracts.pdf](#) 

11.15 [ACCEPTANCE OF GIFTS AND DONATIONS BY THE SMCC FOUNDATION ON BEHALF OF THE DISTRICT: CONFERENCE ROOM LED DISPLAYS FOR SMCCCD ITS DEPARTMENT](#) 

It is recommended that the Board of Trustees accept the donation of the thirty-five each LED Conference Room Displays from donor Genentech, South San Francisco California for SMCCCD ITS Department. The displays will be distributed by ITS to the colleges for classroom use.

12. OTHER ACTION


Generally action items of first impression for the Board, and those that require discussion and a vote for approval or adoption.

12.1 [ACCEPTANCE OF STATE CAPITAL OUTLAY FUNDING FOR THE SKYLINE COLLEGE BOILER PLANT REPLACEMENT](#)  [Boiler Plant Replace Release Preliminary Plan Memo 8.13.2025 Revised.pdf](#)  [DF-14D Skyline College Boiler Plant Replacement \(Signed\).pdf](#)  [JCAF32 FY 2025-26 San Mateo CCD Skyline Boiler Plant Replaceme \(PWD@9654\).pdf](#) 

It is recommended that the Board of Trustees approve the acceptance of \$6,087,000 in state funds and authorize the use

of \$1,990,000 in District funds for the Skyline College Boiler Plant Replacement Project, and authorize the Chancellor, or designee, to execute all necessary documents to implement the project.

12.2 [APPROVAL OF SOLE/SINGLE SOURCE CONTRACT WITH CANVA](#) 

It is recommended that the Board of Trustees approve the sole/single-source purchase for the Canva Software Enterprise Subscription Agreement in a not-to-exceed amount of \$117,000.00 for a period of three (3) years. After three years, ongoing annual subscription fees will apply. [Board Report Approval of Sole Single Source Purchase-Canva.pdf.pdf](#) 

12.3 [APPROVAL OF SOLE SINGLE SOURCE CONTRACT WITH FORMSTACK](#) 

[Board Report Approval of Sole Single Source Purchase - Formstack.pdf](#) 

It is recommended that the Board of Trustees approve the presented sole/single-source purchase for the continuation of the Formstack software subscription licenses.


12.4 [APPROVAL OF INTERIM BOARD POLICIES](#) 

It is recommended that the Board of Trustees adopt the proposed interim Board

Policies. [SMCCCD Interim BPs Cover.pdf](#) 

[SMCCCD Interim BPs.pdf](#) 

12.5 [CREATE AD HOC COMMITTEE ON FREE COLLEGE](#) 

It is recommended that the Board of Trustees appoint two members to serve on the Ad Hoc committee for Free College. [SMCCCD BoardReport FreeCollegeStrategy 2025-26.pdf](#) 

12.6 [APPROVAL OF REVISED 2025 BOARD OF TRUSTEES MEETING DATES](#) 

It is recommended that the Board of Trustees approve the revised 2025 Board of Trustees Meeting Dates. [2025 Board of](#)

13. INFORMATION AND DISCUSSION (NON-ACTION ITEMS)

These items do not require action, but are necessary for Board discussion and guidance for possible future action.

Generally, Study Sessions only have "Information and Discussion" items.

13.1 [REVIEW OF REVISED ADMINISTRATIVE PROCEDURE \(AP\) REGARDING FRAUD, WASTE, AND ABUSE REPORTING](#) 

[HB CLEAN Draft AP 2.12.1 Fraud,Waste, Abuse Hotline Administration.pdf](#) 

[EthicsPoint - PresentationScreenshots_SMCCCD.pdf](#) 

[Flyer Whistleblower ENG 8 18 25.pdf](#) 

13.2 [DISTRICTWIDE INSTRUCTIONAL SPACE UTILIZATION STUDY FINAL REPORT](#)  [SMCCCD_SUReport_August15_2025.pdf](#) 

13.3 [CAPITAL IMPROVEMENT PROGRAM FUNDING STRATEGY TIMELINE](#) 

[SMCCCD_BoardReport_CIPFinancingStrategy_2025-26-2.pdf](#) 

No action required.

13.4 [REVIEW OF CHAPTER 2 ADMINISTRATIVE PROCEDURES](#) 

No action required.[2025-0827 APs .pdf](#) 

14. MATERIAL COMMUNICATIONS

The Chancellor will share communication received from the public of particular importance, relevance, or consequence.

15. FUTURE AGENDA ITEMS

Discussion by the Board regarding items that are mentioned by Board Members.

16. STATEMENTS FROM BOARD MEMBERS

The Board of Trustees provide closing remarks or statements before meeting adjourns.

17. RECONVENE TO CLOSED SESSION (if necessary)

17.1 Reconvened to Closed Session

18. RECONVENE TO OPEN SESSION (if necessary)

18.1 Reconvened to Open Session

18.2 Announcement of Reportable Action Taken in Closed Session
(if necessary)

19. ADJOURNMENT

19.1 [ADJOURN IN MEMORY OF FACULTY EMERITUS, DAVID CLAY](#) 

The video recording of all Board Meetings are posted on the SMCCCD website within 24-72 hours.