

**AGENDA**  
**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**January 26, 2022**  
**Closed Session at 5:00 p.m.; Open Session at 6:00 p.m.**

**In Person at 3401 CSM Drive, San Mateo, CA 94402**

**Members of the Public may also participate via Zoom.**  
**Zoom Meeting ID - <https://smccd.zoom.us/j/82228011470>**  
**Dial-In: 1-669-900-9128 – Webinar ID: 822 2801 1470**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

**Observing the Meeting**

Members of the public who wish to observe the meeting in-person or remotely by accessing the link or calling the following telephone number above at the beginning of the meeting.

**For individuals who attend the meeting in person, face coverings will be required while in-doors at the District Office for all individuals, regardless of COVID-19 vaccination status.**

**Providing Public Comment During the Meeting on NON-AGENDA Items**

To make a comment regarding a non-agenda item, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or
- (2) If remote, once in the Zoom meeting (via above link), can utilize the "raise hand" function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who "raise their hand" will be called upon in the order they appear.
- (3) Members of the public making comment are reminded of the 3-minute time limit for comment.

**Providing Public Comment During the Meeting on AGENDA Items**

To make a comment regarding an item on the agenda, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or
- (2) If remote, once in the Zoom meeting (via above link), can utilize the "raise hand" function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who "raise their hand" will be called upon in the order they appear.
- (3) Members of the public making comment are reminded of the 3-minute time limit for comment.

**Accommodations**

Persons with disabilities who require an accommodation or service should contact the Chancellor's Office at (650) 358-6877 at least 24 hours prior to the Board meeting.

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**5:00 p.m.      Call to Order / Roll Call**

**CLOSED SESSION ITEMS FOR DISCUSSION**

1. Conference with Legal Counsel – Existing Litigation  
Cal'Landrea Glenn v. San Mateo County Community College District (Cañada College)  
U.S.D.C. (Northern District) Case No. C20-06951-JCS
2. Conference with Labor Negotiator  
Agency Designated Representative: Michael Claire  
Employee Organizations: AFSCME, AFT, CSEA, Unrepresented Employees

3. Conference with Legal Counsel – Potential Litigation: Significant exposure to litigation pursuant to Gov. Code, § 54956.9, subd. (d)(2): One Case

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

**RECESS TO CLOSED SESSION**

**RECONVENE TO OPEN SESSION**

**6:00 p.m. Call to Order / Roll Call / Pledge of Allegiance**

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

**DISCUSSION OF THE ORDER OF THE AGENDA**

**MINUTES**

- 22-01-01 Approval of the Minutes of the November 10, 2021 Regular Meeting
- 22-01-02 Approval of the Minutes of the December 15, 2021 Reorganization Meeting
- 22-01-03 Approval of the Minutes of the December 22, 2021 Special Closed Session
- 22-01-04 Approval of the Minutes of the January 11, 2022 Special Meeting

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

**STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

AFT, Local 1493  
 CSEA, Chapter 33  
 AFSCME, AFL-CIO, Local 829, Council 57

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**NEW BUSINESS**

- 22-01-01A Approval of Revisions to Student Assistant Salary Schedule  
*(Time Allotted: 5 minutes)*
- 22-01-02A Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel  
*(Time Allotted: 5 minutes)*

**Approval of Consent Agenda**

*All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

- 22-01-01CA Approval of Curricular Additions, Deletions, and Modifications Cañada College, College of San Mateo, and Skyline College

- 22-01-02CA Adoption of the 2023-2024 Academic Calendar
- 22-01-03CA Authorization of Sole Source Purchase of Classroom Audio-Video Lecterns and Cabinets from Wood Tech, Inc.
- 22-01-04CA Authorization of the Sole Source Agreement with College Source for Transfer Evaluation System (TES®) Subscription Services
- 22-01-05CA Approval of the 2022-2023 Integrated District Budget Planning Calendar

**Other Recommendations**

- 22-01-103B Approval of Contract Award of Skyline College Building 1 Renovation Project  
*(Time Allotted: 5 minutes)*
- 22-01-104B Approval of Contract Award for Districtwide Classroom Technology Upgrade for Hyflex *(Time Allotted: 5 minutes)*
- 22-01-105B Adoption of Resolution No. 22-02 Confirming Existing Trustee Area Boundary Maps for By-Trustee Area Elections of Members of the Board of Trustees  
*(Time Allotted: 5 minutes)*
- 22-01-106B Authorization to Execute Contract with LPA, Inc. for Districtwide Student Housing Project  
*(Time Allotted: 10 minutes)*
- 22-01-107B Consideration of Nominations for California Community College Trustees Board of Directors *(Time Allotted: 5 minutes)*
- 22-01-108B Approval of Construction Consultants *(Time Allotted: 5 minutes)*
- 22-01-109B Approval of Cañada College Mural Proposal *(Time Allotted: 10 minutes)*
- 22-01-110B Approval of Modifications to Internal Auditor Position Description  
*(Time Allotted: 10 minutes)*
- 22-01-111B Approval to Initiate RFP Process for Consultant to Conduct a Performance Audit of District Personnel Policies and Actions Related to Groups of Non-Bargaining Unit Administrative, Professional, Supervisory, and Executive Personnel  
*(Time Allotted: 10 minutes)*

**INFORMATION ITEMS**

- 22-01-02C Receipt of the 2020-2021 Citizens' Bond Oversight Committee Annual Report  
*(Time Allotted: 10 minutes)*
- 22-01-03C Board Retreat Planning Update  
*(Time Allotted: 20 minutes)*
- 22-01-04C Review of Proposed Updates to Board Policy No. 2401 Regarding Board Policies and Administrative Procedures  
*(Time Allotted: 10 minutes)*

- 22-01-05C      Review of Proposed Updates to Board Policy No. 2710 and Administrative Procedures 2710 and 2712 Regarding Conflict of Interest  
*(Time Allotted: 10 minutes)*
- 22-01-06C      Discussion of Board Professional Development  
*(Time Allotted: 10 minutes)*

**COMMUNICATIONS**

**STATEMENTS FROM BOARD MEMBERS**

**RECONVENE TO CLOSED SESSION (if necessary)**

**RECONVENE TO OPEN SESSION (if necessary)**

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION (if necessary)**

**ADJOURNMENT**