

**AGENDA**  
**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**August 25, 2021**  
**Closed Session at 5:00 p.m.; Open Session at 6:00 p.m.**

**In Person at 3401 CSM Drive, San Mateo, CA 94402**

**Members of the Public may also participate via Zoom.**  
**Zoom Meeting ID – <https://smccd.zoom.us/j/84053670398>**  
**Dial-In: 1-669-900-9128 – Webinar ID: 840 5367 0398**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

**Observing the Meeting**

Members of the public who wish to observe the meeting in-person or remotely by accessing the link or calling the following telephone number above at the beginning of the meeting.

**For individuals who attend the meeting in person, face coverings will be required while in-doors at the District Office for all individuals, regardless of COVID-19 vaccination status.**

**Providing Public Comment During the Meeting on NON-AGENDA Items**

To make a comment regarding a non-agenda item, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or
- (2) If remote, once in the Zoom meeting (via above link), can utilize the "raise hand" function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who "raise their hand" will be called upon in the order they appear.
- (3) Members of the public making comment are reminded of the 3-minute time limit for comment.

**Providing Public Comment During the Meeting on AGENDA Items**

To make a comment regarding an item on the agenda, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or
- (2) If remote, once in the Zoom meeting (via above link), can utilize the "raise hand" function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who "raise their hand" will be called upon in the order they appear.
- (3) Members of the public making comment are reminded of the 3-minute time limit for comment.

**Accommodations**

Persons with disabilities who require an accommodation or service should contact the contact the Chancellor's Office at (650) 358-6877 at least 24 hours prior to the Board meeting.

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**5:00 p.m.      Call to Order**

**CLOSED SESSION ITEMS FOR DISCUSSION**

1. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Gov. Code, § 54956.9, subd. (d)(2): Two Cases
2. Ratification of May and June 2021 Confidential District Warrants
3. Public Employee Appointment: Executive Vice Chancellor for Administrative Services

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

**RECESS TO CLOSED SESSION**

**RECONVENE TO OPEN SESSION**

6:00 p.m. Call to Order / Roll Call / Pledge of Allegiance

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

**DISCUSSION OF THE ORDER OF THE AGENDA**

**MINUTES**

- 21-08-01 Approval of the Minutes of the July 17, 2021 Retreat
- 21-08-02 Approval of the Minutes of the July 28, 2021 Regular Meeting

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

**STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

- AFT, Local 1493
- CSEA, Chapter 33
- AFSCME, AFL-CIO, Local 829, Council 57

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**NEW BUSINESS**

- 21-08-01A Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel *(Time Allotted: 5 minutes)*
- 21-08-02A Consideration and Approval of Executive Vice Chancellor for Administrative Services Employment Agreement *(Time Allotted: 5 minutes)*
- 21-08-03A Approval of Modifications to Instructional Adjunct Salary Schedule (HI) *(Time Allotted: 5 minutes)*

**Approval of Consent Agenda**

*All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

- 21-08-01CA Ratification of Agreement with the Registry for College and University Presidents for Interim Chief Human Resources Officer Services
- 21-08-02CA Ratification of District Warrants for May and June 2021

- 21-08-03CA Approval of an Instructional Services Agreement with Community Initiatives to Support Dual Language Learning Courses in Early Childhood Education Including Tuition, Fees and Faculty Salary
- 21-08-04CA Approval of Declaration of Surplus Property

**Other Recommendations**

- 21-08-101B Approval to Continue Accommodation for Students Impacted by Extraordinary Conditions – Fee Refunds *(Time Allotted: 5 minutes)*
- 21-08-102B Approval of Revision to Board Policy 6.21 – Grading and Academic Record Symbols *(Time Allotted: 5 minutes)*

**INFORMATION ITEMS**

- 21-08-02C Review of Bookstore Business Model Analysis *(Time Allotted: 30 minutes)*
- 21-08-03C Update on Crystal Springs Cross Country Course Use Agreement and Stakeholder Engagement *(Time Allotted: 30 minutes)*
- 21-08-04C Review of Proposed Allocation from Federal American Rescue Plan’s Higher Education Emergency Relief Fund III *(Time Allotted: 15 minutes)*
- 21-08-05C Review of Suggested Updates to Board Policy 1.60 – Rules of Order for Board Meetings *(Time Allotted: 10 minutes)*
- 21-08-06C Review of Potential Board Ad-Hoc Committee on Board Operations *(Time Allotted: 10 minutes)*
- 21-08-07C Report on the Use of Public Agency Contracts for the Purchase of Materials, Equipment, Supplies and Services

**COMMUNICATIONS**

**STATEMENTS FROM BOARD MEMBERS**

**RECONVENE TO CLOSED SESSION (if necessary)**

**RECONVENE TO OPEN SESSION (if necessary)**

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION (if necessary)**

**ADJOURNMENT**