

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
December 11, 2013
District Office Board Room
3401 CSM Drive, San Mateo, CA 94402**

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are recorded; recordings are kept for one month.*

Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.

6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

SWEARING IN OF TRUSTEES RICHARD HOLOBER AND TOM MOHR

ORGANIZATION OF BOARD OF TRUSTEES

1. Election of President
2. Election of Vice President-Clerk
3. Appointment of Secretary for the Board
4. Appointment of Representative of the Board to the County Committee on School District Organization

MINUTES

13-12-1 Approval of the Minutes of the Regular Board Meeting of November 12, 2013

13-12-2 Approval of the Minutes of the Board Retreat of November 16, 2013

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES

13-12-1C X-Treme Saturday at Skyline College

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

- 13-12-1A Approval of Personnel Items: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

- 13-12-1CA Approval of Curricular Additions – Cañada College and College of San Mateo
- 13-12-2CA Adoption of District Academic Calendar for 2014-2015
- 13-12-3CA Approval of Community Services Classes, Spring/Summer 2014 – Cañada College, College of San Mateo and Skyline College
- 13-12-4CA Ratification of September and October 2013 District Warrants

Other Recommendations

- 13-12-100B Appointment/Reappointment of Directors for the San Mateo County Colleges Educational Housing Corporation
- 13-12-101B Authority to Execute an Agreement with Ellucian for Administrative Information Systems Maintenance Services
- 13-12-102B Approval of San Mateo Athletic Club Fee and Plan Revisions

INFORMATION REPORTS

- 13-12-2C Information on California Environmental Quality Act (CEQA) Requirements
- 13-12-3C Cañada College Solar Project Plan Update
- 13-12-4C Review of/Response to ACCJC Reports to the Colleges
- 13-12-5C Full Absorption Budget
- 13-12-6C First Quarter Report of Auxiliary Operations, 2013-14
- 13-12-7C District Financial Summary for the Quarter Ending September 30, 2013

STATEMENTS FROM BOARD MEMBERS

COMMUNICATIONS

MEETING OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT FINANCING CORPORATION

1. Call to Order
2. Roll Call
3. Approval of Minutes of the December 6, 2012 Meeting
4. Naming of Officers for 2014
5. Adjournment

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items

- A. Administrative Appointment, Reappointment, Assignment and Reassignment: **College of San Mateo** – Vice President of Instruction; Vice President of Administrative Services
- B. Public Employment: **Cañada College** – Staff Assistant, Business & Workforce; Career Resources/Counseling Aide, Counseling Services; Counselor, Counseling Services; **College of San Mateo** – Instructional Aide II, Creative Arts/Social Science; Instructional Aide, Business & Technology; **Skyline College** – Office Assistant II, Counseling Services; **District Office** – Staff Assistant, Community Education; Project Coordinator I, Facilities
- C. Public Employee Discipline, Dismissal, Release
- D. Establishment of Equivalency to Minimum Qualifications

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT