

**AGENDA**  
**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES STUDY SESSION**

July 10, 2013, 6:00 p.m.  
District Office Board Room  
3401 CSM Drive, San Mateo, CA 94402

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

*The Board welcomes public discussion.*

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are recorded; recordings are kept for one month.*
- *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*

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6:00 p.m.      **ROLL CALL**

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

**MINUTES**

- |        |   |
|--------|---|
| 13-7-1 | Approval of the Minutes of the Regular Meeting of June 17, 2013 |
| 13-7-2 | Approval of the Minutes of the Special Meeting of June 19, 2013 |
| 13-7-3 | Approval of the Minutes of the Special Meeting of June 20, 2013 |

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**NEW BUSINESS**

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|---------|--|
| 13-7-1A | Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel |
| 13-7-2A | Recommendation for Administrator Employment Contract Renewals  |

## INFORMATION REPORTS

13-7-1C      Discussion of 2013 Institutional Self-Evaluation Process and College Self-Evaluation Reports

## RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
  - A. Administrative Appointment, Reappointment, Assignment and Reassignment: **District Office** – Interim Vice President of Special Projects, Chancellor’s Office; **College of San Mateo** – Interim Vice President of Instruction, Instruction
  - B. Public Employment:
    1. Employment: **District Office** – Staff Assistant, Community Education; **Skyline College** – Music Instructor, Science, Math & Technology; ASTEP Math Academy Instructor, Science, Math & Technology
    2. Re-Employment: **Skyline College** – Planning & Research Analyst, Planning, Research & Institutional Effectiveness
  - C. Public Employee Discipline, Dismissal, Release
2. Conference with Labor Negotiator  
Agency Negotiator: Harry Joel  
Employee Organizations: AFSCME, AFT and CSEA

## CLOSED SESSION ACTIONS TAKEN

## ADJOURNMENT