

**AGENDA**  
**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**February 27, 2013**  
**District Office Board Room**  
**3401 CSM Drive, San Mateo, CA 94402**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

*The Board welcomes public discussion.*

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are tape recorded; tapes are kept for one month.*

*Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*

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**6:00 p.m.      ROLL CALL**

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

**MINUTES**

- 13-2-1            Minutes of the Study Session of January 9, 2013
- 13-2-2            Minutes of the Regular Meeting of January 23, 2013
- 13-2-3            Minutes of the Annual Board Retreat of February 17, 2013

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

**PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS**

- 13-2-6C            Recognition by the Board of Nominees for the 2013 California Community College Classified Employee of the Year Award

**BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES**

- 13-2-7C            Distance Education and Structured Training for Online Teaching (STOT)

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

## NEW BUSINESS

- 13-2-1A Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel

### **Approval of Consent Agenda**

*All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

- 13-2-1CA Ratification of November and December 2012 District Warrants

### **Other Recommendations**

- 13-2-2B Approval of Community Education Youth Program, Summer 2013
- 13-2-3B Approval of Curricular Additions – College of San Mateo and Skyline College
- 13-2-100B Acceptance of 2012-13 Mid-Year Budget Report and Approval of Budgetary Transfers and Income Adjustments for the Period Ending December 31, 2012
- 13-2-101B Adoption of Resolution No. 13-2 Electing to Receive Tax Revenue Pursuant to Former Health and Safety Code Section 33676(A)(2), Millbrae
- 13-2-102B Approval for Categorical Funding Transfers

## INFORMATION REPORTS

- 13-2-8C 2013 Contractor Prequalification Update
- 13-2-9C Results of 90-Day Public Comment Period on Potential Trustee Area Boundaries and Map

## COMMUNICATIONS

### STATEMENTS FROM BOARD MEMBERS

### RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
  - A. Public Employment: **Skyline College** – Visual Communications Coordinator, Marketing, Communications & PR; Instructional Technologist, Vice President of Instruction; **District Office** – Groundskeeper, Facilities/Public Safety; Director of Technical Support Services, Information Technology Services
  - B. Public Employee Discipline, Dismissal, Release
  - C. Establishment of Equivalency to Minimum Qualifications
2. Conference with Labor Negotiator  
Agency Negotiator: Harry Joel  
Employee Organizations: AFSCME, AFT and CSEA

### CLOSED SESSION ACTIONS TAKEN

## ADJOURNMENT