

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
December 6, 2012
District Office Board Room
3401 CSM Drive, San Mateo, CA 94402**

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are tape recorded; tapes are kept for one month.*

Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.

5:15 p.m. CLOSED SESSION

1. Closed Session Personnel Items
 - A. Administrative Appointment, Reappointment, Assignment and Reassignment:
District Office – Executive Vice Chancellor

6:00 p.m. CONVENE TO OPEN SESSION

ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

ORGANIZATION OF BOARD OF TRUSTEES

1. Election of President
2. Election of Vice President-Clerk
3. Appointment of Secretary for the Board
4. Appointment of Representative of the Board to the County Committee on School District Organization
5. Appointment of Two Representatives of the Board to the San Mateo County Community Colleges Foundation Board (for two-year terms)

MINUTES

12-12-1 Minutes of the Board Meeting of November 14, 2012

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES

12-12-1C The Power and the Potential of Online Tools, Presented by College of San Mateo

NEW BUSINESS

12-12-1A Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel

12-12-2A Adoption of Resolution No. 12-12, Increasing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

12-12-1CA Ratification of September and October 2012 District Warrants

12-12-2CA Acceptance of Gifts by the District

12-12-3CA Renewal of Agreement with American Institute for Foreign Study (AIFS), 2012-13

Other Recommendations

12-12-1B Approval of Curricular Additions – Cañada College, College of San Mateo and Skyline College

12-12-100B Approval of San Mateo Athletic Club Fee and Plan Revisions

12-12-101B Approval of the Second Amended Master Agreement Between San Mateo County Community College District and San Mateo County Community Colleges Foundation

12-12-102B Appointment/Reappointment of Directors for the San Mateo County Colleges Educational Housing Corporation

12-12-103B Presentation to the Board by College Presidents and Approval of Plans for Measure G Monies at Cañada College, College of San Mateo and Skyline College

STATEMENTS FROM BOARD MEMBERS

COMMUNICATIONS

MEETING OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT FINANCING CORPORATION

1. Call to Order
2. Roll Call
3. Approval of Minutes of the December 14, 2011 Meeting
4. Naming of Officers for 2013
5. Adjournment

RECONVENE TO CLOSED SESSION

1. Closed Session Personnel Items

A. Administrative Appointment, Reappointment, Assignment and Reassignment (continued):
Cañada College – President; **Skyline College** – Interim Dean of Counseling/Advising and Matriculation, Counseling Services

B. Public Employment

1. Employment: **Cañada College** – Accounting Technician, Operations; Planning & Research Analyst, Science & Technology; **Skyline College** – Instructor, Cosmetology, Business & Industry Relations

2. Re-Employment: **Cañada College** – Counselor, Counseling Services

C. Public Employee Discipline, Dismissal, Release

D. Establishment of Equivalency to Minimum Qualifications

2. Conference with Labor Negotiator

Agency Negotiator: Harry Joel

Employee Organizations: AFT, AFSCME and CSEA

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT