

**AGENDA**  
**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**June 27, 2012**

**District Office Board Room, 3401 CSM Drive, San Mateo, CA 94402**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

*The Board welcomes public discussion.*

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items and potential or existing litigation. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are tape recorded; tapes are kept for one month.*

*Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*

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**6:00 p.m.      ROLL CALL**

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

**MINUTES**

12-6-2              Minutes of the Study Session of June 6, 2012

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**NEW BUSINESS**

12-6-2A            Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel

12-6-3A            Approval of Revision to Miscellaneous Pay Rates Salary Schedule

### **Approval of Consent Agenda**

*All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

- 12-6-1CA      Ratification of March and April 2012 District Warrants
- 12-6-2CA      Approval of Voluntary International Student Insurance Program, 2012-13
- 12-6-3CA      Declaration of Surplus Property
- 12-6-4CA      Award of Contract for Custodial Supply Products
- 12-6-5CA      Adoption of Resolution No. 12-7 Establishing 2012-13 Budget Limits
- 12-6-6CA      Approval of Off-Campus Facilities, 2012-13

### **Other Recommendations**

- 12-6-2B      Review and Adoption of the Board of Trustees' 2012 Reaffirmation of Core Values and Principles
- 12-6-3B      Curricular Additions and Deletions – Cañada College, College of San Mateo and Skyline College
- 12-6-4B      Annual Review and Approval of Instructional Material Fees
- 12-6-5B      Approval of Community Services Classes, Fall/Winter 2012 – Cañada College, College of San Mateo and Skyline College
- 12-6-100B      Approval of Amendment to Agreement with Peninsula Library System
- 12-6-101B      Approval of 2014-2018 Five-Year Capital Construction Plan
- 12-6-102B      Acceptance of the Center for Law and Social Policy (CLASP) and American Association of Community Colleges (AACC), Benefits Access for College Completion Grant (BACC)
- 12-6-103B      Approval of Contract for Skyline College Track Renovations
- 12-6-104B      Approval of Contract for Districtwide Food Services Operations
- 12-6-105B      Adoption of the 2012-13 Tentative Budget

### **INFORMATION REPORTS**

- 12-6-3C      Post Sale Summary – General Obligation Bond Refinancing

## COMMUNICATIONS

### STATEMENTS FROM BOARD MEMBERS

#### RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
  - A. Administrative Appointment, Reappointment, Assignment and Reassignment: **Cañada College** – Interim Dean of Business, Workforce & Athletics; **Skyline College** – Interim Dean of Planning, Research & Institutional Effectiveness; Dean of Science, Math & Technology; Dean of Language Arts & Learning Resources; Director of Workforce Development, Vice President of Instruction; **District Office** – Interim Director of General Services, Administrative Services
  - B. Public Employment: **College of San Mateo** – Web Programmer Analyst; President’s Office (Marketing); Administration of Justice Instructor, Business & Technology; Chemistry Instructor, Math/Science; Counselor/PUENTE Counselor-Coordinator, Counseling Services; **Skyline College** – Office Assistant II, Office of the President; DSPS Coordinator/Counselor, Counseling Services; Paralegal Studies Instructor, Social Science/Creative Arts; Early Childhood Education Instructor, Business & Industry Relations
  - C. Public Employee Discipline, Dismissal, Release
2. Conference with Labor Negotiator  
Agency Negotiator: Harry Joel  
Employee Organizations: AFSCME, AFT and CSEA

#### CLOSED SESSION ACTIONS TAKEN

#### ADJOURNMENT