

**AGENDA**  
**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES STUDY SESSION**

**June 6, 2012, 6:00 p.m.**  
**District Office Board Room**  
**3401 CSM Drive, San Mateo, CA 94402**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

*The Board welcomes public discussion.*

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
  - *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items and potential or existing litigation. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
  - *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401CSM Drive, San Mateo, CA 94402.*
  - *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
  - *Regular Board meetings are tape recorded; tapes are kept for one month.*
  - *Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.*
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**6:00 p.m.      ROLL CALL**

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

**SWEARING IN OF STUDENT TRUSTEE**

**MINUTES**

12-6-1            Approval of the Minutes of the Meeting of May 16, 2012

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**NEW BUSINESS**

12-6-1A            Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel

**Other Recommendations**

12-6-1B            Approval of Modifications to Skyline College, College of San Mateo and Cañada College Mission Statements

## STUDY SESSION

- 12-6-1C Report on International Education
- 12-6-2C Discussion Regarding a Survey on the District's Funding Needs

## RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
  - A. Administrative Appointment, Reappointment, Assignment and Reassignment: **Cañada College** – Interim Vice President of Instruction; Director, Center for International and University Studies
  - B. Public Employment:
    - 1) Employment: **College of San Mateo** – Financial Aid Assistant, Admissions & Records/Financial Aid; **Skyline College** – Office Assistant I, Cosmetology; English Instructor, Language Arts/Learning Resources; Counselor (TRiO Program), Counseling Services; **District Office** – Bookstore Operations Assistant, Auxiliary Services (two positions); Public Safety Officer, Public Safety
    - 2) Re-Employment: **Cañada College** – Workforce Development Specialist, Business, Workforce & Athletics; Counselor, Student Services; **Skyline College** – Instructor, EMT, Science, Math & Technology; Counselor, Counseling Services; Counselor/Coordinator, Counseling Services; Automotive Instructor/Coordinator, Business Division; CTE Environmental Technology Coordinator, Science, Math & Technology
  - C. Public Employee Discipline, Dismissal, Release
  - D. Establishment of Equivalency to Minimum Qualifications
2. Conference with Labor Negotiator  
Agency Negotiator: Harry Joel  
Employee Organizations: AFSCME, AFT and CSEA

## CLOSED SESSION ACTIONS TAKEN

## ADJOURNMENT