

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 22, 2011, 6:00 p.m.
District Office Board Room, 3401 CSM Drive, San Mateo, CA 94402

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are tape recorded; tapes are kept for one month.*

Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.

6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

11-6-2 Minutes of the Meeting of June 8, 2011

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

11-6-2A Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

11-6-1CA Acceptance of Gifts by the District

11-6-2CA Ratification of March and April 2011 District Warrants

11-6-3CA Adoption of Resolution No. 11-8 Establishing 2011-12 Budget Limits

- 11-6-4CA Renewal of Agreement with County of San Mateo for Legal Services
- 11-6-5CA Approval of Voluntary International Student Insurance Program, 2011-12
- 11-6-6CA Renewal of Agreements with American Institute for Foreign Study (AIFS), 2011-12

Other Recommendations

- 11-6-2B Curricular Additions and Deletions – Cañada College, College of San Mateo and Skyline College
- 11-6-3B Annual Review and Approval of Instructional Material Fees
- 11-6-4B Ratification of Substantive Change Proposal: “San Mateo Program” at Tianhua College Shanghai Normal University in Shanghai, China
- 11-6-5B Approval of Community Services Classes, Fall/Winter 2011 – Cañada College, College of San Mateo and Skyline College
- 11-6-101B Approval of Revisions to District Rules and Regulations: Chapter 5 – four policies; Chapter 7 – four policies
- 11-6-102B Approval to Execute an Amendment to the Agreement with Strata Information Group
- 11-6-103B Approval to Execute an Agreement with a Third Party Supplier for Purchase of Natural Gas – Districtwide
- 11-6-104B Approval of Agreement Tolling Statute of Limitations with Citizens for a Green San Mateo
- 11-6-105B Edison Parking Lot Design-Build Project (report not available at time of posting)
- 11-6-106B Approval of District Response to the Grand Jury Report on “Bond Measure A and the San Mateo County Community College District”
- 11-6-107B Approval of Agreement for Compensation to County of San Mateo for Collection of Special Taxes
- 11-6-108B Adoption of the 2011-12 Tentative Budget
- 11-6-109B Acceptance of District Actuarial Study

INFORMATION REPORTS

- 11-6-3C District Financial Summary for the Quarter Ending March 31, 2011
- 11-6-4C Third Quarter Report of Auxiliary Operations, 2010-11
- 11-6-5C Information Report on California Assembly Bill 515

STATEMENTS FROM BOARD MEMBERS

COMMUNICATIONS

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items

A. Administrative Appointment, Reappointment, Assignment and Reassignment: **District Office** – Vice Chancellor of Auxiliary Services and Enterprise Operations, Administrative Services

B. Public Employment:

1. Employment: **Cañada College** – Workforce Development Specialist, Business, Workforce & Athletics; **College of San Mateo** - Electronics Instructor, Business & Technology; **Skyline College** – Library Support Specialist, Social Science/Creative Arts; Instructional Aide II, Language Arts/Learning Resources; Music Instructor, Social Science/Creative Arts

2. Re-Employment: **Cañada College** – Counselor, Student Services; **Skyline College** - Automotive Instructor/Coordinator, Business Division

C. Public Employee Discipline, Dismissal, Release

D. Establishment of Equivalency to Minimum Qualifications

2. Conference with Labor Negotiator

Agency Negotiator: Harry Joel

Employee Organizations: AFT, AFSCME and CSEA

3. Conference with Legal Counsel – Potential Litigation – 1 Case

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT