



**Wednesday, August 23, 2023**  
**REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES**

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**

**Closed Session 5:00 p.m.; Open Session 6:00 p.m.**  
**In person at 3401 CSM Drive, San Mateo, CA 94402**  
**Remote at 3898 Jutland Lane, Yorba Linda, CA 92886**

**Members of the Public may also participate via Zoom.**  
**Zoom Meeting ID - <https://smccd.zoom.us/j/89565743241>**  
**Dial-In: 1-669-900-9128 - Webinar ID: 895 6574 3241**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

**OBSERVING THE MEETING**

Members of the public who wish to observe the meeting in-person or remotely by accessing the link or calling the following telephone number above at the beginning of the meeting.

**PROVIDING PUBLIC COMMENT DURING THE MEETING ON NON-AGENDA ITEMS**

To make a comment regarding a non-agenda item, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or**
- (2) If remote, once in the Zoom meeting (via above link), can utilize the raise hand function at the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who raise their hand will be called upon in the order they appear.**
- (3) Members of the public making comment are reminded of the 3-minute time limit for comment. Reasonable time limits may be placed on public comment during an open meeting so that meetings can be concluded within a reasonable time.**

**PROVIDING PUBLIC COMMENT DURING THE MEETING ON AGENDA ITEMS**

To make a comment regarding an item on the agenda, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or**
- (2) If remote, once in the Zoom meeting (via above link), can utilize the raise hand function at the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who raise their hand will be called upon in the order they appear.**
- (3) Members of the public making comment are reminded of the 3-minute time limit for comment. Reasonable time limits may be placed on public comment during an open meeting so that meetings can be concluded within a reasonable time.**

**ACCOMMODATIONS**

Persons with disabilities who require an accommodation or service should contact the Chancellor's Office (650) 358-6877 at least 24 hours prior to the Board meeting.

**1. CLOSED SESSION - 5:00 p.m.**

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**Subject**                    **1.1 Call to Order / Roll Call**

**Meeting**                    **Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES**

Category 1. CLOSED SESSION - 5:00 p.m.

Access Public

Type Procedural

## **2. CLOSED SESSION ITEMS FOR DISCUSSION**

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**Subject 2.1 Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Pursuant to Subdivisions (d)(2), (4) and (h) of Section 54956.9 - Number of Potential Cases: 2**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category 2. CLOSED SESSION ITEMS FOR DISCUSSION

Access Public

Type

**Subject 2.2 Liability Claims: Gov. Code 54956.95 | Workers' Compensation Claim: Four Cases | Agency Claimed Against: San Mateo County Community College District**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category 2. CLOSED SESSION ITEMS FOR DISCUSSION

Access Public

Type Discussion

**Subject 2.3 Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organizations: AFT**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category 2. CLOSED SESSION ITEMS FOR DISCUSSION

Access Public

Type

## **3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

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**Subject 3.1 Comments by Community Members**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category 3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

Access Public

Type Information

## **4. CLOSED SESSION**

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**Subject 4.1 Recess to Closed Session**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
Category 4. CLOSED SESSION  
Access Public  
Type Procedural

## **5. OPEN SESSION - 6:00 p.m.**

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**Subject 5.1 Call to Order / Roll Call / Pledge of Allegiance**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
Category 5. OPEN SESSION - 6:00 p.m.  
Access Public  
Type Procedural

**Subject 5.2 Announcement of Any Reportable Action Taken in Closed Session**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
Category 5. OPEN SESSION - 6:00 p.m.  
Access Public  
Type Information, Procedural

**Subject 5.3 Discussion of the Order of the Agenda**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
Category 5. OPEN SESSION - 6:00 p.m.  
Access Public  
Type Discussion

## **6. STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

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**Subject 6.1 Chancellor and Chancellor's Cabinet**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
Category 6. STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES  
Access Public  
Type Informational, Procedural

File Attachments  
[2023 ExecutiveBoardReport August Final2.pdf \(1,053 KB\)](#)

**Subject**                    **6.2 District Academic Senate**

Meeting                    Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category                    6. STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Access                    Public

Type                    Informational

**Subject**                    **6.3 Student Trustee and/or Associated Student Body**

Meeting                    Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category                    6. STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Access                    Public

Type                    Informational

**7. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

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**Subject**                    **7.1 AFT, Local 1493**

Meeting                    Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category                    7. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

Access                    Public

Type                    Information

**Subject**                    **7.2 CSEA, Chapter 33**

Meeting                    Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category                    7. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

Access                    Public

Type                    Information

**Subject**                    **7.3 AFSCME, AFL-CIO, Local 829, Council 57**

Meeting                    Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category                    7. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

Access                    Public

Type                    Information

**8. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

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**Subject**                    **8.1 Comments by Community Members**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
Category 8. PUBLIC COMMENTS ON NON-AGENDA ITEMS  
Access Public  
Type Information

## **9. APPROVAL OF MINUTES**

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**Subject 9.1 Approval of Minutes from July 26, 2023 Regular Meeting (5 mins.)**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
Category 9. APPROVAL OF MINUTES  
Access Public  
Type Action  
Preferred Date Aug 23, 2023  
Absolute Date Aug 23, 2023  
Fiscal Impact No  
Budgeted No

Recommended Action It is recommended that the Board of Trustees approve the presented minutes.

TO: Members of the Board of Trustees  
FROM: Melissa Moreno, J.D., Interim Chancellor  
PREPARED BY: Candice E. Bell, Executive Assistant to the Board

### **APPROVAL OF MINUTES FROM JULY 26, 2023 REGULAR MEETING**

Minutes are to specifically reflect reportable Actions taken by the Board of Trustees during the times at which they meet. Minutes do not have to reflect verbatim statements or comments by any Member of the Board, Faculty, Staff, and/or Community Member(s). We encourage all to visit the San Mateo County Community College District's website to view the recorded Board Meetings in order to review and/or hear detailed statements or comments.

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the presented minutes.

File Attachments  
[2023-07-26 Minutes.pdf \(213 KB\)](#)

**Subject 9.2 Approval of Minutes from August 9, 2023 Study Session (5 mins.)**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
Category 9. APPROVAL OF MINUTES

Access Public  
Type Action  
Preferred Date Aug 23, 2023  
Absolute Date Aug 23, 2023  
Fiscal Impact No  
Budgeted No  
Recommended Action It is recommended that the Board of Trustees approve the presented minutes.  
TO: Members of the Board of Trustees  
FROM: Melissa Moreno, J.D., Interim Chancellor  
PREPARED BY: Candice E. Bell, Executive Assistant to the Board

### APPROVAL OF MINUTES FROM AUGUST 9, 2023 REGULAR MEETING

Minutes are to specifically reflect reportable Actions taken by the Board of Trustees during the times at which they meet. Minutes do not have to reflect verbatim statements or comments by any Member of the Board, Faculty, Staff, and/or Community Member(s). We encourage all to visit the San Mateo County Community College District's website to view the recorded Board Meetings in order to review and/or hear detailed statements or comments.

### RECOMMENDATION

It is recommended that the Board of Trustees approve the presented minutes.

File Attachments  
[2023-08-09 Study Session Minutes.pdf \(142 KB\)](#)

## 10. NEW BUSINESS

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**Subject** 10.1 Approval of Personnel Items (5 mins.)  
Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
Category 10. NEW BUSINESS  
Access Public  
Type Action  
Recommended Action It is recommended that the Board of Trustees approve the attached Personnel Report.  
TO: Members of the Board of Trustees  
FROM: Melissa Moreno, J.D., Interim Chancellor  
PREPARED BY: Julie Johnson, Chief Human Resources Officer  
David Feune, Director, Human Resources

### APPROVAL OF PERSONNEL ITEMS

Staff presents in the attached report for the Board's consideration and recommendations for approval of new employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

File Attachments

[Approval of Personnel Items 08-23-23.pdf \(174 KB\)](#)

## **11. CONSENT AGENDA**

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**Subject**                    **11.1 Ratification of May and June 2023 District Warrants**

Meeting                    Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category                    11. CONSENT AGENDA

Access                      Public

Type                         Action (Consent)

Preferred Date            Aug 23, 2023

Recommended Action    It is recommended that the Board of Trustees approve the warrants issued during the period May 1, 2023 through June 30, 2023 and ratify the contracts entered into leading to such payments.

TO:                         Members of the Board of Trustees

FROM:                      Melissa Moreno, J.D., Interim Chancellor

PREPARED BY:          Bernata Slater, Acting Executive Vice Chancellor of Administrative Services

### **RATIFICATION OF MAY AND JUNE 2023 DISTRICT WARRANTS**

Attached as Exhibits A and B are the warrants in excess of \$10,000 that were issued in the months of May and June 2023 respectively. The schedules include total warrants issued for the subject period in addition to the warrant sequences. The District now seeks Board approval of the warrants listed in the attached Exhibits.

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the warrants issued during the period May 1, 2023 through June 30, 2023 and ratify the contracts entered into leading to such payments.

File Attachments

[Exhibit A-May 2023 Warrants.pdf \(104 KB\)](#)

[Exhibit B-June 2023 Warrants.pdf \(100 KB\)](#)

*Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

**Subject**                    **11.2 Ratification of Site Use Permit with MAD Scientist Amateur Radio Club at the College of San Mateo**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category 11. CONSENT AGENDA

Access Public

Type Action (Consent)

Preferred Date Aug 23, 2023

Absolute Date Aug 23, 2023

Fiscal Impact No

Budgeted No

Recommended Action It is recommended that the Board of Trustees ratify the Site Use Permit Agreement with MSARC for the operation of a radio repeater system at College of San Mateo.

TO: Members of the Board of Trustees

FROM: Melissa Moreno, J.D., Interim Chancellor

PREPARED BY: Bernata Slater, Acting Executive Vice Chancellor of Administrative Services  
Yanely Pulido, Director of General Services

#### **RATIFICATION OF SITE USE PERMIT WITH MAD SCIENTIST AMATEUR RADIO CLUB AT THE COLLEGE OF SAN MATEO**

Mad Scientist Amateur Radio Club (MSARC) is a non-profit recreational club that exists for the benefit of club members and the general public at large. Since the 1960s, the club has operated a Federal Communications Commission (FCC) approved radio repeater system located on the roof of Building 19 at College of San Mateo. The system provides radio communication coverage throughout the Bay Area and is made available to all amateur radio operators. The MSARC system is an integral part of amateur radio communications in the Bay Area and radio coverage throughout the peninsula and beyond. In addition, during catastrophic emergencies, the repeaters and the Mad Scientist Amateur Radio Club members may be asked to serve to facilitate communication amongst local volunteer community support and emergency service groups. More information about the club may be found on their webpage <https://msarc.net/club-history>.

Historically, the College of San Mateo and specifically CSM's Building 19 Emerging Technology Department and Building has served as a community resource to the MSARC. Currently, there are no records of a previous use permit between the MSARC and the College of San Mateo. Given the lengthy relationship it is likely that any past agreements were drafted as paper documents and have since been lost. The purpose of this agreement is to formalize and document the relationship between the MSARC and the District in alignment with current standards. No financial transactions will occur between the District and MSARC as a result of this agreement.

The District now seeks Board ratification of the Site Use Permit Agreement with MSARC commencing on March 1, 2023 through February 28, 2028, with renewal options for two additional five-year terms.

#### **RECOMMENDATION**

It is recommended that the Board of Trustees ratify the Site Use Permit Agreement with MSARC for the operation of a radio repeater system at College of San Mateo.

*Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*



**Subject**                    **11.3 Ratification of the Disposal of Surplus Personal Property**

Meeting                    Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category                    11. CONSENT AGENDA

Access                    Public

Type                    Action (Consent)

Preferred Date            Aug 23, 2023

Absolute Date            Aug 23, 2023

Recommended Action    It is recommended that the Board of Trustees ratify the disposal by sale of listed surplus personal property.

TO:                    Members of the Board of Trustees

FROM:                    Melissa Moreno, JD., Interim Chancellor

PREPARED BY:            Yanely Pulido, Director of General Services  
Bob Domenici, Purchasing Services Supervisor

**RATIFICATION OF THE DISPOSAL OF SURPLUS PERSONAL PROPERTY**

In accordance with Education Code Sections 81450 and 81452, property that becomes surplus to the needs of the District will be declared as such by the Board with the method of disposal dictated by the value of this property. In accordance with Board Policy 8.31, the Board delegates to the Chancellor or designee the responsibility to identify any District property which is to be disposed of for the purpose of replacement or because it is unsatisfactory, unsuitable, or no longer required for District/College use. Such property shall be considered surplus property and will be disposed of in compliance with state or local laws and regulations.

The vehicles and equipment sold during fiscal year 2022-2023 consisted mainly of:

- Vehicles from Canada, Skyline and College of San Mateo Facilities Planning, Maintenance & Operations Department
- College of San Mateo Athletic Equipment

<b>Commodity</b>	<b>Surplus Sales</b>
Facilities Vehicles	\$29,525
Athletic Equipment	\$400
<b>Total</b>	<b>\$29,925</b>

A detailed list of the surplus property is attached.

**RECOMMENDATION**

It is recommended that the Board of Trustees ratify the disposal by sale of the listed surplus personal property.

File Attachments  
[Surplus Details FY23 Formatted to Print.pdf \(118 KB\)](#)

*Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

**Subject**                    **11.4 Ratification of Student Accidental Injury Insurance Program 2023-2024**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category 11. CONSENT AGENDA

Access Public

Type Action (Consent)

Preferred Date Aug 23, 2023

Absolute Date Aug 23, 2023

Fiscal Impact Yes

Dollar Amount \$214,430.00

Budgeted Yes

Budget Source College General Funds

Recommended Action It is recommended that the Board of Trustees ratify renewal of the student accidental injury insurance and catastrophic injury programs through Bob McCloskey Insurance, for a total premium amount of \$214,430.

TO: Members of the Board of Trustees

FROM: Melissa Moreno, J.D., Interim Chancellor

PREPARED BY: Bernata Slater, Acting Executive Vice Chancellor of Administrative Services

### **RATIFICATION OF STUDENT ACCIDENTAL INJURY INSURANCE PROGRAM, 2023-2024**

The District has maintained a student accidental injury insurance program since 1961, providing coverage for all enrolled students of the District. In an attempt to minimize premium increases, the District conducts an annual search for an insurance plan that would provide features equitable with previous years' plans at a reasonable cost.

During the spring of 2022, the Department of General Services coordinated an RFP for student accidental and athletic insurance and the contract award went to Cypress Risk Management.

Unfortunately, in spring of 2023, the District was informed that a cease-and-desist order was issued on February 16, 2023, to Cypress Risk Management by the South Dakota Division of Insurance. Once Staff learned of this situation, the District was able to continue to work with Bob McCloskey Insurance (BMI), Cypress' subcontractor responsible for the administration of insurance claims. BMI was in communication with the District's insurance carriers, allowing coverage to continue through FY 2022-2023. On March 8, 2023, the South Dakota Division of Insurance adopted a final decision to revoke Cypress Risk Management's insurance producer licenses. With limited time to go out for bid again to secure a new Student Accidental Injury & Intercollegiate Athletic Insurance Plan for FY 2023-2024, the District and BMI agreed to have BMI take over as our Broker of Record for FY 2023-2024 to avoid a lapse in coverage.

BMI submitted a proposal which provided the same features of the expiring policy. The plan offers combined student/athlete accidental injury coverage, both base and catastrophic coverages, that the District has carried since 1989-90. The basic student/athlete accidental injury plan and the catastrophic policy combined provides coverage at 100% of Usual & Customary Charges up to \$1,000,000 per injury, for a 10-year benefit period and includes a heart/circulatory benefit for intercollegiate athletes, with applicable deductibles. An injured student's medical expenses are covered when in excess of benefits from any personal medical insurance carried by that student or their parents. The benefits of the plan are secondary, however, for students with no other medical insurance, it will become primary.

The premium for the Intercollegiate Sports and Student Accident BASE Insurance proposal is \$184,500, inclusive of a ten percent (10%) broker commission. The premium for Intercollegiate Sports and Student Accident Catastrophic Insurance proposal is \$29,930, inclusive of a ten percent (10%) broker commission. The total cost for combined programs is \$214,430 with no increase from the 2022-2023 premiums.

The annual cost for the basic and catastrophic coverages are funded by the college general fund budgets.

## RECOMMENDATION

It is recommended that the Board of Trustees ratify renewal of the student accidental injury insurance and catastrophic injury programs through Bob McCloskey Insurance, for a total premium amount of \$214,430.

### Admin Content

*Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

<b>Subject</b>	<b>11.5 Disposition of District Records for District Office and College of San Mateo</b>
Meeting	Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	11. CONSENT AGENDA
Access	Public
Type	Action (Consent)
Preferred Date	Aug 23, 2023
Absolute Date	Aug 23, 2023
Recommended Action	It is recommended that the Board approve destruction of the obsolete records as shown on the attached list.
TO:	Members of the Board of Trustees
FROM:	Melissa Moreno, J.D., Interim Chancellor
PREPARED BY:	Yanely Pulido, Director, General Services Bob Domenici, Purchasing Supervisor

## DISPOSITION OF DISTRICT RECORDS FOR DISTRICT OFFICE AND COLLEGE OF SAN MATEO

District Rules and Regulations, Section 8.27 (Records Management), provides for disposition of District records, including classification, retention and destruction in accordance with the California Education Code. After its review of District records, District staff requests the Board's approval for the destruction of the records in Exhibit A. All of the listed records have outlived their usefulness and were kept for the period mandated by the Education Code.

For the Board's information, the record types are summarized as follows:

- Class 1: Permanent Records
- Class 2: Optional Records - Optional records not required to be maintained permanently, but deemed worthy of further preservation. These records shall be retained as Class 2 records until reclassified as Class 3
- Class 3: Disposable Records

## RECOMMENDATION

It is recommended that the Board approve destruction of the obsolete records as shown on the attached list below.

File Attachments

[Disposition of Records List 8-10-23 bd yp final.pdf \(69 KB\)](#)

*Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

**Subject**                    **11.6 Report on the Use of Public Agency Contracts for the Purchase of Materials, Equipment, Supplies and Services**

Meeting                    Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category                    11. CONSENT AGENDA

Access                      Public

Type                         Action (Consent)

Preferred Date            Aug 23, 2023

Absolute Date             Aug 23, 2023

Fiscal Impact             Yes

Budgeted                  Yes

Recommended Action    In accordance with District AP 8.15.3 (5), the attached list reflects this activity for the fiscal year ending June 30, 2023.

TO:                          Members of the Board of Trustees

FROM:                      Melissa Moreno, J.D., Interim Chancellor

PREPARED BY:            Yanely Pulido, Director of General Services  
Bob Domenici, Purchasing Supervisor

**REPORT ON THE USE OF PUBLIC AGENCY CONTRACTS FOR THE PURCHASE OF MATERIALS, EQUIPMENT, SUPPLIES AND SERVICES**

California Public Contract Code Section 20652 authorizes the Board of Trustees, without advertising for bids, to contract for the lease or purchase of materials, supplies, equipment, automobiles and other personal property through contracts let by other public agencies (commonly referred to as piggybacking contracts) when it finds it is in the best interest of the District. Additionally, PCC sections 20653 and 20653.5 authorize the Board to purchase materials, equipment, supplies, or services under the same terms and conditions as are specified in contracts lawfully awarded by the Department of General Services pursuant to Section 14814 of the Government Code and the University of California or the California State University.

In accordance with District AP 8.15.3 (5), the attached list reflects this activity for the fiscal year ending June 30, 2023.

<b>PIGGYBACKABLE CONTRACTS</b>		
<b>VENDOR</b>	<b>AGENCY</b>	<b>COMMODITY</b>
Apple	Glendale Unified School District	Computers, Licenses
Aruba Networks (Dasher)	NASPO ValuePoint	Network
B&H Photo	Foundation for CCC	Audio & Visual
BSN Sports	Omnia	Sports Apparel
CALCARD	California Department of General Services	Procurement Card Services

**PIGGYBACKABLE CONTRACTS**

<b>VENDOR</b>	<b>AGENCY</b>	<b>COMMODITY</b>
CDWG	Foundation for CCC	IT Hardware, Audio/Visual Equipment
Carahsoft	Quilt	Software
Carolina Biological	Sourcewell	Lab Supplies and Equipment
Computerland	NASPO ValuePoint	IT Hardware and Software
Daktronics, Inc.	Sourcewell	Outdoor Electronic Message Centers (Digital Displays)
Deere & Company	Sourcewell	Industrial Vehicles
Dell	NASPO ValuePoint	Computers, Hardware
DHE Computer	NCPA	Computers
Digital Sceptor	NASPO ValuePoint	IT Firewall Hardware & Software
Downtown Ford	CMAS	Purchased Vehicles
Edgile	Foundation for CCC	Software License
Ellucian Company L.P. (Banner, Degree Works, ApplicationXtender)	Foundation for CCC	ERP Software and Maintenance
ePlus Technology (Varonis)	Department of General Services	Software License
FieldTurf USA, Inc.	CMAS	Synthetic Turf
Fisher Scientific	Foundation for CCC	Lab supplies
Grainger	Foundation for CCC	Facilities Equipment, Tools & Parts
Grey Wall Software, LLC	UC/CSU	Emergency Management & Business Continuity Software
Hellas Construction	CMAS	Synthetic Turf
Hit Labs Inc. (Pronto)	Foundation for CCC	Video Broadcasting
Home Depot U.S.A, Inc.	US Communities	Janitorial Supplies
Hyland (Brainware for Transcripts)	Omnia	Software
iContracts, Inc. (Contract Management)	Foundation for CCC	Software
IT Solutions	Omnia	Hardware/Software
KI	Foundation for CCC	Furniture
Konica Minolta	Foundation for CCC	Document Imaging, Copiers
KYA Services LLC	Foundation for CCC	Athletic Equipment
Laerdal Medical	Foundation for CCC	Medical Equipment
Leslie Pool	Omnia Partners	Pool Chemicals
Life Fitness LLC (Advanced Exercise)	Sourcewell	Athletic Equipment
Linguabee	CMAS	Interpreting Services
Lyft, Inc.	UCLA	Transportation Connection Network (TCN)/ Ride Hailing Services
Maverick Networks	NASPO ValuePoint	Phone Licenses
Medicat, LLC (Electronic Health Records)	Virginia Military Institute	Software License
Mitel Business Systems	Sourcewell	Communications Network
Motorola Solutions	Sourcewell	Video & Telecommunication
Motomatic	Foundation for CCC	Software
Nelnet Business Solutions	Foundation for CCC	Payment Solution Software
Office Depot	Foundation for CCC	Office Supplies
One Diversified (formerly Compview)	CMAS	Audio/Visual Equipment
Oracle	Midwestern Higher Education	Software License
Parchment LLC	Foundation for CCC	Diploma/Certificate Services (Digital and Pr
Patterson Dental	E & I	Dental Equipment



FROM: Melissa Moreno, J.D., Interim Chancellor

PREPARED BY: Bernata Slater, Acting Executive Vice Chancellor of Administrative Services

**COMMUNITY COLLEGE LEAGUE OF CALIFORNIA (CCLC) AND CALIFORNIA COMMUNITY COLLEGE ATHLETIC ASSOCIATION (CCCAA)  
MEMBERSHIP DUES, 2023-2024**

The Community College League of California (CCLC) was formed in 1990 as the result of the merger of the California Association of Community Colleges (CACC), the California Community College Trustees (CCCT), and the Chief Executive Officers of the California Community Colleges. The CCLC staff provides assistance to its members in the areas of education services, research, and policy analysis, governmental relations, communications, athletics and association operations as well as facilitation of Board retreats and sponsorship of workshops and seminars.

The District has been a member in good standing of the CCLC since its inception in 1990 and was a member of the CACC and CCCT for many years prior to the merger.

The CCLC assesses its dues annually in conjunction with the dues for the California Community College Athletic Association (CCCAA), which is part of the CCLC. For 2023-2024, the total being assessed by CCLC/CCCAA for the District's annual membership is \$69,633.00.

Payment of the CCLC portion of the dues in the amount of \$31,368.00, is prorated among the Board of Trustees, the Chancellor's office, and the three colleges. Payment of the CCCAA portion of the dues in the amount of \$38,265.00, which includes the dues for the National Alliance of 2-year College Athletic Administrators (NATYCAA) and Name-Image-Likeness (NIL) compliance, is prorated among the three colleges only. NATYCAA dues provide institutional membership in the national organization, which qualifies each institution and their student-athletes for national awards consideration as it has in the past. All institutions are members of NACDA, which is the national organization for athletic directors from all governing bodies.

**RECOMMENDATION**

It is recommended that the Board approve payment of Community College League of California membership dues, including dues for the California Community College Athletic Association, in the amount of \$69,633.00 for 2023-2024.

*Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

**12. OTHER RECOMMENDATIONS**

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**Subject**                    **12.1 Adopt a Resolution Supporting Assembly Bill 1749 (5 mins.)**

**Meeting**                    Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

**Category**                    12. OTHER RECOMMENDATIONS

**Access**                    Public

**Type**

**TO:**                    Members of the Board of Trustees

**FROM:**                    Melissa Moreno, J.D., Interim Chancellor

**ADOPT A RESOLUTION SUPPORTING ASSEMBLY BILL 1749**

The Board of Trustees directed staff to provide a resolution for adoption in support of Assembly Bill 1749 which would provide options for guaranteed admission to the UC System under the Student Transfer Achievement Reform (STAR) Act.

## RECOMMENDATION

It is recommended that the Board adopt the Resolution.

File Attachments

[2023-0823 Board Resolution AB 1749.pdf \(114 KB\)](#)

**Subject**                    **12.2 College of San Mateo Building 9 Library Modernization Project (10 mins.)**

Meeting                    Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category                    12. OTHER RECOMMENDATIONS

Access                      Public

Type                         Action, Discussion

TO:                         Members of the Board of Trustees

FROM:                      Melissa Moreno, J.D., Interim Chancellor

PREPARED BY:            Dr. Richard Storti, Acting President, College of San Mateo  
Michele Rudovsky, Chief Facilities and Operations Officer  
Marie Mejia, Director of Capital Projects

### UPDATE ON COLLEGE OF SAN MATEO BUILDING 9 LIBRARY MODERNIZATION PROJECT

#### Project Summary

This project will modernize the College of San Mateo Library, originally built in 1969. The library project is a comprehensive modernization of 49,402 gross square feet (GSF) and 38,785 assignable square feet (ASF) of space and infrastructure, housing library and technology support programs, and one academic pathway. These include the Library, the Center for Transformative Teaching and Learning (CTTL), the Information Technology Help Center, and the Broadcast and Electronic Media pathway of the Digital Media academic program.

The project calls for the following improvements to increase the overall functionality of the building to better meet student needs:

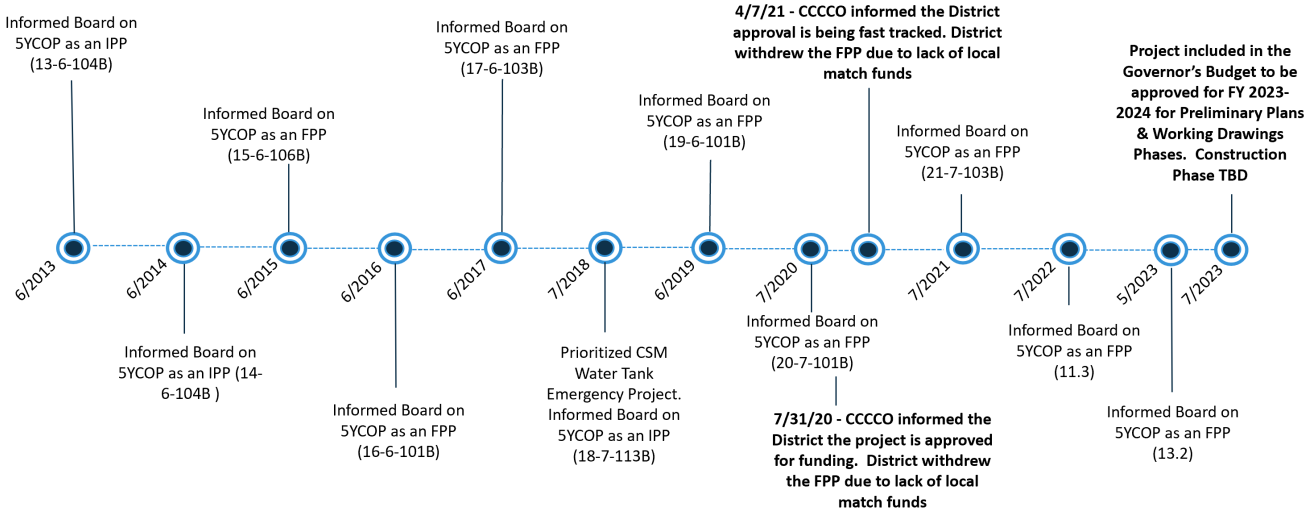
- Increase collaboration and meeting spaces for students (currently only one meeting room for students)
- Provide zoom rooms for students that have classes both on-line and in-person
- Provide flexible furniture that includes electrical ports (currently very limited number of outlets for students to charge computer devices)
- Replace flooring, roof, elevator
- Upgrade lighting system, Heating, Venting and Air Conditioning (HVAC), acoustics, security, data/power outlets, wireless bandwidth
- Upgrade exterior windows (exterior of building is mostly glass, single pane windows which are inefficient making it challenging to heat and cool the interior spaces)
- Additional Makerspace spaces with a more robust power and data, a sink, and some additional equipment
- Provide Information Technology Help Center (the Hub). This Help Center would provide resources and staff to assist students in their computing and technology needs, be it assistance with their hardware issues, or training on District enrollment systems, or help/training in the various software tools that students use to complete their coursework. The Library building is the appropriate location for this service because of the central location on campus and convenience to students.
- Provide a Faculty & Staff Training Room



The reconfiguration of the top two floors will integrate the current media-technology-internet based learning systems throughout, provide a diversity of learning environments for study, collaboration and making, robust wired and wireless network and connection points, as well as comfortable flexible furniture. The project will also modernize the first floor to downsize TV/Radio spaces and convert the balance of the floor into two Academic Technology Support services: Center for Transformative Teaching and Learning (CTTL) for faculty and staff, and an Information Technology Help Center for students. To provide the necessary infrastructure and environmental conditions to support these programs, and to improve energy efficiency, the modernization includes the replacement and increase in capacity for the aged mechanical, electrical, telecommunications, fire protection, security and lighting systems, as well as the removal of hazardous substances. The building will also be seismic strengthened to reduce seismic risk and, the deteriorated roof and single pane glazing will be replaced. Stairs, elevators, restrooms, doors and signage will be upgraded for accessibility and other code related changes.

The need for the project has been identified through the College of San Mateo and District planning and is included in the Districtwide Facilities Master Plan, which means that the project has been fully vetted through the participatory governance process with the full support of the campus and its surrounding communities. To assist with the cost of the project, the District applied for State match funding with an Initial Project Proposal (IPP) submitted to the State in 2013. The project later became a Final Project Proposal (FPP) in 2015. The project was approved for State match funding in 2020 and 2021 but was rejected by the District due to lack of local match. Included in the FY 2023/24 State Budget is \$21.8 million of State funding to support the project. In order to proceed, the District will need to commit a total of \$26.2 million in local match over the next four years. See below funding request timeline and project budget.

**Project Timeline**



\*FIVE-YEAR CAPITAL OUTLAY PLAN (SYCOP) - California Community Colleges Chancellor's Office (CCCCO) annual submittal of Initial Project Proposal (IPP) and Final Project Proposal (FPP) for State funding.

**Project Budget**

	<u>STATE FUNDED</u>	<u>DISTRICT FUNDED</u>
PRELIMINARY PLANS (PP)	\$828,000	\$827,000
WORKING DRAWINGS (WD)	\$932,000	\$1,152,000
CONSTRUCTION (C)	\$20,005,000	\$16,184,000
FURNITURE, FURNISHINGS & EQUIPMENT (FF&E)	\$0	\$3,048,000
	<b>\$21,765,000</b>	<b>\$21,211,000</b>
SWING SPACE/RELOCATION OF EXISTING OCCUPANTS (ROM)		\$3,000,000
ADDITIONAL FF&E and UNFORESEEN CONDITIONS (ROM)		\$2,000,000
<b>Total District Match</b>		<b>\$26,211,000</b>

PROJECTED LOCAL MATCH	
FY23-24	\$2,745,000
FY24-25	\$2,234,000
FY25-26	\$995,000
FY26-27	\$20,237,000
Total	<b>\$26,211,000</b>

## Local Match

In order to proceed with the project, the District is required to commit a total of \$26.2 million in local match over the next four year. In the past, the District has relied on funding from local bond measures for similar type projects. With proceeds from the last bond measure fully exhausted / allocated, other funding options need to be considered.

Staff have identified the following possible sources for funding the projects local match:

1. College Level Contingencies: CSM has earmarked \$10 million of one-time contingencies to be used for the Library project, leaving the remaining amount needed for the project at \$16.2 million.
2. Resource allocation model direct allocation for capital improvement.
3. OPEB Trust Fund: reimburse the District for prior costs for retiree medical premiums, which returns funding to Fund 1, which then becomes available for this purpose. As noted in prior board meetings, this is allowable under the OPEB Trust rules.
4. Borrow funds: the District could obtain financing for the project. The annual debt service payments would be obligations of the General Fund.
5. Any combination of the above.

## Recommendation

With State funding available to cover \$21.8 million of the total project cost of \$48.0 million, this is a prime opportunity to proceed with the modernization, which is directly aligned with our core mission as an educational institution to provide students with state-of-the-art instruction and commensurate facilities. Staff is recommending moving forward with the project, and providing match using \$10 million of CSM contingencies, and funding the remaining amount through the Resource Allocation Model, allocating \$5.5 million to the District's Capital Outlay fund for the next three years beginning fiscal year 24/25.

**A "no" vote** from the Board will cause us to lose the \$21.8 million funding from the State. In addition, since the building is in need of a number of upgrades for its minimum functionality, the District will have an out-of-pocket expense of approximately \$10 million for a "facelift" with or without the State funding.

**A "yes" vote** from the Board allows us to modernize the building to its fullest potential with the help of State funding and will cost the District an extra \$16 million (over and above the \$10 million required to bring the building up to minimum functionality.)

## Subject **12.3 Request for a 21-Day Extension of the Third Memorandum of Understanding Between the District and the San Mateo County Community Colleges Foundation (5 mins.)**

Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category 12. OTHER RECOMMENDATIONS

Access Public

Type Action

Recommended Action Staff recommends that the Board approve this extension, with the expectation that the final read and approval occur at the next Regular Meeting of the Board.

TO: Members of the Board of Trustees

FROM: Melissa Moreno, J.D., Interim Chancellor

**REQUEST FOR A 21-DAY EXTENSION OF THE THIRD MEMORANDUM OF UNDERSTANDING BETWEEN THE DISTRICT AND THE SAN MATEO COUNTY COMMUNITY COLLEGES FOUNDATION**

The Board will be presented with its first read of the new Operating Agreement between the District and the San Mateo County Community Colleges Foundation. Because of this first read, staff is requesting for a 21-Day Extension of the prior MOU on behalf of the Board of the Trustees to afford the Board its opportunity for consideration and a final read with approval at its next Regular Meeting.

**RECOMMENDATION**

Staff recommends that the Board approve this extension, with the expectation that the final read and approval occur at the next Regular Meeting of the Board.

File Attachments

[Agreement for Final Extension of Expiration of Third MOU and Maintain Status Quo.pdf \(74 KB\)](#)

**Subject**                    **12.4 Adoption of Chancellor Selection Procedures, Consultant, and Timeline (45 mins.)**

Meeting                    Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category                    12. OTHER RECOMMENDATIONS

Access                    Public

Type                    Action

TO:                    Members of the Board of Trustees

FROM:                    Melissa Moreno, J.D., Interim Chancellor

PREPARED BY:        Julie Johnson, Chief Human Resources Officer

**ADOPTION OF CHANCELLOR SEARCH SELECTION PROCEDURES, CONSULTANT, AND TIMELINE**

At its Regular Board meeting on July 26, 2023, the Board of Trustees requested a Study Session on the *Chancellor Search Process and Timeline*. The Board asked for an historical context of the selection process, best practices of selecting a chancellor, a draft timeline, and bids from search consultants. On August 9, 2023, the board conducted its Study Session and provided guidance to staff. The following report and attachments are for the Board's consideration and action.

**Review and Approve Chancellor Selection Procedures**

At the Study Session of August 9, 2023, the Board reviewed and revised the Chancellor Selection Procedures from 2005. The Board requested that staff bring their revisions for action at this Board meeting. As such, attached are two version of the document: (1) the highlighted revisions as agreed to by the whole Board; and (2) a clean copy for adoption. In addition, staff uncovered the location of the Chancellor selection procedure are attached to the wrong policy and should be attached to the Board Policy reflecting the Board's authority to create this process.

**Interview and Selection of a Search Consultant**

At the August 9, 2023 Study Session, the Board provided guidance to staff to reach out to more consultants. Staff reached out to a total of five possible consultants and received proposals from four as follows:

Consultant No.	A La Carte Available?	Estimate for Full Service
1	Yes	\$115,000 (+expenses)
2	Yes	\$47,500 (+expenses)
3	Yes	\$35,000 (+expenses capped at \$4k)
4	Yes	\$101,000 (+expenses capped at \$13k)

Staff is recommending that the Board interview all four search consultant firms and make its final selection.

### Review and Approve Search Timeline

Attached is a timeline for an anticipated July 1, 2024, start date of a permanent Chancellor.

### RECOMMENDATIONS

It is recommended that the Board:

1. Review and approve Chancellor Selection Procedures;
2. Authorize the change in attachment of the selection procedures to the correct Board Policy 2.02;
3. Interview and select a search consultant;
4. Review and approve search timeline.

#### File Attachments

[Track Changes AP Selection of Chancellor Procedures Bd Approved Edits.docx \(32 KB\)](#)

[SMCCD BP 2 02.pdf \(18 KB\)](#)

[2023-0823 Draft Chancellor Search Timeline.pdf \(143 KB\)](#)

[2023-0823 Final AP Selection of Chancellor Procedures Bd Approved Edits \(1\).pdf \(145 KB\)](#)

## 13. DISCUSSION ITEMS

<b>Subject</b>	<b>13.1 Discussion of Board Self-Evaluation (35 Mins.)</b>
Meeting	Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	13. DISCUSSION ITEMS
Access	Public
Type	Discussion
TO:	Members of the Board of Trustees
FROM:	Melissa Moreno, J.D., Interim Chancellor

### DISCUSSION OF BOARD SELF-EVALUATION

At its Board Retreat on July 15, 2023, the Board worked with consultant Cindi Reiss to develop surveys to fulfill the Board's annual self-evaluation requirement. The consultant will facilitate discussion with the Board on the results of their completed surveys. As the survey results inform Board goals, the consultant will return to facilitate a discussion on preliminary goal-setting at its next Regular Meeting on September 13, 2023. A follow up discussion will take place at the Special Board Meeting on October 4, 2023 when the Board will finalize their goals for the 2023-2024 academic year.

<b>Subject</b>	<b>13.2 Discussion Regarding Formation of an Advisory Committee for the Athletic Centers (5 mins.)</b>
Meeting	Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	13. DISCUSSION ITEMS

Access Public  
Type Discussion  
TO: Member of the Board of Trustees  
FROM: Melissa Moreno, J.D., Interim Chancellor

### **DISCUSSION REGARDING FORMATION OF AN ADVISORY COMMITTEE FOR THE ATHLETIC CENTERS**

College of San Mateo and Canada College Athletic Centers have formally completed their transition to in-house District operations and membership is thriving. Under the direction of Director of Auxiliary Services, Kurt Scholler, the combined membership now exceeds 10,000 with continued forecast growth. Staff are beginning to see a rise in a number of issues at each location, which is expected as part of the normal course of business with rapid membership growth.

There exists a District Auxiliary Services Advisory Committee and College Auxiliary Services Advisory Committee (CASAC) for each campus (Canada College, CSM, and Skyline College) which includes advisories to all Auxiliary programs, including the Athletic Centers. Now, the Board directs the creation of a single advisory committee specific only to the Athletic Centers, to include Athletic Centers' staff, students, faculty and community members from both locations. The charge of this Advisory Committee will be to provide guidance to the Director as to process for resolving member disputes, and to ensure that programs are aligned with student, faculty/staff and community membership needs.

It is also recommended for consideration that a representative from the new Athletic Center Advisory Committee appoint a representative to serve on the College Auxiliary Services Advisory Committees (CASAC) and to the District Auxiliary Services Advisory Committee.

### **RECOMMENDATION**

Staff recommends that the Board of Trustees provide direction to the Interim Chancellor to form an Advisory Committee to the Athletic Centers.

**Subject 13.3 Update on Half Moon Bay Education Facility (10 mins.)**  
Meeting Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
Category 13. DISCUSSION ITEMS  
Access Public  
Type Discussion, Informational  
TO: Members of the Board of Trustees  
FROM: Melissa Moreno, J.D., Interim Chancellor  
PREPARED BY: Dr. Richard Storti, Acting President, College of San Mateo  
Anthony Djedi, Vice President of Administrative Services  
Andrea Vizenor, Executive Director of Strategic Initiatives and Economic Development

### **UPDATE ON HALF MOON BAY EDUCATION FACILITY**

At its meeting of April 27, 2022, the Board of Trustees received an overview of College of San Mateo's Coast to College Education Plan (Board Report 22-4-13.1). As part of the report, College administration discussed the potential of a lease agreement for a Coastside Education facility, and the Trustees provided direction for the CSM administration to proceed with pursuing a lease agreement for a CSM education facility in Half Moon Bay. The Board of Trustees authorized staff to negotiate a lease of space located within a newly constructed facilities located at 650 Mill Street, Half Moon Bay, CA.

At its meeting on October 26, 2022, the Board of Trustees authorized the Chancellor, or designee, to execute a lease with Professional Peninsula Properties, LLC for space at 650 Mill Street, Half Moon Bay, CA, for an initial term of three years, at a monthly cost not to exceed \$7,000, with an option to extend for two years. The lease is pending final Board approval.

At the August 8, 2023 City of Half Moon Bay Planning Commission meeting, the City approved a one-year Use Permit with limitations on operating hours. The Use Permit will automatically renew if there are complaints are not received from surrounding neighbors that cannot be successfully addressed. The lease also has limitations on operating hours.

The proposed educational space is subject to operating hour and use limitations imposed by the owner and City of Half Moon Bay as noted below. Below are details related to parking, limitations in hours of operation, class size capacity, and cost.

### **Parking**

- Student parking is limited to local streets or city parking structure
- 5 assigned parking spaces for staff in nearby lot (655 Miramontes Street)
- City parking structure nearby

### **Hours of Operation**

#### **City Use Permit Limitations**

- M-Th: 8am-10pm (classes)
- Friday: 8am-6pm (classes)
- Saturday: 8am-5pm (community events)
- Sunday: - CSM did not request Sunday use

- Note: If residents complain about noise, owner can reduce hours of operation

#### **Owner Limitations**

- \* M-Th: 8am - 7pm (classes)
- \* Friday: 8am - 7pm (classes)
- \* Saturday: 8am-5pm (community events)
- \* Sunday: 8am-5pm (community events)

### **Class Size Capacity**

- Two rooms: A) classroom serving up to 30 students and B) conference room of serving up to 10
- No weekend classes only allows community events on Saturday

### **Cost**

- Initial Investment (A/E Fees, Permitting, Tenant Improvements, and FF&E) - \$350K
- Rent \$6K per month - \$72K year
- Total operating costs including rent and amortization of tenant improvements: \$461K - \$516K (years 1 - 3)

## **RECOMMENDATION**

Now that a use permit has been obtained, staff recommends that the Board of Trustees provide staff direction to finalize negotiations for a lease for educational space located at 650 Mill Street, Half Moon Bay, CA. If so, staff plans to bring a lease to the board for approval at its next Regular Meeting.

#### File Attachments

[Coast-to-College DO Meeting 8-17-23.pdf \(12,817 KB\)](#)

[CSM Capital Project - HMB Expansion Cost Analysis.pdf \(216 KB\)](#)

## **14. COMMUNICATIONS**

<b>Subject</b>	<b>14.1 Future Agenda Items (5 Mins.)</b>
Meeting	Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	14. COMMUNICATIONS
Access	Public
Type	Discussion

## **15. STATEMENTS FROM BOARD MEMBERS**

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### **16. RECONVENE TO CLOSED SESSION (if necessary)**

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<b>Subject</b>	<b>16.1 Reconvened to Close Session</b>
Meeting	Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	16. RECONVENE TO CLOSED SESSION (if necessary)
Access	Public
Type	Procedural

### **17. RECONVENE TO OPEN SESSION (if necessary)**

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<b>Subject</b>	<b>17.1 Reconvened to Open Session</b>
Meeting	Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	17. RECONVENE TO OPEN SESSION (if necessary)
Access	Public
Type	Procedural

<b>Subject</b>	<b>17.2 Announcement of Reportable Action Taken In Closed Session (if necessary)</b>
Meeting	Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	17. RECONVENE TO OPEN SESSION (if necessary)
Access	Public
Type	Procedural

### **18. ADJOURNMENT**

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<b>Subject</b>	<b>18.1 Adjourn</b>
Meeting	Aug 23, 2023 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	18. ADJOURNMENT
Access	Public
Type	Procedural