



Monday, July 18, 2022
SPECIAL MEETING OF THE BOARD OF TRUSTEES

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

Closed Session at 5:00 p.m.; Open Session at 6:00 p.m.
In person at 3401 CSM Drive, San Mateo, CA 94402

Members of the Public may also participate via Zoom.
Zoom Meeting ID - <https://smccd.zoom.us/j/81814879195>
Dial-In: 1-669-900-9128; Webinar ID: 818 1487 9195

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

OBSERVING THE MEETING

Members of the public who wish to observe the meeting in-person or remotely by accessing the link or calling the following telephone number above at the beginning of the meeting.

For individuals who attend the meeting in person, face coverings will be required while in-doors at the District Office for all individuals, regardless of COVID-19 vaccination status.

PROVIDING PUBLIC COMMENT DURING THE MEETING ON NON-AGENDA ITEMS

To make a comment regarding a non-agenda item, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or**
- (2) If remote, once in the Zoom meeting (via above link), can utilize the "raise hand" function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who "raise their hand" will be called upon in the order they appear.**
- (3) Members of the public making comment are reminded of the 3-minute time limit for comment.**

PROVIDING PUBLIC COMMENT DURING THE MEETING ON AGENDA ITEMS

To make a comment regarding an item on the agenda, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or**
- (2) If remote, once in the Zoom meeting (via above link), can utilize the "raise hand" function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who "raise their hand" will be called upon in the order they appear.**
- (3) Members of the public making comment are reminded of the 3-minute time limit for comment.**

ACCOMMODATIONS

Persons with disabilities who require an accommodation or service should contact the Chancellor's Office at (650) 358-6877 at least 24 hours prior to the Board meeting.

1. CLOSED SESSION - 5:00 p.m.

Subject **1.1 Call to Order / Roll Call**

Meeting Jul 18, 2022 - SPECIAL MEETING OF THE BOARD OF TRUSTEES

Category 1. CLOSED SESSION - 5:00 p.m.

Access Public

Type

TO:

FROM:

PREPARED BY:

2. CLOSED SESSION ITEMS FOR DISCUSSION

Subject **2.1 Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release**

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Category 2. CLOSED SESSION ITEMS FOR DISCUSSION

Access Public

Type

Subject **2.2 Conference with Labor Negotiator Agency Designated Representative: Michael Claire and Richard Storti Employee Organizations: AFSCME and Non-Represented Employees**

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Category 2. CLOSED SESSION ITEMS FOR DISCUSSION

Access Public

Type

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

Subject **3.1 Comments by Members of the Public**

Meeting Jul 18, 2022 - SPECIAL MEETING OF THE BOARD OF TRUSTEES

Category 3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

Access Public

Type

4. CLOSED SESSION

Subject **4.1 Recess to Closed Session**

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Category 4. CLOSED SESSION

Access Public

Type Procedural

5. OPEN SESSION - 6:00 p.m.

Subject **5.1 Call to Order / Roll Call / Pledge of Allegiance**

Meeting Jul 18, 2022 - SPECIAL MEETING OF THE BOARD OF TRUSTEES

Category 5. OPEN SESSION - 6:00 p.m.

Access Public

Type Procedural

Subject **5.2 Announcement of Any Reportable Action Taken In Closed Session**

Meeting Jul 18, 2022 - SPECIAL MEETING OF THE BOARD OF TRUSTEES

Category 5. OPEN SESSION - 6:00 p.m.

Access Public

Type

TO:

FROM:

PREPARED BY:

6. INFORMATION ITEM

Subject **6.1 Discussion of Chancellor Search: Search Firm Presentations**

Meeting Jul 18, 2022 - SPECIAL MEETING OF THE BOARD OF TRUSTEES

Category 6. INFORMATION ITEM

Access Public

Type Discussion

To: Members of the Board of Trustees

From: Michael Claire

DISCUSSION OF CHANCELLOR SEARCH: SEARCH FIRM PRESENTATIONS

On June 2, 2022, Chancellor Claire announced that he would be retiring from his position and the District at the end of the 2022-2023 academic year in June 2023.

Board Policy 2.02 (attached) states, in part, that "In the case of a vacancy for the position of Chancellor, the Board shall establish a search process to fill the vacancy. The process shall be fair and open and comply with relevant regulations."

As a result of the announcement, the Board of Trustees had an initial discussion about the process and timeline for selecting the District's next chancellor at its June 22, 2022 Board Meeting, in accordance with Board Policy 2.02.

At the June 22, 2022 Board meeting, the Board established a Board ad-hoc committee and charged the ad-hoc committee with identifying potential search consultants for consideration by the full Board. Trustee Pimentel and Trustee Goodman were assigned to the Board ad-hoc committee. The ad-hoc committee met and has recommended that the Board consider the following search consultants:

- Collaborative Brain Trust (CBT)
- Community College Search Services (CCSS)
- Isaacson-Miller
- PPL, Inc.

The Board will hear presentations from each search firm and will also engage in a question-and-answer session with each search firm. Each search firms have provided a proposal, and the individual proposals are included with this report.

The Board will discuss the proposals and provide further direction to staff at the conclusion of the search firm presentations.

File Attachments

[BP 2.02 Chancellor of the District.pdf \(18 KB\)](#)

[PPL Proposal San mateo CCD Chancellor 2022-23.pdf \(518 KB\)](#)

[CBT Proposal.pdf \(2,114 KB\)](#)

[CCSS Proposal San Mateo County Community College District Chancellor Proposal\[2\].pdf \(556 KB\)](#)

[IM Proposal - SMCCCD, Chancellor\[26\].pdf \(1,065 KB\)](#)

7. RECONVENE TO CLOSED SESSION (if necessary)

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|----------------|---|
| Subject | 7.1 Reconvened to Closed Session |
| Meeting | Jul 18, 2022 - SPECIAL MEETING OF THE BOARD OF TRUSTEES |
| Category | 7. RECONVENE TO CLOSED SESSION (if necessary) |
| Access | Public |
| Type | |
| TO: | |
| FROM: | |
| PREPARED BY: | |

8. RECONVENE TO OPEN SESSION (if necessary)

Subject **8.1 Reconvened to Open Session**

Meeting Jul 18, 2022 - SPECIAL MEETING OF THE BOARD OF TRUSTEES

Category 8. RECONVENE TO OPEN SESSION (if necessary)

Access Public

Type

TO:

FROM:

PREPARED BY:

Subject **8.2 Announcement of Reportable Action Taken In Closed Session (if necessary)**

Meeting Jul 18, 2022 - SPECIAL MEETING OF THE BOARD OF TRUSTEES

Category 8. RECONVENE TO OPEN SESSION (if necessary)

Access Public

Type Procedural

9. ADJOURNMENT

Subject **9.1 Adjourn**

Meeting Jul 18, 2022 - SPECIAL MEETING OF THE BOARD OF TRUSTEES

Category 9. ADJOURNMENT

Access Public

Type Procedural