

AGENDA
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES STUDY SESSION

March 10, 2010, 6:00 p.m.

District Office Board Room

3401 CSM Drive, San Mateo, CA 94402

The meeting will also be conducted by telephone at the Henley Park Hotel, 926
Massachusetts Avenue NW, Washington, D.C.

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are tape recorded; tapes are kept for one month.*

Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.

6:00 p.m. **ROLL CALL**

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

10-3-1 [Minutes of the Board Meeting of February 24, 2010](#)

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

10-3-1A [Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel](#)

10-3-2A [Re-Employment of Contract and Regular Faculty for the 2010-11 Academic Year](#)

Other Recommendations

- 10-3-100B Public Hearing Regarding Calling an Election for a Parcel Tax; Adoption of Resolution No. 10-4 Ordering a Special Election to be Held on Tuesday, June 8, 2010 for the Purpose of Submitting to the Qualified Electors of the District the Question of Levying a Special Tax upon Each Parcel in the District for Educational Purposes and Establishing the Specifications of the Election Order
- 10-3-101B Approval of Construction Consultants

INFORMATION REPORTS

- 10-3-1C Information on Data Exchange and Confidentiality Agreement among San Mateo County Community College District, The John W. Gardner Center for Youth and Their Communities of Stanford University and the Sphere Institute
- 10-3-2C Census Report
- 10-3-3C Update on San Mateo County Community Colleges Foundation

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
 - A. Public Employee Discipline, Dismissal, Release
 - B. Establishment of Equivalency to Minimum Qualifications
2. Conference with Labor Negotiator
Agency Negotiator: Harry Joel
Employee Organizations: AFT and CSEA

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
February 24, 2010
San Mateo, CA**

The Board met in Closed Session at 5:30 p.m.

The Board recessed to Open Session at 6:05 p.m.

Board Members Present: President Miljanich (by telephone at the Sky Harbor Phoenix International Airport), Vice President-Clerk Dave Mandelkern, Trustees Helen Hausman, Richard Holober and Karen Schwarz, and Student Trustee Virginia Medrano Rosales

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Jim Keller, Skyline College President Victoria Morrow, College of San Mateo President Michael Claire, Cañada College President Tom Mohr, and District Academic Senate President Patty Dilko

Vice President Mandelkern reported that the Board met in closed session prior to the start of this public session and will reconvene to closed session at the conclusion of the public session. Closed session items are: (1) personnel items listed as 1A on the printed agenda; (2) conference with legal counsel regarding anticipated litigation; and (3) conference with agency labor negotiator Harry Joel; the employee organizations are AFT and CSEA.

DISCUSSION OF THE ORDER OF THE AGENDA

Vice President Mandelkern said there is a request to consider item 10-2-100B, Discussion of Potential Parcel Tax Measure and Direct Chancellor to Publish Notice of a Public Hearing, immediately following item 10-2-4C, Recognition by the Board of Nominees for the California Community College Classified Employee of the Year Award. There were no objections.

MINUTES

It was moved by Trustee Holober and seconded by Trustee Hausman to approve the minutes of the Study Session of February 10, 2010. The motion carried, all members voting "Aye."

PRESENTATIONS

PRESENTATION OF RESOLUTION OF HONOR TO LARRY FRANZELLA (10-2-3C)

Vice President Mandelkern said that Mr. Franzella recently retired as Mayor of San Bruno, a position he held since 2000. Vice President Mandelkern said that Mr. Franzella has been a strong supporter of Skyline College and the District. He said the Board congratulates Mr. Franzella and wishes him well in his retirement. Vice President Mandelkern presented Mr. Franzella with a resolution of honor, signed by all Board members, and thanked him for his support of the District.

RECOGNITION BY THE BOARD OF NOMINEES FOR THE CALIFORNIA COMMUNITY COLLEGE EMPLOYEE OF THE YEAR AWARD (10-2-4C)

Vice President Mandelkern announced the names of the nominees: Patricia Carter from Skyline College, Roberta Chock from Cañada College, Laura Skaff from College of San Mateo and Bradley Witham from the District Office. Vice President Mandelkern presented certificates to the nominees.

President Morrow said Ms. Carter, Laboratory Technician in the Biology Department, is recognized at Skyline for her quiet leadership and as a hands-on, can-do person. She is beloved by her colleagues in the Science/Math/Technology Division for her great skills, wonderful collegueship and total reliability. She is an integral member of the Biology Department, participating in department meetings and program review. She was a leader in the development of biotechnology education in San Mateo County. She is a long-time supporter of the "Expand Your Horizons" conference and is involved in the community in many other ways.

President Claire said Ms. Skaff, Program Services Coordinator in the DSPS Program, always shows her school spirit by wearing her CSM t-shirt on Fridays and also always wears a smile. She is a very positive person who sees the best in students and in the College. She has a unique ability to work with students who are among the neediest. She demonstrates incredible patience and the students with whom she works love and trust her. She is involved with student services leadership and Statewide organizations.

President Mohr said Ms. Chock, Coordinator in the Office of Instruction, is an extraordinary leader. She serves on the Planning Council and is President of the Classified Senate. She is a quiet, reserved leader who continually makes it clear that respecting the needs of students is central. She served on the committee for District email and is a member of the working group for catalogs and course schedules. She took it upon herself to learn various computer programs for the good of the College. She helped shape the Web portal and works with committees and clubs throughout the College to make sure they have an outstanding Web presence.

Mr. Vaskelis said Mr. Witham, IT Support Manager, works tirelessly six to seven days a week to make sure that the best technology is available for faculty, staff and students. Mr. Witham's professionalism and ability to work with others is demonstrated by the fact that his teams support more than 4,000 computers across the District, as well as numerous printers, servers, voice over IP phones and Smart classrooms. The ratio of technicians to computers in the District is far lower than that of a typical technical support organization. In the three Colleges' accreditation reports, ITS was recognized for its service and support for the Colleges' technology needs. Much of the credit for these commendations is due to the leadership and approach to customer service of Mr. Witham and his team.

Vice President Mandelkern said the four candidates are outstanding and it is unfortunate that only one name can be forwarded to the State Chancellor's Office for consideration for a Statewide award. Board members voted individually and the results are that Patricia Carter's nomination will be forwarded to the State. Vice President Mandelkern congratulated Ms. Carter.

DISCUSSION OF POTENTIAL PARCEL TAX MEASURE AND DIRECT CHANCELLOR TO PUBLISH NOTICE OF A PUBLIC HEARING (10-2-100B)

It was moved by Trustee Hausman and seconded by Trustee Schwarz to direct the Chancellor to publish the notice of a public hearing. Trustee Holoher said he is glad to have many members of the community at this meeting. He hopes they will stay for the agenda item on budget reductions because it will make clear why the Board is contemplating going forward with a parcel tax initiative. He said the State of California cannot be relied on to fund education at any level. The District has had cuts of approximately 20% between last year and this year. Chancellor Galatolo and his staff are extraordinarily skilled and have kept the District relatively unscathed up until this year in comparison with other community colleges and other educational institutions. This year, because of the magnitude of the crisis, the District is forced to cut significant programs and this will impact its ability to serve students. Trustee Holoher said he heard at the beginning of the semester that there were 14,000 students on waitlists in the District. Enrollments have skyrocketed because the UCs and CSUs have cut their admissions. There are growing numbers of students graduating from high school and looking for postsecondary education. In addition, many unemployed workers are seeking to return to community college to improve their skills. Trustee Holoher sees no relief from Sacramento. He said the District has no choice but to ask members of the San Mateo County community, who have shown support for education and for the District, to reach into their wallets for the next few years to help lessen the damage to the District.

Trustee Schwarz said she regrets having to ask voters to help because everyone is suffering in his/her own way. However, a little money from each parcel holder can make a big difference. Trustee Schwarz said she will vote in favor of the parcel tax initiative and will work hard to help it pass.

President Miljanich said she agrees with the comments by Trustees Holoher and Schwarz, and she will also vote in favor of placing the initiative on the ballot.

Trustee Hausman said the Board does not take this issue lightly. They have studied and discussed it in detail. She believes it is necessary and will also support it.

Student Trustee Medrano Rosales said she is in favor of placing the initiative on the ballot.

Vice President Mandelkern said this has been a very difficult year for everyone. He said it pains him to see what the District is being forced to do to its own institutions. He does not take lightly going to the public at a time when they are also suffering economically. However, he believes it is important to give the public the choice. It is important to educate the public about the many good things the District does and make clear what will be lost without a parcel tax and then let the public decide.

After this discussion, the motion to direct the Chancellor to publish notice of a public hearing carried, all members voting "Aye."

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Executive Reports were presented by Skyline College President Morrow, College of San Mateo President Claire, Cañada College President Mohr, Executive Vice Chancellor Keller, and District Academic Senate President Dilko. Copies of the Presidents' Executive Reports were available for distribution at the meeting and are attached to the official minutes of record.

Chancellor Galatolo commended the finalists for the Classified Employee of the Year award. He noted that last year's nominee was selected to receive a State award and wished Ms. Carter good luck as her name is forwarded to the State Chancellor's Office.

Adding to her written report, President Morrow said that Skyline student Jesse Wiley was recently killed in a drive-by shooting which appears to be gang-related. President Morrow said Mr. Wiley was an exceptional young man who was pursuing a college education as a way to take his life in a better direction. President Morrow asked that tonight's meeting be adjourned in memory of Mr. Wiley and all students who are trying to use the Colleges to take their lives in a different direction.

Adding to his written report, President Claire reported that the ribbon cutting for the Health and Wellness Building will take place on March 24 at 3:30 p.m.

Adding to his written report, President Mohr recognized Professor Dilko for her leadership in Cañada's Honors Program which is growing and flourishing.

Executive Vice Chancellor Keller said that last year, the District issued approximately 9,700 financial aid checks to students for a total of \$8,779,000. So far this year, the District has issued 12,574 checks for a total of \$12,546,000. EVC Keller said this is an indication of the state of the economy. Last year, part of the legislature's solution to the budget problem was to defer about \$1 billion worth of community colleges' apportionment throughout the year to help with the cash flow problem. This year, they are proposing deferral of \$134 million by deferring March payments to community colleges. If this proposal is passed, the Board will be asked to approve borrowing funds from District special purpose funds on a temporary basis. Chancellor Galatolo added that deferrals are a temporary fix at best and do not address the root problems. Chancellor Galatolo said the State will continue to be in financial crisis until there is a willingness to effect fundamental change. Chancellor Galatolo thanked faculty and staff for all they are doing to help students during these difficult times.

President Dilko said the Academic Senate leadership commends and expresses gratitude to the four nominees for Classified Employee of the Year. She said faculty appreciates what classified staff do to make the classrooms function smoothly. The Academic Senate continues to discuss the impact of the fiscal crisis on the Colleges. The Senate heard an update on Foundation activities from Executive Director Stephani Scott. They also heard a presentation from CSM Vice President of Student Services Jennifer Hughes on the early assessment program which is used by the CSUs to assess the readiness of high school juniors. The Senate is interested in determining if the Colleges can work with that tool to help prepare students to be more ready to enter the SMCCCD system. The Academic Senate will be strategizing ways to support and advocate for passage of the parcel tax measure. The Senate hopes San Mateo County voters will support the measure and all parcel tax measures in the County that might be on the June ballot in support of early childhood, K-12 and community college education.

Chancellor Galatolo said there will be no student report because CSM students, who were scheduled to present a report, are busy moving into their new space.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS**APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (10-2-2A)**

It was moved by Trustee Holoher and seconded by Trustee Hausman to approve the actions in Board Report No. 10-2-2A. The motion carried, all members voting "Aye."

APPROVAL OF CONSENT AGENDA

The Consent Agenda consists of the following Board Reports:

10-2-1CA	Ratification of Second Quarter District Warrants, 2009-2010
10-2-2CA	Approval of Community Education Youth Programs, Summer 2010
10-2-3CA	Approval of Community Education College of San Mateo Baseball Camp, Summer 2010
10-2-4CA	Approval of Community Education Soccer Camps, Summer 2010
10-2-5CA	Acceptance of 2009-10 Mid-Year Budget Report and Approval of Budgetary Transfers and Income Adjustments for the Period Ending December 31, 2009
10-2-6CA	Approval of Agreement Regarding Passthrough Payments – Shearwater Project Area

It was moved by Trustee Hausman and seconded by Trustee Schwarz to approve the items on the Consent Agenda. The motion carried, all members voting "Aye."

Other Recommendations**APPROVAL OF 2010-11 BUDGET RECOMMENDATIONS OF THE COLLEGE PRESIDENTS AND CHANCELLOR (10-2-101B)**

It was moved by Trustee Holoher and seconded by Trustee Hausman to approve the recommendations as detailed in the report.

Chancellor Galatolo said the report reflects recommended reductions to balance the budget for the 2010-11 fiscal year. The report is broken into four segments – the District and each of the three Colleges. The recommendations take into account the core values articulated by the Board throughout a number of meetings. The reductions are significant and are in addition to many years of significant reductions leading up to this year. With these recommendations and others over the last 18-24 months, the District is removing \$20-25 million from its operating budget in the unrestricted general fund.

Chancellor Galatolo said the proposed reductions have been discussed in a number of public forums before the Board. In addition, conversations have taken place at the Colleges and a shared governance process was put into place at the District Office and the Colleges to address reductions in a manner that will keep the cuts as far away from the classroom as possible. This has not been possible in every case; there will be considerably fewer sections and waitlists are long and will continue to grow.

Chancellor Galatolo said that at the last Board meeting, KCSM General Manager Marilyn Lawrence presented some options to the Board. The Board reinforced its intent to have KCSM operate without any subsidy. Ms. Lawrence requested that she have until the meeting tonight to provide a status report. Ms. Lawrence has worked incredibly hard and Chancellor Galatolo commended her and the KCSM staff. He asked Ms. Lawrence to present a plan which she believes can retain KCSM TV and FM through the 2010-11 fiscal year.

Ms. Lawrence said she believes there is an opportunity to continue KCSM as it is today but with a much better financial outlook. She said that out of \$2.3 million that the District provided to KCSM last year, she has identified revenues to cover all but \$500,000 of that. There are three offers on the table that could be closed in the next two weeks.

Ms. Lawrence said that for this report, she did not spend much time on the possibility of selling the station. However, she asked the Corporation for Public Broadcasting (CPB) if the station would have to refund any money in connection with federal grants if the station were sold. She was informed that the station may have to refund between \$600,000 for one year's community service grant to up to \$10 million if sold to a non-CPB qualified entity.

Current potential opportunities include:

- spectrum leases with Sezmi, Northern California Public Broadcasting and Link TV
- taking over operations of the financially troubled Pen TV, bringing \$500,000 to \$750,000 to KCSM
- a major donor who wants to help bridge the one-year gap
- further reduction of KCSM staff

Ms. Lawrence recommended that the Board allow 30 more days, after which time she will bring either a recommendation to sell or contracts to sign.

Vice President Mandelkern asked for clarification about whether the proposal to be brought will show a \$133,000 deficit or a surplus. Ms. Lawrence said that right now, KCSM is \$500,000 in the hole. A spectrum lease could bring the deficit to within \$200,000 and the major donor's contribution could bring it to within \$50,000. If both are closed, the station could have a surplus. Vice President Mandelkern asked if the \$133,000 deficit is for TV only. Ms. Lawrence said it is; she believes FM will be in the black.

Trustee Holober expressed gratitude to Ms. Lawrence for her leadership and hard work. He asked for further information on the Pen TV option. Ms. Lawrence said KCSM would take over cable casting, for which Comcast pays an annual fee for operations; KCSM would not be taking something that does not pay its way.

President Claire commended Ms. Lawrence and also the KCSM staff who have continued to carry out their work in a positive and professional manner through difficult times.

Vice President Mandelkern also commended Ms. Lawrence for her work in seeking solutions. He asked if any part of her report addresses the potential management agreement with Public Radio Capital. Ms. Lawrence said a management agreement is similar to a sale and is not addressed in her report tonight. If the Board decides to pursue a sale, she will assist and help to clarify the difference between a management agreement and a sale.

Trustee Schwarz praised Ms. Lawrence's efforts and said the Board appreciates what she has done. Trustee Schwarz asked if the reduction in staff is part of the plan to get below the \$500,000 deficit. Ms. Lawrence said it is and would result in the loss of three or four employees. Trustee Schwarz said she has entertained questions from the public about whether there is still demand for the teaching of broadcasting. Ms. Lawrence said the broadcasting program has suffered from having been known as a good program and then being put on hiatus. She said current students are very enthusiastic and there is a need to let the public know the program is back.

Trustee Hausman said she believes KCSM has been a jewel. She commended Ms. Lawrence for her patience and determination to look at every possible alternative. Trustee Hausman said that having come this far, she believes the Board should grant Ms. Lawrence 30 more days to bring a recommendation.

Vice President Mandelkern said he is encouraged by Ms. Lawrence's report. He added that the negative costs of selling the station were not considered in the budget planning. He believes it is reasonable to allow 30 more days. Vice President Mandelkern said that since there is some community benefit, consideration might be given to some community-based funding, separate from the general fund subsidy, that could help make up some of the shortfall.

Trustee Holober agreed that allowing 30 days is fair and reasonable. He said that because of the severe crisis which will continue over some time, the Board is being forced to decide between academic programs that are core to the District's mission and programs that are wonderful and important but are not core to academic programs; this is why KCSM is at risk this year. Trustee Holober said that if the major donor provides only a one-time donation, it might be postponing the inevitable. He asked if the package Ms. Lawrence is putting together represents a long-term fix. Ms. Lawrence said that with the exception of the benefactor, the offers would be for at least three-year terms. Trustee Mandelkern said that even if the gift from a donor provides only a one-year extension, this could put the

station in a better position for looking at other alternatives if the economy improves. Vice President Mandelkern noted that the Board's position of not wanting to provide a general fund subsidy to KCSM has not changed.

Trustee Schwarz asked President Claire how his recommendations would be affected if the Board allows a 30-day extension to Ms. Lawrence. President Claire said he is confident that Ms. Lawrence and her staff are so close to eliminating the deficit that the College, working with the District, could absorb any remainder. Trustee Schwarz said it is important to keep in mind that three or four employees might lose their jobs. Ms. Lawrence said that if the station is sold, 21 employees will lose jobs. Vice President Mandelkern asked if there has been any discussion on retaining current staff under a management contract. Ms. Lawrence said this has not been discussed. She said it is possible that employees would be allowed to apply for jobs but there would be a different pay scale, benefits, etc.

Trustee Holober said he believes the Board could proceed with the budget recommendations presented while still allowing Ms. Lawrence more time to work on a plan that would allow KCSM to keep operating.

President Miljanich expressed appreciation to Ms. Lawrence and her staff. She said there seems to be growing consensus by the Board to allow a 30-day extension. Vice President Mandelkern summarized that the Board is seeing a way to proceed with the budget recommendations without a need to change the motion on the floor, but still allow Ms. Lawrence 30 more days to bring a final recommendation. All Board members agreed with this position.

Charles Jones, First Vice President of CSEA, said he would support giving Ms. Lawrence 30 more days. Nedra Ross Moore said that if a decision is made that results in a change to the way KCSM exists now, the District should be aware that there are very skillful, loyal and talented employees who deserve every consideration for employment with the District.

Regarding the Coastsides, Chancellor Galatolo said the Board has taken a stand to provide Coastsides residents with opportunities for college classes in their area. Trustee Schwarz said she, Vice President Mandelkern and President Claire and some of his staff had a productive meeting today with the Superintendent of the Cabrillo School District, one of its Board members and other staff. She said she believes members of the Cabrillo District want to work with our District to maintain a presence on the Coastsides. Trustee Schwarz believes the District will be able to maintain a presence on the Coastsides but not as it exists today. There will be another meeting coordinated by CSM Vice President Susan Estes. Vice President Mandelkern said representatives of the Cabrillo District spoke particularly about courses for high achieving students, such as Astronomy; credit recovery courses; and adult and continuing education courses. They are open to ideas such as offering vocational courses and offering courses at multiple locations. They acknowledged that there were obstacles in the past but, given the budget crisis, there is a clearer path to accomplishing something together by sharing services, facilities and possibly administrative staffing functions. Vice President Mandelkern believes there may be a way for the District to continue its presence on the Coastsides and offer classes that meet the needs of residents at a price that the District can afford to bear. He urged that the next meeting be scheduled with all due haste.

Marina Fraser, Mayor of Half Moon Bay, thanked the District for its service on the Coastsides and said she supports the steps being taken to maintain course offerings. She said the City would be happy to help the District look at other venues up and down the entire Coastsides. Vice President Mandelkern said the Board would appreciate her assistance in looking for facilities.

Vice President Mandelkern called for comments in a general discussion of budget items. Trustee Holober said many people in the audience participated in the process of putting the recommendations together and he thanked them for their decision to participate. He said part of the Board's responsibility is to make tough decisions that will not make everyone happy but which must be made. Part of the responsibility is also to be honest about the fact that it will not be possible to preserve every program and department. Trustee Holober believes the recommendations are good and for the most part achieve the goal of providing access to students who can benefit from the Colleges.

Trustee Schwarz thanked Trustee Holober for having the foresight to encourage Board members to become involved in the budget process. Because of his suggestion, she attended budget meetings at the Colleges and learned a great deal. She saw that people are dedicated to their Colleges and the students who attend them. Trustee Schwarz

said the Board understands the recommendations and, although it difficult to make cuts, she cannot disagree with any of the recommendations. She said the Board will work hard to secure more revenue sources into the Colleges.

Trustee Hausman said it is very difficult as a Board to make the final pronouncement. She thanked everyone who worked on the process of developing the recommendations and noted that the recommendations reflect the desire to be as fair as possible for the good of the District.

Student Trustee Medrano Rosales also thanked everyone involved and thanked in particular the students who participated throughout. She said students educated themselves and did not turn away from the process.

Vice President Mandelkern thanked students, staff and faculty members throughout the District's internal community and also thanked members of the public for their involvement. He said that because of the cuts, some students who previously could have been helped to become successful will fall through the safety net. Cuts to very gifted adjunct faculty are difficult to make. Vice President Mandelkern said the Board is ultimately responsible for making the tough calls. Board members have had the opportunity to ask questions. There will be differences of opinion about the cuts but the process has worked. Vice President Mandelkern believes the Board is doing the responsible thing by approving a budget that maintains the fiscal integrity of the institution and, to the best of their ability as Board members, continues to deliver the greatest access to the primary educational opportunities to as many students as possible.

A student identifying himself as Michael from the *Skyline View* noted that the budget reductions will be centered on programs that are not "core academic" programs and asked for clarification of what these programs are. Vice President Mandelkern said the reference is to the Board's reaffirmation of core values which states that the Board's primary objective is to continue to provide opportunities for transfer, basic skills and vocational education; these are the core offerings which the Board is trying to maintain and protect. Programs which fall outside of these areas, while vital for a healthy organization, will have to take second priority in terms of being able to maintain funding for them. Trustee Holober added that student demand is also a factor that must be considered, even for core academic programs.

Father Jay from the San Mateo Church of God and a CSM student and senator, thanked Chancellor Galatolo for speaking to the Senate and thanked Student Trustee Medrano Rosales for inviting students to attend this meeting. He said the CSM Senate is conducting a letter writing drive to government officials, will participate in the March 22 March in March, and hopes to go to Washington, D.C. in April to talk to Congress. Father Jay said he counsels children and families and is concerned about the impact of budget cuts on juveniles and the poor. Vice President Mandelkern said there is a need to reach out at many levels. He said if a parcel tax measure is put on the ballot, it will provide an opportunity to educate the public locally and to raise additional support for the Colleges. He said everyone's help will be needed to spread the message.

A Skyline student said she has been attending Board meetings and has seen the Board's struggle in dealing with budget cuts. She has also attended Budget Committee and Academic Senate meetings at Skyline. As a result, she has become inspired to take action to educate other students and the public about the injustices being done to public education in California. She said there is a growing movement of students and others and on March 4, students from all over the State will rally to raise awareness about the need to raise funds for public education.

Michael Hoffman, a Math instructor at Skyline, addressed the historic nature of the cuts. He said KCSM is one of the last examples of publicly run media. Other programs under consideration for rollbacks are ones that allow access for underserved communities and were gains of the civil rights movement. He urged the Board to not make permanent changes if there is a possibility that funding can be restored at a future time. He said there is growing public support to raise taxes on those who can afford it. He encouraged everyone to become part of the movement and to help with mobilization.

After this discussion, the motion to approve the recommendations as detailed in the report carried, all members voting "Aye."

At this time, President Miljanich ceased participation in the meeting.

INFORMATION REPORTS

DISCUSSION OF STATEWIDE MEASURE TO REQUIRE 55% VOTER APPROVAL FOR PARCEL TAX INITIATIVES (10-2-5C)

Vice President Mandelkern said the report was prepared in response to a request from the Board for more information on the measure. Barbara Christensen, Director of Community/Government Relations, said the goal of the sponsor is to place the measure on the November ballot if enough signatures can be gathered. Trustee Schwarz said the San Mateo County School Boards Association passed a resolution in support of the measure and she hopes this Board will also pass a resolution to support it. Vice President Mandelkern said the Board has been active in trying to seek measures to increase funding for education and he has no objections to supporting this measure. All Board members agreed. Staff will prepare a resolution to be presented to the Board.

STATEMENTS FROM BOARD MEMBERS

Trustee Holoher will be unable to attend the March 10 study session at which the Board will vote on placing a parcel tax measure on the ballot. He hopes to participate in the meeting via telephone. Chancellor Galatolo said staff will work with Trustee Holoher to accommodate his ability to participate.

Trustee Schwarz congratulated the four candidates for Classified Employee of the Year and said it was wonderful to hear about their willingness to go above and beyond the requirements of their positions. She wished Ms. Carter success in the Statewide competition.

Trustee Hausman also congratulated the nominees and said she wishes all four names could be forwarded to the State. Trustee Hausman received notification that she and other members of Boards of Trustees who have served at least 20 years will be honored at the next convention of the Association of Community College Trustees.

Student Trustee Medrano Rosales congratulated Trustee Hausman on her 20 years of service and also congratulated the four nominees for Classified Employee of the Year. Student Trustee Medrano Rosales will participate in the March 4 and March 22 events and invited everyone to join her.

Vice President Mandelkern congratulated Trustee Hausman. He said the decision on which nomination for Classified Employee of the Year to forward to the State was very difficult. He agreed with President Dilko that classified staff are the "magic" that make the Colleges work. Vice President Mandelkern said there is a front page story in today's *Wall Street Journal* on the impact of the Lehman Brothers bankruptcy. San Mateo County was featured prominently and the article included insightful comments from Chancellor Galatolo and a Cañada College student. Trustee Holoher said the District was victimized by Wall Street and also by negligence on the part of the County Treasurer. He said there will be an opportunity to have a new County Treasurer who will make responsible decisions.

COMMUNICATIONS

None

RECONVENE TO CLOSED SESSION

The Board reconvened to Closed Session at 8:25 p.m.

The Board reconvened to Open Session at 9:55 p.m.

CLOSED SESSION ACTIONS TAKEN

Vice President Mandelkern reported that, at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 4-0 to approve the actions in Board Report No. 1-A.

ADJOURNMENT

It was moved by Trustee Hausman and seconded by Trustee Schwarz to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 9:57 p.m. in memory of Jesse Wiley and all students who use educational opportunities offered by the District to improve their circumstances.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the March 10, 2010 meeting.

Dave Mandelkern
Vice President-Clerk

BOARD REPORT 10-3-1A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations
(650) 358-6767

APPROVAL OF PERSONNEL ITEMS

A. LEAVE OF ABSENCE

District Office

Stephani Scott

Executive Director, Foundation

Foundation

Recommend approval of a pregnancy disability leave of absence, effective March 19, 2010, pursuant to provisions of the Family and Medical Leave Act. Pursuant to District policy, employee is entitled to a maximum of twelve (12) calendar months of leave.

BOARD REPORT NO. 10-3-2A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations
(650) 358-6767

**RE-EMPLOYMENT OF CONTRACT AND REGULAR FACULTY
FOR THE 2010-11 ACADEMIC YEAR**

The academic employees listed below were evaluated during the 2009-10 academic year in accordance with District policy and collective bargaining agreement and are recommended for re-employment pursuant to the Board of Trustees' authority granted by the California Education Code.

RECOMMENDATIONS

- A. It is recommended that the following Contract I employees be re-employed in Contract II status for the 2010-11 academic year:

Danielle Behonick
Nohel Corral
Jefferson Flowers
Jeanne Gross
Michelle Morton

- B. It is recommended that the following Contract II employees be re-employed in the first year of Contract III/IV status for the 2010-11 academic year:

Michele Alaniz	Melissa Michelitsch
Lorraine Barrales-Ramirez	Lee Miller
Kurt Devlin	Byron Ramey
Jane Jackson	Tiffany Schmierer
Colleen Kirby-Banas	

- C. It is recommended that the following employees be advanced to their second year of Contract III/IV status for the 2010-11 academic year:

Maribeck Boosalis-Oler	Catherine Lipe
Anna Budd	Timothy Maxwell
Leonor Cabrera	Ana Miladinova
Jessica Einhorn	Kathleen Sammut
Frederick Gaines	Makiko Ueda
Denise Hum	Alyssa Wong
Ilkka Koskelo	Shana Young

D. It is recommended that the following second-year Contract III/IV employees be advanced to Regular (Tenure) status beginning with the 2010-11 academic year:

Steven Aurilio
Martin Bednarek
Nicole Borg
Michelle Brown
Salameh Eslamieh
Joyce Heyman
Jonathan Kitamura

Melissa Komadina
Lucia Lachmayr
Teresa Morris
Nathaniel Nevado
Harutiun Nishanian
Kevin Sinarle
Michael Stanford

BOARD REPORT NO. 10-3-100B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Barbara Christensen, Director of Community/Government Relations

**PUBLIC HEARING REGARDING CALLING AN ELECTION FOR A PARCEL TAX;
ADOPTION OF RESOLUTION NO. 10-4 ORDERING A SPECIAL ELECTION TO BE HELD
ON TUESDAY, JUNE 8, 2010 FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED
ELECTORS OF THE DISTRICT THE QUESTION OF LEVYING A SPECIAL TAX UPON
EACH PARCEL IN THE DISTRICT FOR EDUCATIONAL PURPOSES AND ESTABLISHING
THE SPECIFICATIONS OF THE ELECTION ORDER**

On February 24, the Board directed the Chancellor to publish notice of a public hearing to be held at this meeting. Such notice was published as follows:

Notice is hereby given, pursuant to Government Code Section 50077, that a public hearing will be held by the Board of Trustees of the San Mateo County Community College District (the "District") on March 10, 2010 at 6:00 p.m. or as soon thereafter as convenient, in the District Board Room at 3401 CSM Drive, San Mateo, California, for the purpose of considering calling an election to levy \$34 per parcel per year for four years, exempting seniors, pursuant to Government Code Section 50075 et seq. Any interested persons, including all persons owning parcels in the District, may appear and be heard at the public hearing. For additional information, please contact Barbara Christensen, Director of Community/Government Relations, by email (Christensen@smccd.edu) or telephone (650-574-6510).

RECOMMENDATION

It is recommended that the Board conduct the public hearing as described above. It is further recommended that the Board approve adoption of the attached Resolution No. 10-4 ordering a special election to be held on Tuesday, June 8, 2010 for the purpose of submitting to the qualified electors of the District the question of levying a special tax upon each parcel in the District for educational purposes and establishing the specifications of the election order.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 10-4

A RESOLUTION ORDERING A SPECIAL ELECTION TO BE HELD ON TUESDAY, JUNE 8, 2010 FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED ELECTORS OF THE DISTRICT THE QUESTION OF LEVYING A SPECIAL TAX UPON EACH PARCEL IN THE DISTRICT FOR EDUCATIONAL PURPOSES AND ESTABLISHING THE SPECIFICATIONS OF THE ELECTION ORDER

RESOLVED, by the Board of Trustees of the San Mateo County Community College District (the "District"):

WHEREAS, the Board of Trustees has determined that the present revenues of the District are inadequate to fund the cost of education within the District, and

WHEREAS, Section 4 of Article XIII A of the California Constitution and California Government Code Section 50075 et seq. (collectively, the "Law") authorize a community college district, upon approval by two-thirds of the votes cast by voters voting upon the proposition, to levy a special tax for specified purposes following notice and a public hearing; and

WHEREAS, the Board has on this date held a public hearing, which was duly noticed, where all interested persons have been heard on the matter of holding an election in the District on the matter of levying a special tax on parcels in the District; and

WHEREAS, the Board of Trustees desires at this time to order an election to be held in the District on June 8, 2010, for the purpose of submitting to the voters in the District the matter of levying a special tax on parcels in the District for educational purposes and to designate the specifications thereof, under California Education Code Section 5320 et seq.;

NOW, THEREFORE, it is hereby **ORDERED** and **DETERMINED** as follows:

Section 1. Call for Election. The Board of Trustees hereby orders an election and submits to the electors of the District the question of whether a special tax shall be levied and collected in the District for the purposes as set forth more fully in the ballot proposition approved below. This Resolution constitutes the order of the District to call such election pursuant to Education Code Section 5320 et seq. and shall constitute the "specifications of the election order" under Education Code Section 5322.

Section 2. Election Date. The date of the election shall be June 8, 2010, and the election shall be held solely within the boundaries of the District.

Section 3. Purpose of Election; Ballot Proposition. The purpose of the election shall be for the voters in the District to vote on a proposition, a full copy of which

is attached hereto as Appendix A, containing the question of whether the District shall levy a special tax in the District for the purpose stated therein, together with the accountability requirements of California Government Code Section 50075.1. As required by California Elections Code Section 13247, the abbreviated form of the measure to appear on the ballot is attached hereto as Appendix B. The Chancellor-Superintendent or his designee is hereby authorized and directed to make any changes to the text of the proposition as required to conform to any requirements of the Law or the San Mateo County Registrar of Voters.

Section 4. Authority for Election. The authority for ordering the election is contained in Section 4 of Article XIII A of the California Constitution and California Government Code Section 50075 et seq. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

Section 5. Type of Tax, Rate and Method of Collection. The annual special tax shall be \$34 per parcel for 4 years assessed against each parcel of taxable land in the District. A parcel shall be defined as any unit of land in the District that receives a separate tax bill from the San Mateo County Assessor's Office. All property that would otherwise be exempt from property taxes will also be exempt from the special tax. An exemption shall also be available to persons who are 65 years or older and own and occupy as a principal residence a parcel (as defined in this Section) and apply to the District for such exemption under procedures established by the District or otherwise as required by law or by the San Mateo County Tax Collector.

The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected, i.e., on the secured property tax roll of San Mateo County.

Section 6. Accountability Requirements. The members of the Board, the Chancellor-Superintendent and officers of the District are hereby requested and directed, individually and collectively, to provide accountability measures for the special tax that meet the accountability requirements set forth in California Government Code Section 50075.1, including the following: (a) a statement indicating the specific purposes of the special tax, (b) a requirement that the proceeds be applied only to the specific purposes identified, (c) the creation of an account into which the proceeds shall be deposited, and (d) an annual report under California Government Code Section 50075.3 as provided in Section 7. Such accountability measures shall be set forth on the ballot in the form of Appendix A attached hereto and incorporated herein by reference.

In addition, the governing board of the District will appoint a Citizens' Oversight Committee with responsibility to review the expenditures of the District from the special tax to ensure the special tax is expended for authorized purposes, and to prepare an annual report to the District and the public concerning the expenditure of the special tax proceeds.

Section 7. Annual Report. Under California Government Code Section 50075.3, the Board directs the chief fiscal officer of the District to file a report with the Board no later than January 1 of each year containing (a) the amount of funds collected and expended during the preceding fiscal year and (b) the status of any project required or authorized to be funded as identified in Section 6(a) hereof.

Section 8. Delivery of this Resolution. The Vice President/Clerk of the Board is hereby directed to send a copy of this Resolution to the Registrar of Voters for the County of San Mateo (the "County Registrar") and the Clerk of the San Mateo County Board of Supervisors.

Section 9. Consolidation of Election. The County Registrar and the Clerk of the San Mateo County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on June 8, 2010, within the District.

Section 10. Ballot Arguments. Any and all members of this Board are hereby authorized to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument. The Chancellor-Superintendent, President of the Board, or their designees, are hereby authorized to execute any document and to perform all acts necessary to place the special tax measure on the ballot.

Section 11. Notice of Election. The San Mateo County Registrar of Voters is hereby requested to prepare a formal Notice of Special Tax Election in time, form and manner as required by law. The suggested form of notice of the election is as follows:

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
SPECIAL ELECTION NOTICE**

NOTICE IS HEREBY GIVEN to the qualified electors of the San Mateo County Community College District (the "District") of San Mateo County, that in accordance with law, an election will be held on Tuesday, June 8, 2010, in the District, at which election there will be submitted the question of levying \$34 per parcel annually for four years, exempting seniors, with citizens' oversight and no money for administrators' salaries, for the purpose of raising money to pay educational costs.

Section 12. Reimbursement for Services Performed. The San Mateo County Community College District agrees and hereby directs appropriate District staff members to reimburse the County Registrar for services performed when work is completed on the election upon presentation of a bill.

Section 13. Election Under Law. In all particulars not recited in this Resolution, said election shall be held and conducted as provided by law for holding community college district elections in the District.

Section 14. Certification by Clerk of the Board. The Vice President/Clerk of the Board shall certify to the passage and adoption of this resolution and shall make minutes of the passage and adoption therefor in the records of the proceedings of the Board of Trustees of the District, in the minutes of the meeting at which the resolution is passed and adopted.

* * * * *

PASSED AND ADOPTED this 10th day of March, 2010, by the following vote:

AYES:

NOES:

ABSENT:

President of the Board of Trustees of
San Mateo County Community College
District
San Mateo County, California

ATTEST:

Vice President/Clerk of the Board of
Trustees of San Mateo County Community
College District, San Mateo County,
California

APPENDIX A

BALLOT MEASURE FULL TEXT OF MEASURE

To provide College of San Mateo, Skyline College and Cañada College local funds the State cannot take away and ensure affordable, quality education for students including: training for careers in nursing, healthcare, technology, engineering, sciences, police, firefighting; maintaining core academics in reading, writing, math; preparing students for universities; and keeping libraries open, shall San Mateo County Community College District levy \$34 per parcel annually for four years and establish Citizens' Oversight, exempt seniors and prohibit proceeds for administrator salaries?

SPECIAL TAX AUTHORIZATION

By approval of this proposition by at least two-thirds of the registered voters voting on the proposition, the District will be authorized to levy a special tax of \$34 per parcel for four years for the purpose of financing programs identified below under the heading "STATEMENT OF PURPOSES", subject to all the accountability requirements specified below. A parcel is defined as any unit of land in the District that receives a separate tax bill from the San Mateo County Assessor's Office.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this proposition in order that the voters and taxpayers in the District may be assured that their money will be spent wisely. As required by the laws of the State of California, the proceeds of the special tax will be deposited into a special account established by the District and will be applied only to the specific purposes identified below. The District has covenanted to have on file with its governing board no later than January 1 of each year a report stating the amount of the funds collected and expended and the status of any project authorized to be funded.

In addition, the governing board of the District will appoint a Citizens' Oversight Committee with responsibility to review the expenditures of the District from the special tax to ensure the special tax is expended for authorized purposes, and to prepare an annual report to the District and the public concerning the expenditure of the special tax proceeds.

STATEMENT OF PURPOSES

The statement shown below is a part of the ballot proposition and must be reproduced in any official document required to contain the full statement of the proposition.

The proceeds of the special tax will be expended to finance the payment of costs and expenses of the District that are designed to achieve the following purposes. The specific purposes of the special tax are described as follows:

- Preserving job training programs in nursing, healthcare, computers, engineering, green technology (such as solar and wind energy), police and firefighting;
- Maintaining core academics, including Science, English, Mathematics;
- Keeping libraries open and maintaining library services;
- Preparing students to transfer to four-year colleges and universities;
- Maintaining academic counseling programs and other student services to promote student achievement, graduation and access to high-paying jobs;
- Attracting and retaining qualified instructors;
- Providing modern classroom technology and computer labs for students;
- Providing equipment and technology for science labs; and
- Restoring funding to offer an adequate numbers of classes and labs to meet growing student demand.

SENIOR EXEMPTION

In order to provide tax relief to senior citizens in the community, any parcel owned and occupied as a principal residence by a person 65 years of age or older shall be exempt from the levy of the special tax upon proper application to the District. The exemption shall be available pursuant to procedures to be prescribed by the District or otherwise as required by law or by the San Mateo County Tax Collector.

SEVERABILITY

The Board of Trustees of the District hereby declares, and the voters by approving this measure concur, that every section, paragraph, sentence and clause of this measure has independent value, and the Board of Trustees and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts hereof shall remain in full force and effect to the fullest extent allowed by law.

APPENDIX B

**BALLOT MEASURE
ABBREVIATED FORM**

To provide College of San Mateo, Skyline College and Cañada College local funds the State cannot take away and ensure affordable, quality education for students including: training for careers in nursing, healthcare, technology, engineering, sciences, police, firefighting; maintaining core academics in reading, writing, math; preparing students for universities; and keeping libraries open, shall San Mateo County Community College District levy \$34 per parcel annually for four years and establish Citizens' Oversight, exempt seniors and prohibit proceeds for administrator salaries?

BOARD REPORT NO. 10-3-101B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Rick Bennett, Executive Director, Construction Planning, 358-6752

APPROVAL OF CONSTRUCTION CONSULTANTS

To fulfill the requirements of its Capital Improvement Program, the District must retain consulting expertise and various construction consulting services. The professional services required by the District in support of its Capital Improvement Program are temporary or specialized in nature and District employees do not provide such expertise. Services provided include architectural and design, engineering, master scheduling, project management, program information and project controls, building commissioning, construction testing and inspection, environmental testing, construction-related legal services and documentation for construction planning, as required by the State Chancellor's office.

Listed below are ten prequalified consultants that the District expects to have under contract within the next six months in support of CIP2 planning, design and construction efforts.

Firm	Board Approval Requested	Activity/Projects
Advanced Soil Technology, Inc.	\$300,000	Geotechnical Testing and Inspections Districtwide
Allana Buick & Bers	\$250,000	Consulting on Erosion Control Skyline College; Energy Division Consulting on Alternative Energy Opportunities
DRB Associates	\$250,000	Project Management Assistance on CSM and Skyline College Design Build Project
HMC Architects	\$300,000	Development and submission of Skyline Building 1 FPP
Kleinfelder, Inc.	\$200,000	Inspections and Materials Testing Services for Skyline College CIP2 Design Build Projects
LPA, Inc.	\$200,000	Development and submission of Skyline CSM Building 12 FPP
RGA Environmental	\$300,000	Hazardous Materials Handling and Indoor Air Quality Consulting Districtwide
Shannon Leigh Associates	\$200,000	Design Services for exterior way finding signage for CSM and Skyline College CIP2 Design Build Projects
Salas O'Brien	\$300,000	Consulting services for CCIOU applications and utility vision monitoring, Skyline Building 2 HVAC, North Gateway Load Center 8. Electrical System Commissioning for Skyline and Cañada 12kV Projects.
Urtext, Inc	\$250,000	Project Management Services for Skyline College CIP2 Project

Funding sources for construction consultant services include general obligation bond funds, State scheduled maintenance funds, State hazardous materials program funds, and State funds approved for capital outlay projects.

RECOMMENDATION

The District recommends that the Board of Trustees approve these construction consultant services, as detailed above, in an amount not to exceed \$2,550,000.

BOARD REPORT NO. 10-3-1C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Jing Luan, Vice Chancellor, Educational Services and Planning, 358-6880

**INFORMATION ON DATA EXCHANGE AND CONFIDENTIALITY AGREEMENT
AMONG SAN MATEO COMMUNITY COLLEGE DISTRICT, THE JOHN W. GARDNER
CENTER FOR YOUTH AND THEIR COMMUNITIES OF STANFORD UNIVERSITY
AND THE SPHERE INSTITUTE**

The John W. Gardner Center (JGC) for Youth of Stanford University and the SPHERE Institute (SPHERE) are collaborating on the development of the Youth Data Archive, an archive of data for policy analyses for San Mateo County leaders and educators. The John W. Gardner Center has requested data from the surrounding education agencies, including the San Mateo County Community College District. JGC and SPHERE will match individual student level data with their own data records in order to carry out studies. Our District will benefit from their research that can be customized to meet our needs. Examples of research questions that are beneficial to our District include:

Articulation issues: How is preparation/performance on tests in high school predictive of performance in community college?

Pathway issues: Who is going into career technical education and how do former high school students progress to obtain degrees and certificates in community colleges?

The sharing of student records is subject to many restrictions as defined in California Civil Code Section 1798.3 of the Information Practices Act and “personal information” about students as defined by the Code of Federal Regulations CFR Title 34 Volume 1 Part 99.3. Further, JGC and SPHERE have agreed to protect such information from unauthorized disclosures and comply with all applicable confidentiality laws, including but not limited to, the Health Insurance Portability and Accountability Act (HIPAA), relevant and applicable provisions of the California Education Code, and the Federal Family Education Rights and Privacy Act (FERPA). All parties involved have agreed to abide by the Data Exchange and Confidentiality Agreement, which has been developed for the project and reviewed by attorneys of all parties involved before entering into agreement.

The District will provide data of recent high school graduates and special admits (concurrent enrollment students) enrolled in 2000 through 2009. The term of the agreement is from January 1, 2010 through December 31, 2011.

HIGHLIGHTS OF CENSUS COMPARISONS

Comparing the Spring 2009 to Spring 2010 Census, the following changes are noted:

District as a Whole (SMCCCD)

The overall percentage distribution of student headcounts at the three Colleges changed slightly: 25.6% Cañada (.8% increase), 39.8% CSM (-.1% decrease) and 34.6% Skyline (-.7% decrease).

The total student headcounts in Spring 2010 were 29,321, which was an increase of 736 students, or 2.6%.

Increases were concentrated in the 18-40 group. By headcounts or percentage, the two age ranges with the largest increase were those between the age of 18-20 (363 or 4.8%) and 25-29 (267 or 6.9%). Students younger than 18 or older than 40 showed decrease.

Evening students decreased by -2.0% (230) while Day students or Day & Evening students increased by 4.7% and 8.2% respectively. Non-California residents increased by a count of 50, or 6.9%. Continuing students were the only group that increased: 1,532 (7.9%). All other student types decreased.

Cañada College

Cañada's total student headcounts in Spring 2010 were 7,496, which was an increase of 420 students, or 5.9% from Spring 2009.

All age groups increased, except for a slight drop (-1.2%) in those younger than 18.

Similar to the District overall, Evening students decreased (-1.4%), but Day students and Evening & Day students increased 6.8% and 19.3% respectively. The College accounted for the most increase in non-California residents (30 or 15.7%) in the District. Continuing students accounted for almost the entire headcount increase in the College (454 or 9.9%).

Only 24% of the student body was full-time. Full-time students increased by 298, or 19.9%, while part-time students increased by 122, or 2.2%.

College of San Mateo

CSM's total student headcounts in Spring 2010 were 11,679, which was an increase of 274 students (2.4%) from Spring 2009.

Increases were concentrated in the 18-40 group. By headcounts or percentage, the two age ranges with the largest increase were those between the age of 21-24 (105 or 4.9%) and 25-29 (163 or 11.4%).

By student types, all three categories of students (Day, Evening, Day & Evening) increased, with the Evening students increasing the most in number (140 or 3.3%).

Continuing students accounted for almost entirely the headcount increase in the College (530 or 6.9%).

Only 29% of the student body was full-time. Full-time students increased by 308, or 9.8%, while part-time students decreased by 34 or -.4%.

Skyline College

Skyline's total student headcounts in Spring 2010 stayed above the 10,000 mark (10,146), which was an increase of 42 students (.4%) from Spring 2009.

Only the age group of 18-20 showed notable increase of 143 students or 4.8%.

Evening students decreased by 328 (-8.0%), while Day students and Evening & Day students increased 8.0% and 3.7% respectively.

By student type, Continuing students was the only group that increased, 548 (7.8%). Concurrently enrolled students remained unchanged (278).

Only 32% of the student body was full-time. Full-time students increased by 435, or 15.5%, while part-time students decreased by 393, or -5.4%.

Official Spring 2010 Census Day was Feb 8.

*Data provided by Hyperion Real-time Census Report and Suki Chang
Reporting and analysis: Office of VC - ESP*

SMCCCD Census Comparison Report (*Headcount* Distribution)

Colleges & District

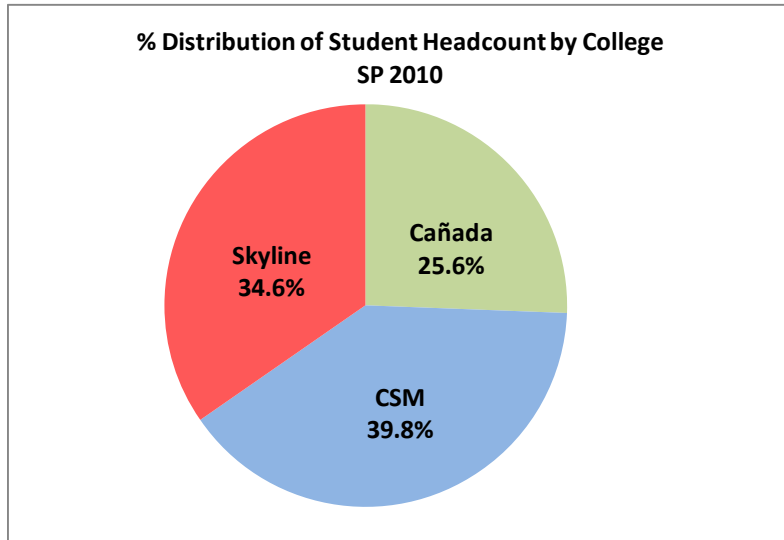
	Cañada				CSM				Skyline				SMCCCD			
	SP 2009	SP 2010	# Change	% Change	SP 2009	SP 2010	# Change	% Change	SP 2009	SP 2010	# Change	% Change	SP 2009	SP 2010	# Change	% Change
Total Students																
Percent of SMCCCD Total	24.8%	25.6%		0.8%	39.9%	39.8%		-0.1%	35.3%	34.6%		-0.7%				
College and District Totals	7,076	7,496	420	5.9%	11,405	11,679	274	2.4%	10,104	10,146	42	0.4%	28,585	29,321	736	2.6%
Gender																
Female	4,457	4,787	330	7.4%	5,866	5,921	55	0.9%	5,385	5,402	17	0.3%	15,708	16,110	402	2.6%
Male	2,460	2,561	101	4.1%	5,234	5,431	197	3.8%	4,529	4,537	8	0.2%	12,223	12,529	306	2.5%
Unknown	159	148	-11	-6.9%	305	327	22	7.2%	190	207	17	8.9%	654	682	28	4.3%
Ethnicity																
Asian	492	551	59	12.0%	1,837	1,844	7	0.4%	2,257	2,261	4	0.2%	4,586	4,656	70	1.5%
African American	240	293	53	22.1%	402	405	3	0.7%	391	375	-16	-4.1%	1,033	1,073	40	3.9%
Filipino	232	227	-5	-2.2%	704	735	31	4.4%	1,850	1,698	-152	-8.2%	2,786	2,660	-126	-4.5%
Hispanic	2,912	2,820	-92	-3.2%	2,242	2,189	-53	-2.4%	1,912	1,801	-111	-5.8%	7,066	6,810	-256	-3.6%
Native American	27	27	0	0.0%	64	45	-19	-29.7%	45	31	-14	-31.1%	136	103	-33	-24.3%
Multi Race		227	227			494	494			534	534		0	1,255	1,255	
Pacific Islander		127	127			257	257			212	212		0	596	596	
White	2,312	2,563	251	10.9%	4,244	4,345	101	2.4%	2,267	2,291	24	1.1%	8,823	9,199	376	4.3%
Unknown	861	661	-200	-23.2%	1,912	1,365	-547	-28.6%	1,382	943	-439	-31.8%	4,155	2,969	-1,186	-28.5%
Age																
Less than 18	415	410	-5	-1.2%	568	527	-41	-7.2%	266	256	-10	-3.8%	1,249	1,193	-56	-4.5%
18-20	1,367	1,510	143	10.5%	3,235	3,312	77	2.4%	2,961	3,104	143	4.8%	7,563	7,926	363	4.8%
21-24	1,226	1,336	110	9.0%	2,160	2,265	105	4.9%	2,572	2,579	7	0.3%	5,958	6,180	222	3.7%
25-29	1,036	1,109	73	7.0%	1,428	1,591	163	11.4%	1,432	1,463	31	2.2%	3,896	4,163	267	6.9%
30-39	1,252	1,255	3	0.2%	1,519	1,577	58	3.8%	1,290	1,281	-9	-0.7%	4,061	4,113	52	1.3%
40-59	1,390	1,456	66	4.7%	1,956	1,927	-29	-1.5%	1,289	1,232	-57	-4.4%	4,635	4,615	-20	-0.4%
60 or more	390	418	28	7.2%	532	478	-54	-10.2%	292	231	-61	-20.9%	1,214	1,127	-87	-7.2%
Enrollment Pattern																
Day Students	2,665	2,845	180	6.8%	4,867	4,924	57	1.2%	3,498	3,779	281	8.0%	11,030	11,548	518	4.7%
Evening Students	2,949	2,907	-42	-1.4%	4,257	4,397	140	3.3%	4,082	3,754	-328	-8.0%	11,288	11,058	-230	-2.0%
Day & Evening Students	1,462	1,744	282	19.3%	2,225	2,358	133	6.0%	2,518	2,610	92	3.7%	6,205	6,712	507	8.2%
Residence																
Calif. Residents	6,885	7,275	390	5.7%	11,098	11,366	268	2.4%	9,875	9,903	28	0.3%	27,858	28,544	686	2.5%
Non-Calif. Residents	191	221	30	15.7%	307	313	6	2.0%	229	243	14	6.1%	727	777	50	6.9%
Student Type																
First-time Students	505	430	-75	-14.9%	480	405	-75	-15.6%	350	292	-58	-16.6%	1,335	1,127	-208	-15.6%
First-time Transfer	430	444	14	3.3%	951	959	8	0.8%	848	715	-133	-15.7%	2,229	2,118	-111	-5.0%
Returning Transfer	293	373	80	27.3%	740	645	-95	-12.8%	586	532	-54	-9.2%	1,619	1,550	-69	-4.3%
Returning Students	781	700	-81	-10.4%	983	952	-31	-3.2%	1,002	740	-262	-26.1%	2,766	2,392	-374	-13.5%
Continuing Students	4,606	5,060	454	9.9%	7,660	8,190	530	6.9%	7,040	7,588	548	7.8%	19,306	20,838	1,532	7.9%
Concurrent Enrollment	457	489	32	7.0%	590	526	-64	-10.8%	278	278	0	0.0%	1,325	1,293	-32	-2.4%
Student Status																
Full Time >= 12 units	1,501	1,799	298	19.9%	3,133	3,441	308	9.8%	2,804	3,239	435	15.5%	7,438	8,479	1,041	14.0%
Part Time < 12 units	5,575	5,697	122	2.2%	8,272	8,238	-34	-0.4%	7,300	6,907	-393	-5.4%	21,147	20,842	-305	-1.4%
Class Standing																
0.5 - 14.5 units	3,328	3,282	-46	-1.4%	5,135	5,088	-47	-0.9%	4,520	4,363	-157	-3.5%	12,983	12,733	-250	-1.9%
15.0 - 29.5 units	1,097	1,203	106	9.7%	1,751	1,825	74	4.2%	1,506	1,573	67	4.4%	4,354	4,601	247	5.7%
30.0 - 44.5 units	705	820	115	16.3%	1,190	1,214	24	2.0%	1,104	1,077	-27	-2.4%	2,999	3,111	112	3.7%
45.0 - 60.0 units	573	554	-19	-3.3%	1,030	1,038	8	0.8%	911	952	41	4.5%	2,514	2,544	30	1.2%
60.5 or more	1,373	1,637	264	19.2%	2,299	2,514	215	9.4%	2,063	2,181	118	5.7%	5,735	6,332	597	10.4%

SMCCCD Census Comparison Report (*Percentage* Distribution)

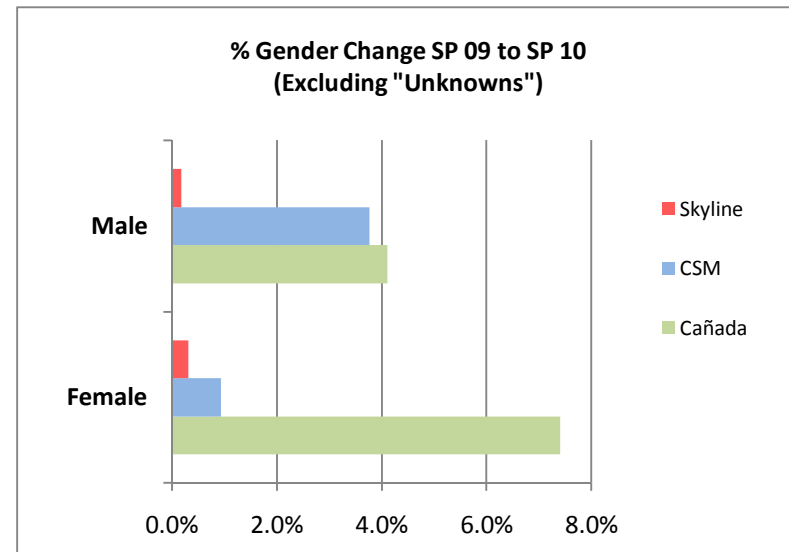
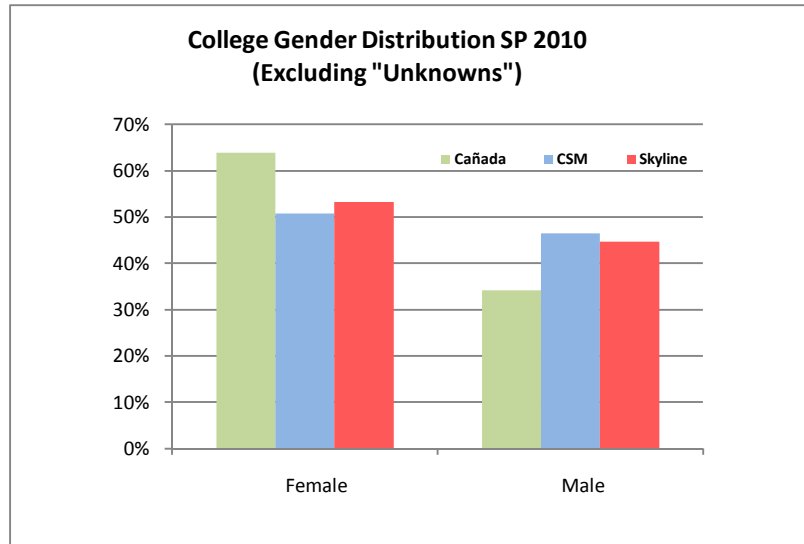
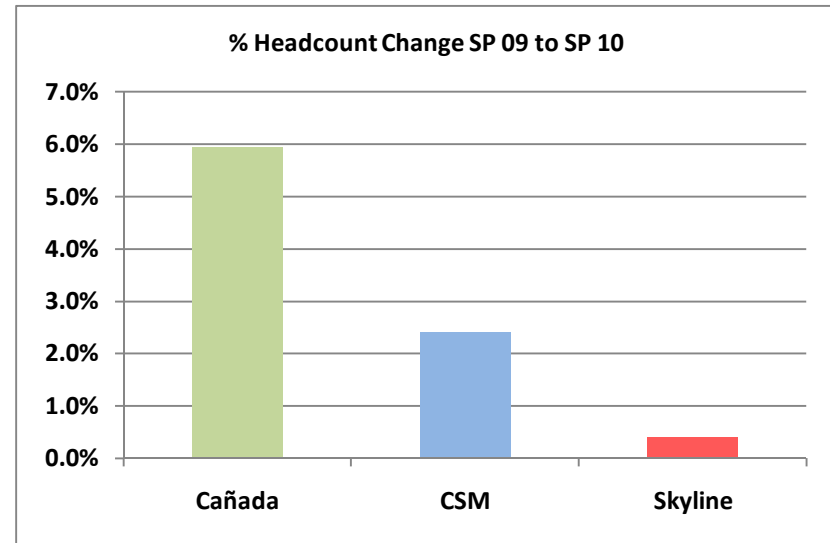
Colleges & District

	Cañada				CSM				Skyline				SMCCCD			
	SP 2009	SP 2010	# Change	% Change	SP 2009	SP 2010	# Change	% Change	SP 2009	SP 2010	# Change	% Change	SP 2009	SP 2010	# Change	% Change
Total Students																
Percent of SMCCCD Total	25%	26%		0.8%	40%	40%		-0.1%	35%	35%		-0.7%				
College and District Totals	7,076	7,496	420	5.9%	11,405	11,679	274	2.4%	10,104	10,146	42	0.4%	28,585	29,321	736	2.6%
Gender																
Female	63%	64%	330	7.4%	51%	51%	55	0.9%	53%	53%	17	0.3%	55%	55%	402	2.6%
Male	35%	34%	101	4.1%	46%	47%	197	3.8%	45%	45%	8	0.2%	43%	43%	306	2.5%
Unknown	2%	2%	-11	-6.9%	3%	3%	22	7.2%	2%	2%	17	8.9%	2%	2%	28	4.3%
Ethnicity																
Asian	7%	7%	59	12.0%	16%	16%	7	0.4%	22%	22%	4	0.2%	16%	16%	70	1.5%
African American	3%	4%	53	22.1%	4%	3%	3	0.7%	4%	4%	-16	-4.1%	4%	4%	40	3.9%
Filipino	3%	3%	-5	-2.2%	6%	6%	31	4.4%	18%	17%	-152	-8.2%	10%	9%	-126	-4.5%
Hispanic	41%	38%	-92	-3.2%	20%	19%	-53	-2.4%	19%	18%	-111	-5.8%	25%	23%	-256	-3.6%
Native American	0%	0%	0	0.0%	1%	0%	-19	-29.7%	0%	0%	-14	-31.1%	0%	0%	-33	-24.3%
Multi Race		3%	227			4%	494			5%	534			4%	1255	
Pacific Islander		2%	127			2%	257			2%	212			2%	596	
White	33%	34%	251	10.9%	37%	37%	101	2.4%	22%	23%	24	1.1%	31%	31%	376	4.3%
Unknown	12%	9%	-200	-23.2%	17%	12%	-547	-28.6%	14%	9%	-439	-31.8%	15%	10%	-1186	-28.5%
Age																
Less than 18	6%	5%	-5	-1.2%	5%	5%	-41	-7.2%	3%	3%	-10	-3.8%	4%	4%	-56	-4.5%
18-20	19%	20%	143	10.5%	28%	28%	77	2.4%	29%	31%	143	4.8%	26%	27%	363	4.8%
21-24	17%	18%	110	9.0%	19%	19%	105	4.9%	25%	25%	7	0.3%	21%	21%	222	3.7%
25-29	15%	15%	73	7.0%	13%	14%	163	11.4%	14%	14%	31	2.2%	14%	14%	267	6.9%
30-39	18%	17%	3	0.2%	13%	14%	58	3.8%	13%	13%	-9	-0.7%	14%	14%	52	1.3%
40-59	20%	19%	66	4.7%	17%	16%	-29	-1.5%	13%	12%	-57	-4.4%	16%	16%	-20	-0.4%
60 or more	6%	6%	28	7.2%	5%	4%	-54	-10.2%	3%	2%	-61	-20.9%	4%	4%	-87	-7.2%
Enrollment Pattern																
Day Students	38%	38%	180	6.8%	43%	42%	57	1.2%	35%	37%	281	8.0%	39%	39%	518	4.7%
Evening Students	42%	39%	-42	-1.4%	37%	38%	140	3.3%	40%	37%	-328	-8.0%	39%	38%	-230	-2.0%
Day & Evening Students	21%	23%	282	19.3%	20%	20%	133	6.0%	25%	26%	92	3.7%	22%	23%	507	8.2%
Residence																
Calif. Residents	97%	97%	390	5.7%	97%	97%	268	2.4%	98%	98%	28	0.3%	97%	97%	686	2.5%
Non-Calif. Residents	3%	3%	30	15.7%	3%	3%	6	2.0%	2%	2%	14	6.1%	3%	3%	50	6.9%
Student Type																
First-time Students	7%	6%	-75	-14.9%	4%	3%	-75	-15.6%	3%	3%	-58	-16.6%	5%	4%	-208	-15.6%
First-time Transfer	6%	6%	14	3.3%	8%	8%	8	0.8%	8%	7%	-133	-15.7%	8%	7%	-111	-5.0%
Returning Transfer	4%	5%	80	27.3%	6%	6%	-95	-12.8%	6%	5%	-54	-9.2%	6%	5%	-69	-4.3%
Returning Students	11%	9%	-81	-10.4%	9%	8%	-31	-3.2%	10%	7%	-262	-26.1%	10%	8%	-374	-13.5%
Continuing Students	65%	68%	454	9.9%	67%	70%	530	6.9%	70%	75%	548	7.8%	68%	71%	1532	7.9%
Concurrent Enrollment	6%	7%	32	7.0%	5%	5%	-64	-10.8%	3%	3%	0	0.0%	5%	4%	-32	-2.4%
Student Status																
Full Time >= 12 units	21%	24%	298	19.9%	27%	29%	308	9.8%	28%	32%	435	15.5%	26%	29%	1041	14.0%
Part Time < 12 units	79%	76%	122	2.2%	73%	71%	-34	-0.4%	72%	68%	-393	-5.4%	74%	71%	-305	-1.4%
Class Standing																
0.5 - 14.5 units	47%	44%	-46	-1.4%	45%	44%	-47	-0.9%	45%	43%	-157	-3.5%	45%	43%	-250	-1.9%
15.0 - 29.5 units	16%	16%	106	9.7%	15%	16%	74	4.2%	15%	16%	67	4.4%	15%	16%	247	5.7%
30.0 - 44.5 units	10%	11%	115	16.3%	10%	10%	24	2.0%	11%	11%	-27	-2.4%	10%	11%	112	3.7%
45.0 - 60.0 units	8%	7%	-19	-3.3%	9%	9%	8	0.8%	9%	9%	41	4.5%	9%	9%	30	1.2%
60.5 or more	19%	22%	264	19.2%	20%	22%	215	9.4%	20%	21%	118	5.7%	20%	22%	597	10.4%

OVERVIEW SP 2010

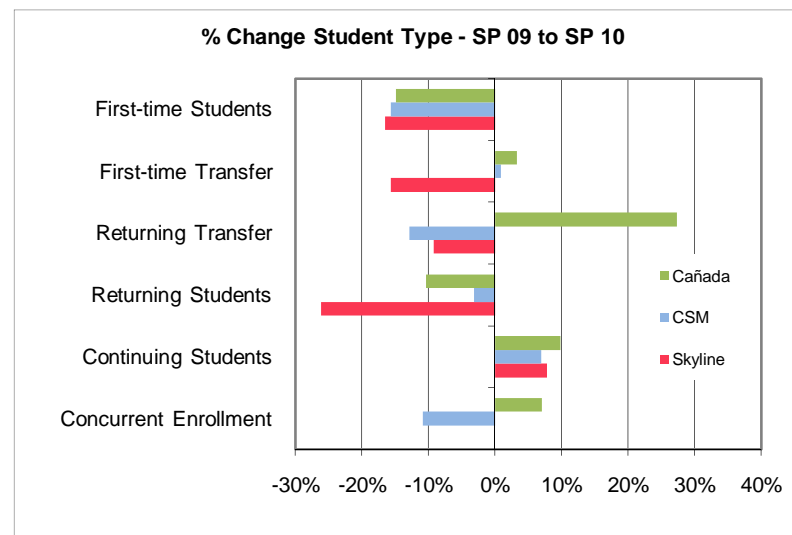
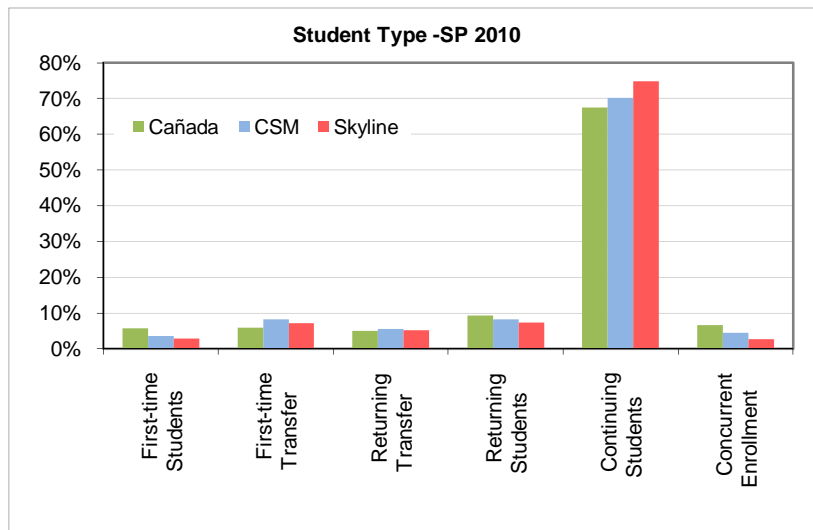
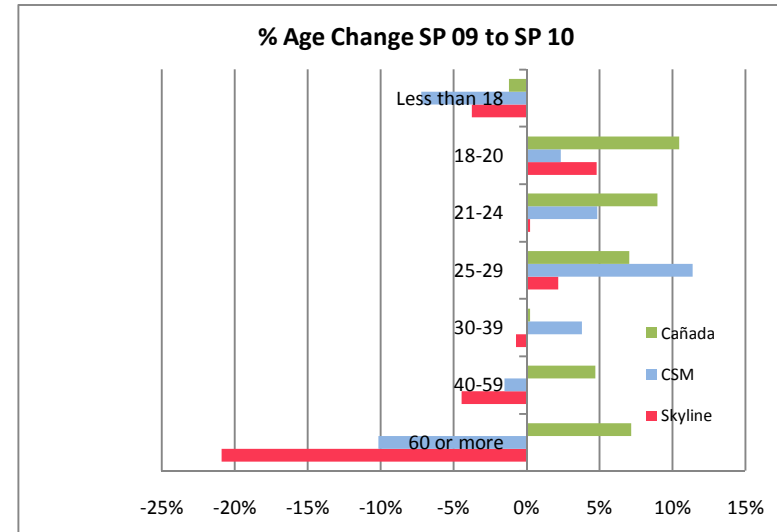
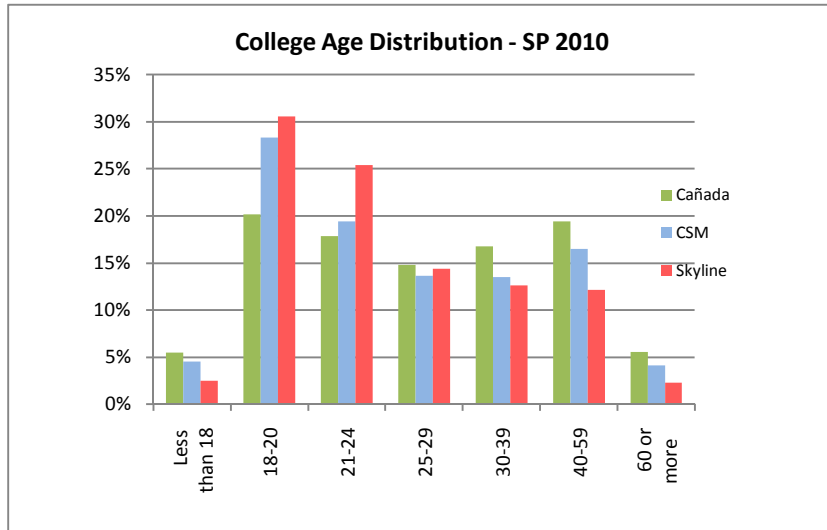


CHANGE SINCE SP 2009



OVERVIEW SP 2010

CHANGE SINCE SP 2009



San Mateo County Community College District

March 10, 2010

BOARD REPORT NO. 10-3-3C

UPDATE ON SAN MATEO COUNTY COMMUNITY COLLEGES FOUNDATION

There is no printed report for this agenda item.