

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING AGENDA
March 25, 2009
District Office Board Room
3401 CSM Drive, San Mateo, CA 94402**

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

**The public's comments on agenda items will be taken at the time the item is discussed by the Board.*

**To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items"; at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*

**If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements need to be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo CA 94402.*

**Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*

**Regular Board meetings are taped; tapes are kept for one month.*

** Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for inspection. Members of the public should call 650-358-6753 to arrange a time for such inspection.*

6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

09-3-2 [Minutes of the Study Session of March 11, 2009](#)

09-3-3 [Minutes of the Special Closed Session of March 18, 2009](#)

09-3-4 [Minutes of the Special Closed Session of March 20, 2009](#)

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

09-3-3C [Update on District Textbook Rental Program](#)

09-3-4C [Stem Education Grants](#)

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

- 09-3-3A [Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel](#)

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

- 09-3-1CA [Approval of Community Education Youth Programs, Summer 2009](#)
- 09-3-2CA [Approval of Community Education College of San Mateo Baseball Camp, Summer 2009](#)
- 09-3-3CA [Approval of Community Education Soccer Camps, Summer 2009](#)
- 09-3-4CA [Approval of Community Education Basketball Camps, Summer 2009](#)

Other Recommendations

- 09-3-1B [Vote to Elect Members to the California Community College Trustees \(CCCT\) Board](#)
- 09-3-101B [Acceptance of S-STEM Grant Award from the National Science Foundation \(NSF\) for Cañada College](#)
- 09-3-102B [Addition of New Policy to District Rules and Regulations, Section 1.01, District Mission and Revision of Section 1.45, Agendas for Meetings](#)
- 09-3-103B [Appointment of Student Representative to Bond Oversight Committee](#)
- 09-3-104B [Approval of Recommendation to Education Housing Partners on General Contractor for Cañada Vista Faculty and Staff Housing Project](#)
- 09-3-105B [Augmentation to Design Build Contract for the Cañada College Gateways, Circulation and Parking Project](#)
- 09-3-106B [Authorization to Augment the Design Build Contract for College of San Mateo CIP2 Design Build Project](#)

INFORMATON REPORTS

- 09-3-5C [Spring 2009 Census](#)

STATEMENTS FROM BOARD MEMBERS

COMMUNICATIONS

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
 - A. Public Employment
 1. Employment: **Cañada** – Assistant Project Director, Science & Technology
 - B. Public Employee Discipline, Dismissal, Release

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

**Minutes of the Study Session of the Board of Trustees
San Mateo County Community College District
March 11, 2009
San Mateo, CA**

The meeting was called to order at 6:03 p.m.

Board Members Present: President Karen Schwarz, Vice President-Clerk Patricia Miljanich, Trustees Helen Hausman, Richard Holober (arrived at 6:20 p.m.) and Dave Mandelkern, and Student Trustee Virginia Medrano Rosales

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Jim Keller, Skyline College President Victoria Morrow, College of San Mateo Vice President of Student Services Jennifer Hughes, Cañada College President Tom Mohr, and District Academic Senate President Patty Dilko

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

In order to accommodate guests from the Peninsula Health Care District and the Sequoia Healthcare District, it was requested that the study session topic, item 09-3-2C, be placed immediately after the Faculty and Staff Recognition. There were no objections.

MINUTES

It was moved by Vice President Miljanich and seconded by Trustee Hausman to approve the minutes of the meeting of February 25, 2009. The motion carried, all members voting "Aye."

FACULTY AND STAFF RECOGNITION (09-3-1C)

President Schwarz said it was a pleasure to introduce the four nominees for the California Community College Classified Employee of the Year Award: Margie Carrington from Cañada College, Barbara Daley from Skyline College, Raymond Chow from the District Office and Karen Wiggins-Dowler from College of San Mateo. Mr. Chow could not attend tonight's meeting; President Schwarz read a brief statement in which he expressed gratitude at being recognized with this honor. President Schwarz then asked Chancellor Galatolo, President Morrow, Vice President Hughes and President Mohr to speak about the nominees.

Chancellor Galatolo said Mr. Chow, the District Controller, is a very humble but remarkable person. He is a talented accountant who cares very much about his work and about his co-workers. He understands the importance of progression for employees and has developed an internship program for students to teach them all the various aspects of accounting. He mentors his staff as well as the accounting staff at the three Colleges, providing opportunities for education, growth and eventually, promotion. Mr. Chow believes in supporting his community. He donates his free time to address the needs of seniors by preparing pro bono tax returns and helping in other ways. Chancellor Galatolo said that Mr. Chow exemplifies the person to whom recognition should be given.

President Morrow said Ms. Daley exhibits professionalism and excellence in her role as Library Support Specialist and has a tremendous breadth of involvement in the College. She has a strong commitment to bringing a rich learning environment to students. In addition to her work related to the library, she has brought international films and the filmmakers to the campus. She also has a close connection to the community; one example is her involvement in the One Book, One Community Program of the Peninsula Library System. Ms. Daley has a profound commitment to diversity and cultural proficiency. She was a founding member of Skyline's Museum of Tolerance Alumni Group and is a very active member of SEED (Stewardship for Equity, Equal Employment, and Diversity). She is tremendously creative and consistently attempts to solve problems in order to make things better for students. She has a good nature and collaborative spirit. Her most telling attribute is her humility.

Vice President Hughes said Ms. Wiggins-Dowler, Master Teacher at the College of San Mateo Child Development Center, is an early care and education professional who understands and delights in children's development. She has been instrumental in developing the curriculum that will reflect children's strengths and interests. In her work with families, Ms. Wiggins-Dowler has built trusting relationships with parents by regularly communicating details of their children's development. She makes home visits and participates in family celebrations. As a supervisor, she encourages and supports staff to develop their own ideas and activities. She was selected as a mentor teacher through the California Early Childhood Mentor Program. She is an adjunct faculty member in the Early Childhood Education Department at Skyline College and serves as a guest lecturer in ECE courses throughout the District. Her exemplary work is featured in two textbooks and in the *Journal of California Community College Student Service Administrators*. She works collaboratively with faculty and staff of the CalWORKS and CARE programs, designed for low-income students, many of whom have children in the Child Development Center and who benefit by the direct support which she provides.

President Mohr said that as Director of Financial Aid, Ms. Carrington serves thousands of students in a single year to help them find the finances necessary to attend college. She is an advocate throughout the College for access and assistance to all students. She is involved in state and federal advocacy efforts on behalf of the California Community College Chancellor's Office, the California Community Colleges Student Financial Aid Administrators Association (CCCSFAAA) and the California Association of Student Financial Aid Administrators (CASFAA). She has served as a conference presenter and trainer and most recently helped lead federal advocacy efforts locally and in Washington, D.C. on behalf of CCCSFAAA and DASFAA to change provisions in pending legislation to better serve students and the financial aid profession. She received the 2008 CCCSFAAA Leadership Award and the 2008 CASFAA Segmental Leadership Award. She is also a Court Appointed Special Advocate for foster youth. She is a very important shared governance leader at Cañada, having served in many capacities, and currently chairs the College Planning Council.

President Schwarz invited the honorees to introduce family and friends and to address the audience. Ms. Daley introduced her husband and mother. She thanked President Morrow and Tom Hewitt, Director of Library Services at Skyline, for their encouragement. She said she is proud to be part of an institution which puts students first.

Ms. Wiggins-Dowler introduced her husband and Louise Piper, Coordinator of Child Care Services at College of San Mateo. She said she has been allowed the freedom and joy to do what she likes to do every day. She appreciates the sense of community throughout the District. She said the families with which she works understand the importance of education and it is a joy to help them and observe their accomplishments.

Ms. Carrington introduced her husband, son, daughters and Linda Allen, Staff Assistant in Counseling at Cañada. She said she was surprised and pleased to be recognized by her peers. She thanked President Mohr, the Board and Chancellor Galatolo, saying she appreciates the leadership which has allowed her to grow.

President Schwarz presented certificates to each nominee. She said the Board was required to choose one candidate to forward to the State Chancellor's Office for the Statewide award. It was a very difficult decision; on a close vote, Barbara Daley's nomination will be forwarded. The Board is very appreciative of the work done by all of the nominees and is proud to honor them.

STUDY SESSION

Update on Nursing Programs at Cañada College and College of San Mateo (09-3-2C)

Chancellor Galatolo said that since 2001, the Peninsula Health Care District has provided more than \$2 million in support of the nursing program at College of San Mateo and has also been supportive through forgiveness of student loans. Vice President Hughes said that without community partners, the College would not be able to provide the program to students. She introduced Jane McAteer, Director of Nursing at College of San Mateo. Ms. McAteer distributed a brochure outlining admissions requirements, required coursework for the Associate in Science degree with a major in nursing, and selection criteria. She also distributed information showing

application trends and a breakdown of students by ethnicity, gender, age and previous degrees, and core program and student success indicators for the fall 2008 cycle. All of the materials distributed are attached to the official minutes of record. Ms. McAteer said the health care profession is considered recession proof. The College expects more applicants and, with the help of the Peninsula Health Care District, she expects the nursing program will be able to continue.

President Schwarz asked if the application of a student who has completed all of the requirements goes into a lottery system. Ms. McAteer said this is correct and added that fully qualified students who do not get in the first time they apply are given an extra number in the lottery if they apply again. It is rare that a fully qualified student would have to apply for a third time. President Schwarz asked if the lottery system is a State rule. Ms. McAteer said the State recommends, but does not mandate, a multicriteria screening process. Chancellor Galatolo said the lottery vs. multicriteria method is being discussed further with President Claire, Ms. McAteer and others. Trustee Mandelkern noted that some students who enter the program already have some college background or another degree, and asked if there is an estimate of how long students spend in the program. Ms. McAteer said if students do not have the prerequisites, it will take two years to fulfill them and two years in the program. For other students, the length of time varies depending on how many units they can take at one time, as many students work and cannot take a full load. Trustee Hausman commented that the restrictions and requirements for entry make sense when considering the responsibilities of the profession. A member of the audience asked if there is a method for tracking how long students stay in the nursing profession; Ms. McAteer said there is not. Chancellor Galatolo thanked Ms. McAteer for her hard work and dedication to the program and said many students have commented that she has played a large role in their success.

Cheryl Fama, Chief Executive Officer of the Peninsula Health Care District, introduced Helen Galligan, Peninsula Health Care District Board Secretary and Chairperson of the Grants and Scholarships Committee. Ms. Fama said there is still a nursing shortage and, therefore, a need for the partnership with SMCCCD to continue. She cited evidence showing that California ranks 50th out of the 50 states in the number of nurses per capita. The average age of nurses Statewide is 48 and in a 1996 survey, 55 percent of nurses surveyed said they planned to retire between 2011 and 2020. A national study published in 2008 cited a need for 500,000 more nurses by 2025; it is projected that California will need 10,000-40,000 more nurses by 2020. Ms. Fama said the partnership is beneficial to both parties and the Peninsula Health Care District is proud to contribute to the program at College of San Mateo. Chancellor Galatolo thanked Ms. Fama and the Peninsula Health Care District for their support.

Chancellor Galatolo said the District was approached in 2003 with the idea of delivering a nursing program at Cañada College. At the time, he noted that it is very expensive to start a program and would require a redirection of resources. The Sequoia Healthcare District offered to work with SMCCCD to establish a program and took it a step further by collaborating with the District to offer a Baccalaureate for the Registered Nurse (BRN) degree which students may earn at Cañada through San Francisco State University at the University Center. President Mohr said the nursing program at Cañada began in 2003 as a partnership between the Sequoia Healthcare District, Cañada, San Francisco State University and Sequoia Hospital. In the Memorandum of Understanding, it was agreed that the Sequoia Healthcare District would fund the program for ten years, provide Cañada with \$150,000 for a skills lab, provide a yearly reimbursement to Cañada of \$145,000 for administering the program, and provide \$25,000 per student per year. President Mohr distributed a document which includes data on evaluation criteria as well as admission, graduation and pass rates; a copy of this document is attached to the official minutes of record. There have been 101 graduates to date; 60 percent have been hired to work at Sequoia Hospital and more than 75 percent were hired to work in the Bay Area.

Dev Mahadevan, Interim Executive Director of the Sequoia Healthcare District, introduced Don Horsley, President of the Board of Directors, and Kim Griffin, Vice President of the Board. Mr. Horsley said community colleges provide opportunities for young people to pursue professional careers. Mr. Horsley commended SMCCCD for being unique and forward-thinking. He said the Sequoia Healthcare District Board will continue to support the nursing program at Cañada.

Trustee Miljanich asked if the need for nurses in San Mateo County is being met. Ms. Griffin said many hospitals in the community still use traveling nurses. She added that the average age of people entering the nursing program is 31 and this does not leave much time to perform the very demanding job of bedside nursing, which often requires 12-hour shifts.

Trustee Holober thanked the Peninsula Health Care District and the Sequoia Healthcare District as well as the Colleges. He said the nursing profession is starting to get the recognition it deserves. There is a nursing shortage locally and throughout the State. Many nurses working in California have been trained outside of the State and outside of the country because California has not recognized the importance of educating nurses and does not provide extra funding for the high-cost program. Trustee Holober said the District would not be able to offer the programs without the generosity of the Peninsula and Sequoia Districts. He added that when the District went to the voters for support of the bond measures, the nursing programs were featured prominently because polls showed voters widely supported and valued the programs. Trustee Hausman said she believes the nursing programs are among the most important and best that the District offers; she appreciates immensely the support from the Peninsula and Sequoia Districts. Trustee Mandelkern also thanked the representatives from the Peninsula and Sequoia Districts for their continued financial support of these programs which address a great need and which the community supports. Student Trustee Medrano Rosales added her thanks on behalf of students who are in the nursing programs at the Colleges. President Schwarz said she was happy to accept a letter to the Board from Mr. Horsley regarding the program at Cañada. President Schwarz said the Board received another letter regarding funding for the program.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (09-3-1A)

It was moved by Trustee Holober and seconded by Trustee Mandelkern to approve the actions in Board Report No. 09-3-1A. The motion carried, all members voting "Aye."

RE-EMPLOYMENT OF CONTRACT AND REGULAR FACULTY FOR THE 2009-10 ACADEMIC YEAR (09-3-2A)

It was moved by Trustee Hausman and seconded by Trustee Mandelkern to approve the actions in Board Report No. 09-3-2A. The motion carried, all members voting "Aye."

Other Recommendations

REQUEST FOR NOMINEES FOR THE NOMINATING COMMITTEE OF THE SAN MATEO COUNTY SCHOOL BOARDS ASSOCIATION (09-3-100B)

President Schwarz asked if there were any nominations from the Board. Trustee Hausman nominated Trustee Holober to serve on the nominating committee and Trustee Mandelkern seconded the motion. The motion carried, with Trustee Holober abstaining and the remainder of Board members voting "Aye."

COMMUNICATIONS

President Schwarz informed the Board that she received a letter seeking applications to serve on the grand jury; if any Board member is interested, she will provide a copy of the letter.

Chancellor Galatolo asked that tonight's meeting be adjourned in memory of Michael De Gregorio, Emeritus Professor of Chemistry and Physics at College of San Mateo. Professor De Gregorio passed away on February 22, 2009. He had been a member of CSM's science faculty since 1957; he retired in 2001 and continued

teaching distance education classes in post retirement up until June 2008. The Board agreed unanimously to recess in his memory.

RECESS TO CLOSED SESSION

President Schwarz said that during Closed Session, the Board will consider the personnel items listed as 1-A and 1-B on the printed agenda, and said the Board will also hold a conference with legal counsel regarding two cases of anticipated litigation.

The Board recessed to closed session at 7:50 p.m.
The Board reconvened to Open Session at 9:20 p.m.

CLOSED SESSIONS ACTIONS TAKEN

President Schwarz reported that, at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1-A and 1-B.

ADJOURNMENT

It was moved by Trustee Holoher and seconded by Trustee Hausman to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 9:21 p.m. in memory of Professor Michael De Gregoio.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the March 25, 2009 meeting.

Patricia Miljanich
Vice President-Clerk

**Minutes of the Special Closed Session of the Board of Trustees
San Mateo County Community College District
March 18, 2009
San Mateo, CA**

The meeting was called to order at 5:00 p.m.

Board Members Present: President Karen Schwarz, Vice President-Clerk Patricia Miljanich, Trustees Helen Hausman, Richard Holober and Dave Mandelkern

1. Closed Session Personnel Items

A. Public Employee Discipline, Dismissal, Release

CLOSED SESSION ACTIONS TAKEN

President Schwarz reported that, at the Closed Session just concluded, the Board considered the personnel item listed as Item 1A on the printed agenda. No action was taken on this item.

The Board agreed to hold a Special Closed Session on Friday, March 20, 2009 at 10:30 a.m. to continue consideration of the item.

ADJOURNMENT

The meeting was adjourned by consensus at 5:50 p.m.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the March 25, 2009 meeting.

Patricia Miljanich
Vice President-Clerk

**Minutes of the Special Closed Session of the Board of Trustees
San Mateo County Community College District
March 20, 2009
San Mateo, CA**

The meeting was called to order at 10:30 a.m.

Board Members Present: President Karen Schwarz, Vice President-Clerk Patricia Miljanich, Trustees Helen Hausman, Richard Holober and Dave Mandelkern

1. Closed Session Personnel Items

A. Public Employee Discipline, Dismissal, Release

CLOSED SESSION ACTIONS TAKEN

President Schwarz reported that, at the Closed Session just concluded, the Board considered the personnel item listed as Item 1A on the printed agenda. No action was taken on this item.

ADJOURNMENT

The meeting was adjourned by consensus at 11:45 a.m.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the March 25, 2009 meeting.

Patricia Miljanich
Vice President-Clerk

San Mateo County Community College District

March 25, 2009

BOARD REPORT NO. 09-3-3C

UPDATE ON DISTRICT TEXTBOOK RENTAL PROGRAM

There is no printed report for this agenda item.

San Mateo County Community College District

March 25, 2009

BOARD REPORT NO. 09-3-4C

STEM EDUCATION GRANTS

There is no printed report for this agenda item.

BOARD REPORT 09-3-3A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations
(650) 358-6767

APPROVAL OF PERSONNEL ITEMS

Changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel:

A. REASSIGNMENT

Skyline College

Rakefet Avramovitz Division Assistant Social Science/Creative Arts

Reassigned through the hiring process from a Staff Assistant in the College Development, Marketing & Public Relations Office into this full-time 12-month position, effective March 11, 2009, replacing Mary Anne Leary who was reassigned.

District Office

Karen Pinkham Project Manager I Construction Planning

Reassigned through the hiring process from a Project Coordinator II in the Construction Planning Department into this full-time 12-month position, effective March 12, 2009. The change in staff allocation was Board approved on December 18, 2006.

District Office

Luis Carranza Custodian (Swing Shift) Facilities Planning & Operations

Reassigned from a Pool Custodian in the Facilities Planning & Operations Division into this full-time 12-month position, effective March 16, 2009, replacing Roberto Delgado Covarrubia who retired.

B. LEAVE OF ABSENCE

Cañada College

Dennis Doran Public Safety Officer Operations

Recommend approval of a medical leave of absence without pay from February 4, 2009 through April 30, 2009.

C. CHANGES IN STAFF ALLOCATION

Skyline College

Recommend reclassification of an Office Assistant II position (2C0169) in the Learning Resources Department, from Grade 18 of the Classified Salary Schedule (60) to Staff Assistant at Grade 21, effective March 26, 2009. The classification change more accurately describes the increased responsibilities assigned to the position.

D. SHORT-TERM, NON-CONTINUING POSITIONS

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division/ Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
CSM	Business/Technology	3	3/26/2009	4/30/2009	Office Assistant I: Clerical assistance for the Accounting program; provide assistance with processing taxes for low income students.
Skyline	Business Services/Graphic Arts & Production	1	3/26/2009	6/30/2009	Lead Duplicating Equipment Operator: Process duplicating work requests.
Skyline	Language Arts	1	3/26/2009	6/30/2009	Program Services Coordinator: Coordinate services of the English Language Institute; student recruitment; conduct workshops and training; student referrals; data collection; other support services.

BOARD REPORT NO. 09-3-1CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Lily C. Lau, Director of Community Education, 574-6179

APPROVAL OF COMMUNITY EDUCATION YOUTH PROGRAMS, SUMMER 2009

The Division of Community Education requests the approval of three summer programs for young people ages 8 to 14 in San Mateo County. The Division plans to offer the College for Kids program at Cañada College, College of San Mateo and Skyline College as part of the District's community outreach activities.

The three-week College for Kids Program will be offered at Skyline College from June 15 through July 2. The program will be offered at Cañada College from June 22 through July 9 and at College of San Mateo from July 6 through July 23. The courses available at all locations will consist of: language arts, mathematics, science, creative arts, computers and physical education. Classes will be taught from 1:30 p.m. to 4:50 p.m. (three consecutive 60-minute periods) Monday through Thursday with opportunities for students to select three of the available courses.

The fee for the College for Kids Programs will be \$385 per participant. Scholarships will be available for those students needing assistance. The fees will cover the cost of instructors, student aides, supplies, and insurance. The programs will be self-supporting.

RECOMMENDATION

It is recommended that the Board approve the Community Education Summer Youth Programs consisting of College for Kids at Cañada College, College of San Mateo and Skyline College, as detailed in the report.

BOARD REPORT NO. 09-3-2CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Lily C. Lau, Director of Community Education, 574-6179

**APPROVAL OF COMMUNITY EDUCATION
COLLEGE OF SAN MATEO BASEBALL CAMP, SUMMER 2009**

The Division of Community Education requests the approval of summer baseball camps for youth 8 to 12 years of age. The camps will be run in partnership with College of San Mateo's P.E. Department and "Preparing Legends," a vendor specializing in baseball training.

The baseball camps will offer comprehensive baseball instruction including pitching, hitting, defense and base running, intrinsic motivation, nutrition for performance and goal setting for players each week. The camps will run for three weeks: June 22 through June 26, July 6 through July 10 and July 20 through July 24. The camps will meet Monday through Friday, starting at 9:00 a.m. and ending at 3:00 p.m. with a half hour lunch break each day. The camps will be held on College of San Mateo's baseball field. Camp staff will include CSM baseball players. The registration fee for each camp is \$295 per session, with sibling fees of \$250 per session. The fees will cover the cost of instructors, equipment, supplies, and insurance. The camps will be self-supporting.

RECOMMENDATION

It is recommended that the Board approve the Community Education College of San Mateo Baseball Camps to be held at College of San Mateo, as detailed in the report.

BOARD REPORT NO. 09-3-3CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Lily C. Lau, Director of Community Education, 574-6179

APPROVAL OF COMMUNITY EDUCATION SOCCER CAMPS, SUMMER 2009

The Division of Community Education requests the approval of summer soccer camps for youth 5 to 15 years of age. The camps will be run in partnership with Cañada's P.E. Department and "World Cup Soccer Camps & Clinics," a vendor specializing in soccer training.

A Classic Camp will offer comprehensive soccer instruction for players of all levels, ages 5-13. Campers will work on basic skills and soccer concepts in the morning and work on teamwork and game situations in the afternoons. An Advanced Players' Camp will be offered for high level players ages 11 to 15 with focus on technique training and skill development in the mornings and strategic and tactical understanding of match situations in the afternoons.

The camps will be offered for four weeks at Cañada: June 22 through June 26, July 6 through July 10, August 3 through August 7 and August 10 through August 14. The camps will be offered at College of San Mateo for the week of July 13 through July 17. The camps will meet Monday through Friday, starting at 9:30 a.m. and ending at 12:30 p.m. for half day camp and ending at 3:00 p.m. for full day camp with an hour lunch break each day. Early drop off and late pickup is available for a minimal charge. The registration fee for each camp is \$229 for half days and \$269 for full days. The fees will cover the cost of instructors, equipment, supplies, and insurance. The camps will be self-supporting.

RECOMMENDATION

It is recommended that the Board approve the Community Education Soccer Camps to be held at Cañada College and College of San Mateo, as detailed in the report.

BOARD REPORT NO. 09-3-4CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Lily C. Lau, Director of Community Education, 574-6179

APPROVAL OF COMMUNITY EDUCATION BASKETBALL CAMPS, SUMMER 2009

The Division of Community Education requests the approval of summer basketball camps for youth 7 to 14 years of age. The camps will be run in partnership with Cañada's P.E. Department and "Diepenbrock Basketball School," a vendor specializing in basketball training.

The camps will offer basketball instruction to help players improve their offensive and defensive skills, court awareness and overall understanding of the game. The camps will run from Monday, June 22 through Friday, June 26, starting at 9:00 a.m. and ending at 3:00 pm. Campers ages 7 to 10 will meet for a half day; campers ages 11 to 14 will meet for a full day. The registration fees are \$200 for half days and \$375 for full days. The fees will cover the cost of instructors, equipment, supplies, and insurance. The camps will be self-supporting.

RECOMMENDATION

It is recommended that the Board approve the Community Education Basketball Camps to be held at Cañada College, as detailed in the report.

DATE: February 27, 2009

TO: California Community College Trustees
California Community College District Chancellors/Superintendents

FROM: Judy Centlivre

SUBJECT: CCCT BOARD ELECTION — 2009

The election of members of the CCCT board of the League will take place between March 10 and April 25. There are seven vacancies on the board. In accordance with the CCCT Board Governing Policies as amended and adopted by the board in June 2008, the terms are now three-year terms.

Each member community college district board of the League shall have one vote for each of the seven vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled the CCCT board will vote to break the tie.

The 15 trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State's random drawing order. An official ballot for the election is also enclosed in this mailing to each community college district chancellor/superintendent as well as copies of the biographic sketch form and statement of candidacy of each of the 15 candidates.

Please remember that: *1) ballots must be signed by the board secretary and board president or vice-president; and 2) ballot return envelopes must have no identifying information or signatures.* Official ballots must be signed and returned to the League office, **postmarked no later than April 25**. Faxed ballots will **not** be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT President and the results announced at the CCCT Annual Conference.

If you have any questions on the CCCT board election, please call the League office.

Attachments:

List of Candidates

CHANCELLORS/SUPERINTENDENTS ONLY:

Official Ballot and Return Envelope

Candidates' Biographic Sketches and Statements

**2009 CCCT ELECTION
CANDIDATES IN RANDOM DRAWING ORDER.**

1. Cy Gulassa, Peralta CCD
2. Janet Chanot, Mendocino-Lake CCD
3. Nancy Chadwick, Palomar CCD
4. Marcia Zableckis, Barstow CCD
5. Jerry Hart, Imperial CCD
6. John Rodgers, Kern CCD
7. Douglas Otto, Long Beach CCD
8. *Manny Ontiveros, North Orange County CCD
9. Jacqueline Simon, MiraCosta CCD
10. Christopher Stampolis, West Valley-Mission CCD
11. *Jeanette Mann, Pasadena Area CCD
12. Carmen Avalos, Cerritos CCD
13. Eva Kinsman, Copper Mountain CCD
14. *Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
15. Louise Jaffe, Santa Monica CCD

* Incumbent

**2009 CCCT ELECTION
CANDIDATES IN RANDOM DRAWING ORDER.**

1. Cy Gulassa, Peralta CCD
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6. John Rodgers, Kern CCD
7. Douglas Otto, Long Beach CCD
8. *Manny Ontiveros, North Orange County CCD
9. Jacqueline Simon, MiraCosta CCD
10. Christopher Stampolis, West Valley-Mission CCD
11. *Jeanette Mann, Pasadena Area CCD
12. Carmen Avalos, Cerritos CCD
13. Eva Kinsman, Copper Mountain CCD
14. *Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
15. Louise Jaffe, Santa Monica CCD

* Incumbent



**CCCT BOARD
STATEMENT OF CANDIDACY**

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Cy Gulassa DATE: February 11, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The League must continue to be a strong voice for CCs and advocate vigorously for the resources needed to educate a world-class workforce and revitalize the state's economy. Top priorities include financial stability, tax and Prop 98 guarantees, low fees, increased aid and a fair share of stimulus dollars.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As a leader in CC politics and seasoned elected trustee, I feel I know the issues, players and processes that ensure trustees a powerful voice in CC decision making. Currently I work with a team of veteran CC presidents and officers as consultants on governance, strategic planning and board relations.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

Personal

Name: Cy Gulassa Date: February 11, 2009
Address: 6145 Harwood Avenue,
City: Oakland Zip: 94618
Phone: (Office) 510 428 9130 (Cell) 510 551 8359
E-Mail: cgulassa@peralta.edu

Education

Certificates/Degrees: BA English, St. Joseph's (IN); MA English, UC Berkeley (40 units various CCs)

Professional Experience

Present Occupation: Peralta CC Trustee; Consultant for the California Collegiate Brain Trust.
Other: English Instructor De Anza College, (30 years, ret); President, Faculty Association of Foothill/DeAnza College (15 years); Editor, writer various publications.

Community College Activities

College District Where Board Member: Peralta Community College District
Years of Service on Local Board: Just reelected, now commencing 5th year
Offices and Committee Memberships Held on Local Board: President; Vice President; Chair of Policy Review Committee; Former chair of Information Technology Committee; Member of Audit and Finance, and Standards committees; Board member Peralta Foundation.

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc. The following activities span years 1982-2000: President (2 years) and board member (15 years) of Faculty Association of California Community Colleges; President (2 years) and Board member (7 years) of California Community College Independents; President of Bay Faculty Association (four years); Member of panel to review the Master Plan for Higher Ed; Chair of the State Task Force (AB1725) on reform of CC personnel issues; Member of Chancellor's Committee on Study Abroad; Member of the Chancellor's Consultation Committee (3 years); Member California Community College Coalition (2 years); Accreditation Team Member to 3 colleges; Published over 100 articles on CC issues; Speaker and presenter on AB1725 personnel and governance

reforms at numerous workshops sponsored by the Chancellor, League, State Academic Senate, FACCC, and individual CC districts.

National Activities (ACCT and other organizations, boards, committees, etc.):
Attended ACCT conferences; Member Peralta committee on federal legislative relations.

Civic and Community Activities

(Span years 1997-2008): Member, Rockridge Community Planning Council (8 years); Chief Editor, Rockridge News (10 years); participant in various community projects and activities.

Other

Faculty Member of the Year, FACCC, 1995
Honored by State Assembly (1986) and Senate (1995) resolutions
Letter of Commendation, President Clinton, 1995

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Janet Chaniot DATE: February 4, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Issues:

- Budget crisis
- Resources to accomplish mission/goals
- Student access, success, diversity

Activities:

- Publicize CC role as primary economic engine for moving California forward
- Implement CCLC Strategic Plan
- Support measures for funding equity
- Publish best practices for CC governance, student access, success, and diversity

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- experience in secondary and community college education (teacher, administrator, board member)
- visionary leadership, creating educational opportunities for students
- work with national and international educational, business, and other organizations to articulate visions and paths to realization.
- perspective of small, rural colleges in partnership with other colleges, regions

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Janet Chaniot Date: February 4, 2009

Address: 9430 West Road

City: Potter Valley, CA Zip: 95469

Phone: (707) 743-1310 (707) 972-6722
(home) (office)

E-Mail: kiks@pacific.net

EDUCATION

Certificates/Degrees: B.A. – University of Michigan, Ann Arbor, M.S. – University of California, Berkeley, M.A. – University of San Francisco, Teaching Credential, Administrative Services Credential

PROFESSIONAL EXPERIENCE

Present Occupation: Retired Teacher/Administrator, Mediator for North Coast Resolutions (community and restorative justice mediation, Teen Peer Court), small business owner (document preparation and editing)

Other: Experience in Education: Part-time Instructor at Mendocino College, with service on the Curriculum Committee and the Academic Senate; Administrator/Teacher in private alternative high school during a period of successful State Department of Education campaign to regain a public K-12 school; Department Chair at Colegio Roosevelt in Lima, Peru; Coordinator/Coach of Model United Nations teams at two schools for conferences at U.C. Berkeley, the U.N. in new York city, and the International Court of Justice in The Hague, Netherlands

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Mendocino-Lake community College District

Years of Service on Local Board: 7

Offices and Committee Memberships Held on Local Board: Chair (currently in second term), Vice-Chair (two terms), Clerk, Policy Committee member

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc) _____

Meetings with legislators to improve understanding of CC issues and to lobby for legislation which improves the CC system.

Active participant in numerous educational conferences, including community college trustee and legislative conferences. Current member of CCLC-ACES.

National Activities (ACCT and other organizations, boards, committees, etc.):

Work with Congressman Mike Thompson to support the Community College Caucus.

Participant in the 2005 Higher Education Law and Policy Institute.

CIVIC AND COMMUNITY ACTIVITIES

California Retired Teachers Association (local newsletter editor).

Local Community Services Board (member).

Western Association of Schools and Colleges (WASC school accreditation visiting committee chairperson)

North Coast Resolutions (board member, volunteer mediator)

OTHER

National Council of Teachers of English (NCTE)

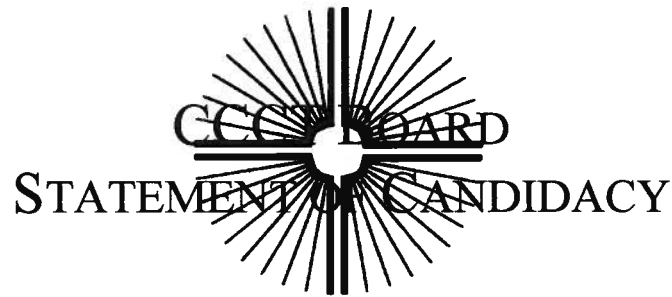
Chair, Standing Committee on International Concerns

Chair, Committee to implement Robert Shafer Memorial Award for excellence in teaching English as a global language

Presenter at numerous national and international conferences

World Council for Curriculum and Instruction, participant at Triennial Conference in Amritsar, India

International Federation for the Teaching of English, presenter at the Melbourne, Australia Quadrennial Convention



Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: NANCY C. CHADWICK DATE: January 26, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

MAJOR ISSUES:

- **Legislative Agenda for Prop 98 Mandated Funding, Property Tax Backfill Mandate, and Budgetary Hold Harmless Provisions**
- **Transfer Policy and Student Success Measures**
- **Green Campuses and Sustainability Policy**

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

CONTRIBUTIONS:

- **Community College Board of Trustees President**
- **Nearly 30 years in higher education with experience in budget and planning, capital planning, academic management, and adjunct clinical faculty**
- **Retired from the University of California with service on four campuses: UC Los Angeles, UC Riverside, UC Davis Medical Center, and UC San Francisco**



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: **Nancy C. Chadwick** Date: **January 26, 2009**

Address: **5059 Nighthawk Way**

City: **Oceanside** Zip: **92056**

Phone: **(760) 945-5365** _____
(home) (office)

E-Mail: **nancychadwick@cox.net**

EDUCATION

Certificates/Degrees: **Bachelor of Arts, University Of Kansas; Master of Social Work, Catholic University; Master of Public Administration, California State University, Sacramento**

PROFESSIONAL EXPERIENCE

Present Occupation: **Retired from the University of California; 30 years in Higher Education**

Other: **Public social agencies for ten years in supervision and management**

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: **Palomar Community College District**

Years of Service on Local Board: **Elected 2002; Re-elected 2004; Re-elected 2008**

Offices and Committee Memberships Held on Local Board: _____

- President of the Board 2004-2005, 2008-09**
- Secretary to the Board 2003-2004, 2007-08**
- Real Estate Committee 2002-2009; Palomar Foundation Board 2000-2002**

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) CCLC Advisory Committee on Legislation - 2008-09

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

- President: San Diego - Imperial Counties Community College Association (SDICCCA) Board Alliance - 2007 and 2008

CIVIC AND COMMUNITY ACTIVITIES

- President: 2007 and 2008 KOCT Board of Directors
- Oceanside Charitable Foundation, Board of Directors

OTHER

- Association of Community College Trustees
- American Association for Women in Community Colleges
- California Women Lead



CCCT BOARD
STATEMENT OF CANDIDACY

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CANDIDATE'S NAME: Marcia Zableckis DATE: February 5, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The major issue is to continue to offer quality education during a financial crisis. Equal treatment when it comes to the backfill of property taxes is vital for recovery. We also need to be the source of workshop training, as we are the safety net for the state unemployment.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I continually look at all sides of an issue to ensure that the decision is the best for the majority. I advocated for quality education throughout my teaching career and continue as a trustee. Students have always been my focus and the future of California is in their success.

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

President of Board for New Hope Village

President of Board for Barstow Pregnancy Board

Past President and current scholarship chairman for Delta Kappa Gamma

Board Member for COSAT - Bringing NASA to college

Member of American Business Women

President of Deanery 7 of the Episcopal Diocese of Los Angeles

OTHER

Recipient of the Christa McAuliffe Fellowship and reopened the Desert Research Station as an administrator and teacher.

Barstow Unified School District Teacher of the Year

Secondary Science Teacher of the Year for RIMS (Riverside, Inyo, Mono, and San Bernardino Counties).

Recipient of Woodrow Wilson Fellowship - spent most of summer at Princeton University designing a science program.

Started a docent program in the K-12 district that trained 7th and 8th graders to help teach science to elementary students.
Nominated this year as Outstanding Woman of Continuing Service for the City of Barstow.

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked, no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Jerry Hart DATE: 2/12/09

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The most pressing issue for all of us to participate in is to establish a funding mechanism in California that will provide adequate funding to community colleges now and in the future. Second, provide career technical coursework to help veterans and unemployed workers be trained for jobs of the future.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have worked diligently since being elected to promote community colleges. I was very interested and involved in the Proposition 92 campaign. I have attended all league workshops and trainings over the last two years and hope to be personally involved in solving funding issues and providing an equipped workforce.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Jerry D. Hart Date: 2/12/09
Address: 108 West 2nd Street
City: Imperial, CA Zip: 92251
Phone: (760) 355-1192 (home) (office)
E-Mail: jerry.hart@imperial.edu

EDUCATION

Certificates/Degrees: AA Imperial Valley College
BA & MA San Diego State University, Ed Spec. Point Loma Nazarene College
CA Elementary Teaching Certificate, CA Administrative Service Credential

PROFESSIONAL EXPERIENCE

Present Occupation: Retired Teacher and School Administrator
worked as coach, volunteer, first aid trainer, volunteer fire fighter

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Imperial Community College District
Years of Service on Local Board: 2
Offices and Committee Memberships Held on Local Board: SDICCCA Representative
IVTA Representative, IVC Foundation Representative
State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc) Attended new member workshop and all other
League conferences since being elected in November 2007.

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

I have spoken with active members of ACCT and plan to
get involved in the near future.

CIVIC AND COMMUNITY ACTIVITIES

IVC Foundation Board, Volunteer for the Red Cross, First Aid Trainer,
Calipatria Lions Club, Little League Coach, Member CSBA, and
Member ACSA.

OTHER



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: John A. Rodgers DATE: 2-12-09

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

We must continue to advocate for community college funding for growth as thousands seek workforce training as our state and nation face an economic crisis. Our advocacy must extend beyond Sacramento to Washington, D.C. to seek resources for budget stabilization, infrastructure capital, and community based job training.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As an experienced and active member in political processes, I can influence the legislative processes, in California and Washington, D.C. Additionally, my service on the League's Retiree Health Benefit Program demonstrates I have the abilities and willingness to engage in solving challenging issues facing California Community Colleges, present and future.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: John A. Rodgers Date: 2-13-09
Address: 4613 Christmas Tree Lane
City: Bakersfield, CA Zip: 93306
Phone: 661-871-1354 661-634-2329
(home) (office)
E-Mail: john.rodgers@ubs.com

EDUCATION

Certificates/Degrees: MA Elementary Education; MA Elementary Administration;
Certified Financial Planner; MBA Management

PROFESSIONAL EXPERIENCE

Present Occupation: Certified Financial Planner/Vice President, Investments,
UBS Financial
Other: Associate Branch Manager, Merrill Lynch; Associate Branch Manager,
Prudential Securities; Account Executive, Dean Witter Reynolds;
Principal, Buttonwillow Union School District; Part-time Instructor,
Bakersfield College; Bakersfield City School District, Teacher and
Administrator

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Kern Community College District
Years of Service on Local Board: 14 years
Offices and Committee Memberships Held on Local Board: President 1999, 2000, 2003, 2004;
Chair, Board Finance Committee, 2001 - Present

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) Member of the Governing Board of the Community
College League of California Retiree Health Benefit Program,
past presenter at CCLC Annual Conference,
past presenter at ACCT Conference.

National Activities (ACCT and other organizations, boards, committees, etc.): Member
of the Financial and Audit Committee of the Association of Community
College Trustees, 2005, 2006, 2007

CIVIC AND COMMUNITY ACTIVITIES

Kiwanis Club Past President, Past Lt. Govenor; Houchin Blood Bank,
19 gallon donor; American Lung Association of Kern County, Board Member,
Past President, State Board Member; California State University, Bakersfield
Alumni Association; Bakersfield Art Foundation, Past Member of Board of
Directors; Executive Associates of Kern County, Past President; and
Kern County Museum Foundation, Past Board Member, Past President

OTHER

Member, Bakersfield City School Board of Education 1983-1992; Trustee
Representative to the Kern County Committee on School District
Organization, 1997, 2002, 2005



CCCT BOARD
STATEMENT OF CANDIDACY

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CANDIDATE'S NAME: Douglas W. Otto DATE: February 12, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The issues we must address are:

1. Access because of dramatically increasing enrollments and budget constraints;
2. Student Success because under-prepared students are not reaching their goals;
3. Accreditation because of a general failure to address Student Learning Outcomes;
- and, 4. Leadership because experienced community college leaders are retiring.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I am a problem solver. I have brought together diverse groups to prepare a strategic plan for a major city, crafted and implemented a successful and inclusive presidential search process, and worked with California Community College Chancellors and Presidents to train new leaders while serving on the CCLDI Board of Directors.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Douglas W. Otto Date: February 12, 2009
Address: 111 West Ocean Blvd., Ste. 1300
City: Long Beach Zip: 90802
Phone: (562) 439-8981 (562) 491-1191
(home) (office)
E-Mail: doug@dwottolaw.com

EDUCATION

Certificates/Degrees: Long Beach City College; Stanford University BA;
Union Theological Seminary/Columbia University MA; University of Chicago JD

PROFESSIONAL EXPERIENCE

Present Occupation: Trial Attorney

Other: Adjunct Professor at Southwestern University School of Law for 15 years.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Long Beach Community College District
Years of Service on Local Board: Elected 2004; Re-elected 2008 = 5 years
Offices and Committee Memberships Held on Local Board: President Board of Trustees;
Vice President Board of Trustees; Chair Audit Committee; Chair Trustees Goal
Committee; Chair Presidential Search Committee

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc Community College Leadership Development Initiatives
Foundation, Board of Directors, Presenter at Summer Leadership Academy,
Chair Bylaws Committee, Member Strategic Plan Task Force

National Activities (ACCT and other organizations, boards, committees, etc.): None.

CIVIC AND COMMUNITY ACTIVITIES

Chair Long Beach Strategic Plan 2010; Chair City Manager's Downtown Business
Development Advisory Committee; Chair Long Beach Planning Commission; Chair
Citizens Transportation Task Force; President Long Beach Arts Council;
President Long Beach Foundation for Architectural & Cultural Heritage;
President Long Beach Bar Association; Founding Member Board of Directors;
Chair Long Range Planning and Member Executive Committee Aquarium of the
Pacific

OTHER

Awards:

Long Beach Preservationist of the Year (1990)
Long Beach Bar Association Lawyer of the Year (2005)
City of Long Beach Landry Award for Community Service (2001)
National Conference for Equality & Justice Humanitarian Award (2009)
Long Beach City College Distinguished Blue Ribbon Alumni Award (2008)

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: MANNY ONTIVEROS Date: 1/30/09
Address: 531 N. COLGATE ST.
City: ANAHEIM Zip: 92801
Phone: (714) 292-7691 cell _____
(home) (office)
E-Mail: trusteeontiveros@yahoo.com

EDUCATION

Certificates/Degrees: A.A. Liberal Studies-Fullerton College; B.A. Criminology-UC Irvine;
M.A. Political Science-Cal State Fullerton

PROFESSIONAL EXPERIENCE

Present Occupation: 1996 to present: Federal Probation Officer and
2002 to present: Adjunct Political Science professor Golden West College
Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: North Orange County CCD
Years of Service on Local Board: 10
Offices and Committee Memberships Held on Local Board: President, 2002 and 2008;
Vice President, 2001 and 2007; Secretary 2000, and 2006; Representative to
the Orange County Legislative Task Force 2001, 2002 and 2003.

State Activities (*CCCT and other organizations boards, committees, workshop presenter;*
Chancellor's Committees, etc) New Trustee Orientation presenter in 2004, 2005 & 2006;
Member of Advisory Committee on Education Services (ACES) from 2007-2008.

National Activities (ACCT and other organizations, boards, committees, etc.): None

CIVIC AND COMMUNITY ACTIVITIES

Member, Anaheim Beautiful; Member, Anaheim Arts Council; Member,
Anaheim Sister Cities Association; Board Member, Anaheim Independencia
Community Center, 1992-99; Commissioner, Anaheim Parks and Recreation,
1993-99; Commissioner, Orange County Human Relations Commission,
1993-95.

OTHER

None

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League Office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Jacqueline Simon DATE: February 11, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- 1. Maintain and expand accessibility and affordability for all Californians and develop one or more strategies to secure adequate funding for the CCC during California's budget fiscal crisis.**
- 2. More solutions for affordable textbooks in alternate formats and remove barriers that hinder anyone being able to transfer to CSUs and UCs.**

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I have 20+ years teaching California's future leaders. This experience has afforded me the opportunity to see the diversity of quality education at several CCCs. I want to use this knowledge as a catalyst for new ideas for historical problems that keep CCCs from leading California into a new future.

National Activities (ACCT and other organizations, boards, committees, etc.): _____

Member, American Association of University Professors _____

NAACP member _____

Senior member of Society for Technical Communicators (STC) _____

CIVIC AND COMMUNITY ACTIVITIES

Homeowners' association board — Pacific Beach (1994-1997) _____

Member of homeowners' association — Carlsbad, CA (2000 to present) _____

Member of Museum of Contemporary Art — San Diego _____

OTHER

ASPCA member _____

National Trust for Historic Preservation member _____

Member of PETA _____

Sierra Club member _____



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Christopher R. Stampolis DATE: February 15, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

California's challenged finances have led to enhanced competition between Community Colleges and our colleagues in K-12, CSU, UC and private colleges.

As elected officials we must count on CCCT to build new partnerships with influencers across the state, especially since local staff and faculty are working harder with less resources.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Advocate for:

- * **Monthly conference calls** inviting all Trustees to receive CCCT briefings;
- * **Strengthened relationships** between CCCT and leaders of the California Schools Board Association and County Boards of Education;
- * **Online conference materials** after conferences including Powerpoints and audio recordings;
- * **Regular talking points** for trustee local elected meetings and media letters.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Christopher R. Stampolis Date: February 15, 2009
Address: P.O. Box 270
City: Santa Clara Zip: 95052-0270
Phone: 408-390-4748 (mobile) _____
(home) (office)
E-Mail: stampolis@aol.com

EDUCATION

Certificates/Degrees: J.D., Concord Law School; M.A. – Catechetics, Santa Clara University;
B.S. – Political Science/French (dual degree, Honors Program)
Santa Clara University

PROFESSIONAL EXPERIENCE

Present Occupation: Director, Community Education & Government Relations, Laborers'
International Union of North America (LiUNA), Local 304.
Other: Previously served 10 yrs as Dir. of Govt. Rels. for Romac Environmental Technologies;
3 yrs as Community Relations Specialist for City of San Jose's Environmental Services;
3 yrs as Managing Editor of Aviation Ground Equipment Market (monthly trade jrnal).

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: West Valley/Mission Community College District
Years of Service on Local Board: 5th year of service (re-elected without opposition)
Offices and Committee Memberships Held on Local Board: Past President and Vice-President of
District Land Corporation; current chairperson of Board Legislative Committee;
Appointed member to several ad-hoc committees and task forces.

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.*) _____

I have attended nearly every League conference and training since being elected in 2004,
including special seminars focused on the Brown Act and new Trustees. I participate in
the Latino Trustees Association and have visited several geographic League caucuses.

National Activities (ACCT and other organizations, boards, committees, etc.): _____

I learned quite a bit when attending an ACCT Legislative Conference, including the importance of expanding the lobbying network for Community Colleges and involving more California Trustees from across the state. Also, as a three-term elected member of the Democratic National Committee, I have had frequent opportunities to interact with Congressional members and staff to advocate for Community College issues.

CIVIC AND COMMUNITY ACTIVITIES

6 years – Santa Clara City Planning Commission (1 year as Chair)

3 ½ years – Santa Clara City Historical and Landmarks Commission

8 years – Santa Clara City Citizens’ Advisory Committee (3 years as Chair)

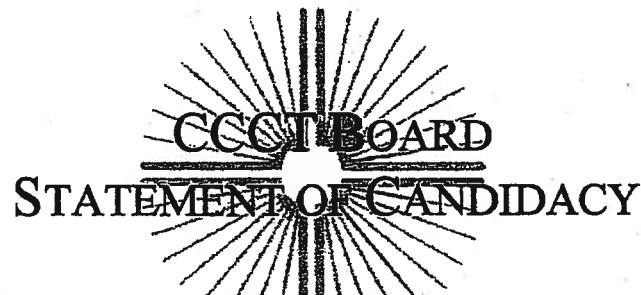
3 years – Santa Clara County Justice Systems Advisory Committee

3 years – Legislative Liaison, Diocese of San Jose

OTHER

I am honored to carry the endorsement of Trustees across the state to represent you on the CCCT, including immediate CCCT Past-President and ACCT Board member Rebecca Garcia and CCCT/ACCT Board members Anita Grier and Don Singer.

I have been married for 11 years to Anna Song, current Vice-President of the Santa Clara County Board of Education, who reminds me frequently of the need to bring educators together to work for the needs of all students. We are proud parents of two young sons, who are just beginning their elementary school careers. I ask for your vote.



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Jeanette Mann DATE: February 3, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- ASSURE ACCESS TO ALL DURING FISCAL CRISIS
- HOLD THE LINE ON TUITION INCREASES
- PROMOTE UNDERSTANDING THAT IN TIMES OF FISCAL CRISIS CALIFORNIA COMMUNITY COLLEGES ARE PART OF THE SOLUTION—NOT THE PROBLEM
- OPPOSE EFFORTS TO WEAKEN LOCAL CONTROL
- PROMOTE DIVERSITY PROGRAMS
- REWARD EXCELLENCE

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- TWENTY-FIVE YEARS EXPERIENCE AS CALIFORNIA COMMUNITY COLLEGE TRUSTEE
- EXCELLENT WORKING RELATIONSHIPS WITH CHAIR, ASSEMBLY HIGHER EDUCATION COMMITTEE, WHO REPRESENTS PCC
- DEMONSTRATED COMMITMENT TO EXCELLENCE IN LEARNING
- TWENTY-FIVE YEARS PROFESSIONAL EXPERIENCE ADVOCATING FOR DIVERSITY IN HIGHER EDUCATION
- PROFESSIONAL AND CONSULTING EXPERIENCE IN BOARD DEVELOPMENT AND CONFLICT RESOLUTION

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: Dr. Jeanette Mann Date: February 3, 2009
Address: 2195 East Orange Grove Boulevard
City: Pasadena Zip: 91104
Phone: 626/797-0307 Same
(home) (office)
E-Mail jxmann@pasadena.edu

EDUCATION

Certificates/Degrees: B.A., M.A., Ph.D. – University of Missouri, Columbia

PROFESSIONAL EXPERIENCE

Present Occupation: Retired

Other: Instructor, University of Missouri, Columbia 1961-1971
Assistant Professor of English, Northern Illinois University, 1971-1976
Special Assistant to the President for Equity and Diversity, California State
University, Northridge, 1976-2000

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Pasadena Area Community College District
Years of Service on Local Board: 25
Offices and Committee Memberships Held on Local Board: President (6 terms); Vice President, Clerk;
Chair: Board Evaluation Committee; President's Evaluation Committee; Policy Review Committee;
KPCC Committee; Member: Sculpture Garden Committee, Legislative Committee, PUSD Committee

State Activities (*CCCT and other organizations, boards, committees, workshop presenter, Chancellor's Committees, etc.*) Member, CCCT Board 2005-2009; Moderator, Conversation Legislative
Leaders, CCCT Legislative Conference 2005, 2006, 2007, 2009; Member, CCLC Education Services
Committee 1998-2002; Conference Chair, CCCT, 1991; Member, CCCT Research Committee
1988-1992; Presenter, CCLC Board Chair Workshop, 1999-2003; Presenter, Board Protocols CCCT
Annual Conference 2008; Presenter, Leadership and Board Processes, CCCT Annual Conference, 2000;

National Activities: *(ACCT and other organizations, boards, committees, etc)* Presenter, Leadership, and
Laudable Board Processes, ACCC Regional Conference, 2000

CIVIC AND COMMUNITY ACTIVITIES

Member, Board, YWCA Foothill Valley

Member, Board, 211 Los Angeles

Chair, Foster Care Project All Saints Church

Member, Board of Directors, Foothill Family Services

Member, Task Force on Affirmative Action, City of Pasadena

Member, Library Tax Committee, City of Pasadena

Member, City Conversations,

Chair, Resources Committee, and Co-Chair, ACT

OTHER

Rockefeller Fellow, Administrative Internship for Minorities

Phi Beta Kappa

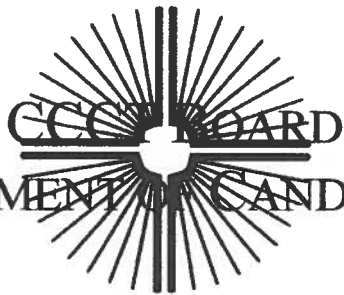
Phi Kappa Phi

Woman of the Year for the 21st Senate District 2008

2003 YWCA Women of Excellence in Education

Who's Who in American Community Leaders

Who's Who in American Women Educators

The logo features a central sunburst design with rays emanating from a central point. The words "CCCT BOARD" are written in a serif font across the top of the sunburst, and "STATEMENT OF CANDIDACY" is written across the bottom. The sunburst is composed of multiple vertical lines of varying lengths, creating a fan-like effect.

CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Carmen Avalos DATE: 2/11/2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The major issues that will need to be addressed in the next couple of years boils down to equitable dollars being allocated for the amount of students our system educates, additionally, the need to increase student transfer rates and preparation for our students or student success best practices.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I believe that my contributions to the CCCT board are in the relationships that I have fostered with our legislators who are more willing to listen when you address the needs of the state, not only your local area. My passion and commitment to the organization is a plus.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Carmen Avalos Date: 2/11/2009

Address: 10209 Richlee Ave

City: South Gate Zip: 90280

Phone: 562.773.3686 323.563.9511
(home) (office)

E-Mail: voteavalos@gmail.com

EDUCATION

Certificates/Degrees: B.S. Biological Sciences, Teaching Credential, M.A. Educational Administration, Notary Public, Certified Municipal Clerk

PROFESSIONAL EXPERIENCE

Present Occupation: Municipal Clerk

Other: ESL Educator at local district

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Cerritos Community College District

Years of Service on Local Board: 3 years

Offices and Committee Memberships Held on Local Board: Southeast Schools Coalition Secretary

State Activities (*CCCT and other organizations boards, committees, workshop presenter;*

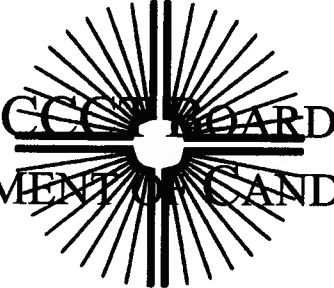
Chancellor's Committees, etc) Latino Caucus Board of Directors

National Activities (*ACCT and other organizations, boards, committees, etc.*): NALEO Member and active member in contributing useful information as it relates to Latino issues.

CIVIC AND COMMUNITY ACTIVITIES

Involved in our local school organizations and member of PTA for local high school. Member of the League of California Cities and presidential appointee to Administrative Services Committee.

OTHER



CCC BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Eva Kinsman DATE: February 1, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Major issues

CCCT and the League should continue the efforts with the legislature toward an independent funding calculation not based on K-12 enrollment. We must actively promote the institutionalization of Basic Skills as a foundation for student success at all colleges. Local governance must be safeguarded.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Contributions

I can work independently or in a group to get "the message" out to legislators and the community. Community support through the voting process will be the key to qualifying and passing the funding initiative.



**CCCT BOARD
BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Eva Kinsman Date: February 1, 2009

Address: 74070 Playa Vista Drive

City: 29 Palms, CA Zip: 92277

Phone: 760-367-1963 760-220-4344
(home) (office)

E-Mail: evakins@verizon.net

EDUCATION

Certificates/Degrees: BS ED, MA ED

PROFESSIONAL EXPERIENCE

Present Occupation: Board of Trustees, Copper Mountain Community College
District (Retired Educator)

Other: K-12 teacher, Elementary Principal, High School Principal, University Instructor,
WASC Accreditor 26 years , Clinical Supervisor of Student Teachers, Western Governor's
University

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Copper Mountain

Years of Service on Local Board: 8

Offices and Committee Memberships Held on Local Board: President, Vice President, Clerk,
Foundation liaison

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*)

ACES committee member, facilitator, new trustee workshop

National Activities (*ACCT and other organizations, boards, committees, etc.*): none

CIVIC AND COMMUNITY ACTIVITIES

Past Board of Directors, Action Council for 29 Palms, Inc., member, 29 Palms

Historical Society, past Vice-President of Kiwanis, member of Sky's the Limit,

Past Member of Copper Mountain College Foundation, CALPAMs public art group

Member Finance Council, Church

OTHER

Grant Writer for local community park and other non-profits



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Bernard "Bee Jay" Jones DATE: January 28, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

1. Successfully accommodating the increasing number of ill-prepared students entering college. Community Colleges are responsible, through education and vocational training, to prepare these students to contribute to society.
2. Diversification of our faculty, staff, and students. Diversity enriches the educational experience and makes all students feel welcome.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Student success must remain our highest priority. Budget crises can jeopardize great programs. It is better to fully fund good programs and cut programs that are not contributing. I have managed organizations with huge budgets - during budget crises - in the Air Force and Aerospace industry, and always accomplished the mission.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: Bernard "Bee Jay" Jones Date: January 28, 2009
Address: 3123 Manley Drive
City: Lompoc Zip: 93436
Phone: (805) 733-1166 (805) 606-8609
(home) (office)
E-Mail: bernard.jones@verizon.net

EDUCATION

Certificates/Degrees: B.S., Physics, Southwest Texas State University, 1978
M.A., Public Administration, University of Houston, 1988

PROFESSIONAL EXPERIENCE

Present Occupation: Aerospace Engineer, General Dynamics
Other: 23 years U.S. Air Force officer; retired as a Lt. Col. All 23 years
in aerospace, space launch and spacecraft acquisition.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Allan Hancock Joint Community College District
Years of Service on Local Board: 4
Offices and Committee Memberships Held on Local Board: _____

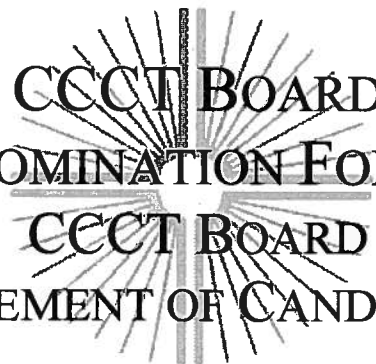
State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) CCCT Board 2008-Present

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

Santa Barbara County Human Relations Commission (Previously-2 years) and
very active in my church.

OTHER

The logo features a central vertical line with radiating lines extending outwards, resembling a sunburst or a cross. The text is centered over this graphic.

CCCT BOARD
NOMINATION FORM
CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Louise Jaffe DATE: January 26, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Funding is the #1 issue. CCCT must be a **strong, united voice** for adequate funding during this time of growth and increased demand for services. CCCT needs to **provide assistance and leadership** to help community colleges remain resolute and able to fulfill their core commitment to **serve students well.**

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I am a focused, articulate, pragmatic, friendly, and effective advocate. I enjoy working with colleagues. I have good personal relationships with state political leaders in PTA, CTA, LWV and the Legislature. Perhaps most importantly I will bring with me the experience and expertise of my Santa Monica College colleagues.


CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Louise Jaffe Date: January 26, 2009

Address: 1121 Grant Street

City: Santa Monica Zip: 90405

Phone: (310) 450-2487 (310) 450-2487
(home) (office)

E-Mail: JAFFE LOUISE@smc.edu

EDUCATION

Certificates/Degrees: Bachelor's Degree, Antioch College

PROFESSIONAL EXPERIENCE

Present Occupation: _____

Script Supervisor on *The Simpsons* and *King of the Hill*

Other:

Script Supervisor on multiple feature films

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Santa Monica

Years of Service on Local Board: 2

Offices and Committee Memberships Held on Local Board: Chair, current term (2009); Vice-Chair, (2008); Member, Board of Trustees Real Estate Subcommittee, Board Policy Working Group, Superintendent's Evaluation Process, Board Engagement & Communication

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) 2008 California State PTA Convention, workshop presenter

As Co-Chair of a Santa Monica political action committee, Community for Excellent Public Schools, helped organize *Caravan for Kids* in partnership with local and State PTA. *Caravan for Kids* brought 1000 people to a rally in Sacramento to protest the 2005 proposed budget cuts to public schools. *Caravan for Kids* also organized local press conferences statewide to ensure communities understood the impact of the proposed cuts to their local schools.

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

2009 National Legislative Summit _____

CIVIC AND COMMUNITY ACTIVITIES

Founder and Leader, Santa Monica Lifelong Learning Community Project _____

Founding Member and Past Co-Chair, Community for Excellent Public Schools _____

Past PTA President, Will Rogers Elementary School, Santa Monica High School, _____

Past PTA President, Santa Monica-Malibu Council of PTAs _____

Member, multiple Parcel Tax and Bond exploration and campaign steering committees _____

Member, Santa Monica Child Care and Early Education Task Force _____

Member, Santa Monica College General Advisory Board _____

Member, Santa Monica College President's Circle _____

Member, Santa Monica College Association _____

Member, Santa Monica League of Women Voters _____

OTHER

Salzburg Fellow, Salzburg Global Seminar, International Studies Program _____

Workshop Presenter, 33rd District PTA Leg Conference: *Effective Advocacy* _____

Writer, monthly Lifelong Learning Community eNewsletter _____

Writer, monthly guest newspaper columnist for Santa Monica Observer _____

Writer, grant application for "*Ask Me About Kids*" _____

Speaker, League of Women Voters Salon: *Women Who Shape Santa Monica* _____

Keynote Speaker, 2009 Unity Resource Festival _____

Recipient of five PTA Honorary Service Awards including PTA's highest award, the Golden Oak _____

Recipient of League of United Latin American Citizens/LULAC Community Unity Award _____

Recipient of Certificate of Recognition from then Assemblymember Fran Pavley _____

Recipient of County of Los Angeles Commendation from Supervisor Yvonne Brathwaite Burke _____

BOARD REPORT NO. 09-3-101B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Janet L. Stringer, Dean, Science & Technology, Cañada College, 306-3322

**ACCEPTANCE OF S-STEM GRANT AWARD FROM THE NATIONAL
SCIENCE FOUNDATION (NSF) FOR CAÑADA COLLEGE**

Cañada College was awarded a grant through the S-STEM program at NSF on February 27, 2009. This program provides scholarship awards to academically talented, financially needy students working to transfer to a four-year university to complete an undergraduate degree in an engineering, mathematics or science major. Awards are offered for up to three years of full-time academic study at Cañada College and in the first semester that a student transfers to a four-year university. The award for the first year was for \$54,110 with an effective date of February 15, 2009. The full award is for \$600,000 over a five year period from February 15, 2009 – February 14, 2014.

It is recommended that the Board of Trustees accept the award to Cañada College from the S-STEM program at NSF.

BOARD REPORT NO. 09-3-102B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor
PREPARED BY: Barbara Christensen, Director of Community/Government Relations, 574-6510

**ADDITION OF NEW POLICY TO DISTRICT RULES AND REGULATIONS, SECTION 1.01,
DISTRICT MISSION AND REVISION OF SECTION 1.45, AGENDAS FOR MEETINGS**

District Rules and Regulations Section 1.01, District Mission, was brought to the Board for approval on December 10, 2008. At that time, Trustee Holober suggested that a bullet point be added stating that as part of its mission, the District will provide leadership in aligning educational programs and services offered by all local educational institutions and community service agencies. There is also a proposed change to update language, replacing “developmental and remedial” education with “basic skills” education; this change was suggested by a member of the District Shared Governance Council.

District Rules and Regulations Section 1.45, Agendas for Meetings, was brought to the Board for approval on February 25, 2009. At that time, the Board requested that item 1 be amended to state that the agenda is prepared jointly by the President of the Board or designee and the Chancellor. It was also requested that the procedure for adding an item to the agenda at the request of a Board member be outlined in the policy.

The proposed changes were presented to and discussed by the District Shared Governance Council at the March 2, 2009 meeting.

RECOMMENDATION

It is recommended that the Board approve the addition of District Rules and Regulations Section 1.01, District Mission, and revision of Section 1.45, Agendas for Meetings, as shown in the attachments

1.01 District Mission

1. The mission of the San Mateo County Community College District is:

PREAMBLE

The Colleges of the San Mateo County Community College District, Cañada College, College of San Mateo, and Skyline College, recognizing each individual's right to education, provide the occasions and settings which enable students to develop their minds and their skills, engage their spirits, broaden their understanding of social responsibilities, increase their cultural awareness and realize their individual potential. The District is committed to leadership by providing quality education and promoting life-long learning in partnership with its community and its surrounding educational institutions. It actively participates in the economic, social, and cultural development of San Mateo County. In a richly diverse environment and with increasing awareness of its role in the global community, the District is dedicated to maintaining a climate of academic freedom in which a wide variety of viewpoints is cultivated and shared. The District actively participates in the continuing development of the California Community Colleges as an integral and effective component of the structure of public higher education the State.

MISSION

In an atmosphere of collegiality and shared responsibility, and with the objective of sustaining open access for students and being responsive to community needs, the Colleges of the San Mateo County Community College District will fulfill the following mission with excellence:

- Provide a breadth of educational opportunities and experiences which encourage students to develop their general understanding of human effort and achievement; and
- Provide lower division programs to enable students to transfer to baccalaureate institutions; and
- Provide occupational education and training programs directed toward career development, in cooperation with business, industry, labor, and public service agencies; and
- Provide ~~developmental and remedial~~ **basic skills** education in language and computational skills required for successful completion of educational goals; and
- Provide a range of student services to assist students in attaining their educational and career goals; and
- Provide self-supporting community education classes, contract education and training and related services tailored to the human and economic development of the community; and
- **Provide leadership in aligning educational programs and services offered by all local educational institutions and community service organizations;** and
- Celebrate the community's rich cultural diversity, reflect this diversity in student enrollment, promote it in its staff, and maintain a campus climate that supports student success.

To fulfill this educational mission, the District is committed to effective institutional research that supports the evaluation and improvement of programs, services, and student outcomes. Shared governance is practiced through processes that are inclusive with regard to information sharing and decision making, and that are respectful of all participants. The District plans, organizes and develops its resources to achieve maximum effectiveness, efficiency, equity and accountability.

2. The Mission is evaluated and revised on a regular basis.

1.45 Agendas for Meetings

1. An agenda for each meeting of the Board shall be prepared jointly by the President of the Board or designee and Chancellor. Any member of the Board may ask the Board President to add an item to the agenda. If the Board President denies the request, the requesting Board member may raise the issue at a Board meeting under "Statements from Board Members." If a majority of Board members agree to add the item, it shall be added to a subsequent agenda. Normally, requests for agenda items shall be submitted ten calendar days in advance of the meeting date.
2. At least five (5) days prior to each regular meeting, the meeting agenda shall be mailed to Board members.
3. The agenda for each regular and special meeting shall be posted where the public and District employees may see it, at least seventy-two (72) hours prior to the time of the regular meeting and at least twenty-four (24) hours prior to special meetings. The agenda will also be posted on the District's website.
4. The agenda shall clearly state the items proposed for action. No conclusive policy decision may be taken on a matter until it appears on a published agenda. Items of policy cannot be added to the agenda at the time of the regular meeting unless:
 - a. a majority decides there is an "emergency situation" as defined for emergency meetings;
 - b. two-thirds of the members (or all members if less than two-thirds are present) determine there is a need for immediate action and the need to take action came to the attention of the Board subsequent to the agenda being posted;
 - c. an item appeared on the agenda of, and was continued from, a meeting held not more than five (5) days earlier.
5. This does not preclude the taking of testimony at regularly scheduled meetings on matters not on the agenda which any member of the public may wish to bring before the Board, provided that no action is taken by the Board on such matters at the same meeting at which testimony is taken.
6. The order of business may be changed by consent of the Board.
7. The agenda of regular meetings shall contain a consent agenda section, under which noncontroversial items of a routine nature, as determined by the Chancellor, may be approved by one vote of the Board. Sufficient back-up material on consent agenda items shall be made available to Board members in advance of the meeting. Prior to a motion for approval of the consent agenda, a Board member may ask questions about a particular agenda item. Also before approval, any Board member, interested student or citizen, or member of the staff may request that an item be removed to be considered separately. If an item is removed, it will be discussed in the order listed, after approval of remaining items on the consent agenda.
8. The agenda of each regular meeting shall include an opportunity for enrolled students, staff, and the public to address the Board on any matter directly related to the business of the College District (Statements from the Public on Non-Agenda Items). In addition, once an agenda item has been presented and staff reports made, the Board shall invite public participation in discussion related to the item.

1.45 Agendas for Meetings (continued)

9. Any person or persons wishing to place a matter before the Board for deliberation or action shall submit to the Chancellor a written request for inclusion of the matter on the agenda no less than seven days prior to the date of the regular meeting (Presentation to the Board by Persons or Delegations).

References: Government Code Sections 54954 et seq., 6250 et seq.; Education Code Sections 72121, 72121.5

(Rev. 03/09)

San Mateo Community College District

March 25, 2009

BOARD REPORT NO. 09-3-103B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Barbara Christensen, Director of Community/Government Relations, 574-6510

APPOINTMENT OF STUDENT REPRESENTATIVE TO BOND OVERSIGHT COMMITTEE

The Bond Oversight Committee currently has a vacancy for a student representative due to the resignation of Chris Eden.

The District would like fill this vacancy with the appointment of Denisse Gonzalez. Ms. Gonzalez is a student at Skyline College who was selected by the tri campus Associated Students leadership for this role.

RECOMMENDATION

It is recommended that the Board appoint Desnise Gonzalez to the Bond Oversight Committee, effective immediately.

San Mateo County Community College District

March 25, 2009

BOARD REPORT NO. 09-3-104B

**APPROVAL OF RECOMMENDATION TO EDUCATION HOUSING
PARTNERS ON GENERAL CONTRACTOR FOR CAÑADA VISTA
FACULTY AND STAFF HOUSING PROJECT**

This report will be sent at a later time.

BOARD REPORT NO. 09-3-105B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Rick Bennett and Linda da Silva, Executive Directors
Construction Planning Department, 358-6752 and 358-6726

**AUGMENTATION TO DESIGN BUILD CONTRACT FOR THE CAÑADA COLLEGE
GATEWAYS, CIRCULATION AND PARKING PROJECT**

On May 14, 2008 the Board authorized the Executive Vice Chancellor to execute a design build contract with Robert A. Bothman, Inc. for the construction of the Cañada College Gateways, Circulation and Parking Project (Board Report No. 08-5-103B) in the amount of \$7,639,735.

During the course of the design and construction, Robert A. Bothman, Inc. and the District continue to work together collaboratively in the fashion that the design build methodology allows. As the construction phase progresses toward completion, additional work is now required to accommodate the loss of Parking Lot 3 at Cañada College, the future location of the Cañada Vista Housing Project. Construction of the housing project will remove 452 existing parking spaces from the College's parking assets. Robert A. Bothman and District staff investigated additional parking possibilities and ascertained that expansion of existing Parking Lot 6 could add approximately 250 parking spaces in the most convenient location on campus for student parking. District staff has verified that the addition of 250 spaces will be adequate to meet the College's current and future parking needs, considering projected growth.

The District has received a design-build proposal from Robert A. Bothman in the amount of \$540,000 to provide a new parking lot, drive lanes, lighting, concrete curbing, bio-swales and connection to the College's drainage system. The District also sought an alternative and competitive quote from O.C. Jones; O.C. Jones' proposal offered the same scope and price. In lieu of adding more administrative burden of another contract and contractor to mobilize and manage, accepting Robert A. Bothman's proposal allows synergy of staffing and construction management oversight, as well as built-in coordination. The proposals were analyzed by Swinerton Management & Consulting and in addition, the District's internal staff and its resources of architects, engineers and contractors who work in the Construction Planning Department, have compared costs for comparable parking lot construction at Skyline College and the College of San Mateo and is satisfied that the proposal of \$2160 per parking stall is a good value to the District. With approximately 15% of the project remaining, Robert A. Bothman will have time to complete the expansion of Parking Lot 6 without adding any additional work days to the project. Accordingly, Staff are requesting this authorization to augment the Robert A. Bothman contract to accommodate the expansion of Parking Lot 6. This change is consistent with and enhances the intent of the original scope awarded and takes advantage of available contingencies in the budget.

In any construction contract, the District bears the burden of unforeseen conditions. In light of the nature of the excavation, connection to existing storm drainage and power infrastructure, and the high

probability of encountering extreme soils conditions, Staff recommends the Board authorize an additional 10% (\$54,000) for owner-approved additional work related to unforeseen conditions. The funding source for this contract scope change is Measure A general obligation bond funds.

RECOMMENDATION

It is recommended that the Board authorize augmentation of the existing design build contract with Robert A. Bothman, Inc. in an amount not to exceed \$594,000.

BOARD REPORT NO. 09-3-106B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Rick Bennett and Linda da Silva, Executive Directors, Construction Planning Department, 358-6752 and 358-6726

AUTHORIZATION TO AUGMENT THE DESIGN BUILD CONTRACT FOR COLLEGE OF SAN MATEO CIP2 DESIGN BUILD PROJECT

On December 12, 2007 the Board approved award of a design build contract for the construction of the College of San Mateo CIP2 Design Build Project to McCarthy Building Companies (Board Report No. 07-12-105B), in an amount not to exceed \$150,000,000. District staff and McCarthy spent considerable time and effort negotiating the deal. District staff were able to negotiate an agreement with McCarthy to keep every major element of the CIP2 Design Build Project (new Student Center Building 10, new Allied Health & Wellness Building 5, extensive site work improvements, new Aquatic Center, upgraded 12kV campus electrical distribution system) in scope for a starting contract value of \$142,500,000.

The District's request for a design build proposal (RFP) included standard contract terms, reference to the District's facilities design and construction standards, and project-specific space program and adjacency information. McCarthy's proposal included early schematic design drawings, as well as price information. On previous design build projects the District's RFPs have included schematic design drawings, which limited the flexibility inherent in the design build delivery method, because the major design decisions were completed by the time the proposing design builders were engaged. For the CSM CIP2 Design Build Project, the District elected to maximize the creativity and value-based solutions the proposing design builders could offer. The District maintained budgeted reserves for the anticipated value-added elements and owner-initiated changes that would occur during the subsequent design and construction phases of the project.

During the course of completing the design development and construction document phases of the work, and with the construction of Buildings 5, 10 and the site work improvements under way, McCarthy, the College and District have worked well together in the collaborative process the design build delivery method is intended to foster. The concepts articulated in the RFP have been fully developed, and in some instances the design process has realigned assumptions and design concepts to better meet the needs of the College. The program requirements included in the RFP were developed more than two and a half years ago. Since that time, several program requirements have been revised, changed or clarified to the benefit of the project. The team collaboration fostered by the design build process has enabled the designers, contractors and owner to work together to ensure that the project is responsive to the needs of the College and District. Some of those program and design modifications have resulted in modifications to the design build contract.

In accordance with the anticipated value-added, owner initiated changes, and budgeted contingencies, the Executive Vice Chancellor has approved \$7,494,876 of change orders, which brings the McCarthy contract value to just below the Board-authorized \$150,000,000. Each change order was reviewed thoroughly prior to approval. District staff scrubbed design and construction cost proposals, comparing

cost assumptions and data from the District's construction cost management consultant (Cumming Corporation), construction management consultant (Swinerton Management & Consulting), the District's internal staff resources of architects, engineers and contractors who work in the Construction Planning Department, comparing costs for comparable work at Skyline and Cañada Colleges, and using data based cost estimates to negotiate with McCarthy to ensure that competitive numbers for change orders were realized. The Executive Vice Chancellor approved the following contract change orders only after confirming that each was fair, reasonable, within the project budget, and would bring value to the project:

- \$1,275,000 for Building 5 design phase value engineering upgrades and owner-initiated changes.
 - The value engineering upgrades include items that improve the life cycle cost and “greening” of the facility (e.g., an upgrade from plastic laminate surface materials at Cosmetology countertops and student stations to Greenstone[®] epoxy solid surface materials – resulting in a stain/scratch/water resistant material whose service life is four times that of plastic laminate counters and will earn points toward LEED certification; hand dryers to reduce paper towel use in restrooms and associated custodial labor and supply costs, and earn LEED points).
 - Owner initiated changes include items that were not known at the time the RFP was issued (e.g., accreditation related utilities at the nursing station headwalls and dental labs).
- \$2,275,000 for Building 10 design phase code triggered upgrades, value engineering upgrades and owner-initiated changes.
 - The code triggered upgrades include items that improve the appearance of elements required by the Division of the State Architect to satisfy code requirements (e.g., two additional exterior exit stairs were enhanced for aesthetic quality, appropriate to the flagship nature of the facility; this was an aesthetic enhancement to the basic stair offered by McCarthy to meet the contractual code requirement).
 - The value engineering upgrades include items that improve the life cycle cost and “greening” of the facility (e.g., hand dryers to reduce paper towel use in restrooms and associated custodial labor and supply costs, and earn LEED points; stainless steel handrails on interior and exterior stairs to avoid painting and repainting; increased interior glazing to maximize daylight, minimize mechanical lighting and reduce energy costs; Forest Stewardship Council certified wood finish elements complying with the principles of sustainable forestry).
 - Owner initiated changes include items that were not known at the time the RFP was issued (e.g., media program acoustical upgrades; a convenience store; relocation of the main campus mail room from building 1 to this building 10; learning center refinements to better achieve the pedagogical goals of the space; upgrades to the Bookstore to achieve an enhanced retail environment).
- \$1,816,067 to incorporate excluded exterior campus zones into the project. The limit of exterior site work improvements delineated in the RFP and included in the original contract amount covered most areas of the campus, but not all. The District budgeted for improvements to these zones, and planned on buying out these scope gaps at appropriate times during design/construction to take advantage of lags in schedule, efficiencies and synergies that result from the Design Builder being mobilized and on site and that also result from the collaborative process. These site work gaps were further refined as the scope of the North Gateway Project, which is State funded, was designed and approved by the State Chancellor's Office and Division of the State Architect. Adding these scope gap areas to McCarthy's contract ensures a holistically designed and constructed college campus. The scope gap areas include:
 - Renovation of the Fine Arts Courtyard for improved accessibility and functionality.

- Erosion control, parking and accessibility improvements in the southeast campus zone.
- Expansion of accessibility and aesthetic improvements on the campus spine just south of Science Building 36.
- Concrete bleachers terraced along the hillside that encloses the northern side of the Aquatic Center, and a connecting stair to the adjacent lower quadrangle.
- \$207,136 to incorporate swing space provisions for displaced programs and other work required to maintain college operations during construction disruptions.
 - Site preparation, installation and utility connections for a mobile kitchen and modification of the existing food kiosk's sanitary sewer utility.
 - Relocation of an existing portable building from the center of the lower quad to the athletics zone, to complete the Athletics Training Facility.
 - Relocation of another existing portable building, site preparation and utility connections to provide swing space for Student Activities and Government.
 - Construction of a temporary bus stop, to maintain accessible public transit service until the permanent new bus stop is completed.
 - Additional parking spaces in critical locations interior to the campus to maintain campus accessibility while major parking lot areas and parking spaces are taken out of commission in construction zones.
- \$135,979 for enlarged excavations and foundations for Building 5, necessitated by unknown soil conditions revealed subsequent to demolition of the former buildings on that site.
- \$1,536,045 to expand the planned upgrades to the 12kV electrical distribution system on the entire campus. The original contract amount included some 12kV system work. During the design phase, McCarthy's electrical design build subcontractor offered additional improvements that allowed for a more complete solution, including new load center equipment, conduits and conductors. In addition to new distribution equipment and wiring, the system upgrades provide for isolation of zones through sectionalizing switches, which allows power system disruptions to be limited to certain areas of campus while allowing continuation of college operations elsewhere.
- \$249,649 to increase the new Chiller Plant capacity for future College use. A 700 ton Chiller Plant was in McCarthy's original contract. During the design phase, McCarthy's mechanical design build subcontractor offered 100 tons of additional capacity to provide the College future air conditioning flexibility. The high efficiency chiller plant will be able to operate at low, medium and high loads, through staged equipment and digital controls, which will minimize operating costs.

As the scope of the project has been refined and change orders have been processed, staff recognize the need to request supplemental Board authorization for additional modifications to the McCarthy contract. In light of the differing nature of the design build delivery method, the legislature enacted legislation specifying a proposal and award process that differs markedly from those governing the traditional design-bid-build delivery method. This legislation was incorporated into Education Code §81700, and subsequently expanded in Education Code §17250. After conferring with County Counsel on the nature of the design build process and the intent of the code, District staff recommend that the Board grant the Executive Vice Chancellor the authority to execute additional change orders to the McCarthy contract, for changes both known and unknown at this time.

Each of the following known changes is clearly consistent with the intent of the original scope awarded

and reflects the project as it has evolved over the last two and a half years and will continue to evolve in the remaining contract duration (through mid-2011). The nature of these contract modification opportunities range from the finalization of design and College refinement of program requirements, unforeseen conditions in underground infrastructure, soils and geotechnical site anomalies, additional requirements for the execution of excluded site work improvements, safety and security upgrades, and upgrades to ensure continuation of college operations during construction disruptions. Each of the following known contract change proposals has been reviewed by District staff and consultants for program inclusiveness, time impacts and cost. Incorporating these changes into McCarthy's contract takes advantage of their onsite presence, the cohesiveness of design and construction in new opportunities, and the synergies captured by dovetailing with existing scope elements. If the changes were to be made at a later date, or bought out through separate contracts using the design-bid-build delivery method, the cost for each item would increase 10% - 30%, cause additional disruption to College operations and delay the benefit of improved facilities for students. The proposed contract changes include:

- Incorporation of additional program changes for Building 5: \$502,201
 - Owner initiated changes including additional cosmetology student locker capacity, interim revisions to dental hygiene lab areas that can be converted to their originally intended purposes at a later date, and concession stand upgrades.
 - Value engineering and “green” upgrades including connection to the campus emergency notification system, stainless steel handrails, upgraded elevator cab finishes, upgraded interior informational signage systems.
- Incorporation of additional program changes for Building 10: \$827,500
 - Owner initiated changes including media program acoustic upgrades, a redundant FM antenna for KCSM, enhanced architectural finishes appropriate to the flagship nature of the facility.
 - Value engineering and “green” upgrades including connection to the campus emergency notification system, upgraded elevator cab finishes, upgraded interior informational signage systems.
- Incorporation of additional program changes for site work improvements: \$4,156,208
 - Owner initiated changes including erosion control at hillside areas; landscape improvements to the Hillsdale Blvd. median, the area behind Building 1, and areas adjacent to Buildings 9, 14, 15, 16 and 17; completion of the Softball Plaza entry; provision and installation of site related fixtures such as planter pots, benches, recycling and waste containers; and enhanced wayfinding signage.
 - Safety and security upgrades such as additional parking lot, roadway and walkway lighting; and greatly increased amounts of tree trimming as requested by the local fire authorities and required to ensure woodland health in the coming decades.
- Incorporation of additional safety and reliability upgrades to the 12kV electrical power system: \$22,500
- Incorporation of additional swing space provisions for displaced programs and other improvements required to maintain college operations during construction disruptions: \$480,281
 - Site preparation, installation and utility connections for Inspector of Record trailers.
 - Temporary reconfiguration of the perimeter road, to create safe pedestrian paths of travel around construction zones.
 - Additional parking spaces in critical locations interior to the campus to maintain campus accessibility while major parking lot areas and parking spaces are taken out of commission in construction zones.

- Creation of public paratransit stops to maintain and enhance accessibility to all areas of the campus for the disabled community.
 - Temporary lighting at areas of the campus identified by students and staff as under lit and unsafe, while awaiting permanent lighting improvements.
- Construction of the Building 4 Gateway Stelevator – a stair and elevator combination tower of architectural significance - designed by Beverly Prior Architects (as Increment 2 to the Buildings 2 and 4 Fine Arts Complex modernization project). This gateway stelevator is a welcoming, accessible and iconic entry point from the southern campus student parking and main bus stop zones into the campus core. In addition to constructing the already-designed stelevator tower, McCarthy offered adjacent site improvements – not in their original contract scope – that will further improve accessibility, safety, security and the aesthetics of this gateway area for \$1,847,560.
- \$4,146,000 for assignment of the procurement, coordination, handling and installation of specialty fixtures and equipment.
 - In Building 5, specialty equipment includes nursing bed headwalls which incorporate power, medical gas, air, and data. Specialty dental equipment includes x-ray machines, as well as chairs and consoles that are connected to water, compressed air, data, vacuum, and power. Cosmetology specialty equipment includes mannequin dryer stations, wall-mounted dryers, and weighted hydraulic chairs. Fitness Center specialty equipment includes cardio and weight training stations that are anchored and/or wired.
 - In Building 10, specialty equipment includes bookstore and kitchen fixtures, coffee bar and convenience store fixtures, and media program studio equipment.
- \$573,632 for unforeseen conditions such as underground utility lines, unknown soils conditions and geotechnical anomalies in the areas currently under construction, as well as owner initiated upgrades to items triggered by unforeseen conditions in which opportunities to replace rather than patch infrastructure bring greater value to the District.
- \$4,314,118 for funded, anticipated contract modifications related to unforeseen conditions that are revealed during the course of construction. Much of the underground hidden conditions for Buildings 5 and 10 are now known because mass excavation is completed. However, major excavation and interactions with underground utilities are anticipated as the aquatic center and site improvements work occurs. If unanticipated soil conditions or underground utilities are found, McCarthy will be entitled to contract augmentations. The project budget has reserve construction contingencies for these unforeseen conditions.
- \$4,230,000 for funded, anticipated owner-initiated scope changes and additions. The project budget has reserve contingencies for these potential contract modifications. In a multi-year design build project such as this, the College's needs may change over time. A very recent example of this is the State's economic climate effect on the College's operating budget, which necessitated a deferral of the dental hygiene program. As a result, McCarthy is being asked to convert the already-designed dental hygiene lab areas into general lecture classrooms that can be easily modified back to dental hygiene labs in the future. By authorizing the Executive Vice Chancellor to make future contract changes within the project budget, College and District staff can maximize value by taking advantage of quick-fire opportunities that would otherwise be lost.

The funding source for the current and future change orders listed above is Measure A general obligation bond funds.

RECOMMENDATION

It is recommended that the Board authorize the Executive Vice Chancellor to execute change orders as required to augment the existing design build contract with McCarthy Building Companies in an amount not to exceed \$21,100,000, using reserve contingencies in the project budget, to complete the College of San Mateo CIP2 Design Build Project.

HIGHLIGHTS OF CENSUS COMPARISONS

Comparing Spring 2008 to Spring 2009 Census, changes are as follows:

District as a Whole (SMCCCD)

The overall percentage distribution of student headcounts at the three Colleges changed slightly: 24.8% Cañada (.06% increase), 39.9% CSM (-1.1% decrease) and 35.3% Skyline (2.6% increase).

The total student headcounts in Spring 2009 were 28,585, which was an increase of 1,996 students, or 7.5%.

All age groups increased. By headcounts, the 18-20 age group increased by 575 (8.2%) and the 21-24 age group increased by 471 (8.6%). By percentages, the less than 18 age group increased by 14.9% (162 students) and the 60 or older age group increased by 13.0% (140 students).

By headcounts, Hispanic students had the largest increase, with 500 (7.6%). By percentages, the African American students had a noticeable increase of 10.4% (97 students). It is worth noting that students claiming unknown or other ethnic categories increased by 22.3%, keeping pace with the national trend.

Continuing students increased by 1,062 (5.8%). Returning students increased by 325 (13.3%). Concurrently enrolled students increased by 144 (12.2%).

Cañada College

Cañada College's total student headcounts in Spring 2009 were 7,076, which was an increase of 445 students, or 6.7% from Spring 2008.

The 30-39 age group increased the most, 127 students (11.3%).

Returning students swung from a decrease of -13.7% between Spring 2007-08 to an increase of 22.0%. Concurrently enrolled students, however, decreased slightly by 3.8%.

Only 21% of the student body was full-time. Full-time students increased by 90, or 6.4%, while part-time students increased by 355 or 6.8%.

College of San Mateo

CSM's total student headcounts in Spring 2009 were 11,405, which was an increase of 506 students (4.6%) from Spring 2008.

All age groups increased, except for the 40-59 age group which decreased slightly (2.0%). The ages groups of less than 18 and 60 or older had the highest increases, with 32.4% and 22.3% respectively.

Concurrently enrolled students swung from a decrease of -20.5% between Spring 2007-08 to an increase of 33.2%.

Only 27% of the student body was full-time. Full-time students increased by 107, or 3.5%, while part-time students increased by 399 or 5.1%.

Skyline College

Skyline's total student headcounts in Spring 2009 went over ten thousand to 10,104, which was an increase of 1,045 students (11.5%) from Spring 2008.

All age groups increased. By headcounts, the age groups of 21-24 increased by 311 (13.8%). By percentages, the age group of 60 or older increased by 20.2% (49 students).

All student types increased, except for first-time students. Continuing students increased by 735 (11.7%). Concurrently enrolled students increased by 15 (5.7%) .

Evening students increased by 659 (19.3%) and day and evening students by 411 (19.5%), while day students decreased slightly by -31 (-0.9%).

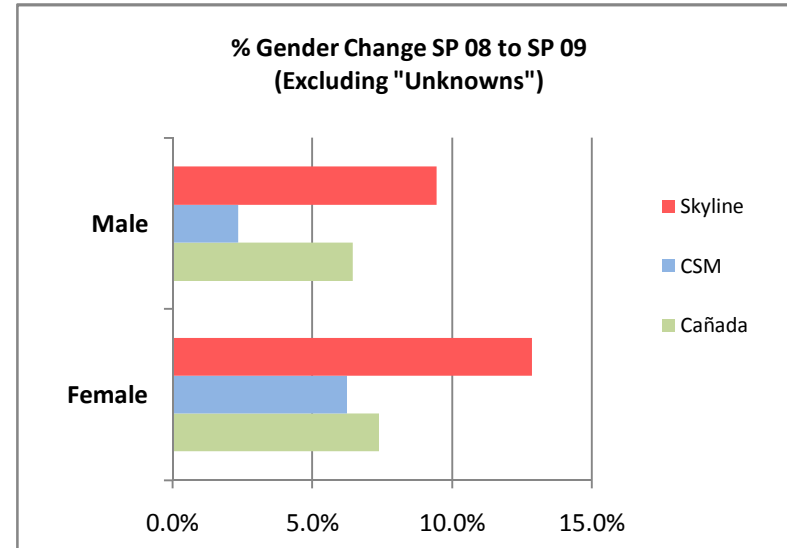
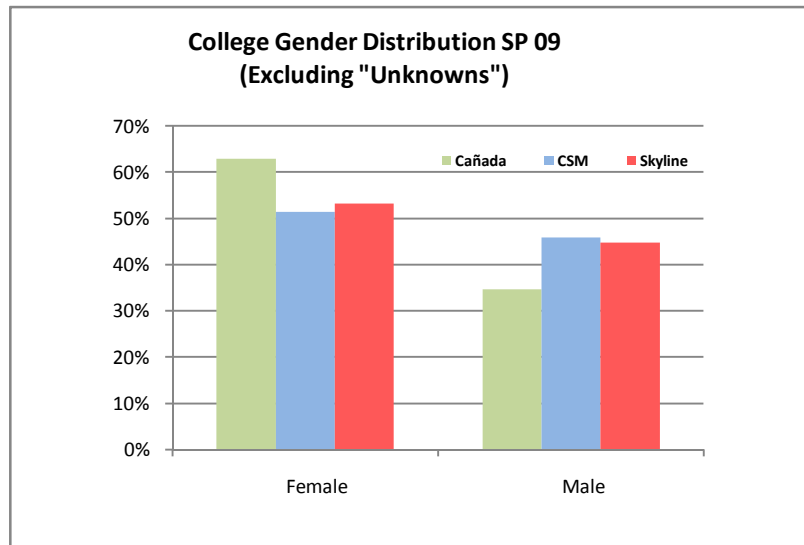
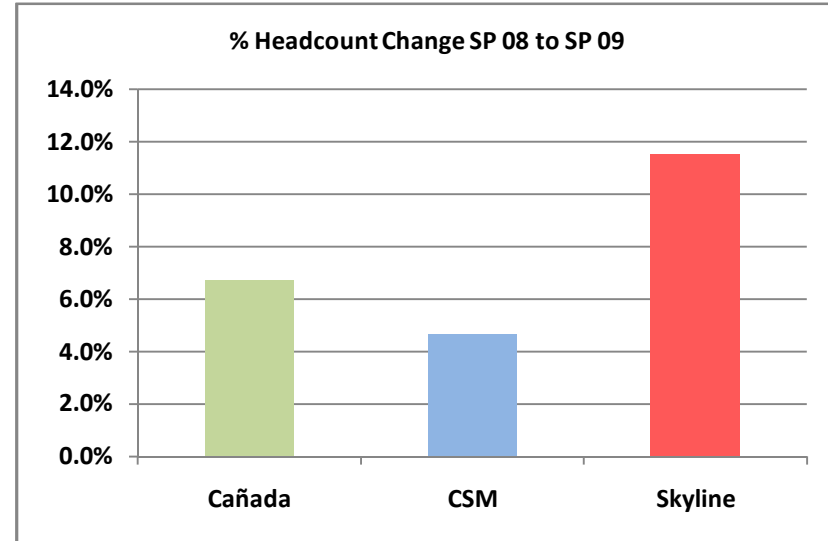
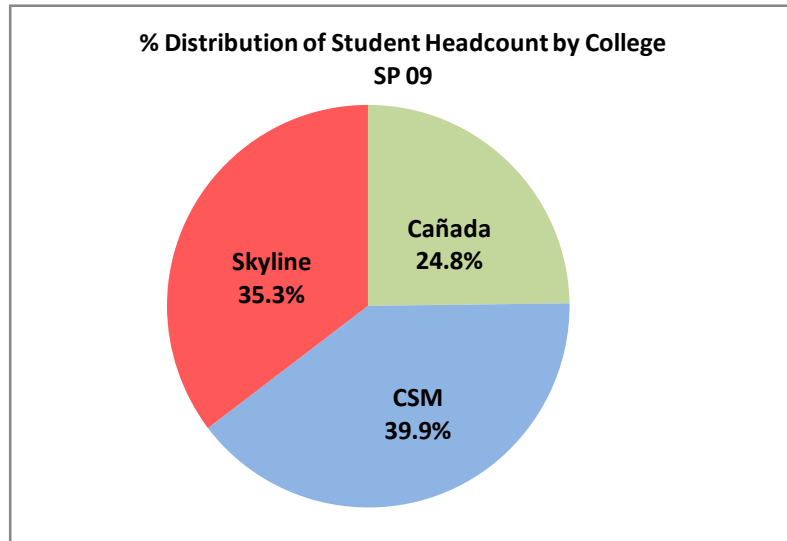
Only 28% of the student body was full-time. Full-time students increased by 286, or 11.4%, while part-time students increased by 759 or 11.6%.

Official Spring 2009 Census Day was Feb 9.

*Data provided by Hyperion Real-time Census Report and Suki Chang
Reporting and analysis: Office of VC - ESP*

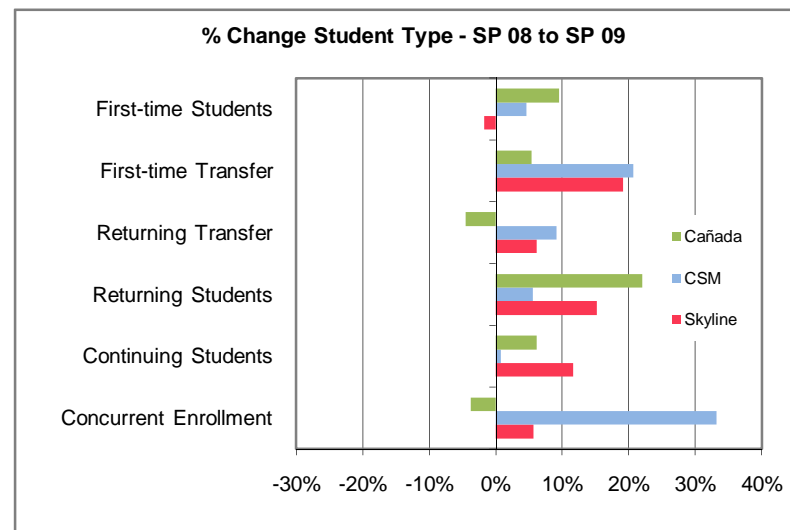
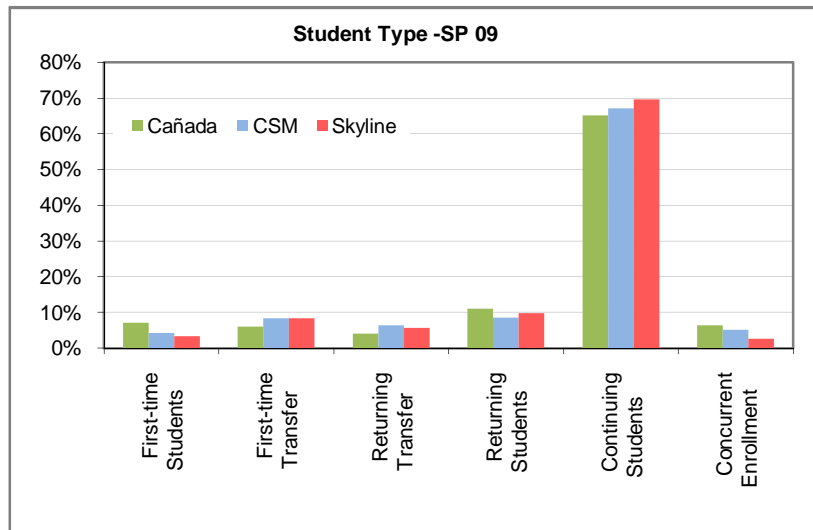
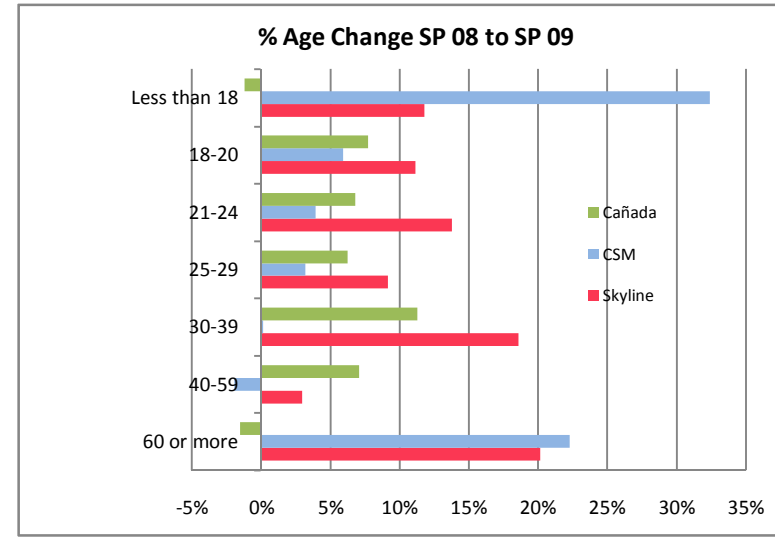
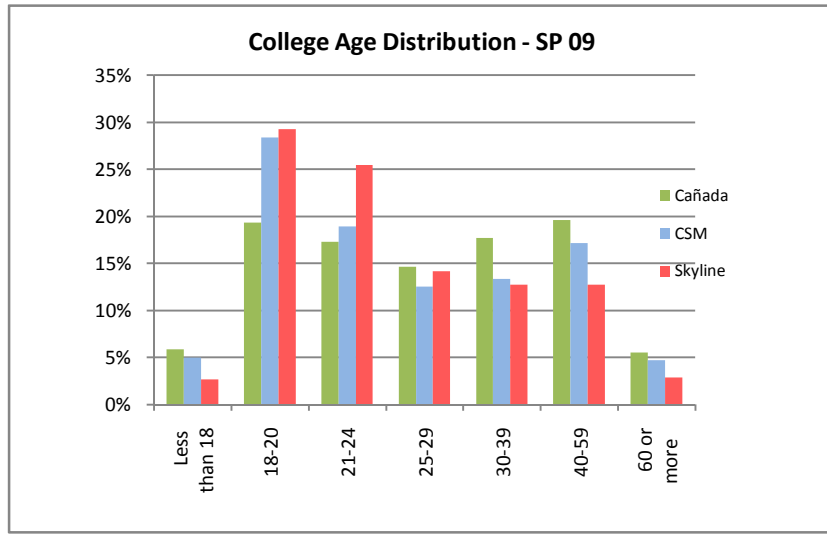
OVERVIEW SP 2009

CHANGE SINCE SP 2008



OVERVIEW SP 2009

CHANGE SINCE SP 2008



SMCCCD Census Comparison Report (*Headcount* Distribution)

BOARD REPORT NO. 09-3-5C

Colleges & District

	Cañada				CSM				Skyline				SMCCCD			
	SP 2008	SP 2009	# Change	% Change	SP 2008	SP 2009	# Change	% Change	SP 2008	SP 2009	# Change	% Change	SP 2008	SP 2009	# Change	% Change
Total Students																
Percent of SMCCCD Total	24.2%	24.8%		0.6%	41.0%	39.9%		-1.1%	32.8%	35.3%		2.6%				
College and District Totals	6,631	7,076	445	6.7%	10,899	11,405	506	4.6%	9,059	10,104	1,045	11.5%	26,589	28,585	1,996	7.5%
Gender																
Female	4,150	4,457	307	7.4%	5,521	5,866	345	6.2%	4,771	5,385	614	12.9%	14,442	15,708	1,266	8.8%
Male	2,311	2,460	149	6.4%	5,113	5,234	121	2.4%	4,138	4,529	391	9.4%	11,562	12,223	661	5.7%
Unknown	170	159	-11	-6.5%	265	305	40	15.1%	150	190	40	26.7%	585	654	69	11.8%
Ethnicity																
Asian	476	492	16	3.4%	1,826	1,837	11	0.6%	2,119	2,257	138	6.5%	4,421	4,586	165	3.7%
African American	222	240	18	8.1%	378	402	24	6.3%	336	391	55	16.4%	936	1,033	97	10.4%
Filipino	218	232	14	6.4%	760	704	-56	-7.4%	1,668	1,850	182	10.9%	2,646	2,786	140	5.3%
Hispanic	2,704	2,912	208	7.7%	2,126	2,242	116	5.5%	1,736	1,912	176	10.1%	6,566	7,066	500	7.6%
Native American	24	27	3	12.5%	60	64	4	6.7%	51	45	-6	-11.8%	135	136	1	0.7%
White	2,258	2,312	54	2.4%	4,160	4,244	84	2.0%	2,071	2,267	196	9.5%	8,489	8,823	334	3.9%
Other/Unknown	729	861	132	18.1%	1,589	1,912	323	20.3%	1,078	1,382	304	28.2%	3,396	4,155	759	22.3%
Age																
Less than 18	420	415	-5	-1.2%	429	568	139	32.4%	238	266	28	11.8%	1,087	1,249	162	14.9%
18-20	1,269	1367	98	7.7%	3,055	3235	180	5.9%	2,664	2,961	297	11.1%	6,988	7,563	575	8.2%
21-24	1,148	1226	78	6.8%	2,078	2160	82	3.9%	2,261	2,572	311	13.8%	5,487	5,958	471	8.6%
25-29	975	1036	61	6.3%	1,384	1428	44	3.2%	1,312	1,432	120	9.1%	3,671	3,896	225	6.1%
30-39	1,125	1252	127	11.3%	1,517	1519	2	0.1%	1,088	1,290	202	18.6%	3,730	4,061	331	8.9%
40-59	1,298	1390	92	7.1%	1,995	1956	-39	-2.0%	1,252	1,289	37	3.0%	4,545	4,635	90	2.0%
60 or more	396	390	-6	-1.5%	435	532	97	22.3%	243	292	49	20.2%	1,074	1,214	140	13.0%
Enrollment Pattern																
Day Students	2,611	2,665	54	2.1%	4,564	4,867	303	6.6%	3,529	3,498	-31	-0.9%	10,704	11,030	326	3.0%
Evening Students	2,773	2,949	176	6.3%	4,211	4,257	46	1.1%	3,423	4,082	659	19.3%	10,407	11,288	881	8.5%
Day & Evening Students	1,247	1,462	215	17.2%	2,119	2,225	106	5.0%	2,107	2,518	411	19.5%	5,473	6,205	732	13.4%
Residence																
Calif. Residents	6,466	6,885	419	6.5%	10,597	11,098	501	4.7%	8,855	9,875	1,020	11.5%	25,918	27,858	1,940	7.5%
Non-Calif. Residents	165	191	26	15.8%	302	307	5	1.7%	204	229	25	12.3%	671	727	56	8.3%
Student Type																
First-time Students	461	505	44	9.5%	459	480	21	4.6%	356	350	-6	-1.7%	1,276	1,335	59	4.6%
First-time Transfer	408	430	22	5.4%	788	951	163	20.7%	712	848	136	19.1%	1,908	2,229	321	16.8%
Returning Transfer	307	293	-14	-4.6%	678	740	62	9.1%	552	586	34	6.2%	1,537	1,619	82	5.3%
Returning Students	640	781	141	22.0%	931	983	52	5.6%	870	1,002	132	15.2%	2,441	2,766	325	13.3%
Continuing Students	4,339	4,606	267	6.2%	7,600	7,660	60	0.8%	6,305	7,040	735	11.7%	18,244	19,306	1,062	5.8%
Concurrent Enrollment	475	457	-18	-3.8%	443	590	147	33.2%	263	278	15	5.7%	1,181	1,325	144	12.2%
Student Status																
Full Time > = 12 units	1,411	1,501	90	6.4%	3,026	3,133	107	3.5%	2,518	2,804	286	11.4%	6,955	7,438	483	6.9%
Part Time < 12 units	5,220	5,575	355	6.8%	7,873	8,272	399	5.1%	6,541	7,300	759	11.6%	19,634	21,147	1,513	7.7%
Class Standing																
0.5 - 14.5 units	3,171	3,328	157	5.0%	4,833	5,135	302	6.2%	4,111	4,520	409	9.9%	12,115	12,983	868	7.2%
15.0 - 29.5 units	995	1,097	102	10.3%	1,738	1,751	13	0.7%	1,307	1,506	199	15.2%	4,040	4,354	314	7.8%
30.0 - 44.5 units	678	705	27	4.0%	1,155	1,190	35	3.0%	948	1,104	156	16.5%	2,781	2,999	218	7.8%
45.0 - 60.0 units	531	573	42	7.9%	960	1,030	70	7.3%	849	911	62	7.3%	2,340	2,514	174	7.4%
60.5 or more	1,256	1,373	117	9.3%	2,213	2,299	86	3.9%	1,844	2,063	219	11.9%	5,313	5,735	422	7.9%

SMCCCD Census Comparison Report (*Percentage* Distribution)

BOARD REPORT NO. 09-3-5C

Colleges & District

	Cañada				CSM				Skyline				SMCCCD			
	SP 2008	SP 2009	# Change	% Change	SP 2008	SP 2009	# Change	% Change	SP 2008	SP 2009	# Change	% Change	SP 2008	SP 2009	# Change	% Change
Total Students																
Percent of SMCCCD Total	24%	25%		0.6%	41%	40%		-1.1%	33%	35%		2.6%				
College and District Totals	6,631	7,076	445	6.7%	10,899	11,405	506	4.6%	9,059	10,104	1045	11.5%	26,589	28,585	1996	7.5%
Gender																
Female	63%	63%	307	7.4%	51%	51%	345	6.2%	53%	53%	614	12.9%	54%	55%	1266	8.8%
Male	35%	35%	149	6.4%	47%	46%	121	2.4%	46%	45%	391	9.4%	43%	43%	661	5.7%
Unknown	3%	2%	-11	-6.5%	2%	3%	40	15.1%	2%	2%	40	26.7%	2%	2%	69	11.8%
Ethnicity																
Asian	7%	7%	16	3.4%	17%	16%	11	0.6%	23%	22%	138	6.5%	17%	16%	165	3.7%
African American	3%	3%	18	8.1%	3%	4%	24	6.3%	4%	4%	55	16.4%	4%	4%	97	10.4%
Filipino	3%	3%	14	6.4%	7%	6%	-56	-7.4%	18%	18%	182	10.9%	10%	10%	140	5.3%
Hispanic	41%	41%	208	7.7%	20%	20%	116	5.5%	19%	19%	176	10.1%	25%	25%	500	7.6%
Native American	0%	0%	3	12.5%	1%	1%	4	6.7%	1%	0%	-6	-11.8%	1%	0%	1	0.7%
White	34%	33%	54	2.4%	38%	37%	84	2.0%	23%	22%	196	9.5%	32%	31%	334	3.9%
Other/Unknown	11%	12%	132	18.1%	15%	17%	323	20.3%	12%	14%	304	28.2%	13%	15%	759	22.3%
Age																
Less than 18	6%	6%	-5	-1.2%	4%	5%	139	32.4%	3%	3%	28	11.8%	4%	4%	162	14.9%
18-20	19%	19%	98	7.7%	28%	28%	180	5.9%	29%	29%	297	11.1%	26%	26%	575	8.2%
21-24	17%	17%	78	6.8%	19%	19%	82	3.9%	25%	25%	311	13.8%	21%	21%	471	8.6%
25-29	15%	15%	61	6.3%	13%	13%	44	3.2%	14%	14%	120	9.1%	14%	14%	225	6.1%
30-39	17%	18%	127	11.3%	14%	13%	2	0.1%	12%	13%	202	18.6%	14%	14%	331	8.9%
40-59	20%	20%	92	7.1%	18%	17%	-39	-2.0%	14%	13%	37	3.0%	17%	16%	90	2.0%
60 or more	6%	6%	-6	-1.5%	4%	5%	97	22.3%	3%	3%	49	20.2%	4%	4%	140	13.0%
Enrollment Pattern																
Day Students	39%	38%	54	2.1%	42%	43%	303	6.6%	39%	35%	-31	-0.9%	40%	39%	326	3.0%
Evening Students	42%	42%	176	6.3%	39%	37%	46	1.1%	38%	40%	659	19.3%	39%	39%	881	8.5%
Day & Evening Students	19%	21%	215	17.2%	19%	20%	106	5.0%	23%	25%	411	19.5%	21%	22%	732	13.4%
Residence																
Calif. Residents	98%	97%	419	6.5%	97%	97%	501	4.7%	98%	98%	1020	11.5%	97%	97%	1940	7.5%
Non-Calif. Residents	2%	3%	26	15.8%	3%	3%	5	1.7%	2%	2%	25	12.3%	3%	3%	56	8.3%
Student Type																
First-time Students	7%	7%	44	9.5%	4%	4%	21	4.6%	4%	3%	-6	-1.7%	5%	5%	59	4.6%
First-time Transfer	6%	6%	22	5.4%	7%	8%	163	20.7%	8%	8%	136	19.1%	7%	8%	321	16.8%
Returning Transfer	5%	4%	-14	-4.6%	6%	6%	62	9.1%	6%	6%	34	6.2%	6%	6%	82	5.3%
Returning Students	10%	11%	141	22.0%	9%	9%	52	5.6%	10%	10%	132	15.2%	9%	10%	325	13.3%
Continuing Students	65%	65%	267	6.2%	70%	67%	60	0.8%	70%	70%	735	11.7%	69%	68%	1062	5.8%
Concurrent Enrollment	7%	6%	-18	-3.8%	4%	5%	147	33.2%	3%	3%	15	5.7%	4%	5%	144	12.2%
Student Status																
Full Time > = 12 units	21%	21%	90	6.4%	28%	27%	107	3.5%	28%	28%	286	11.4%	26%	26%	483	6.9%
Part Time < 12 units	79%	79%	355	6.8%	72%	73%	399	5.1%	72%	72%	759	11.6%	74%	74%	1513	7.7%
Class Standing																
0.5 - 14.5 units	48%	47%	157	5.0%	44%	45%	302	6.2%	45%	45%	409	9.9%	46%	45%	868	7.2%
15.0 - 29.5 units	15%	16%	102	10.3%	16%	15%	13	0.7%	14%	15%	199	15.2%	15%	15%	314	7.8%
30.0 - 44.5 units	10%	10%	27	4.0%	11%	10%	35	3.0%	10%	11%	156	16.5%	10%	10%	218	7.8%
45.0 - 60.0 units	8%	8%	42	7.9%	9%	9%	70	7.3%	9%	9%	62	7.3%	9%	9%	174	7.4%
60.5 or more	19%	19%	117	9.3%	20%	20%	86	3.9%	20%	20%	219	11.9%	20%	20%	422	7.9%