

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT BOARD AGENDA
REGULAR MEETING
March 28, 2007
District Board Room
3401 CSM Drive, San Mateo**

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- * *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- * *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items"; at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- * *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements need to be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo CA 94402.*
- * *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- * *Regular Board meetings are taped; tapes are kept for one month.*

6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

- 07-3-1 [Minutes of the Board Retreat of the Board of Trustees of February 24, 2007](#)
- 07-3-2 [Minutes of the Regular Meeting of the Board of Trustees of February 28, 2007](#)

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

- 07-3-1C [Literacy in the Jail Program](#)

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

- 07-3-1A [Approval of personnel actions: changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel](#)
- 07-3-2A [Retired Classified Staff – Post Retirement Compensation](#)

Other recommendations

- 07-3-1B [Election of Board of Directors, California Community College Trustees – 2007](#)
- 07-3-2B [Approval of San Mateo County Community College District Proposed 2007 Board Goals](#)
- 07-3-100B [Appointment of Directors for the San Mateo County Colleges Educational Housing Corporation](#)
- 07-3-101B [Termination of Contract with The School Chef](#)
- 07-3-102B [Approval of Bid Award to Heartland Video Systems for Encoder and Multiplexer Upgrade](#)
- 07-3-103B [Authorize Executive Vice Chancellor to Execute a Lease for Classroom Space in Half Moon Bay](#)
- 07-3-104B [Authorize Executive Vice Chancellor to Execute a Consulting Agreement with Education Housing Partners Regarding a Potential Faculty/Staff Housing Development in Redwood City](#)

INFORMATION REPORTS

- 07-3-2C [Testimony before the US Advisory Committee on Financial Assistance regarding Textbook Study](#)
- 07-3-3C [Spring 2007 Census Report](#)

STATEMENTS FROM BOARD MEMBERS

COMMUNICATIONS

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
 - A. Public Employment
 1. Employment: **College of San Mateo** – Director of Community Education, Technology; Instructional Aide II, Language Arts; **District** – Staff Assistant, ITS; Custodian, Facilities, Planning, Operations; Foundation Staffing; **Skyline** – Interim Dean of Counseling, Counseling Services
 - B. Public Employee Discipline, Dismissal, Release
 1. Retirement: **College of San Mateo** – Accounting Technician, Student Services; Counselor, Counseling Services; **District** – Custodian, Facilities, Planning, Operations; Web Support Analyst, ITS; **Skyline** – Professor, Science, Math & Technology; Professor, Language Arts

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

UNADOPTED MINUTES
February 24, 2007
San Mateo, California

The meeting was called to order at 9:15 a.m.

Board Members Present: President Hausman, Vice President-Clerk Holober, Trustees Mandelkern, Miljanich and Schwarz, and Student Trustee Young

Others Present: Chancellor Galatolo, Executive Vice Chancellor Keller, Skyline President Morrow, CSM President Claire, Cañada Interim President Mohr, and District Academic Senate President Kapp

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

President Hausman announced that there was a request to add the following item to the agenda:

07-2-9C – Protocol and Board Role at Major Public Events and Ceremonies

It was moved by Trustee Miljanich and seconded by Trustee Mandelkern to approve the addition. The motion carried, all members voting “Aye.”

REVIEW THE PROGRESS ON 2006 BOARD GOALS; EVALUATE AND COMMENT ON PROPOSED 2007 BOARD GOALS (07-2-3C)

2006 Goals

Director of Community/Government Relations Barbara Christensen presented these two items. She amended the progress report on goal number 4 to specify that the vendor database was 300 in 2004 and grew to 1,000 in 2006. Regarding this goal, Vice President-Clerk Holober stated the District’s outreach effort has been very successful but bid awards to targeted firms have not been very successful. He asked why this is so and what we can do to improve the results. Executive Vice Chancellor Keller said the District is examining whether it can provide bonding for some of the smaller firms which might encourage more of them to bid on District jobs. He also said that smaller firms have a difficult time conforming with the many regulations and paperwork required by governmental agencies. Executive Director of Facilities Planning and Operations José Nuñez said the District has hosted information sessions to help smaller firms learn how to navigate its system.

Executive Director of Construction Planning and General Services Rick Bennett said the District is adding a new vendor database of 50,000 construction and design firms. He also said that we are looking into a uniform cost accounting program that would allow the District to award public works bids up to \$125,000 without a formal process. Currently the public works bid limit is \$15,000.

The group extensively discussed funding problems that plague the University Center at Cañada and decided to make this topic a legislative goal. Vice President-Clerk Holober requested that this be a future agenda item.

2007 Goals

Vice President-Clerk Holober wanted to discuss the pre-apprenticeship program and green building goals.

Executive Director Bennett said that the Facilities Team has a goal to seek LEED certification for all projects where it makes sense. Executive Director Nuñez said that there is a report on the February 28 Board Meeting agenda regarding this topic.

Regarding the pre-apprenticeship program, College of San Mateo President Michael Claire said that CSM is developing a "Skilled Trades Preparation Program" and extensively described this. He distributed a description which is attached to the official minutes of record. The program will begin this Summer, with full rollout in the Fall. A cooperative education experience with construction firms is incorporated into this program. Vice President-Clerk Holober said that students in these programs may need extra support from counselors or tutors and asked if this is built into the program. President Claire said that he will investigate and this question will be answered when the program is formally brought to the Board for approval.

Trustee Mandelkern requested an additional 2007 goal that states:

In order to improve enrollment, the District will implement strategies and actions that allow the District to be more responsive to student demand within the current registration system.

Other goals to be added:

- Develop equivalency matrices for all courses offered at all three Colleges
- Standardize graduation requirements among the three Colleges
- Public Relations/Marketing

The 2007 goals will be brought back to the Board in March for final approval.

ENROLLMENT (07-2-4C)

Chancellor Galatolo distributed an enrollment report (attached to the official minutes of record) for the three Colleges, showing Fall enrollment from 1968 through 2006. He highlighted the high and low points. Board members and staff extensively discussed the declining enrollment trends. Increasing enrollment will continue to be a main task for the Colleges' staff. Cañada President Mohr and College of San Mateo President Claire discussed specific problems and opportunities to improve enrollment on their campuses.

FACULTY AND STAFF HOUSING SURVEY/FEASIBILITY STUDY (07-2-5C)

Director Christensen distributed four handouts (attached to the official minutes of record). She discussed the results of the employee survey and the resident survey and updated the Board on her meetings with the City of San Bruno and Town of Woodside regarding the feasibility of building in their communities. Director Christensen noted that the wait list for College Vista is comprised primarily of classified staff and adjunct faculty. The Board asked staff to continue to study the feasibility of building additional housing.

CONSTRUCTION PHASE II UPDATE (07-2-6C)

Executive Director Nuñez handed out an update of CIP2 projects (attached to the official minutes of record). Executive Director Bennett said that the prequalification process for architects and engineers has been completed; the Board will receive a report on this at the February 28 Regular Meeting. The Design-Build prequalification process is underway and Executive Director Bennett discussed the participants. In August/September, the Board will be asked to select the Design-Build entity for projects at Skyline and Cañada.

COMMUNITY SURVEYS (07-2-7C)

This item was put on hold; use of other means will be discussed at a future date.

LEGISLATIVE ISSUES (07-2-8C)

Chancellor Galatolo said he believes the District should approach Assemblymen Gene Mullin (Chair of Education Committee and Education Finance Subcommittee) and Ira Ruskin (Higher Education Committee) regarding the following items:

- University Center Funding
- High Cost Programs Funding

- Exemption from local city and school impact fees for residential developments by schools

He noted the urgency because of the limited time these legislators will be in their current positions. The Board agreed that there should be an open session with Assemblymen Mullin and Ruskin. The date and time are to be determined by staff.

Vice President-Clerk Holober discussed the fact that Federal and State loans to private colleges such as Heald, Western, etc. will be sunsetting in the near future.

Chancellor Galatolo noted that College of San Mateo has been awarded a grant from the California Dental Association Foundation to develop a dental hygiene program. He met with Fred Sloan, Executive Director of the California Workforce Investment Board, to discuss possible initiatives to help defray the costs of the program.

PROTOCOL AND BOARD ROLE AT MAJOR PUBLIC EVENTS AND CEREMONIES (07-2-9C)

Vice President-Clerk Holober suggested changing the protocol for public events, so that the Board president leads off the ceremony and introduces local politicians and Board members. Consensus from the Board was obtained on this issue. Discussion ensued concerning political speakers on the District campuses, with sensitivity as to whether events are the politicians' events or campus-sponsored events or activities. Vice President-Clerk Holober said he believes Board oversight for these events is necessary. Chancellor Galatolo said that this is a difficult balancing act for staff and that each circumstance is unique. He also said that a permission process is in place at the campuses. It was agreed that additional training with the campus Public Information Officers needs to occur to explain the sensitivities. President Hausman recommended that everyone reread the Civic Center Act to review the legal obligations for "open campus."

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 2:29 p.m.

The Board reconvened to Open Session at 3:15 p.m.

CLOSED SESSION ACTIONS TAKEN

President Hausman reported that, at the Closed Session just concluded, no action was taken.

ADJOURNMENT

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 3:16 p.m.

The next meeting of the Board will be a Regular Meeting on February 28, 2007 at Cañada College, Building 3, Room 142.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the March 14, 2007 meeting.

Richard Holober
Vice President-Clerk

UNADOPTED MINUTES
February 28, 2007
Redwood City, California

The meeting was called to order at 6:05 p.m.

Board Members Present: President Hausman, Vice President-Clerk Holober, Trustees Mandelkern, Miljanich (arrived at 6:10 p.m.) and Schwarz, and Student Trustee Young

Others Present: Chancellor Galatolo, Chief Financial Officer Blackwood, Skyline President Morrow, CSM President Claire, Cañada Interim President Mohr, and Districtwide Academic Senate President Kapp

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Trustee Schwarz and seconded by Vice President-Clerk Holober to approve the minutes of the Study Session of the Board of February 14, 2007. The motion carried, all members voting "Aye."

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

Teaching and Learning Series

Tablet PCs (07-2-10C)

Vice Chancellor of Education Services and Planning Jing Luan announced that this report is the second in the series on teaching and learning, providing information in the areas of instruction and student services. He introduced Cañada College Vice President of Instruction Marilyn McBride. She said that over the years, Cañada has applied for and received grant funds from Hewlett Packard to acquire technology to be used in classes. Following a worldwide competition, Cañada was awarded a grant which provided tablet PC's for use in instruction. She introduced Dr. Amelito Enriquez who described how he and others have used the tablet PC's in their teaching.

Dr. Enriquez said that the most effective model of instruction is interactive teaching, which is enhanced by the use of tablet PC's and NetSupport software. They offer the ability for the instructor to monitor the progress of all students as they work on the PC's and to communicate with each student individually. Because there is immediate two-way communication, the instructor can assist a student who is having difficulty. If an instructor sees that most of the students are having trouble in a particular area, he/she can stop and give further explanation. Students of Dr. Enriquez provided positive remarks regarding the tablet PC's, which included improvement in grades and the ability of shy students to ask questions privately.

Following the presentation by Dr. Enriquez, Vice President McBride introduced John Monolakis and Jim Vanides from Hewlett Packard. They announced that Cañada has been selected to receive a Hewlett Packard "Technology for Teaching" award and presented the plaque to Dr. Enriquez.

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Executive Reports were presented by Chancellor Galatolo, Skyline President Morrow, CSM President Claire, Cañada President Mohr, Chief Financial Officer Blackwood, Districtwide Academic Senate

President Kapp, and Skyline College Associated Students President Luis Padilla. Copies of the Executive Reports were available for distribution at the meeting and are attached to the official minutes of record.

Chancellor Galatolo thanked Mr. Monolakis and Mr. Vanides for all that Hewlett Packard has done for the District and also thanked Dr. Enriquez for making a difference in the life of students. Chancellor Galatolo announced that the District Bookstores won the National Association of College Stores 2006 Innovation Achievement award for the textbook rental program. There were 32 entrants and Chancellor Galatolo congratulated Tom Bauer and Jai Kumar on being selected. The \$5,000 cash prize will be used to obtain more textbooks to rent to students. Chancellor Galatolo believes it is a good idea to have Board meetings at the campuses and he thanked President Mohr and staff for arranging tonight's meeting. President Mohr added his thanks to Maggie Souza and Mike Tyler. Chancellor Galatolo said that he attended the funeral services for former Chancellor Lois Callahan and noted that her death was a loss to the entire community. He requested that tonight's meeting be adjourned in memory of Dr. Callahan.

Adding to her written report, President Morrow noted the popularity of the new Student Center, saying that at mid-morning today, the cafeteria was completely full.

President Claire introduced Dr. Yukio Tsuda, Fulbright Scholar In Residence, and welcomed him to the District. Adding to his written report, President Claire distributed an article in the San Mateo County Times about the Planetarium grand opening. He said that much of the credit for the successful grand opening goes to Professors Moshen Janatpour and Darryl Stanford. President Claire announced that College of San Mateo has been awarded a \$50,000 grant from the California Dental Association Foundation to develop a dental hygiene program. Significant progress is being made toward developing course outlines.

President Mohr welcomed everyone to Cañada and noted that the room in which the meeting is being held is one of the original Smart Classrooms. Adding to his written report, President Mohr noted recent events on campus, including Club Day, UN Day, and events celebrating Black History Month including a performance by the Oakland Interfaith Gospel Choir. President Mohr said that there were 350 high school students from nine high schools on campus this week. Cañada wants to convey to these students that no matter where they are in terms of skills level, family situation, etc. they are welcome and will receive the support they need.

Chief Financial Officer Blackwood announced that today is the second major payday of the year and the new payroll system is working well. Retroactive pay for adjunct faculty office hours will be mailed next week. CFO Blackwood said the District is beginning the process to submit a proposal to increase parking fees. She also said that direct deposit for financial aid is being explored in order to get the funds to students more quickly.

Districtwide Academic Senate President Kapp thanked Cañada for hosting this meeting and recognized Cañada Academic Senate President Patty Dilko. He said the Academic Senate is continuing to work on accreditation and to communicate with students to help them improve.

Skyline College Associated Students President Luis Padilla expressed students' satisfaction with the new Student and Community Center, noting that as well as providing an enjoyable place for students to relax, it also provides student organizations and clubs adequate space to meet. He said Skyline Associated Students participated in Black History Month activities and in the Women on Writing Conference.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (07-2-2A)

It was moved by Trustee Mandelkern and seconded by Trustee Miljanich to approve the actions in Board Report No. 07-2-2A. The motion carried, all members voting "Aye."

APPROVAL OF CONSENT AGENDA

The Consent Agenda consists of the following Board Reports:

- 07-2-3CA Acceptance of Grant from the California Dental Association Foundation to Develop a Dental Hygiene Program
- 07-2-4CA Declaration of Surplus Property
- 07-2-5CA Ratification of First Quarter District Warrants, 2006-07

It was moved by Trustee Miljanich and seconded by Vice President-Clerk Holober to approve the Consent Agenda. The motion carried, all members voting "Aye."

ADOPTION OF RESOLUTION NO. 07-1 OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT AUTHORIZING ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTES (07-2-100B)

It was moved by Trustee Mandelkern and seconded by Vice President-Clerk Holober to approve adoption of Resolution No. 07-1. The motion carried, all members voting "Aye."

APPROVAL OF AMENDMENT OF DISTRICT RULES AND REGULATIONS SECTION 8.28, GIFTS AND DONATIONS (07-2-101B)

It was moved by Trustee Schwarz and seconded by Student Trustee Young to approve the amendment of District Rules and Regulations Section 8.28. The motion carried, all members voting "Aye."

APPROVAL OF AMENDMENT OF DISTRICT RULES AND REGULATIONS SECTION 1.40, MEETINGS OF THE BOARD; SECTION 1.50, MINUTES OF MEETINGS; AND SECTION 1.55, ORDER OF BUSINESS AND PROCEDURE (07-2-102B)

It was moved by Trustee Schwarz and seconded by Student Trustee Young to approve amendment of District Rules and Regulations Section 1.40, Section 1.50 and Section 1.55. The motion carried, all members voting "Aye."

APPROVAL OF CONSTRUCTION CONSULTANTS (07-2-103B)

Vice President-Clerk Holober asked if there would be periodic additions to the list of consultants. Executive Director of Construction Planning and General Services Rick Bennett responded that the outreach is an ongoing process. After this discussion, it was moved by Trustee Schwarz and seconded by Vice President-Clerk to approve construction consultant services as described in the Report. The motion carried, all members voting "Aye."

APPROVAL OF BID AWARD TO ADVANCED SYSTEMS GROUP FOR PRODUCTION SWITCHER SYSTEM (07-2-104B)

It was moved by Trustee Mandelkern and seconded by Trustee Miljanich to approve the bid award to Advanced Systems Group. The motion carried, all members voting "Aye."

ADOPTION OF A RESOLUTION TO JOIN THE STATEWIDE EDUCATIONAL WRAP UP PROGRAM (SEWUP) UNDER THE JOINT POWERS AUTHORITY (JPA) (07-2-105B)

It was moved by Trustee Schwarz and seconded by Vice President-Clerk Holober to adopt Resolution No. 07-2 to join the Statewide Educational Wrap Up Program (SEWUP). The motion carried, all members voting “Aye.”

CONTRACT AWARD FOR THE BID PACKAGE A – CAÑADA COLLEGE BUILDING 2 BOOKSTORE RENOVATION (07-2-106B)

Trustee Mandelkern asked the content of Addendum Two on the Bid Form, which was not acknowledged by one of the bidders, as referenced in the Board Report. Construction Manager Leigh Sata said that in Addendum Two, the project scope was adjusted to a degree that it could affect the final number. After this discussion, it was moved by Trustee Schwarz and seconded by Vice President-Clerk Holober to approve the contract award for Bid Package A as described in the Report. The motion carried, all members voting “Aye.”

CONTRACT AWARD FOR THE BID PACKAGE B – CAÑADA COLLEGE BUILDING 2 BOOKSTORE RENOVATION (07-2-107B)

Trustee Schwarz noted that the District has worked with John Plane Construction, Inc. in the past and asked if the evaluation of that work is considered in a bid award. Chancellor Galatolo said that the lowest responsive bidder must be chosen, but that a firm could be rejected because of unsatisfactory work. Following this discussion, it was moved by Trustee Schwarz and seconded by Student Trustee Young to approve the contract award for Bid Package B as described in the Report. The motion carried, all members voting “Aye.”

CONTRACT MEDIATION AGREEMENT FOR BUILDING 3 SEISMIC AND MODERNIZATION, SKYLINE COLLEGE (07-2-108B)

Vice President-Clerk Holober asked for further explanation on how the mediation agreement evolved, whether the work on this project is still underway, and whether this contractor has completed other projects for the District. Executive Director Nuñez said the work is completed. The resolution was reached through a series of meetings over approximately two months. The contractor has completed approximately \$20 million worth of work for the District and did stellar work on athletic fields. Following this discussion, it was moved by Trustee Miljanich and seconded by Trustee Schwarz to approve the contract mediation agreement. The motion carried, all members voting “Aye.”

2006-07 MID-YEAR BUDGET REPORT (07-2-109B)

It was moved by Trustee Miljanich and seconded by Trustee Mandelkern to accept the mid-year budget report as presented. The motion carried, all members voting “Aye.” Chief Financial Officer Blackwood praised the work of Debbie Carrington, noting that she prepared the Budget Report while performing the duties of her new position in Human Resources at the same time.

INFORMATION REPORTS

INFORMATION REPORT REGARDING SUSTAINABLE CONSTRUCTION PRACTICES IN THE DISTRICT (07-2-11C)

Executive Director of Construction Planning and Facilities Transition Linda da Silva presented the report. She said the use of sustainable construction practices is a stated goal of the Board, is a guiding principle in the 2006 Facilities Master Plan, and is a moral obligation. She discussed examples of what the District is doing to achieve the goal of sustainable construction practices, including energy management, waste reduction, water conservation, use of green construction materials and renewables, and building design. She discussed the cost-benefit analysis, noting that the costs associated with incorporating sustainability can be 0% - 20%; however, there is also a cost associated with *not* incorporating sustainability measures

into a project. Executive Director da Silva reported on recent awards earned by the District for its construction practices. A brief discussion followed and ended with the Board thanking Executive Director da Silva for her presentation.

ACTUARIAL STUDY OF RETIREE HEALTH LIABILITIES (07-2-12C)

Geoffrey Kischuk, Consultant with Total Compensation Systems, Inc., presented the report. He provided copies of his presentation, which is attached to the minutes of record along with the official actuarial study. Mr. Kischuk said that beginning July 1, 2008, the District must comply with the forthcoming Governmental Accounting Standards Board (GASB) accounting standards 43 and 45, which will change the accounting for post retirement benefits from a cash basis (pay-as-you-go) to an accrual basis. Expenses must be booked when the benefit is earned rather than when it is paid. For retiree benefits, the transaction creating obligation is the year of employment; all retiree benefits must be expensed before retirement, resulting in a liability. The District must expense more than the current cash basis to cover the accrued liability. Using an actuarial model, the calculation shows the actuarial accrued liability over the 30 year transition allowed by GASB to be \$149.5 million. Under the GASB Plan, a separate entity may be established to pay benefits and invest monies. In this case, the money may not be used for any other purpose. A decision must be made whether to set up this entity and, if so, how to fund it. Mr. Kischuk noted that the District is ahead of most others in planning and is actually close to being balanced. Discussion followed, including investment prohibitions and ongoing discussions with County Treasurer Lee Buffington regarding strategy.

STATEMENTS FROM BOARD MEMBERS

Trustee Mandelkern said the sneak preview and ribbon cutting for the Skyline Student and Community Center was well done, as was the press conference with Assemblyman Ira Ruskin regarding Cal Grants.

Vice President-Clerk Holoher was impressed with the ribbon cuttings for the Skyline Student and Community Center and the College of San Mateo Planetarium. He complimented Trustee Mandelkern on the recent article in a local newspaper which labeled him a "Renaissance Man."

Student Trustee Young said that she has been a student of Dr. Enriquez and was helped a great deal. She was grateful to be a part of the Skyline Student and Community Center ribbon cutting. Although she was unable to attend the ribbon cutting for the Planetarium, she noted that it is a beautiful building. She commented that students appreciate that President Claire engages them in conversation and attends student events. She also said that College of San Mateo Vice President of Student Services Jennifer Hughes is an asset to students.

President Hausman said that the recent press conference with Assemblyman Ira Ruskin was an important way to publicize the availability of grant money. She said the ribbon cuttings for both the Skyline Student and Community Center and the College of San Mateo Planetarium were lovely events.

COMMUNICATIONS

None

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 8:45 p.m.

The Board reconvened to Open Session at 9:15 p.m.

CLOSED SESSION ACTIONS TAKEN

President Hausman reported that, at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1-A and 1-B.

ADJOURNMENT

It was moved by Trustee Mandelkern and seconded by Vice President-Clerk Holober to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 9:20 p.m. in memory of Lois Callahan.

The next meeting of the Board will be a Study Session on March 14, 2007 in the District Board Room [subsequently cancelled].

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the March 28, 2007 meeting.

Richard Holober
Vice President-Clerk

LITERACY IN THE JAIL PROGRAM

There is no printed report for this agenda item.

BOARD REPORT 07-3-1A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations
(650) 358-6767

APPROVAL OF PERSONNEL ITEMS

Changes in assignment, compensation, placement, leaves, staff allocations, and classification of academic and classified personnel:

A. Reassignment

District Office

1. **Otis, Adrian** Utility Engineer Facilities, Planning, Operations

Promotion from Shipping/Receiving Clerk, effective February 20, 2007, replacing Timothy Granillo who was reassigned.

B. Changes in Staff Allocation

College of San Mateo

1. Recommend creation of a new classified supervisory classification, "President's Office Coordinator," at Grade 195S of the Classified/Professional Supervisory Salary Schedule 40, effective December 1, 2006.

Also recommend an increase in staff allocation to add one full-time, 12-month per year President's Office Coordinator position in the Office of the President, effective December 1, 2006. Also recommend reclassification of the Administrative Assistant position (4C0005) to the new classification. The classification change will more accurately describe the increased responsibilities that will be assigned to the position.

It is also recommended that the incumbent, Valerie Anderson, be placed at the new salary and title, effective December 1, 2006.

Cañada College

2. Recommend an increase in staff allocation to add one part-time (48%), 12-month per year Laboratory Technician position, Grade 26 of Salary Schedule 60, in the Science & Technology Division, effective March 15, 2007.

C. Leave of Absence

College of San Mateo

1. **Colleen Kirby-Banas** Instructor Business/Creative Arts

Recommend approval of a pregnancy disability leave of absence, effective March 12, 2007, pursuant to provisions of the Family and Medical Leave Act of the California Rights Act. Pursuant to District policy, employee is entitled to a maximum of twelve (12) calendar months of leave.

2. Jinee Rebouh

Program Services Coordinator

Counseling Services

Recommend approval of a pregnancy disability leave of absence, effective April 5, 2007, pursuant to provisions of the Family and Medical Leave Act of the California Rights Act. Pursuant to District policy, employee is entitled to a maximum of twelve (12) calendar months of leave.

District Office**1. Ingrid Melgoza**

Human Resources Representative

Human Resources

Recommend approval of a pregnancy disability leave of absence, effective March 26, 2007, pursuant to provisions of the Family and Medical Leave Act of the California Rights Act. Pursuant to District policy, employee is entitled to a maximum of twelve (12) calendar months of leave.

D. Short-Term, Non-Continuing Positions

<i>Location</i>	<i>Division/Department</i>	<i>No. of Pos.</i>	<i>Start and End Date</i>		<i>Services to be performed</i>
Cañada	Upward Bound - Academic Support Services	3	6/20/07	8/03/07	Instructional Aide I: Tutorial and classroom support to Upward Bound Program instructors
Cañada	Upward Bound - Academic Support Services	3	6/20/07	8/03/07	Instructional Aide II: Administer assessments and assist students with study skills and subjects in college prep math, science, and English as part of the Upward Bound Program
CSM	Math/Science (Nursing)	1	3/15/07	6/30/07	Office Assistant II: Seasonal, clerical assistant for special projects.
CSM	P.E./Athletics	2	3/29/07	6/30/07	Athletic Trainer: Provide part-time assistance when there are multiple athletic events hosted by CSM with insufficient coverage by one trainer.
CSM	President's Office/Institutional Advancement	1	3/15/07	6/30/07	Office Assistant II: General clerical work
Skyline	Language Arts/Learning Resources	25	07/01/07	06/30/08	Instructional Aide II: Provide tutorial services to Skyline students and conduct noncredit English language conversation groups or workshops.
Skyline	Language Arts/Learning Resources	1	07/01/07	06/30/08	Trio/Eligibility Assistant: Assist with organizing required student orientations for TRIO projects and coordinating documentation of eligibility for student participants in federally-funded TRIO project.

BOARD REPORT NO. 07-3-2A

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: Harry W. Joel, Vice Chancellor – Human Resources & Employee Relations,
358-6767

RETIRED CLASSIFIED STAFF – POST RETIREMENT COMPENSATION

For many years it has been the policy of the District that hiring retired classified staff into positions other than their former position would call for compensation to be at 80% of the salary step paid for the position. Both CSEA and the District Office of Human Resources maintain that this is not a fair method to compensate employees who possess a great deal of knowledge and experience with the District when working after retirement.

RECOMENDATION

It is recommended that the policy for compensating retired classified staff for post retirement work in positions other than the one from which they retired be changed from 80% of the salary range of the position to 100% of the salary range of the position, effective January 1, 2007. A copy of the revised policy is attached.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
SUMMARY OF
EMPLOYMENT OF CLASSIFIED SHORT TERM TEMPORARY
AND SUBSTITUTE EMPLOYEES

Employment of temporary, at will employees will comply with applicable provisions of the California Ed. Code section 88003, law AB 500 implemented effective January 1, 2003, and District policy (section 4.25).

SHORT TERM, NON-CONTINUING, SEASONAL, INTERMITTENT

- 1) Requires prior Board approval without any exceptions for both employment and extension of previously approved employment.
- 2) Are hired as “at will” employees and not as a part of “classified service” to perform “as needed” service for the District.
- 3) Maximum of 195 days per fiscal year (regardless of hours per day). Classified retirees are responsible to track their total hours worked each year (maximum of 960 hours) in order to avoid jeopardizing their retirement with PERS.
- 4) Will be compensated at 80% (**up to step 5**) of the applicable salary. Please see **EXCEPTION** at the bottom of this document for hiring Classified Retirees.

COLA (cost of living adjustment) applies to all short term employees pay rate. However, the effective date will be the day after the Board approval. With Banner Payroll, the effective date will change to the first day of the following month.

- 5) Managers are accountable for tracking work time, length of assignment, type of work assigned, etc.
- 6) Short Term employment requests can be submitted for the entire or part of school year, as needed, in May or June of each year.

PROCESS:

- 1) Complete a Personnel Requisition Form for each **DIFFERENT** type of temporary Short Term service. When a specific department is requesting the service of more than **ONE** short term employee for the same type of service, one PRF should be submitted for multiple positions of the same type. Within the start and end date stated on the PRF, the department will be able to hire the short term employees and schedule the work on “as needed” basis.
- 2) When hiring short term with Grant Fund, the term of employment should not exceed the date that the Grant is scheduled to completely end.

Following Board approval, the “Temporary Employment Packet” should be completed. Please follow your campus procedures for completion of the employment packet.

SUBSTITUTES NON CONTINUING SHORT TERM

- 1) Does not require Board approval.
- 2) Are hired as “at will” employees and not as a part of “classified service” to perform “as needed” service for the District.
- 3) Maximum of 195 days per fiscal year (regardless of hours per day). Classified retirees are responsible to track their total hours worked each year (maximum of 960 hours) in order to avoid jeopardizing their retirement with PERS.
- 4) Will be compensated at the full hourly rate of any Step of the applicable salary grade depending upon experience.

COLA (cost of living adjustment) applies to all short term employees pay rate. However, the effective date will be the day after the Board approval. With Banner Payroll, the effective date will change to the first day of the following month.

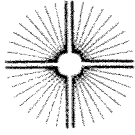
- 5) Managers are accountable for tracking work time, length of assignment, type of work assigned, etc.
- 6) Employment of Classified Substitutes is authorized only in the following cases when an in house detail assignment is not utilized:
 - A) When a regular classified employee is absent but scheduled to return. Examples are: regular classified staff who are absent on jury duty, illness leave, maternity leave, Workers’ Comp injury, vacation, personal business leave, bereavement, OR any such other reason that means the employee will return to his/her job afterwards. Substitute work may continue until the return of the employee from leave.
 - B) When a regular classified employee has RESIGNED, RETIRED, been reassigned or otherwise has now VACATED the position permanently and the job is currently posted. The length of employment is a maximum of 60 calendar days. Extension of the 60 calendar days will require approval from CSEA.

The “Temporary Employment Packet” should be completed by the substitute employee and the hiring manager, and submitted to the District Payroll Office.

EXCEPTION, Hiring Classified Retirees:

Classified retirees who are hired into temp positions in the same or similar classification as the position that they retired from, will receive 100% (applicable step at time of retirement) of the hourly rate plus the applicable LSI percent at time of retirement. If the position has been reclassified, the returning retiree will be entitled to the new pay rate. **Classified retirees who return to a position outside of the classification from which they retired will receive ~~80%~~ 100% (up to step 5) of the position’s hourly rate of pay plus the applicable LSI percent at time of retirement.**

Definition of Retiree (Article 3.28 of CSEA Contract): An employee in the bargaining unit who at time of separation of employment from the District immediately becomes an annuitant of the PERS or STRS. A new law that took effect in 2004 prohibits a CalPERS employer from hiring a retired annuitant – a retiree who is receiving pension payments – who received any unemployment insurance compensation related to that employer in the previous 12 months.



COMMUNITY COLLEGE LEAGUE
OF CALIFORNIA

DATE: March 1, 2007

TO: California Community College Trustees
California Community College District Chancellors/Superintendents

FROM: Jody Ansell

SUBJECT: CCCT BOARD ELECTION — 2007

The election of members of the CCCT board of the League will take place between March 10 and April 25. There are ten two-year vacancies and one one-year vacancy on the board.

Each member community college district board of the League shall have one vote for each of the eleven vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The ten candidates who receive the most votes will serve two-year terms. The eleventh highest vote getter will serve a one-year term. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie.

The 18 trustees who have been nominated for election to the board are listed on the attached sheet, in the Secretary of State's random drawing order. This year the League is posting candidate bios and statements, along with submitted candidate videos to the League's website. Please access www.ccleague.org/ccctelection/ to view the materials on-line.

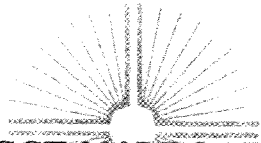
Each community college district chancellor/superintendent will be mailed an official ballot for the election. In addition, chancellors/superintendents will receive copies of the biographic sketch form and statement of candidacy of each of the 18 candidates.

Ballots must be signed by the board secretary and board president or vice-president. **Do not add** identifying information or signatures to the ballot return envelopes. Official ballots must be signed and returned to the League office, **postmarked no later than April 25**. Faxed ballots will **not** be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT President and the results announced at the CCCT Annual Conference.

If you have any questions on the CCCT board election, please call the League office.

Attachments:

List of Candidates
CHANCELLORS/SUPERINTENDENTS ONLY:
Official Ballot and Return Envelope
Candidates' Biographic Sketches and Statements



CCCT 2007 BOARD OFFICIAL BALLOT

Vote for no more than eleven (11) by checking the boxes next to the names

NOMINATED CANDIDATES

List order based on Secretary of State's February 26, 2007 random drawing

- *Luis Villegas, Santa Barbara CCD
- *Maria Elena Serna, San Joaquin Delta CCD
- *Donald L. Singer, San Bernardino CCD
- *Georgia L. Mercer, Los Angeles CCD
- *Jeanette Mann, Pasadena Area CCD
- Bill McMillin, Ohlone CCD
- Tony Ubalde, Solano CCD
- Donald Nelson, Victor Valley CCD
- *Rosanne Bader, Mt. San Antonio CCD
- John A. Rodgers, Kern CCD
- Mary Figueroa, Riverside CCD
- *Tom Clark, Long Beach CCD
- Nancy C. Chadwick, Palomar CCD
- Andrew Walzer, Santa Monica CCD
- Bob Hughlett, Cerritos CCD
- *Walter G. Howald, Coast CCD
- *Charles H. Hayden, Desert CCD
- *Andre Quintero, Rio Hondo CCD

WRITE-IN CANDIDATES

Type each qualified trustee's name and district on the lines provided below.

*Incumbent

Board Secretary and Board President or Board Vice President must sign below:

This ballot reflects the action of the board of trustees cast in accordance with local board policy.

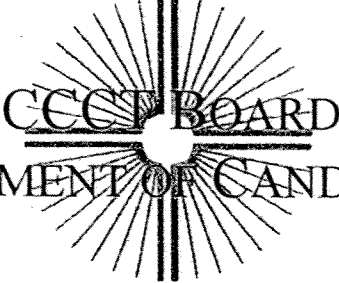
Secretary of the Board

President or Vice President of the Board

2007 CCCT ELECTION
CANDIDATES IN RANDOM DRAWING ORDER

1. *Luis Villegas, Santa Barbara CCD
2. *Maria Elena Serna, San Joaquin Delta CCD
3. *Donald L. Singer, San Bernardino CCD
4. *Georgia L. Mercer, Los Angeles CCD
5. *Jeanette Mann, Pasadena Area CCD
6. Bill McMillin, Ohlone CCD
7. Tony Ubalde, Solano CCD
8. Donald Nelson, Victor Valley CCD
9. *Rosanne Bader, Mt. San Antonio CCD
10. John A. Rodgers, Kern CCD
11. Mary Figueroa, Riverside CCD
12. *Tom Clark, Long Beach CCD
13. Nancy C. Chadwick, Palomar CCD
14. Andrew Walzer, Santa Monica CCD
15. Bob Hughlett, Cerritos CCD
16. *Walter G. Howald, Coast CCD
17. *Charles H. Hayden, Desert CCD
18. *Andre Quintero, Rio Hondo CCD

* Incumbent



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Luis A. Villegas DATE: February 12, 2007

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Major issues include approval of the Community College Initiative, system-wide leadership development and additional funding for faculty, career development, facilities and technology. Our efforts in facing these major issues must be locally based and unified at the state level.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I can contribute best by advocating on behalf of our colleges at all levels. A positive relationship with the Board of Governors and the legislature is key to promoting our system. I believe in partnerships and will work to establish them with public and private entities to assist our colleges.

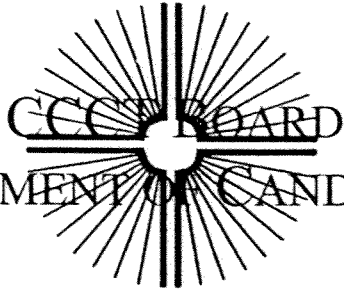
National Activities (*ACCT and other organizations, boards, committees, etc.*) _____

CIVIC AND COMMUNITY ACTIVITIES

SBCC Foundation Board of Directors (present)
Channel Islands YMCA Board of Directors (2 years)
Santa Barbara Hispanic Chamber of Commerce Board of Directors (4 years)
Santa Barbara County Economic Development Task Force (2 years)
Santa Barbara United Way Allocations Committee (4 years)
EOPS/Financial Aid Advisory Committee (SBCC-8 years)
Goleta Valley Chamber of Commerce Board of Directors (2 years)

OTHER

Santa Barbara County Influential Latino Award - 2006
Santa Barbara Hispanic Achievement Council - 2004 Annual Achievement Award



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**


CANDIDATE'S NAME: Maria Elena Serna DATE: February 8, 2007

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Financial support, access and student success are the most critical issues facing community colleges. At the same time, we need to continue advocating for a strong community college budget, continued local control, and sufficient resources to ensure adequate financial support, access, and student success.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I understand the legislative process and how to work with legislators locally; in Sacramento, and nationally to help advance system goals. My extensive experience in education and community service has prepared me well to work at a statewide level on behalf of the Trustees, the community colleges, and our students.


CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Maria Elena Serna Date: February 8, 2007

Address: 801 W. Elm Street

City: Lodi, CA Zip: 95240

Phone: 209.334.4771 (home) _____ (office)

E-Mail: mserna@deltacollege.edu

EDUCATION

Certificates/Degrees: BA, Political Science, University of the Pacific; Single Subject (Clear) 7-12 Social Science/Government Credential; Bilingual Cross-Cultural Specialist Credential; Multi-Subject K-8; San Joaquin Delta College (1979) Spanish/Ethnic Studies Credential (Lifetime).

PROFESSIONAL EXPERIENCE

Present Occupation: Retired 25 year Teacher/Mentor Teacher/Middle School through University.

Other: San Joaquin Mentor Teacher Advisory Committee 1988-91; Social Science Department Chair Bear Creek High School 1997-2000.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: San Joaquin Delta Community College District.

Years of Service on Local Board: 16 years.

Offices and Committee Memberships Held on Local Board: Currently, Clerk of the Board.

Past President, Past Vice-President; Board Committee on Diversity; Bond/South County Committee; Board representative to the San Joaquin County School Board's Association; Board/Facility Naming Committee. Past Chair Board Committee on Governance and Legislation.

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) CCCT Board of Directors 2005-2007 CCLC Advisory Committee on

Legislation 1998-2001; California Student Aid Commission, Vice-Chair; Chair Governmental Relations Committee; Golden State Scholarshare Investment Board of Directors; Past President,

California Association of Latino Community College Trustees.

National Activities (*ACCT and other organizations, boards, committees, etc.*):

California Central State Chair , 2000 - present

CIVIC AND COMMUNITY ACTIVITIES

Joe Serna Jr. Charter School, Advisory Board, 2000 - present

Delta Kappa Gamma, 1999 - present

Lodi Historical Society, Founding President, 1987

Graduate, Lodi Leadership Program Chamber of Commerce, 1991

Lodi Business & Professional Women's Club, 1985 - 2001

Volunteer, Citizenship Teacher, St. Anne's Church, Lodi, CA, 1996

AAUW, 2006- present

American Association of University Women

OTHER

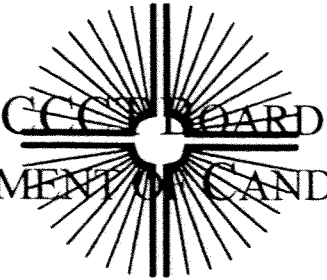
Lecturer, CSUS, 1979 - 84

Presenter, Citizenship Day, Delta College

Speaker, Delta College Graduations

Guest Speaker, Commission of the Status of Women

Student teacher Instructor, San Joaquin County Office of Education (presently)



CCC BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

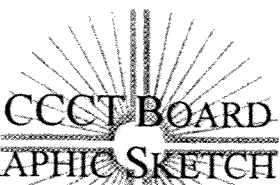
CANDIDATE'S NAME: Dr. Donald L. Singer DATE: January 18, 2007

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

- **Become more visible in the legislature in order to promote our mission and programs.**
- **Work to qualify and then pass the Community College Initiative.**
- **Create opportunities for more trustees to be involved in the consultative process.**
- **Develop programs to address the succession of leadership in the colleges.**

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As a result of my experience as a chief executive officer and now as a trustee, I have had the opportunity to build relationships with state legislators. I have also had the opportunity to develop governance skills which can be an asset to the League.


CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Dr. Donald L. Singer Date: January 18, 2007

Address: 1519 Lynne Court

City: Redlands Zip: 92373

Phone: 909-798-2754 909-889-5555
(home) (office)

E-Mail: dlsinger@verizon.net

EDUCATION

Certificates/Degrees: B.A.; M.S. in Education; M.A.; Ph.D. – all from the University of Southern California

PROFESSIONAL EXPERIENCE

Present Occupation: President, American Sports University, San Bernardino

Other: President, Crafton Hills College, 1982-90

President, San Bernardino Valley College, 1990-97

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: San Bernardino Community College District

Years of Service on Local Board: 2001 - present

Offices and Committee Memberships Held on Local Board: Clerk of the Board, 2001-03; Vice

President of the Board, 2003-05; President of the Board, 2005 - present

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.*): Member, Board of Directors, CCCT, 2004 – present; Member,

California Association of Latino Community College Trustees; Member, Nominating Committee,

CCCT, 2004-05; Member, California Fiscal Crisis Management Assistance Team, 2005 - present

(appointed by the State Chancellor)

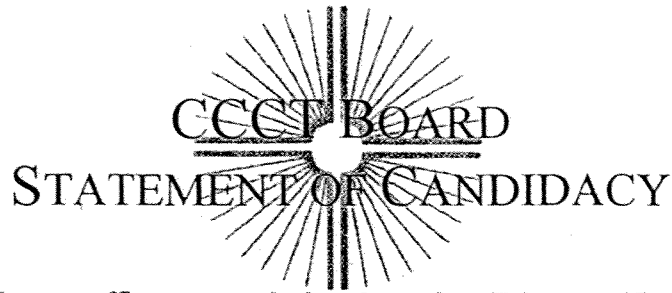
National Activities (*ACCT and other organizations, boards, committees, etc.*): Candidate for
Board of Directors, ACCT, 2006; Member, Corporate Relations Commission, AACC, 1995-07;
Member, Minority Resources Commission, AACC, 1995-96

CIVIC AND COMMUNITY ACTIVITIES

Member, Board of Directors, Southern California Leadership Network, 2003-06; Member, St.
Bernardine's Medical Center Foundation, 2000-04; President, United Way of the East Valley,
1992-93; Member, San Geronio Girl Scout Council, 1988-93; Member, Board of Directors,
Redlands Community Hospital, 1987-91

OTHER

Have published articles in the following periodicals: Community College Social Science Quarterly;
Community College Journal; Negro History Bulletin; Dictionary of American Negro Biography;
Southern California Quarterly; Upton Sinclair Symposium



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Georgia L. Mercer DATE: January 19, 2007

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

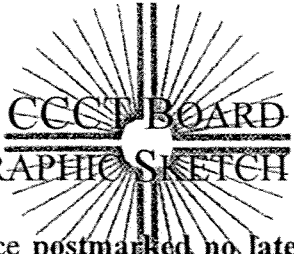
- Maximize access for students and encourage completion of programs.
- Encourage legislators' increased support for workforce training in crucial areas like public safety, health care and teaching.
- Enhance outreach to young people who have dropped out of school.
- Ensure passage of the Community College Initiative.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

My 30 years of working as a community/educational leader provide me:

- The ability to influence people in policy-making positions; and
- Experience with media, business, and educational constituencies.

True leadership is tested during difficult times; I am challenged by the opportunity to make a positive difference.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Georgia L. Mercer Date: January 19, 2007

Address: 132 So. Maple Drive, #104

City: Beverly Hills, CA Zip: 90212

Phone: (310) 859-7242 (310) 859-7244
(home) (office)

E-Mail: georgia@gmercernet

EDUCATION

Certificates/Degrees: Bachelor of Arts - Education (CSULA); Anderson Graduate School of Management Executive Program (UCLA)

PROFESSIONAL EXPERIENCE

Present Occupation: Trustee, Los Angeles Community College District

Other: Deputy to Los Angeles Mayor Richard Riordan;

Director of Communications & Public Affairs - Planned Parenthood, Los Angeles;

Instructor, UCLA Extension; Teacher, Los Angeles Unified School District

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Los Angeles Community College District

Years of Service on Local Board: Since June 1998 (8-1/2 years)

Offices and Committee Memberships Held on Local Board: Board President; Board Vice President;

Chair, Legislative Action Committee; Chair, Audit/Budget Committee; Chair, Operations/Infrastructure Committee; Member, Business Partnership/Community Development Committee; Member, Accreditation and Planning Committee; Member, Education/Student Success Committee; Chair, Infrastructure Committee

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc. 2001-2002 Vice Chair, CCCT Advisory Committee on

Legislation/Finance; 2002-2007 CCCT Board of Directors; 1982 State Task Force on Civil Rights; 2006 State Chancellor's Strategic Plan Steering

Committee; Currently serve on Implementation Oversight Committee; 1978 State Advisory Committee on School Finance Equalization

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

Worked for Planned Parenthood Federation of America.

CIVIC AND COMMUNITY ACTIVITIES

CSU, Northridge - Foundation Board Member

Vista Del Mar Family Services - Board Member

Los Angeles Hillel Council - Board Member

Valley Trauma Center - Board Member

Friends of the Family - Board Member

Women's Political Committee - Board Member

Careers Through Culinary Arts/LA - Founding Chairwoman

OTHER

Women For: President and Education Chair

Juvenile Justice Connection Project - Founding Member & President

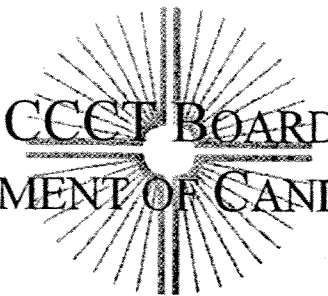
Friends of UCLA Women's Study Center - Founding Member

Valley Presbyterian Hospital - Board of Directors & Foundation President

Los Angeles City Human Relations Commission - President

New Reform Congregation - Founding President

Valley Alliance of the Jewish Federation - Board Member



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME Dr. Jeanette Mann DATE : February 7, 2007

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included)**

- Strengthen local control during time of change.
- Advocate for passage of the Community College Initiative.
- Monitor implementation of landmark legislation equalizing funding among districts.
- Integrate California Community College system's Strategic Plan with those of the League and the local districts.
- Promote diversity programs.
- Reward excellence.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included)**

- Excellent working relationships with Chair, Assembly Higher Education Committee and Chair, Senate Committee on Education, both of whom represent PCC.
- Demonstrated commitment to excellence in teaching and learning.
- Twenty-five years professional experience advocating for diversity in higher education.
- Professional and consulting experience in board development and conflict resolution.

National Activities: *(ACCT and other organizations, boards, committees, etc)* Presenter, Leadership, and
Laudable Board Processes, ACCC Regional Conference, 2000

CIVIC AND COMMUNITY ACTIVITIES

Member, Board, YWCA Foothill Valley

Member of Board, 211 Los Angeles

Chair, Foster Care Project, All Saints Church

Member, Advisory Board, Foothill Family Services

Member, Task Force on Affirmative Action, City of Pasadena

Member, Library Tax Committee, City of Pasadena

Volunteer, Partners in Education, Pasadena Unified School District,

Chair, Resources Committee, and Co-Chair, ACT

OTHER

Rockefeller Fellow, Administrative Internship for Minorities

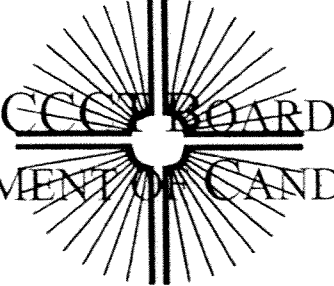
Phi Beta Kappa

Phi Kappa Phi

2003 YWCA Women of Excellence in Education

Who's Who in American Community Leaders

Who's Who in American Women Educators



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than **February 15**, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: **Bill McMillin** DATE: **January 15, 2007**

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Major issues include:

- 1. Adequate long term fair funding – Community College Initiative**
- 2. Governance & accountability issues – California Master Plan**
- 3. Helping all students gain access and succeed**

CCCT must take proactive positions and organize coalitions to accomplish the community college mission and maintain the world leadership in higher education.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I have learned about college administration and advocacy through Stanford and Syracuse courses and experience attending eight other colleges including four California community colleges.

I will bring my statewide educational and political relationships to help form coalitions and will work diligently to make CCCT the leading voice in higher education.

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

Syracuse University Maxwell School of Citizenship and Public Affairs

Federal Issues Summer Program in Washington, DC.

NAIOP Federal Legislative Network Conferences in Washington, DC.

CIVIC AND COMMUNITY ACTIVITIES

City of Newark – Parks & Recreation Commissioner, Leisure & Social

Services Commissioner, Redevelopment Advisory Committee,

Housing Commission/Community Development Advisory Committee.

Newark Chamber of Commerce - Education & Marketing Committees

Fremont & Newark Chambers of Commerce – Development Tour Guide

Building Industry Association of Northern CA – Commercial/Industrial

Council, Board of Directors President and State Leg. Representative

NAIOP Silicon Valley Chapter & State Board of Directors

Lake Area Residents Association – President & Board Member

OTHER

Newark Unified School District – Board Member – 1994-2002

Board President 1996-1997

Mission Valley Special Education Regional Policy Board

Board Member 1998-2002 – Board Chairman 1999-2002

Mission Valley Regional Occupation Program Board

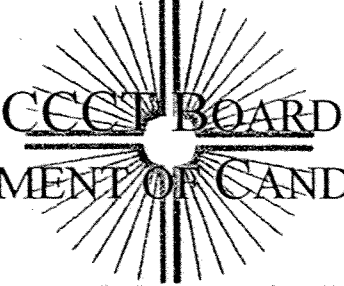
Board Member 1994-1996 & 2001-2002 – Board President 1996 & 2002

School District Administrator Credential (Life) - California & New York

Commercial Pilot – Instrument and Ground Instructor Ratings

CSBA Master of Boardmanship & Master of Governance Programs

California Community College Teaching Credential – Real Estate & Math



CCCT BOARD
STATEMENT OF CANDIDACY

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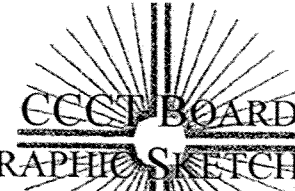
CANDIDATE'S NAME: Tony Ubalde DATE: February 14, 2007

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

- Maintain current student fees;
- Strengthen the workforce development in our community college districts;
- strengthen leadership development for governing board members;
- develop models and strengthen student and faculty exchange outreach overseas.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I am a product of community college education. I came from an immigrant family needing to move into mainstream society and community college offered me that privilege. Without that valuable experience, I wouldn't have had the foundation to succeed professionally and offer key leadership in the community.


CCCS BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Tony Ubalde Date: February 14, 2007

Address: 201 Windsor Way

City: Vallejo Zip: 94591

Phone: 707-558-9255
(home) (office)

E-Mail: Tony.Ubalde@solano.edu

EDUCATION

Certificates/Degrees: Doctorate - Claremont School of Theology

B.A. - San Francisco State University

A.A. - Merritt College

PROFESSIONAL EXPERIENCE

Present Occupation: Clergy/Professor, Retired

I served the pastorates in San Francisco, Sacramento and Vallejo

Other: I taught as adjunct professor at University of San Francisco,

City College of San Francisco, Los Rios Community College District,

National University and Touro Medical University

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Solano Community College

Years of Service on Local Board: Three

Offices and Committee Memberships Held on Local Board: Search Committee,

Ethics Committee, Cosmetology

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc. _____

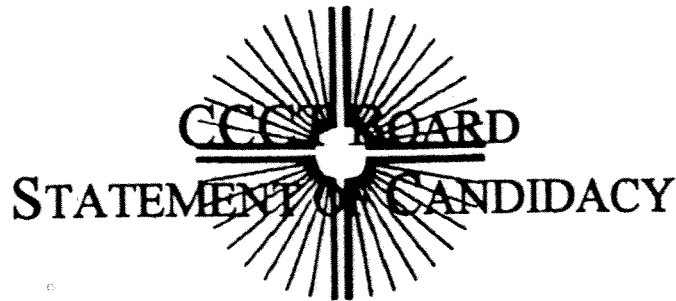
National Activities (*ACCT and other organizations, boards, committees, etc.*): Former President -
National Federation of Asian American United Methodist; Former Chairperson -
Western Jurisdiction Committee of Asian American United Methodist; Member -
NAACP; Member - National Police & Fire Chaplain Association

CIVIC AND COMMUNITY ACTIVITIES

Member - Medical Ethics Committee, Kaiser Permanente, Vallejo
Member, Solano Better Health Coalition
Former Chair, Measure A School Bond Oversight Commission, Vallejo City USD
Former Member, Strategic Planning Committee, Vision 2020, Vallejo City USD
Former Member, Governor's Select Advisory Committee for the UC Board of Regents
Former Member, Sacramento County Recreation & Park Commission
Former Member, San Francisco Housing Authority Commission

OTHER

Varsity Football Coach, Florin High School, Sacramento
Staff Reporter, Elk Grove Citizens, Herburger Publication
Columnist, TIMES-HERALD, ANG Publication (now, MEDIA NEWS)
Mediation and Conflict Resolution Certificate, Harvard University



CCCS BOARD
STATEMENT OF CANDIDACY

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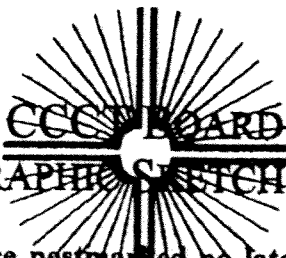
CANDIDATE'S NAME: Donald F. Nelson DATE: 1/17/07

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

1. Student success with basic skills in education.
2. Develop better relationships with high schools to prepare students for college.
3. Budget for Community Colleges through state representatives. Keep student fees lower so more potential students can afford the education they need.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I feel I would be an asset to committees to work toward the areas mentioned above. My background in developing budgets for department and athletics, working with senior high school students in the classroom and senior days on the college campus.



CCCS BOARD
BIOGRAPHIC SKETCH FORM

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PERSONAL

Name: Donald Nelson Date: 1/17/07

Address: 9432 SWL Box

City: Victorville Zip: 92395

Phone: (760) 951-8920 (760) 964-7552
(home) (office)

E-Mail: DONALDNELSON@MSN.COM

EDUCATION

Certificates/Degrees: General Secondary; B.A. Arizona State University
Masters - Azusa Pacific

PROFESSIONAL EXPERIENCE

Present Occupation: Retired

Other: Taught 30 years at Chaffey High School
Taught Victor Valley College Adjunct Instructor;
Men's Athletic Director

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Victor Valley College

Years of Service on Local Board: 1st year

Offices and Committee Memberships Held on Local Board: Clerk

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc.)

National Activities (ACCT and other organizations, boards, committees, etc.): _____

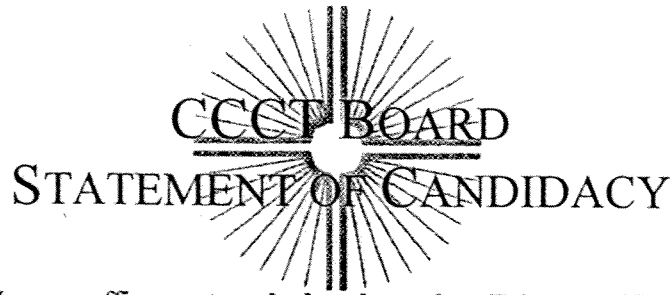
CIVIC AND COMMUNITY ACTIVITIES

Spring Valley Lake Lion's Club - Assistant Treasurer

Spring Valley Lake Country Club - Board of Directors

Spring Valley Lake Association - Secretary and Vice President

OTHER



CCCT BOARD
STATEMENT OF CANDIDACY

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CANDIDATE'S NAME: Rosanne M. Bader DATE: 2/6/07

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

A major issue that should be considered by the CCCT and the League during the next two years is increased funding for community colleges. Passing the Community College Initiative should be our top priority. We should continue to emphasize the need for noncredit classes and, in particular, workforce development programs.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My long-standing political involvement has brought me into contact with many of the elected officials in Sacramento. I would like to use these relationships with such legislators as Senators Margett and Negrete-McLeod, former Senator Brulte, Assemblymembers Huff, Dutton, and Soto to strengthen our community college positions.

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

Attended AACCC/ACCT National Legislative Seminar in Washington, D.C.
and lobbied members of Congress.

CIVIC AND COMMUNITY ACTIVITIES

Pomona Valley Hospital Medical Center Foundation Board - Vice President

Pomona Rotary - Board of Directors

PALS (Legislative Spouses) - Member

San Gabriel Valley Lincoln Club

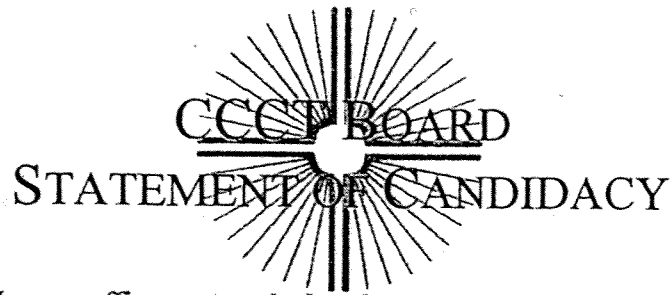
YWCA - Past Director

AYSO - Past Board Member

YMCA - Celebrity Waitress - Fundraiser

OTHER

Much of my political experience derives from my husband (Charles W. Bader)
whose career as an Assemblyman (1982-1990) and as Mayor of Pomona
enabled me to participate in many local and state governmental conferences
and events. He served as Vice Chair of the Education Committee and
continues to work in Sacramento as a Governmental Relations consultant.
I want to build on this experience for the benefit of CCCT.



CCCT BOARD
STATEMENT OF CANDIDACY

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CANDIDATE'S NAME: John A. Rodgers DATE: 2-14-07

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

SB361 and equalization have improved the funding level for California Community Colleges, yet funding remains inadequate. Colleges and the League must address access, student outcomes, basic skills preparation, and career/technical education. Leadership development and succession planning due to extensive retirements at the CEO and executive management levels must be addressed.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As an experienced and active member in political processes, I can influence the legislative processes. Additionally, my service on the League's Retiree Health Benefit Program demonstrates I have the abilities and willingness to become engaged in solving the challenging issues facing California Community Colleges both now and in the future.

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: John A. Rodgers Date: 2-14-07
Address: 4613 Christmas Tree Lane
City: Bakersfield Zip: 93306
Phone: (661) 871-1354 (661) 663-3268
(home) (office)
E-Mail: john.rodgers@ubs.com

EDUCATION

Certificates/Degrees: MA Elementary Education; MA Elementary Administration;
Certified Financial Planner; MBA Management

PROFESSIONAL EXPERIENCE

Present Occupation: Certified Financial Planner/Vice President, Investments,
UBS Financial
Other: Associate Branch Manager, Merrill Lynch; Associate Branch Manager,
Prudential Securities; Account Executive, Dean Witter Reynolds;
Principal, Buttonwillow Union School District; Part-time Instructor,
Bakersfield College; Bakersfield City School District, Teacher and
Administrator

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Kern Community College District
Years of Service on Local Board: 12 years
Offices and Committee Memberships Held on Local Board: President 1999, 2000, 2003, 2004;
Chair, Board Finance Committee, 2001 - present

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) Member of the Governing Board of the Community
College League of California Retiree Health Benefit Program

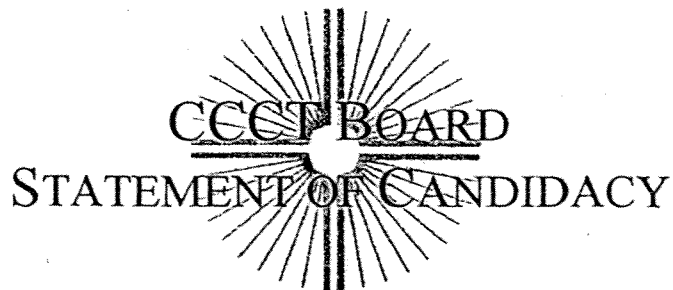
National Activities (*ACCT and other organizations, boards, committees, etc.*): Member
of the Finance and Audit Committee of the Association of Community
College Trustees, 2005, 2006, 2007

CIVIC AND COMMUNITY ACTIVITIES

Kiwanis Club, Past President, Past Lt. Governor; Republican Central
Committee; Houchin Blood Bank; American Lung Association of Kern
County, Board Member, Past President; California State University,
Bakersfield Alumni Association; Bakersfield Art Foundation, Past
Member of Board of Directors; Executive Associates of Kern County;
Past President; and Kern County Museum Foundation, Past Board Member

OTHER

Member, Bakersfield City School Board of Education 1983 - 1992;
Trustee Representative to the Kern County Committee on School
District Organization, 1997, 2002, 2005



CCCT BOARD
STATEMENT OF CANDIDACY

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CANDIDATE'S NAME: Mary Figueroa DATE: February 5, 2007

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

- Increasing the student retention rate and thereby increasing the success of a diverse student population
- Focusing on workforce development partnerships to continue being an economic asset to the state
- Increasing faculty diversity reflective of its student population and community demographics
- Destigmatizing remediation and increasing student success

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Having been the first in my family to graduate from high school and the first to attend college, I have seen firsthand the value of education to an individual's life.

Having worked in the prison system I have firsthand knowledge of the consequences in the lack of education.


BIOGRAPHIC SKETCH FORM

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PERSONAL

Name: Mary Figueroa Date: February 5, 2007
Address: 1258 Shakespeare Drive
City: Riverside Zip: 92506
Phone: 951/780-4962 951/317-2648
(home) (office)
E-Mail: maryfig50@sbcglobal.net

EDUCATION

Certificates/Degrees: University of California, Riverside (1979) B.A.,
Chicano Studies/Political Science

PROFESSIONAL EXPERIENCE

Present Occupation: Retired - California Department of Corrections: Correctional
Counselor (21 years)
Other: Victim Witness Advocate: District Attorney's Office; Riverside Unified
School District: Substitute Teacher; City of Riverside Summer Youth
Employment: Placement Counselor

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Riverside Community College District
Years of Service on Local Board: (11 years) 1995
Offices and Committee Memberships Held on Local Board: President (4 terms); Vice
President (1 term); Secretary (1 term); Chair, Personnel & Labor, Planning
& Development; Vice Chair, Academic Affairs & Finance committees

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc. Member, ACC Latino Trustee Association

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

None

CIVIC AND COMMUNITY ACTIVITIES

See attached bio

OTHER

California Department of Corrections (CDC) Statewide Chair - Women's

Liaison Council

CDC - Equal Employment Opportunity Committee

National Latino Peace Officers Association member and Board of Directors,

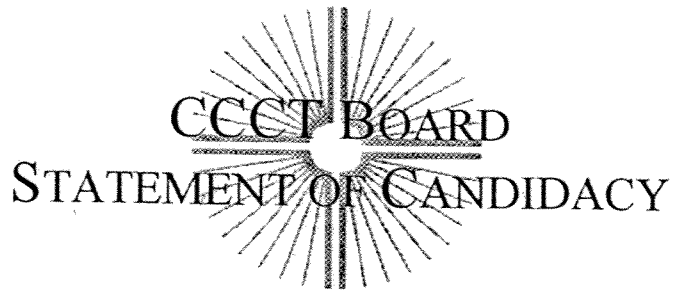
local Riverside chapter

Mary Figueroa

Ms. Figueroa's community involvement began at the age of 16 when she volunteered for a local election campaign in order to earn high school credit in a government class. From there she became involved in the neighbor-hood youth organizations formed in the 1970's to deal with local community gang activity and police conflict. Her community organization involvement has included past and recent membership in:

- Eastside Social Services Center Advisory Board
- Action Before Crisis Committee
- Riverside Youth Development Council
- Inland Community Design Center
- Riverside Area Rape Crisis Center Board of Directors
- City of Riverside Human Relations Commission
- San Geronio Girl Scout Council Board of Directors
- Departmental Women's Liaison Council – Department of Corrections
- Equal Employment Opportunity Commission – Department of Corrections
- Blueprint for Volunteer Diversity Planning Committee
- American Diabetes Association Board of Directors
- Latino Network
- Greater Riverside Hispanic Chamber of Commerce Board of Directors
- Riverside Mayor's Use of Force Panel
- State of California Attorney General's Civil Rights Commission on Hate Crimes
- Riverside Eastside Community Engagement Group
- National Latino Peace Officers Association
- American Association of University Women
- NAACP
- Riverside Chamber Board of Directors of the National Latino Peace Officers Association
- Eastside Think Tank

Ms. Figueroa has been honored with acknowledgement from the Greater Riverside Hispanic Chamber of Commerce with its 1996 Josie Lozano Award; with the 1999 Woman of Achievement Award by the Black Voices Foundation, Inc.; the YWCA Woman of Achievement Award, 2004; and The Hispanic Image Awards/Inland Empire Influential Latina of the Year Award, 2005.



CCCT BOARD
STATEMENT OF CANDIDACY

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CANDIDATE'S NAME: Thomas Clark DATE: January 24, 2007

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Adequate predictable funding is a major concern. Passage of SB361 was a step in the right direction, but we are still under funded as compared to most states. Another issue is we need to improve our ability to track our students so as to have accurate reporting on their success.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I have had a great deal of experience working with and providing leadership for governmental organizations. I have a good relationship with a number of Sacramento officials that will be helpful to our organization.

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Dr. Tom Clark Date: January 24, 2007
Address: 2267 Albury Avenue
City: Long Beach Zip: 90815
Phone: (562) 596-6722 (Home) (562) 938-4124
(home) (office)
E-Mail: tclark2267@charter.net

EDUCATION

Certificates/Degrees: AA, Long Beach City College; B.S., M.S., O.D. (Optometry)
U.C. Berkeley

PROFESSIONAL EXPERIENCE

Present Occupation: Retired - Optometrist

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Long Beach Community College District
Years of Service on Local Board: 8+ years
Offices and Committee Memberships Held on Local Board: Board Chair, Board Vice Chair,
Chair a number of committees

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) Currently President, CCCT Board,
Chair of CLC Board, Consultation Counsel

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

ACCT Committee member

CIVIC AND COMMUNITY ACTIVITIES

Mayor and City Councilman, City of Long Beach

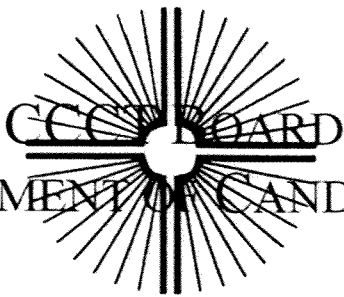
President, League of California Cities, Board Member, National

League of Cities, CALPERS Board, Los Angeles County Transit

Board, California State Film Commission

OTHER

Member, Long Beach YMCA Board



CCCT BOARD
STATEMENT OF CANDIDACY

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CANDIDATE'S NAME: NANCY C. CHADWICK DATE: JANUARY 22, 2007

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

MAJOR ISSUES:

- **LEGISLATIVE AGENDA FOR PROP 98 CHANGES, PROPERTY TAX BACKFILL, AND HOLD HARMLESS PROVISION**
- **COMMUNITY COLLEGE INITIATIVE**
- **TRANSFER POLICY AND STUDENT SUCCESS MEASURES**

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

CONTRIBUTIONS:

- **COMMUNITY COLLEGE BOARD OF TRUSTEES PRESIDENT**
- **NEARLY 30 YEARS IN HIGHER EDUCATION WITH EXPERIENCE IN BUDGET AND PLANNING, CAPITAL PLANNING, ACADEMIC MANAGEMENT, AND ADJUNCT CLINICAL FACULTY**
- **RETIRED FROM THE UNIVERSITY OF CALIFORNIA WITH SERVICE ON FOUR CAMPUSES: UC LOS ANGELES, UC RIVERSIDE, UC DAVIS MEDICAL CENTER, AND UC SAN FRANCISCO**

CCCT BOARD BIOGRAPHIC SKETCH FORM

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PERSONAL

Name: NANCY C. CHADWICK Date: JANUARY 22, 2007
Address: 5059 NIGHTHAWK WAY
City: OCEANSIDE Zip: 92056
Phone: (760) 945-5365
(home) (office)
E-Mail: nancychadwick@cox.net

EDUCATION

Certificates/Degrees: BACHELOR OF ARTS, UNIVERSITY OF KANSAS; MASTER OF SOCIAL WORK, CATHOLIC UNIVERSITY; MASTER OF PUBLIC ADMINISTRATION, CALIFORNIA STATE UNIVERSITY, SACRAMENTO

PROFESSIONAL EXPERIENCE

Present Occupation: RETIRED FROM THE UNIVERSITY OF CALIFORNIA; 30 YEARS IN HIGHER EDUCATION

Other: PUBLIC SOCIAL AGENCIES FOR 10 YEARS IN SUPERVISION AND MANAGEMENT

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: PALOMAR COMMUNITY COLLEGE DISTRICT

Years of Service on Local Board: ELECTED 2002; RE-ELECTED 2004

Offices and Committee Memberships Held on Local Board: _____

• PRESIDENT OF THE BOARD 2004-2005

• SECRETARY TO THE BOARD 2003-2004

• REAL ESTATE COMMITTEE 2002-2007; PALOMAR FOUNDATION BOARD 2000-2002

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) NONE

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

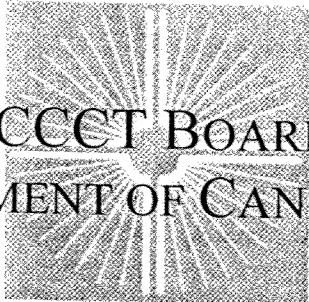
- **PRESIDENT: SAN DIEGO - IMPERIAL COUNTIES COMMUNITY COLLEGE ASSOCIATION (SDICCCA) BOARD ALLIANCE - 2007**

CIVIC AND COMMUNITY ACTIVITIES

- **PRESIDENT: 2007 KOCT BOARD OF DIRECTORS**
-
-
-
-
-
-
-

OTHER

- **ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES**
 - **AMERICAN ASSOCIATION FOR WOMEN IN COMMUNITY COLLEGES**
-
-
-
-
-



CCCT BOARD
STATEMENT OF CANDIDACY

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CANDIDATE'S NAME: ANDREW WALZER DATE: February 13, 2007

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My goal is to make CCCT a more powerful political force in Sacramento. The Community College Initiative is a major step forward in this regard. As trustees, we will have an opportunity to educate the public about the importance of our mission and to promote better funding for our system.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I am a proven political organizer and fundraiser. I have successfully lobbied on behalf of FACCC to protect against funding cuts to community colleges and have done fundraising for several political campaigns. My immediate goal is to raise funds to ensure the passage of the Community College Initiative.

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Andrew Walzer Date: February 13, 2007

Address: 2257 - 28th Street #3

City: Santa Monica Zip: 90405

Phone: (310) 314-3854 (818) 324-9811
(home) (office)

E-Mail: ahwalzer@verizon.net

EDUCATION

Certificates/Degrees: B.A., Politics, University of California, Santa Cruz
Ph.D., American Studies, University of Minnesota

PROFESSIONAL EXPERIENCE

Present Occupation: Faculty member, Los Angeles City College

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Santa Monica

Years of Service on Local Board: First year

Offices and Committee Memberships Held on Local Board: _____

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) _____

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

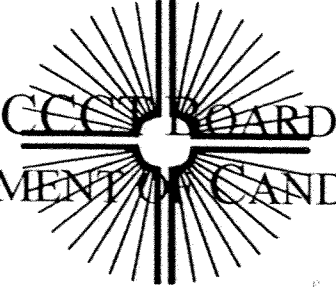
CIVIC AND COMMUNITY ACTIVITIES

Board Member, American Federation of Teachers Local 1521

Former delegate, Los Angeles County Federation of Labor

Member, Faculty Association of California Community Colleges

OTHER



CCCT BOARD
STATEMENT OF CANDIDACY

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CANDIDATE'S NAME: Bob Hughlett DATE: February 7, 2006

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I support a combined effort to protect our community college system's "open door" policies and to expand financial aid opportunities, allowing anyone to pursue a college education. I also support working collaboratively throughout the education system and with our legislators to ensure student success and readiness.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As a former K-12 school board member, city councilman and mayor, I know how crucial it is that we partner with state and local officials. I bring to the CCCT board the experience and personal connections with educators and political leaders that are necessary to enable true reform in education.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Dr. Bob Hughlett Date: January 25, 2007
 Address: 10724 Leal Avenue
 City: Cerritos Zip: 90703
 Phone: (562) 926-5003 (562) 860-2451 ext. 2204
(home) (office)
 E-Mail: hughlett@cerritos.edu

EDUCATION

Certificates/Degrees: Ed.D. (Post Secondary Administration), Nova University, Fort Lauderdale, Florida; March, 1983; M.A. (Education, minor in Special Education), California State University, Los Angeles, California; September, 1969; B.A. (English), Saint Mary's College, Moraga, California; May, 1968

PROFESSIONAL EXPERIENCE

Present Occupation: Retired in 2005 as director, Disabled Student Programs and Services, Cerritos College after a 30-year career spent dedicated to students with disabilities. From 1980-2005, was responsible for the management of four on-campus and one off-campus programs for approximately 1,000 students with disabilities (Resource Center for Disabled Students, Speech, Language and Hearing Center, High Tech Micro-Computer Center, Instructional Support Center and Satellite Campus at Rancho Los Amigos Medical Center in Downey). Served as professor, Disabled Student Program, Cerritos College, 1973-1980 and was responsible for the provision of specialized services and instruction to students with disabilities. During that period conducted over 45 credit classes and developed an array of 67 supportive services. Worked as a resource specialist, Downey Unified School District, 1969-1973, in a federally funded, multi-disciplinary program at Rancho Los Amigos Hospital in Downey. Responsible for diagnosis and prescriptive planning for 50 multi-handicapped children yearly.

Other: Dr. Hughlett currently serves president of the California Association for Postsecondary Education and Disability (CAPED). He was elected to the Board of Trustees at Cerritos College in 2005 and continues to serve as a board member. Dr. Hughlett served as acting vice president of Cerritos College Student Services on two occasions and served as faculty advisor to student organization Disabled Students of Cerritos College and was recognized by Associated Students of Cerritos College as Club Advisor of the Year six times since 1974.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Cerritos Community College District
 Years of Service on Local Board: One

Offices and Committee Memberships Held on Local Board: Currently serve as board liaison to Cerritos College accreditation process.

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) Served as regional facilitator representing programs for the disabled at 13 local community colleges for the California Community Colleges Chancellor's Office in Sacramento; 1984-87, 1992-1995. Regional Facilitator Statewide Chairman, 1994-95. Dr. Hughlett has also served as a conference presenter at annual meetings of California Post Secondary Educators of the Disabled and Chancellor's Office yearly conference; nine presentations since 1982.

National Activities (*ACCT and other organizations, boards, committees, etc.*): Served on WASC accreditation team for Gavilan College.

CIVIC AND COMMUNITY ACTIVITIES

ABC Unified School District Board of Education. First elected in 1987, re-elected 1991. Served as clerk, vice president and president (1990). Representative to California Association of Large Suburban School Districts and Los Angeles County School Trustee Association.

South East Regional Occupation Board of Education. First appointed in 1987. Served as Vice President and President (1990).

Cerritos City Council. Elected to first of two terms on the Cerritos City Council in 1997. Served two terms as mayor (2000, 2004). During tenure on Council served as chairman of Council's Finance and Personnel Committees, Council liaison to ABC Unified School District and Cerritos Chamber of Commerce, among others. City delegate to California Contract Cities Association, League of California Cities, Self-Insurance Authority for Effective Risk Management (SAFER) and Southeast Water Coalition. Director for Sanitation Districts 2, 3, 18 & 19/Waste Management, Southeast Water Board, Council of Governments and Orange Line Development Authority.

Appointed by Los Angeles County Supervisor Don Knabe to Personal Assistance Services Council overseeing development of in-home supportive services for 80,000 residents of L.A. County.

Governing Board Member of Community Family Guidance Association

Governing Board Member of Los Cerritos YMCA.

Governing Board Member of Su Casa Family Support and Crisis Center

Recipient of PTA Lifetime Achievement Award from Gahr High School (1988). PTA member 1979-1995.

Recipient of Association of California College Administrators Community College Administrator of the Year Award in 2002.

Member of School Site Council at Stowers Elementary School (Chair 1984-87)

Coach of 11 youth sports teams from 1981 through 1989; City of Cerritos Volunteer Appreciation Award, 1989.

Volunteer of the Year for Cerritos College Foundation from City of Cerritos (1991).

Founding member of Education Subcommittee Of Friends of Cerritos Center for the Performing Arts

Lifetime Member, Friends of the Cerritos Library

Associate Member, Cerritos Chamber of Commerce, since 1986.

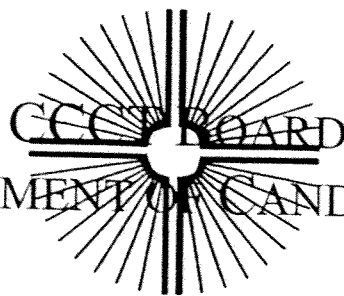
Cerritos Optimist Club member since 1976 (director, treasurer, vice president, president (1985-86); Man of the Year in 1978 and 1997.

Three-time recipient of Certificate of Recognition for fundraising from the Los Cerritos YMCA since 1991.

Recognized by American Red Cross for activities during Cerritos air disaster, 1986

Founding vice chairman, Los Cerritos Chapter of American Heart Association, 1991; Chairman, 1995-96

OTHER

The logo features a central sunburst design with rays emanating from a central point. The words "CCCT BOARD" are written across the top of the sunburst, and "STATEMENT OF CANDIDACY" is written across the bottom. The sunburst is composed of multiple vertical lines of varying lengths, creating a fan-like effect.

CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: WALTER G. HOWALD DATE: January 17, 2007

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Stable funding is my top priority. The Governor and Legislature have recognized the important role our colleges play in California's economic recovery. We must capitalize on this recognition by (1) ensuring access (2) protecting workforce training, and (3) offering the highest quality transfer courses.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As an attorney and community leader, I've learned this lesson: To win, you must take action. The Governor voiced support for our mission; we must use this support, build a broader political consensus, and position ourselves to benefit during better economic times – a challenge I've committed to meeting head on.



CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Walter G. Howald Date: January 17, 2007
 Address: Post Office Box 622 Zip: 92625
 Phone: (949) 244-6094 (714) 438-4848
(home) (office)
 E-Mail: wgh@ccd.edu

EDUCATION

Certificates/Degrees: Juris Doctor, UCLA School of Law
Bachelor of Arts, Economics and English, UCLA
Numerous Estate Planning and Taxation Seminars

PROFESSIONAL EXPERIENCE

Present Occupation: President, Walter G. Howald, Inc., (a professional law corporation, 1975-Present); Consultant, community college foundation leadership
 Other: Intermittent Superior Court Pro-Tem Judge; Arbitrator, Directorships for client/corporations

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Coast Community College District
 Years of Service on Local Board: 21 Years
 Offices and Committee Memberships Held on Local Board: President (eight years); Vice President (seven years); Committee on Land Development; Nominating Committee for the Orange County Committee on School Board Organizations (two years); Orange County Legislative Task Force on Community Colleges (two years); Community College Director, Orange County School Boards Assc. State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc) Member, CCCT Board of Directors, Member of the Board of Directors of the Community College Leadership Development Initiative (CCLDI); Trustee member, Statewide Strategic Plan Oversight Committee; presenter at several league and CCCT conferences; Served on CCLC Commission on Legislation and Finance; Served on Advisory Committee on Education Services (ACES).

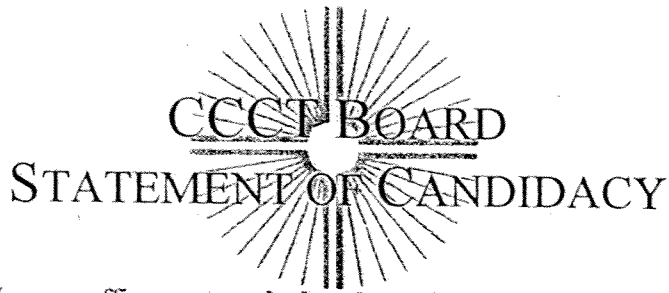
National Activities (*ACCT and other organizations, boards, committees, etc.*): ACCT National Conference; Lawyers in Education Committee; Orange County Legislative Task Force; Federal Legislation, Washington, D.C.

CIVIC AND COMMUNITY ACTIVITIES

Trustee, City Library, City of Newport Beach; Chair, Library Funding Task Force;
Director, Boys and Girls Club Foundation; Director, Friends of Irvine Coast; Member,
Newport Harbor Chamber of Commerce

OTHER

Practicing Attorney; Newport Beach, CA; Father of two children who matriculated through
California schools; both attaining Bachelors, Masters, and J.D. Degrees



CCCT BOARD
STATEMENT OF CANDIDACY

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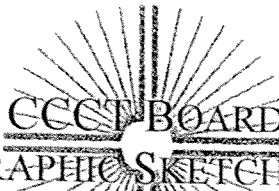
CANDIDATE'S NAME: Charles Hayden DATE: 2-1-07

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The Community College initiative is the most important issue we have over the next 2 years. Local districts must and should get behind this amendment. K-12 enrollments are declining and will affect Prop 98, which could affect our funding for a long time. Continue to fight for local control.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

My activity with the CCCT for the last 8 years has given me the opportunity to work on issues like the Community College Strategic Plan and the state-wide Community College Initiative. Attending many Board of Governors meetings has helped me to understand state priorities as they apply to local districts.


CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: Charles Hayden Date: 2-1-07
Address: 66938 San Felipe Road
City: Desert Hot Springs Zip: 92240
Phone: 760-329-2244 760-880-4244
(home) (office)
E-Mail: chaydendccd@aol.com

EDUCATION

Certificates/Degrees: Bachelor of Business Administration
Loyola University Los Angeles

PROFESSIONAL EXPERIENCE

Present Occupation: Semi-retired, Work for PellGroup pre-paid Legal Services

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Desert Community College District

Years of Service on Local Board: 23

Offices and Committee Memberships Held on Local Board: Chairman, Vice Chair, Clerk,
Representative to Board of Governors, Foundation Board

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc. CCCT, Education Committee

CLCC Presenter & Workshops at State meetings, Founding Trustee

Inland Valley Trustees and CEO Association.

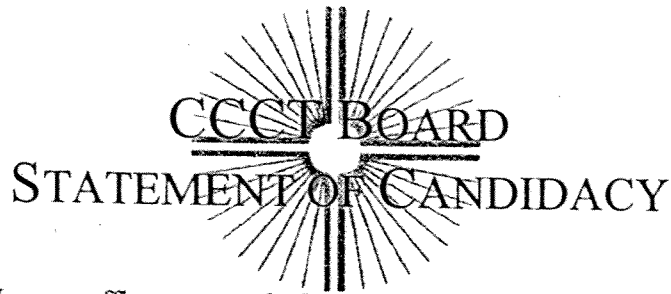
National Activities (*ACCT and other organizations, boards, committees, etc.*): None.

CIVIC AND COMMUNITY ACTIVITIES

Desert Hot Springs Rotary, Board member, Food in Need of Distribution
local food bank, Mission Springs Water District Foundation Board,
Desert Hot Springs Chamber of Commerce

OTHER

None



CCCT BOARD
STATEMENT OF CANDIDACY

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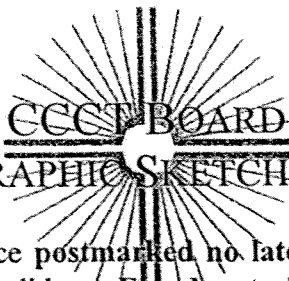
CANDIDATE'S NAME: Andre Quintero DATE: 2/14/07

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Twenty years from now, people are going to look back at 2007-2008 as two of the most important years for community colleges. We have the opportunity to stabilize funding and strengthen the effectiveness of the Chancellor's Office. We must also continue to preserve our local governance structure.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I have been given the opportunity to serve on the CCCT Board and on the Strategic Planning Committee. With my background as an attorney and as a trustee, I believe I can be a strong advocate for community colleges and make the CCCT Board an accessible body for member districts.


BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: Andre Quintero Date: 2/14/07
Address: P.O. Box 4787
City: El Monte, CA. Zip: 91734
Phone: (626) 536-7371 (626) 602-9967
(home) Fax
E-Mail: andre-quintero@sbcglobal.net

EDUCATION

Certificates/Degrees: B.A. Political Science, UC Riverside; M.A. Urban Planning,
UCLA; J.D., UCLA

PROFESSIONAL EXPERIENCE

Present Occupation: Attorney

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Rio Hondo CCD
Years of Service on Local Board: 5
Offices and Committee Memberships Held on Local Board: Clerk, VP, President

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc.)
Strategic Planning Committee

CCCT Board Member

National Activities (ACCT and other organizations, boards, committees, etc.): _____

N/A

CIVIC AND COMMUNITY ACTIVITIES

1. Member, El Monte Coalition of Latino Professionals

2. President, Optimist Club of El Monte

3. Past Youth Mentor, El Monte High School

4. Board Member, Amigos Los Rios

5. Past Board Member, Rio Hondo College Foundation

OTHER

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
PROPOSED 2007 BOARD GOALS**

Education and Planning Goals

Integration of Planning, Budget and Resource Allocation: In order to develop a shared vision of the future that faculty, staff, students and community understand and support, the District, through its shared governance processes, has been working to develop an integrated strategic planning model. This model incorporates and builds upon five elements: the District's Educational Master Plan; the Facilities Master Plan; a coordinated institutional research component; a comprehensive program review process; and an annual budget that is based upon the other four elements.

Many elements required for the integrated strategic planning system are already in place; however, they are not completely standardized within the District nor appropriately linked. In 2006, the District hired a new Vice Chancellor for Educational Services and Planning who is responsible for developing an organizational infrastructure that will produce the integrated strategic planning system for the District.

Specific goals for 2007 include:

1. In order to successfully develop an integrated strategic planning system for the District, the Colleges and the District will work on identifying a process that enables broad participation of faculty and staff and the community; gathering of data to gauge the health of our District; vision development; and strategic and well coordinated approaches to enhancing student success and broadening access.
2. Conduct a community educational needs assessment to identify unmet demands and the level of interest in distance education. Surveys and focus groups will be conducted with high school students, parents and staff; current San Mateo County residents who are taking courses outside the district; and select other groups.
3. Through the program review process, establish a schedule for all educational programs and student services in the District to be reviewed using common criteria and assessed at predetermined points in time.
4. In response to direction from the Board, Chancellor, the San Mateo County Grand Jury and growing national trends, the District will encourage the Colleges to form task forces with their feeder high schools to address high school-college curriculum articulation and devise strategies for offering college classes on high school sites.
5. The Distance Education Advisory Committee will work with the three College subcommittees to complete work on developing standards and guidelines for online curriculum standards, resource allocation, and technology by summer 2007.
6. The District Research Council will assess the research demands of individual colleges and that of the District. The Council will develop a common research agenda and further refine the structure of research support for teaching and learning in the District.

BOARD REPORT NO. 07-3-2B

7. The Vice Chancellor of Educational Planning and Services will work with Vice Presidents of Student Services and Instruction, Faculty Senates and staff to formulate an action plan in response to the Board policy directions given at Study Sessions held in early 2007 on counseling. The goal is to identify and implement concrete strategies to ensure a consistency and currency in student counseling.
8. Standardize graduation requirements among the three Colleges.
9. Develop an equivalence matrix of all courses offered at all three Colleges.
10. In order to improve enrollment, the District will implement strategies and actions that allow the District to be more responsive to student demand within the current registration system.
11. In order to assure the ongoing viability of the University Center at Canada College, explore options for alternative means of funding University Center operations with members of our local legislative delegation.
12. Reexamine District and College marketing strategies and practices and develop an integrated and targeted marketing program, that utilizes multiple media to reach prospective students, current students and opinion leaders in the County.

Personnel Goals

13. To build upon previous efforts to ensure a culturally proficient staff, conduct “Train the Trainer” sessions on a diversity program titled “MEET on Common Ground,” an excellent diversity awareness training program. This training will be funded by AB 1725 funds.
14. Conduct a review of executive and senior management compensation.

Retention/Recruitment: Aligned with the goal of providing competitive compensation packages for all employee groups, the District will continue its efforts to recruit and retain the very best employees. Recent surveys and anecdotal evidence have revealed that the high cost of housing in the area has contributed to some turnover within the District and to smaller applicant pools for many positions.

15. The District will assess the financial and political feasibility of building a second housing complex for faculty and staff. The study shall include analysis of General Plan and zoning issues, geotechnical and utility infrastructure, city fees, and an employee survey.

Facilities Goals

16. Complete the prequalification process for design/build entities to complete the Master Plan projects at College of San Mateo and Skyline College; issue RFPs for the work; and award contracts for these projects. Work with landscape architects to design and begin construction of the landscape, signage and circulation project for Canada College; secure approval for the plans from appropriate agencies and the college community; and award the construction contract.

BOARD REPORT NO. 07-3-2B

17. Implement the Skilled Trades Preparation Program that was developed last year. The curriculum is designed to help under-prepared, underrepresented and at-risk students learn the skills required to enter careers in the construction trades. Work with the Buildings Trades Council, secondary schools, community based organizations and other organizations with job training expertise to identify youth who could benefit from this program. To the extent possible, incorporate requirements for District contractors to hire local graduates of apprenticeship programs, including graduates who meet at risk standards.
18. Incorporate LEED, California High Performance Schools and Sustainable San Mateo County guidelines into all RFP and bid documents.
19. Continue efforts to increase the vendor database for facilities projects, with particular attention to small, locally owned and women- and minority-owned businesses. Implement the California Construction Uniform Cost Accounting procedure for award of public works contracts up to \$125,000 without a formal bid.

Finance Goals

20. Maintain fiscal stability.
21. Continue efforts to sustain and increase student enrollment.
22. Develop a finance plan for funding the unfunded liability for Post Retirement Medical Benefits.

BOARD REPORT NO. 07-3-100B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Barbara Christensen, Director of Community/Government Relations,
574-6560

**APPOINTMENT OF DIRECTORS FOR THE SAN MATEO COUNTY
COLLEGES EDUCATIONAL HOUSING CORPORATION**

According to the bylaws of the San Mateo County Colleges Educational Housing Corporation, the District Board of Trustees appoints members of the Housing Corporation Board. The original seven appointments were made in December, 2004. At an organizational meeting of the Housing Corporation held in March, 2004, the Housing Board randomly assigned three of its members to two-year terms and the remaining four members to four-year terms.

It is recommended that the following two members be reappointed to the San Mateo County Colleges Educational Housing Corporation Board for a four-year term:

Michael Pierce, President, Prodesse Property Group
Helen Hausman, Member, District Board of Trustees

In addition, it is recommended that Thomas Vocker, a Certified Public Accountant practicing in San Mateo, be appointed to a new four-year term on the Housing Board replacing Jeff Ira, who served for the past two years.

Members of the Housing Board who will continue to serve include:

Jim Keller, District Executive Vice Chancellor
Robert Legallet, Baywood Park Homeowners Association
Miguel Marquez, Attorney, San Francisco Public Schools
Karen Schwarz, Member, District Board of Trustees

Recommendation

It is recommended that the Board appoint the above named individuals as directors of the San Mateo County Educational Housing Corporation for a four-year term of office beginning April 1, 2007.

BOARD REPORT NO. 07-3-101B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Tom Bauer, Director of Auxiliary Services, 358-6782

TERMINATION OF CONTRACT WITH THE SCHOOL CHEF

On July 31, 2006, The School Chef was awarded a three year contract to provide food service across the three College campuses with two potential one-year renewals.

The District, along with students, faculty and staff from all of the Colleges, has worked with our food service vendor and their operators to improve service to the community. The Food Service Improvement Team (FSIT) was organized in August 2006 to assist the operators with the transition to our District and to provide a two-way avenue of communication between the District and College staff and the food service contractor and his operators. Despite many months of meetings, it is clear that the quality of food and the service is not what the initial proposal stated; further, the negative feedback from numerous students, faculty and staff continues despite the efforts to improve quality and service. Therefore, the District would like to terminate its contract with The School Chef and release a Request for Proposal (RFP) to qualified vendors as soon as possible.

RECOMMENDATION

It is recommended that the Board of Trustees terminate the contract with The School Chef effective Friday, May 25, 2007.

BOARD REPORT NO. 07-3-102B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Jan Roecks, Director of General Services, 358-6879
 Bob Domenici, Senior Buyer 358-6728

**APPROVAL OF BID AWARD TO HEARTLAND VIDEO SYSTEMS
 FOR ENCODER AND MULTIPLEXER UPGRADE**

KCSM needs to upgrade its existing Tandberg Multiplexer and Encoder system in order to continue to properly manage its FCC required digital broadcast signal. Some of the system can be upgraded by installing new software and other equipment needs to be replaced completely.

Bid #86546, based on discussions with the manufacturer of this equipment, was released on March 7, 2007. After evaluating the three responses that were submitted on March 14, 2007, it was determined that Heartland Video Systems offered the best price for the upgrades with a 3 year warranty and service contract.

KCSM recommends the contract for purchase be awarded to Heartland Video Systems of Plymouth, Wisconsin.

Vendor	Encoder and Multiplexer Upgrade
Advanced Broadcast Solutions	\$110,600.06
The Burst Group	\$86,135.00
Heartland Video Systems	\$71,546.35

Funding for KCSM’s Encoder and Multiplexer Upgrade to its existing system will be with money from the Corporation for Public Broadcasting Digital Distribution Fund Round 8 grant and from the bond measure funding for the on-going KCSM Digital Transition Project.

RECOMMENDATION

It is recommended that the Board of Trustees approve the equipment package for the Upgrade to the Encoder and Multiplexer System from Heartland Video Systems in an amount not to exceed \$71,546.35 plus tax and incidental expenses.

BOARD REPORT NO. 07-3-103B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Barbara Christensen, Director of Community/Government Relations
574-6560

**AUTHORIZE EXECUTIVE VICE CHANCELLOR TO EXECUTE A LEASE
FOR CLASSROOM SPACE IN HALF MOON BAY**

Over the past several years, the District and Colleges have been working to establish a presence in Half Moon Bay in order to improve access to college classes for Coastside residents. Beginning in Fall, 2005, College of San Mateo and Cañada College have offered a variety of classes at various locations in the community, including at the middle school, high school, community agencies and at the Moonridge housing development. The District leases a small office on Main Street in Half Moon Bay, where students can register for classes, meet with counselors and apply for financial aid.

Coastside residents have responded enthusiastically to the District's outreach effort. Student enrollments have grown from 67 in Fall 2005 to 223 last Fall. This growth has occurred despite the fact that College offerings are limited by a lack of space, i.e., when using public school sites, we cannot offer classes in the morning or early afternoon hours.

Beginning in December 2006, the District began searching for a site in or near Half Moon Bay to establish a small satellite center. Recently renovated space at Shoreline Station, 225 South Cabrillo Highway (near the Highway 92 intersection) fits the needs of the College for this Center.

The space available is an entire floor of one of the Shoreline Station buildings (approximately 4,300 square feet). The District will use approximately 3,700 square feet of this space, which can be reconfigured into two classrooms, a computer lab and offices. Cost of the lease, which includes utilities, interior and exterior maintenance, owner build out of the space and property insurance is \$2.75 per square foot – or approximately \$10,175 per month. Term of the lease will be for a maximum of three years, with an option to renew for an additional year.

Dean of Technology Martha Tilmann will be available at the meeting to discuss the planned program expansion in Half Moon Bay.

RECOMMENDATION

It is recommended that the Board authorize the Executive Vice Chancellor to execute a full service lease for space at Shoreline Station, for a period of not more than three years, at a monthly cost not to exceed \$12,000. It is also recommended that the Board authorize the Executive Vice Chancellor to approve needed tenant improvements upgrading electricity as needed and floor coverings.

BOARD REPORT NO. 07-3-104B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Barbara Christensen, Director of Community/Government Relations
574-6560

AUTHORIZE EXECUTIVE VICE CHANCELLOR TO EXECUTE A CONSULTING AGREEMENT WITH EDUCATION HOUSING PARTNERS REGARDING A POTENTIAL FACULTY/STAFF HOUSING DEVELOPMENT IN REDWOOD CITY

As the Board is aware, the District has been conducting a feasibility study to determine if the District should build a second faculty/staff housing project. To date, we have conducted a housing needs survey of all employees; a satisfaction survey of current College Vista residents; and held meetings with planning and administrative staff in the cities of San Bruno and Redwood City.

Based on the surveys and conversations, it appears that there is a high level of interest among employees for a second housing development and the preferred location is at Canada College.

In order to complete the feasibility study, the District would like to engage Education Housing Partners, developers of College Vista, to prepare a conceptual and schematic design for a housing project on two sites at Canada College and to provide architectural and engineering services and design criteria that can be used for pricing and initial scoping sessions for a Project.

RECOMMENDATION

It is recommended that the Board authorize the Executive Vice Chancellor to execute a consulting agreement with Education Housing Partners, beginning April 1, 2007 and concluding June 30, 2007, in an amount not to exceed \$80,000 for the purposes stated above.

***TEXTBOOK STUDY
FIELD HEARING II***

***ADVISORY COMMITTEE ON
STUDENT FINANCIAL ASSISTANCE***

SANTA CLARITA, CALIFORNIA

MARCH 5, 2007

INTRODUCTION

This hearing will be devoted to the Advisory Committee's congressionally requested study to make college textbooks more affordable. The hearing will be organized into the following two sessions:

- Session I: *Congessionally Requested Study to Make Textbooks More Affordable*

This session will feature expert commentary from a broad array of stakeholders on their initiatives to make textbooks more affordable.

- Session II: *Public Comment on Textbook Study*

This session will allow members of the public to submit testimony on additional efforts to make textbooks more affordable.

The body of this paper includes a summary of Session I, including:

- Session Purpose: focus of the session.
- Background: additional context for session topics and panelists.
- Panelists: biographies, photos, and a brief description of each panelist's remarks.
- Issues for Discussion: possible questions for members to ask of panelists.

SESSION I
CONGRESSIONALLY REQUESTED STUDY
TO MAKE TEXTBOOKS MORE AFFORDABLE

SESSION PURPOSE

This panel will focus on a variety of approaches that stakeholders at all levels are taking to address the issue of how to make textbooks more affordable for students. Information gathered from panelists presentation will be used to inform recommendations in the final report.

BACKGROUND

The Advisory Committee is conducting a one-year study to examine how to make college textbooks more affordable. This Textbook Study was requested by U.S. House of Representatives Committee on Education and Labor members Howard P. “Buck” McKeon (R-CA) and David Wu (D-OR) in June 2006. In the letter requesting the study, the Advisory Committee was asked to address the following objectives:

- Investigate further the problem of rising textbook prices.
- Determine the impact of rising textbook prices on students’ ability to afford a postsecondary education.
- Make recommendations to Congress, the Secretary, and other stakeholders on what can be done to make textbooks more affordable.

These objectives will guide the study. Recommendations in the final report will describe concrete steps to make textbooks more affordable that might be taken by stakeholders.

The Advisory Committee’s September 2006 hearing in Washington DC officially launched the Textbook Study, and field hearings are being held around the country to gather additional information. On December 18, 2006 the Advisory Committee held the first of three field hearings at the University of Illinois at Chicago. This hearing in Santa Clarita, California will mark the second field hearing. A third field hearing will be held at Portland State University in Oregon on Friday, April 13, which Congressman Wu will attend. The final report will be delivered to Congress and the Secretary of Education by May 2007.

PANELISTS

Ms. Beth Asmus
Dean of Special Programs
Financial Aid Office
College of the Canyons



Beth Asmus, now Dean of Special Programs at the College of the Canyons, was previously the Director of Financial Aid and Scholarships for about 25 years. She has also been involved with the Management Advisory Council, College Policy Council, Student Services Management Team, as well as several other management teams. She is the current President of the California Community Colleges Student Financial Aid Administrators Association (CCCSFAAA). She is a member of the California Student Aid Commission (CSAC), serving on their Publications Review Committee, and their Advisory and Enhancement Committee, among others.

Ms. Asmus will explain how institutions determine the amount to allocate for textbooks in the cost of attendance, and the challenges and strategies in disbursing financial aid to students for textbook purchases.

Mr. Thomas Bauer
Director of Auxiliary Services
San Mateo County Community College District



The San Mateo County Community College District is located in the San Francisco Bay Area. College of San Mateo, Skyline College, and Cañada College serve more than 40,000 students each year and offer a wide variety of transfer programs as well as more than 90 vocational-technical programs. As Director of Auxiliary Services, Mr. Bauer supervises the three campus bookstores, cafeterias, and vending services across the District. Prior to joining the District in 2005, Mr. Bauer was Director of Huntley Bookstore of The Claremont Colleges in Claremont, California for three years and spent the sixteen years prior to that working in and managing various college bookstores across the country with Barnes and Noble College Bookstores, Inc. He began his career with Barnes and Noble as a junior in high school and worked as a student employee at college bookstores until receiving his BA from Saint John's University, Jamaica, New York in 1990. Immediately following his graduation from Saint John's, Mr. Bauer was promoted to Manager of his first college bookstore located at Long Island University, CW Post Campus, in Greenvale, New York. Mr. Bauer and his staff in the District Bookstores are committed to working with faculty, staff, students, and publishers to identify and implement new ways to make textbooks more affordable for students today.

Mr. Bauer will speak about the partial textbook rental programs in the San Mateo County Community College District, and how those programs are funded through private fundraising. He will also speak on other efforts that help make textbooks affordable for students, such as a used textbook initiative and textbook scholarships.

Dr. Steven Boilard
Director of Higher Education
California Legislative Analyst's Office



The California Legislative Analyst's Office (LAO) is a nonpartisan agency that provides fiscal and policy advice to the state legislature. In addition to directing the LAO's research on overall higher education issues, Dr. Boilard maintains his own focus on affordability and accountability in higher education. Prior to coming to LAO in 1998, he was an Assistant Professor of Government at Western Kentucky University. He received his PhD in Political Science from the University of California at Santa Barbara.

Dr. Boilard will provide a brief history of legislation developed in California to help reduce the cost of textbooks and will describe how textbook costs can be addressed from the perspective of overall affordability.

Dr. Martha Kanter
Chancellor
Foothill-De Anza Community College District



Foothill-De Anza Community College District is one of the leading community college districts in the nation, serving more than 44,000 students with a total budget of more than \$275 million. Formerly, she served for 10 years as President of De Anza College and, prior to that, was a Vice Chancellor, Vice President, Dean, and faculty member. Early in her career she taught high school English and social studies to economically disadvantaged youth. Dr. Kanter is active in a wide variety of national, state, and local organizations. She serves on the board of the nationally renowned League for Innovation in the Community College, as well as the CEO board of the Community College League of California. She is President of the Community College Leadership Development Initiatives Foundation at the University of San Diego and is a trustee of The National Hispanic University, the Pacific Graduate School of Psychology and MentorNet. In 1994, Dr. Kanter opened the first Advanced Technology Center in the state's community colleges, a 66,000 –square foot interdisciplinary center for information technology, mathematics, science, engineering, and the digital arts. Dr. Kanter holds a doctorate in Organization and Leadership from the University of San Francisco, a master's degree in Education with a concentration in Clinical Psychology and Public Practice from Harvard University, and a bachelor's degree in Sociology from Brandeis University.

Dr. Kanter will speak about her efforts to make Foothill College and De Anza College open source colleges, and how open educational resources will help make textbooks more affordable for students.

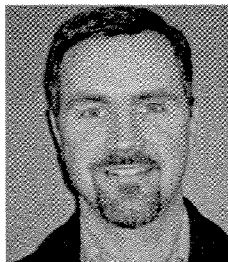
Mr. Hal Plotkin
President
Board of Trustees
Foothill-De Anza Community College District



Hal Plotkin was elected to the Foothill-De Anza Community College District Board of Trustees in 2003 and currently serves as Board President. Mr. Plotkin, of Palo Alto, is an author, journalist, and business analyst who has written more than 600 articles on public policy, finance, education, technology, and science. Mr. Plotkin has written extensively on the Open Educational Resources movement. He was an originator of the Foothill-De Anza Community College District policy on public domain learning materials, which was enacted by the full board in December 2004. This policy, believed to be the first of its kind in the nation, ensures administrative support for faculty who wish to use, create, modify, or adapt free learning materials in the public domain to improve the quality of teaching and learning and to substitute for commercial textbooks. Publications citing Mr. Plotkin's work include *Die Welt*, *Mac Week Japan*, *Brazil's 80/20*, *The Tapei Times*, *The Industry Standard*, *Zdnet.com*, *MSNBC.com*, *Wired.com*, *The National Review*, *The California Hydrogen Business Council*, and *Nanotechnology News*, among others. His publishers include Harvard Business School Press, Forbes, CNBC, International Business magazine, Inc. magazine, and Sfgate.com. He was a founding editor of Marketplace, the public radio network's nationally broadcast business and economic news program.

Mr. Plotkin will discuss the open source policy at Foothill-de Anza Community College District.

Mr. Thomas Scotty
President, Sales and Operations
Bedford, Freeman, and Worth Publishing Group



In 1996, after eight years as an NCAA Head Coach in Swimming and Diving, Tom Scotty began his college publishing career with Bedford, Freeman, and Worth Publishing Group. Beginning as a Publisher's Sales Representative in Chicago, Illinois, Mr. Scotty was promoted in 1998 to BFW's Midwest Regional Sales Manager. In 2002, he was called on to become BFW's National Sales Manager, and his role within BFW has since expanded to include Sales and Operations as an officer within the company.

Mr. Scotty will describe the products and programs at Bedford, Freeman, and Worth Publishing Group that focus on providing affordable textbook options for students, such as their custom book program, their free study-guide program, and other efforts.

Mr. Robert Strong
General Manager
San Francisco State University Bookstore
San Francisco State University



Rob Strong has served as the General Manager for the San Francisco State University Bookstore since 1987. He has also served as a faculty member in the Marketing Department of San Francisco State University since 1992. He recently completed two three-year terms as an Academic Senator representing the College of Business. In the past few recent years he served as President of the California Association of College Stores, Chair of the Board of the Collegiate Stores' Cooperative, Chair of the California State University Independent Stores' Group, and as a member of the Executive Committee of CSU's Auxiliary Organizations Association. During that time he has been an active advocate of pursuing strategies to help hold down textbook prices.

Mr. Strong will discuss what steps he takes as both a faculty member and bookstore manager to help make textbooks more affordable for students.

ISSUES FOR DISCUSSION

How does the issue of textbook affordability fit within the larger context of college affordability?

The high cost of college has garnered much attention in recent years. As tuition continues to rise and college becomes less affordable for more students, specific components of college costs, such as textbooks, have also received additional attention. Textbooks constitute a significant portion of college costs and, therefore, a significant challenge or barrier for students. For low- and moderate-income students, total financial aid falls far short of meeting college costs—even at public colleges—and often does not cover the cost of textbooks. Finding ways to improve textbook affordability will directly improve college access and persistence for all students, but particularly for low- and moderate-income students.

How has technology changed the delivery and format of instructional materials in recent years?

College instructional materials are no longer limited to the traditional textbook, nor are such materials delivered in the traditional way. Technology has played a key role and has provided faculty and students with many new options that previous generations would never have thought possible. There are electronic books that students can access for a limited period online, free textbooks that are available to be read online or printed, and textbooks that can be purchased online and downloaded by the individual chapter as students need them. Faculty can develop their own instructional materials online and make them available for free to their students and all other internet users. Publishers offer textbooks in several “low-frill” formats, such as black and white, unbound and hole punched, and paperback, as well as custom textbooks that allow faculty to select content from one or several sources to be compiled into one book.

What is “Open Educational Resources” and “open source” and how do they relate to textbooks and textbook affordability?

Open Educational Resources (OER) is the sharing of digital learning resources openly and freely over the internet, and can be used and adapted for non-commercial purposes by teachers or educational institutions and also used by students. OER relies on open source applications, which is software that can be freely shared or distributed. OpenCourseWare and Connexions are examples of two open source programs. OpenCourseWare is an initiative started by MIT in 2001 to make courses and course materials available online for free and accessible to anyone. Connexions is an online collection of educational content that is free and accessible to all. Professors can develop their own instructional materials on Connexions or use existing educational materials from Connexions to make content freely available to their students.


Connexions and other open source programs rely on Creative Commons to copyright their materials. Creative Commons is a non-profit organization that enables copyright holders to grant some of their rights to the public as online material while holding onto others through various licensing and contracting terms. The goal is to prevent current copyright laws from limiting the sharing of information by allowing the copyright holder to choose which rights to restrict to the public.

In addition to the instructional materials that are developed using open source software, educational content already in the public domain is often included in open source applications. Public domain content is information that anyone can use without having to get permission to quote, use, distribute, or copy it. The term usually refers to work that is ineligible for copyright protection or that has an expired copyright. Works published prior to 1923 are included in the public domain, and works printed after 1923 can be included in the public domain if copyright licenses such as Creative Commons are applied to them.

US Advisory Committee on Student Financial Assistance: Textbook Study Field Hearing II

Presented by
Tom Bauer, Director of Auxiliary Services, San Mateo County Community College District

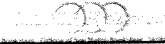
College of the Canyons
Santa Clarita, CA
March 5, 2007



Equity and Access


"If you want to close the gap between first generation students in America and the white middle class, we must focus on equity and access in higher education for everyone".

President Tom Mohr
Cañada College




Who We Are

- A culturally diverse, geographically distinct three community college system in the SF Bay Area.
- We serve 40,000 students each year offering a wide variety of transfer programs and vocational tech programs.
- Cañada College is a federally designated Hispanic serving institution.




**COURSE MATERIALS
SMCCCD BOOKSTORES AND
CAMPUS ACTIONS**




SMCCCD Bookstores Staff ARE the Experts on Textbook Issues

- Monitor what things are being said by education officials (legislators, state boards, secretaries of education) and key stakeholders within our own community.
- We begin the dialogue. We communicate our value, business model, and openness for feedback to the key stakeholder's. The Bookstore's staff **ARE** the experts.
- Understand the potential impact of policy proposals to the SMCCCD community, convey that information as appropriate to the proper individuals: president's office, VPI, VPSS, faculty, staff, students and administration.




What have the Bookstores done with the GAO and CalPIRG reports?

- We use the report to help explain the process of textbook adoption, the evolution of course materials, the role of the store, and how our role in the textbook adoption process supports the stakeholders and provides value.
- We discuss how our stores currently support the goal of making a college education more affordable and how the store works every day to find ways to reduce cost for students.




SMCCCD Bookstores Actions

- Used Textbooks became a District-wide focus in 2004.
- Used Textbook Sales Increased **\$464,090** from 2004 to 2006; an increase of **27%**.
- Used Text Sales Increased due to Bookstore and Faculty Collaboration.
- The Faculty Stepped Up!
- On time Book Orders up from 63% at due date in '03 to nearly 90% in '06!




Used Textbooks

- Used textbooks still represent the greatest savings for students.
- Book buyback makes the used book an even better investment if the textbook is readopted in the coming term.
New Price: \$100.00
Used Price: \$75.00
Buyback Price: \$50.00
Total Investment: \$25.00




Used Textbooks

- The key to a successful used textbook program are early faculty adoptions and a commitment to using the same title in coming semesters.
- Adoptions by due date allow store to source used books from all wholesale companies and buy back books from students at end of term.




SMCCCD Bookstores Actions

- Bookstore Management Team attends all District Auxiliary Services Advisory Committee meetings to report to students and respond to concerns.
- Bookstore Management Team attend Division meetings to talk about textbook issues and how they impact students and student success.




SMCCCD Bookstores Actions

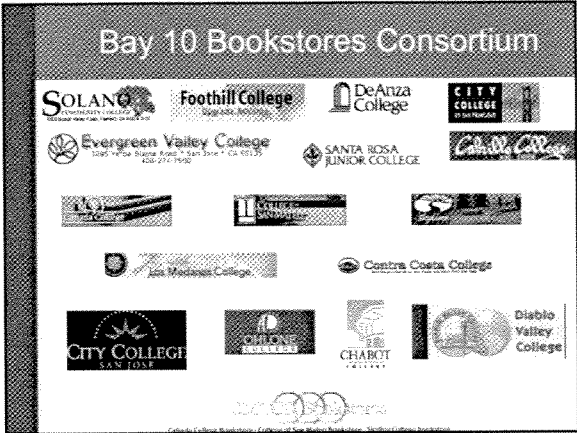
- Work with publishers to purchase unlike textbooks as a bundle at a reduced cost.
- Aggressively seek out lower cost textbook editions; paper binding, abridged versions, custom editions, loose-leaf editions, B&W.
- Sponsored the first Publisher Fair in Nov '05 for publishers to market lower cost textbook options to SMCCCD Faculty at all campuses.



SMCCCD Bookstores Actions

- Actively source used textbooks from as many as 6 used textbook wholesale companies.
- Actively source used textbooks from non-traditional sources such as Amazon.com.
- Actively work with faculty to extend length of use as well as review excessive supplemental materials packaged with textbooks.





Campus Actions

- **Cañada President's Textbook Scholarship** raised \$60K for text scholarships. The fund helps fill in where state and federal aid has fallen short. Committee of community leaders actively raise funds. The fund received an anonymous donation of \$25K in September 2005 that went directly to provide textbooks for needy students who would not otherwise have one.

Campus Actions

- **Bridge for Success Program** at Cañada College is funded by a community leader and friend on Cañada College. Students with extraordinary financial needs are referred to Financial Aid Office for assistance. The program currently funds textbook needs for students that "fall between the cracks" or are in extreme need. These books are rented to the students and the rental fees covered by the fund.

Campus Actions

- **Partnership with Sequoia Hospital Board** funds the Sequoia Allied Health Book Grant at Cañada College. A \$15K grant through the SMCCCD Foundation provides textbook scholarships to Allied Health and Nursing Students who demonstrate financial need not met by "standard" funding sources.


Campus Actions

- Financial Aid Offices at all three colleges work tirelessly in cooperation with the Bookstores to identify students with additional financial need not met by current sources. All involved strive to ensure that students do not go through class without a textbook. It's all about **PARTNERSHIP!**

The Burning Question

✓ WHAT MORE CAN THE BOOKSTORES DO TO PROVIDE ANOTHER LOW COST TEXTBOOK OPTION TO STUDENTS?


San Mateo County Community College District Textbook Rental Program: An Innovative Approach



Excerpt from CALPIRG's "Ripoff 101"


➤ Colleges and universities should consider implementing rental programs similar to those at several universities in Wisconsin and Illinois. Students would rent books similar to the way they are shared in K-12 but the students would pay a fee that covers the cost of the books.*

*CALPIRG RIPOFF 101 January 29, 2004




Textbook Rental Program

- In 2001, the textbook rental program was set up in the District; a hybrid program, it provides rental titles for specific disciplines and titles meeting specified criteria.
- Initial acquisition of textbooks for the program are funded by state, federal, and private resources.
- Since 2001, over \$500,000 has been raised for the program using these sources.




Textbook Rental Program

- Rental textbooks provide another great value opportunity for students.
- Textbooks are rented to students at 75% of the new price.
 - New Book Price: \$100.00
 - Used Book Price: \$75.00
 - Textbook Rental Price: \$25.00




What Determines Textbook "Rentability"

- ✓ Two-Year Adoption
- ✓ New edition
- ✓ One-term books only
- ✓ Course Frequency (every semester)
- ✓ Transferable Classes Preferred
- ✓ Non-Bundled


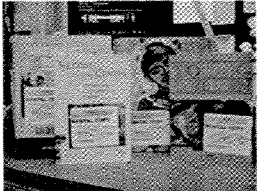


Benefits of a Rental Program

- Savings to students---significantly reduced initial investment.
- Saving in freight---Bookstores do not have to continually reorder books semester after semester.
- Campus community sees the bookstore as actively seeking solutions regarding textbook prices.




Innovative Means of Funding a Textbook Rental Program




California State Efforts

- First Five California is a state funded grant through cigarette tax dollars.
- Program provides a system of supports and services so Early Childhood Education/Development (ECE) students can continue higher education goals.
- All ECE titles are purchased once and funded by the grant dollars
- Subsequent rental fees paid for by grant dollars.




Additional State Efforts

- Extended Opportunity Programs and Services (EOPS)-We are actively urging the State to allow unused, leftover EOPS money to be used for the acquisition of textbooks for a textbook rental program.




Federal Efforts

Working through the Vice President of Instruction, \$40K was allocated from a Title V grant designed to give first generation students in a federally designated Hispanic serving institution access to textbooks. This \$40K was spent on acquiring additional textbooks for the program. Other opportunities like this exist; we only need to find them.




Fundraising for Textbooks

- Identify programs and grants that would be interested in working on such a program.
- Work with Foundation Office, Student Services, Student Government, Chancellor or President's Office. Everyone needs to be involved.
- Illustrate the benefits of such a program with facts, figures and student testimony.
- Impact of donation dollars-helping many rather than just a few.



Other Types of Donations Received

- Payroll Deductions from District-wide staff.
- Donations from Foundation fundraising campaign---both individual and corporate.
- Donations from large bookstore/District vendors---directly solicited.
- Donations from local organizations-Rotary.
- In lieu of flowers donations.
- Faculty buybacks-proceeds to program.



Results-August '05-January '07

- Over 7,000 students at Cañada and Skyline participated in the program renting 125 different textbook titles from July 05-January 07.
- Retail value of textbooks rented was **\$448,134.80** if purchased new.
- Students rented textbooks for **\$112,033.70**
- **SAVINGS** of **\$336,101.10** to participating students.



Looking toward the Future

- We continue to seek donors for our program; continue to work with faculty to grow the program. Fundraising efforts at Cañada College moving from granting to renting.
- Closely monitor legislation across the country regarding textbook issues.
- Strongly advocate the adoption of a two year booklist chosen by an on campus committee for all textbooks on campus (in disciplines where it makes sense).



Looking Toward the Future

- Continue to lobby for the full funding of Pell grants.
- Advocate for the appropriation of federal dollars designated strictly for textbooks, whether for sale or rent, like the EOPS program today.
- Continue to work with publishers along with national and state associations to form true partnerships where the publisher, the bookstore and the student all win.



Looking Toward the Future

- Work to strengthen the language in AB2477 (Liu-Pasadena) so that it mandates not only bookstores to work with faculty but faculty and the institution to work with bookstores on textbook issues.
Nothing happens on a campus if the faculty is not on board.



HIGHLIGHTS OF CENSUS COMPARISONS

Comparing the Census Date of Spring 2006 to Spring 2007, the data noted the following changes:

District

- ❑ The overall percentage distribution of student headcount at three colleges remained relatively stable: 25% Canada, 42% CSM and 33% Skyline.
 - ❑ The total student headcount in spring 2007 was 25,167. Compared to spring 2006, the total district student headcount dropped by 102 students, or .4%.
 - ❑ Compared to spring 2006, there was a surge of 364 students below the age of 18 (47.3% increase) in spring 2007. Age groups of 18 - 40, however, experienced a decline of 144 students (a 3.3% drop).
 - ❑ Compared to spring 2006, the concurrently enrolled students increased by 390 (47.9%) in spring 2007. In addition, there were 163 more students with BA or higher degrees in spring 2007 than in spring 2006.
- #### Cañada College
- ❑ Cañada college's total student headcount in spring 2007 was 6,230. Compared to spring 2006, the total college student headcount dropped by 47 students, or .7%.
 - ❑ Compared to spring 2006, there was an increase of 96 students below the age of 18 (33.9% increase) in spring 2007.
 - ❑ Compared to spring 2006, the concurrently enrolled students increased by 104 (31.5%) in spring 2007. In addition, there were 68 more students with BA or higher degrees in spring 2007 than in spring 2006.

College of San Mateo

- ❑ CSM's total student headcount in spring 2007 was 10,573. Compared to spring 2006, the total college student headcount dropped by 122 students, or 1.1%.
 - ❑ Compared to spring 2006, there was an increase of 159 students below the age of 18 (42.5% increase) in spring 2007.
 - ❑ Compared to spring 2006, the concurrently enrollment students increased by 173 (44.5%) in spring 2007. In addition, there were 54 more students with BA or higher degrees in spring 2007 than in spring 2006.
- #### Skyline College
- ❑ Skyline's total student headcount in spring 2007 was 8,364. Compared to spring 2006, the total college student headcount increased by 67 students, or .8%.
 - ❑ Compared to spring 2006, there was an increase of 109 students below the age of 18 (97.3% increase) in spring 2007. Age group of 30-39, however, experienced decrease of 133 students (12.0%) fewer than spring 2006.
 - ❑ Compared to spring 2006, the concurrently enrolled students increased by 113 (117.7%) in spring 2007. In addition, there were 41 more students with BA or higher degrees in spring 2007 than in spring 2006.

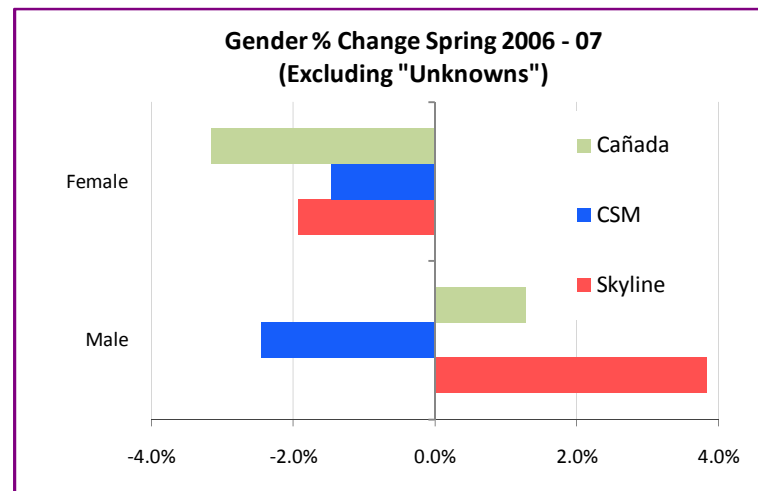
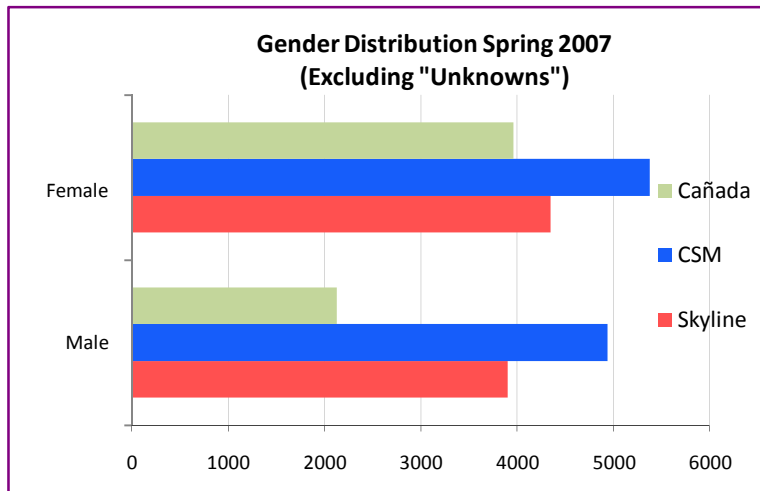
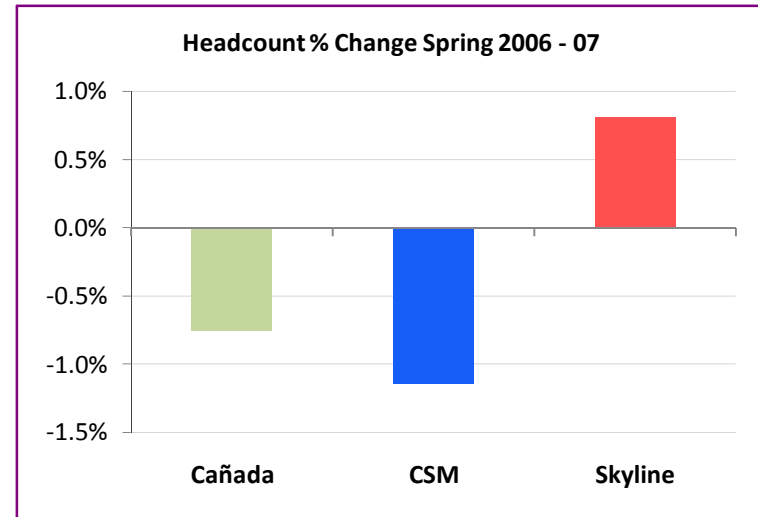
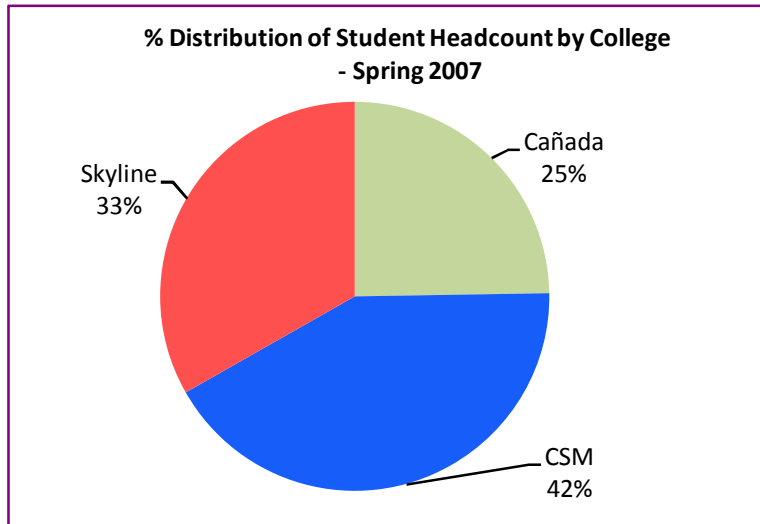
Official spring 2007 Census Day was Feb 21.

*Data provided by Hyperion Real-time Census Report & Suki Chang
Graphics: Jose Pena, Canada College*

SELECT GRAPHIC COMPARISONS

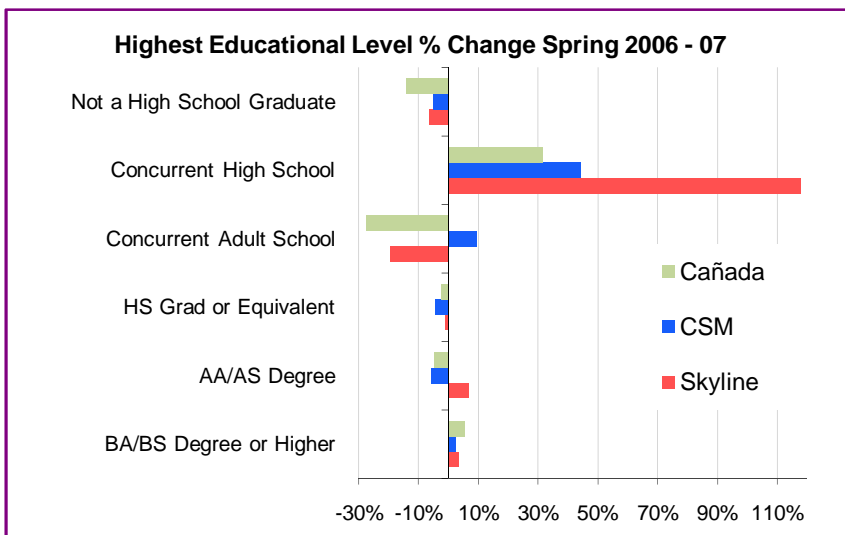
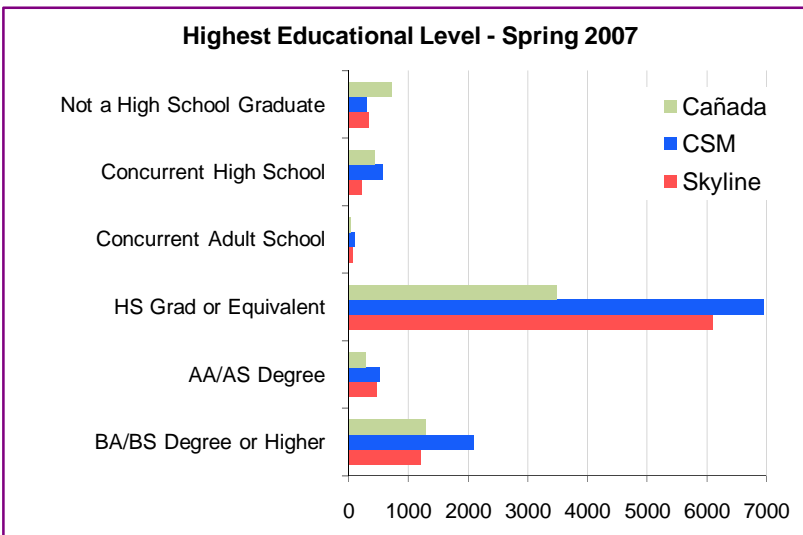
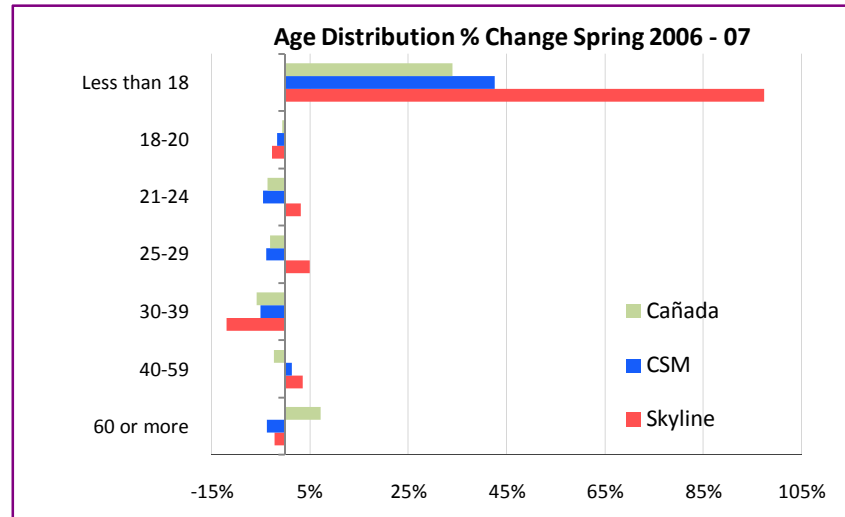
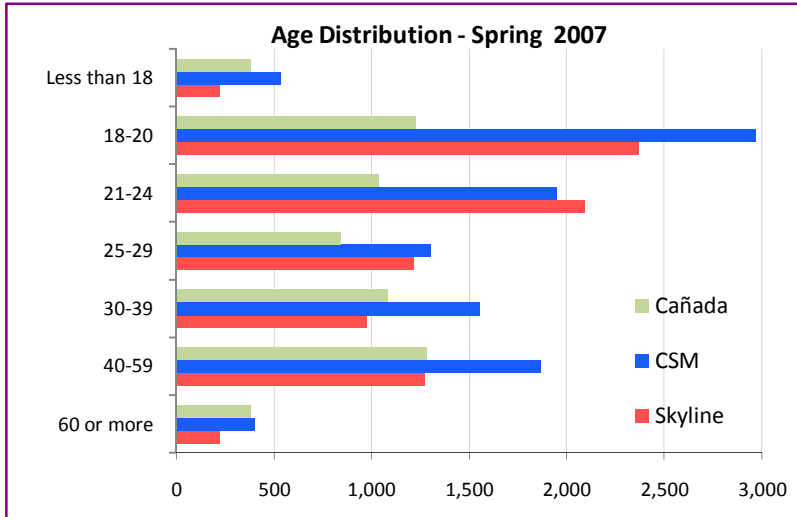
Overview SP 2007

Change Since SP 2006



Overview SP 2007

Change Since SP 2006



SMCCCD Census Comparison Report (*Headcount* Distribution)

Colleges & District

	Cañada				CSM				Skyline				SMCCCD			
	SP 2006	SP 2007	# Change	% Change	SP 2006	SP 2007	# Change	% Change	SP 2006	SP 2007	# Change	% Change	SP 2006	SP 2007	# Change	% Change
Total Students																
Percent of SMCCCD Total	25%	25%		-0.1%	42%	42%		-0.3%	33%	33%		0.4%				
College and District Totals	6,277	6,230	-47	-0.7%	10,695	10,573	-122	-1.1%	8,297	8,364	67	0.8%	25,269	25,167	-102	-0.4%
Gender																
Female	4,091	3,962	-129	-3.2%	5,453	5,373	-80	-1.5%	4,433	4,347	-86	-1.9%	13,977	13,682	-295	-2.1%
Male	2,101	2,128	27	1.3%	5,060	4,936	-124	-2.5%	3,759	3,903	144	3.8%	10,920	10,967	47	0.4%
Unknown	85	140	55	64.7%	182	264	82	45.1%	105	114	9	8.6%	372	518	146	39.2%
Ethnicity																
Asian	471	483	12	2.5%	1,919	1,857	-62	-3.2%	2,029	1,971	-58	-2.9%	4,419	4,311	-108	-2.4%
African American	190	191	1	0.5%	401	354	-47	-11.7%	283	309	26	9.2%	874	854	-20	-2.3%
Filipino	238	230	-8	-3.4%	749	668	-81	-10.8%	1,470	1,508	38	2.6%	2,457	2,406	-51	-2.1%
Hispanic	2,567	2,436	-131	-5.1%	2,094	2,020	-74	-3.5%	1,550	1,563	13	0.8%	6,211	6,019	-192	-3.1%
Native American	25	17	-8	-32.0%	69	65	-4	-5.8%	39	39	0	0.0%	133	121	-12	-9.0%
White	2,223	2,222	-1	0.0%	4,242	4,191	-51	-1.2%	2,018	2,030	12	0.6%	8,483	8,443	-40	-0.5%
Other/Unknown	563	651	88	15.6%	1,221	1,418	197	16.1%	908	944	36	4.0%	2,692	3,013	321	11.9%
Age																
Less than 18	283	379	96	33.9%	374	533	159	42.5%	112	221	109	97.3%	769	1,133	364	47.3%
18-20	1,237	1,228	-9	-0.7%	3,021	2,967	-54	-1.8%	2,434	2,368	-66	-2.7%	6,692	6,563	-129	-1.9%
21-24	1,074	1,034	-40	-3.7%	2,044	1,950	-94	-4.6%	2,031	2,093	62	3.1%	5,149	5,077	-72	-1.4%
25-29	867	840	-27	-3.1%	1,356	1,302	-54	-4.0%	1,159	1,216	57	4.9%	3,382	3,358	-24	-0.7%
30-39	1,149	1,081	-68	-5.9%	1,637	1,554	-83	-5.1%	1,105	972	-133	-12.0%	3,891	3,607	-284	-7.3%
40-59	1,312	1,281	-31	-2.4%	1,841	1,864	23	1.2%	1,229	1,272	43	3.5%	4,382	4,417	35	0.8%
60 or more	354	379	25	7.1%	419	403	-16	-3.8%	227	222	-5	-2.2%	1,000	1,004	4	0.4%
Enrollment Pattern																
Day Students	2,662	2,449	-213	-8.0%	4,540	4,705	165	3.6%	3,119	3,075	-44	-1.4%	10,321	10,229	-92	-0.9%
Evening Students	2,455	2,595	140	5.7%	3,964	3,958	-6	-0.2%	3,215	3,423	208	6.5%	9,634	9,976	342	3.5%
Day & Evening Students	1,660	1,186	-474	-28.6%	2,191	1,910	-281	-12.8%	1,963	1,866	-97	-4.9%	5,814	4,962	-852	-14.7%
Residence																
Calif. Residents	6,149	6,084	-65	-1.1%	10,406	10,266	-140	-1.3%	8,097	8,157	60	0.7%	24,652	24,507	-145	-0.6%
Non-Calif. residents	128	146	18	14.1%	289	307	18	6.2%	200	207	7	3.5%	617	660	43	7.0%
Highest Educational Level																
Not a High School Graduate	825	708	-117	-14.2%	309	293	-16	-5.2%	346	324	-22	-6.4%	1,480	1,325	-155	-10.5%
Concurrent High School	330	434	104	31.5%	389	562	173	44.5%	96	209	113	117.7%	815	1,205	390	47.9%
Concurrent Adult School	40	29	-11	-27.5%	95	104	9	9.5%	77	62	-15	-19.5%	212	195	-17	-8.0%
HS Grad or Equivalent	3,558	3,480	-78	-2.2%	7,266	6,939	-327	-4.5%	6,165	6,089	-76	-1.2%	16,989	16,508	-481	-2.8%
AA/AS Degree	295	281	-14	-4.7%	544	513	-31	-5.7%	433	463	30	6.9%	1,272	1,257	-15	-1.2%
BA/BS Degree or Higher	1,208	1,276	68	5.6%	2,028	2,082	54	2.7%	1,160	1,201	41	3.5%	4,396	4,559	163	3.7%
Student Status																
Full Time > = 12 units	1,235	1,290	55	4.5%	2,947	2,848	-99	-3.4%	2,344	2,266	-78	-3.3%	6,526	6,404	-122	-1.9%
Part Time < 12 units	5,042	4,940	-102	-2.0%	7,748	7,725	-23	-0.3%	5,953	6,098	145	2.4%	18,743	18,763	20	0.1%
Class Standing																
0.5 - 14.5 units	2,961	2,870	-91	-3.1%	4,659	4,751	92	2.0%	3,546	3,737	191	5.4%	11,166	11,358	192	1.7%
15.0 - 29.5 units	938	936	-2	-0.2%	1,736	1,589	-147	-8.5%	1,279	1,180	-99	-7.7%	3,953	3,705	-248	-6.3%
30.0 - 44.5 units	684	683	-1	-0.1%	1,155	1,144	-11	-1.0%	953	945	-8	-0.8%	2,792	2,772	-20	-0.7%
45.0 - 60.0 units	485	554	69	14.2%	970	997	27	2.8%	828	777	-51	-6.2%	2,283	2,328	45	2.0%
60.5 or more	1,209	1,187	-22	-1.8%	2,175	2,092	-83	-3.8%	1,691	1,725	34	2.0%	5,075	5,004	-71	-1.4%

SMCCCD Census Comparison Report (*Percentage* Distribution)

Colleges & District

	Cañada				CSM				Skyline				SMCCCD			
	SP 2006	SP 2007	# Change	% Change	SP 2006	SP 2007	# Change	% Change	SP 2006	SP 2007	# Change	% Change	SP 2006	SP 2007	# Change	% Change
Total Students																
Percent of SMCCCD Total	25%	25%		-0.1%	42%	42%		-0.3%	33%	33%		0.4%				
College and District Totals	6,277	6,230	-47	-0.7%	10,695	10,573	-122	-1.1%	8,297	8,364	67	0.8%	25,269	25,167	-102	-0.4%
Gender																
Female	65%	64%	-129	-3.2%	51%	51%	-80	-1.5%	53%	52%	-86	-1.9%	55%	54%	-295	-2.1%
Male	33%	34%	27	1.3%	47%	47%	-124	-2.5%	45%	47%	144	3.8%	43%	44%	47	0.4%
Unknown	1%	2%	55	64.7%	2%	2%	82	45.1%	1%	1%	9	8.6%	1%	2%	146	39.2%
Ethnicity																
Asian	8%	8%	12	2.5%	18%	18%	-62	-3.2%	24%	24%	-58	-2.9%	17%	17%	-108	-2.4%
African American	3%	3%	1	0.5%	4%	3%	-47	-11.7%	3%	4%	26	9.2%	3%	3%	-20	-2.3%
Filipino	4%	4%	-8	-3.4%	7%	6%	-81	-10.8%	18%	18%	38	2.6%	10%	10%	-51	-2.1%
Hispanic	41%	39%	-131	-5.1%	20%	19%	-74	-3.5%	19%	19%	13	0.8%	25%	24%	-192	-3.1%
Native American	0%	0%	-8	-32.0%	1%	1%	-4	-5.8%	0%	0%	0	0.0%	1%	0%	-12	-9.0%
White	35%	36%	-1	0.0%	40%	40%	-51	-1.2%	24%	24%	12	0.6%	34%	34%	-40	-0.5%
Other/Unknown	9%	10%	88	15.6%	11%	13%	197	16.1%	11%	11%	36	4.0%	11%	12%	321	11.9%
Age																
Less than 18	5%	6%	96	33.9%	3%	5%	159	42.5%	1%	3%	109	97.3%	3%	5%	364	47.3%
18-20	20%	20%	-9	-0.7%	28%	28%	-54	-1.8%	29%	28%	-66	-2.7%	26%	26%	-129	-1.9%
21-24	17%	17%	-40	-3.7%	19%	18%	-94	-4.6%	24%	25%	62	3.1%	20%	20%	-72	-1.4%
25-29	14%	13%	-27	-3.1%	13%	12%	-54	-4.0%	14%	15%	57	4.9%	13%	13%	-24	-0.7%
30-39	18%	17%	-68	-5.9%	15%	15%	-83	-5.1%	13%	12%	-133	-12.0%	15%	14%	-284	-7.3%
40-59	21%	21%	-31	-2.4%	17%	18%	23	1.2%	15%	15%	43	3.5%	17%	18%	35	0.8%
60 or more	6%	6%	25	7.1%	4%	4%	-16	-3.8%	3%	3%	-5	-2.2%	4%	4%	4	0.4%
Enrollment Pattern																
Day Students	42%	39%	-213	-8.0%	42%	45%	165	3.6%	38%	37%	-44	-1.4%	41%	41%	-92	-0.9%
Evening Students	39%	42%	140	5.7%	37%	37%	-6	-0.2%	39%	41%	208	6.5%	38%	40%	342	3.5%
Day & Evening Students	26%	19%	-474	-28.6%	20%	18%	-281	-12.8%	24%	22%	-97	-4.9%	23%	20%	-852	-14.7%
Residence																
Calif. Residents	98%	98%	-65	-1.1%	97%	97%	-140	-1.3%	98%	98%	60	0.7%	98%	97%	-145	-0.6%
Non-Calif. residents	2%	2%	18	14.1%	3%	3%	18	6.2%	2%	2%	7	3.5%	2%	3%	43	7.0%
Highest Educational Level																
Not a High School Graduate	13%	11%	-117	-14.2%	3%	3%	-16	-5.2%	4%	4%	-22	-6.4%	6%	5%	-155	-10.5%
Concurrent High School	5%	7%	104	31.5%	4%	5%	173	44.5%	1%	2%	113	117.7%	3%	5%	390	47.9%
Concurrent Adult School	1%	0%	-11	-27.5%	1%	1%	9	9.5%	1%	1%	-15	-19.5%	1%	1%	-17	-8.0%
HS Grad or Equivalent	57%	56%	-78	-2.2%	68%	66%	-327	-4.5%	74%	73%	-76	-1.2%	67%	66%	-481	-2.8%
AA/AS Degree	5%	5%	-14	-4.7%	5%	5%	-31	-5.7%	5%	6%	30	6.9%	5%	5%	-15	-1.2%
BA/BS Degree or Higher	19%	20%	68	5.6%	19%	20%	54	2.7%	14%	14%	41	3.5%	17%	18%	163	3.7%
Student Status																
Full Time > = 12 units	20%	21%	55	4.5%	28%	27%	-99	-3.4%	28%	27%	-78	-3.3%	26%	25%	-122	-1.9%
Part Time < 12 units	80%	79%	-102	-2.0%	72%	73%	-23	-0.3%	72%	73%	145	2.4%	74%	75%	20	0.1%
Class Standing																
0.5 - 14.5 units	47%	46%	-91	-3.1%	44%	45%	92	2.0%	43%	45%	191	5.4%	44%	45%	192	1.7%
15.0 - 29.5 units	15%	15%	-2	-0.2%	16%	15%	-147	-8.5%	15%	14%	-99	-7.7%	16%	15%	-248	-6.3%
30.0 - 44.5 units	11%	11%	-1	-0.1%	11%	11%	-11	-1.0%	11%	11%	-8	-0.8%	11%	11%	-20	-0.7%
45.0 - 60.0 units	8%	9%	69	14.2%	9%	9%	27	2.8%	10%	9%	-51	-6.2%	9%	9%	45	2.0%
60.5 or more	19%	19%	-22	-1.8%	20%	20%	-83	-3.8%	20%	21%	34	2.0%	20%	20%	-71	-1.4%