

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT BOARD AGENDA
REGULAR MEETING
October 25, 2006
District Board Room
3401 CSM Drive, San Mateo

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- * *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- * *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items"; at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- * *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements need to be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo CA 94402.*
- * *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 574-6550.*
- * *Regular Board meetings are taped; tapes are kept for one month.*

6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES 06-10-1 Minutes of the Study Session of the Board of Trustees of September 11, 2006
 06-10-2 Minutes of Regular Meeting of the Board of Trustees of September 26, 2006
 06-10-3 Minutes of the Study Session of the Board of Trustees of October 11, 2006

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

NEW BUSINESS

- 06-10-2A Approval of personnel actions: changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel

- 06-10-3A Adoption of Resolution No. 06-16, increasing the employer's contribution under the Public Employees' Medical and Hospital Care Act

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

06-10-1CA Declaration of Surplus Property

06-10-2CA Ratification of First Quarter District Warrants, 2006-07

- 06-10-3CA Extension of Unit Price Contract for Asbestos Abatement, Districtwide
- 06-10-4CA Acceptance of Chancellor's Office Job Development Incentive Fund (JDIF) Grant to College of San Mateo
- 06-10-5CA Acceptance of Chancellor's Office Industry Driven Regional Cooperative (IDRC) Grant to College of San Mateo
- 06-10-6CA Approval of Agreement with Independent Contractor Sherry Dorfman

Other recommendations

- 06-10-5B Adoption of Resolution No. 06-17 of the San Mateo County Community College District Endorsing The California EDGE Campaign
- 06-10-6B Approval of Revision to District Rules & Regulations Section 2.27, Policy on Smoking
- 06-10-102B Bid Award To Sony Electronics for Digital Beta Cam Player – KCSM
- 06-10-103B Award of Contract for Purchase of Portable Restroom Unit, Skyline College
- 06-10-104B Authorization to Adjust Board Member Compensation in Compliance with Legislation
- 06-10-105B Approval of Agreement with Rockridge Partners, Inc. for Management Services for Insurance Instructor Training Initiative

INFORMATION REPORTS

- 06-10-2C Final Report on Legislation-2006
- 06-10-3C Board of Trustees Self-Evaluation, 2006

STATEMENTS FROM BOARD MEMBERS

COMMUNICATIONS

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
 - A. Public Employment
Employment: **College of San Mateo** – Payroll Clerk I, Business Services Division;
District – IT Support Technician I, Information Technology Services Division
 - B. Public Employee Discipline, Dismissal, Release

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

The meeting was called to order at 6:07 p.m.

Board members present: President Mandelkern, Vice President-Clerk Hausman; Trustees Holober, Miljanich and Schwarz; Student Trustee Young

Others present: Chancellor Galatolo, Executive Vice Chancellor Keller, Cañada College Interim President Mohr, CSM Vice President Claire (for President Kelly), Skyline College President Morrow, and District Academic Senate President Kapp

Guests: Superintendent Mike Crilly, Jefferson Union High School District; Superintendent Pat Gemma, Sequoia Union High School District; and Superintendent Sam Johnson, San Mateo Union High School District

Pledge of Allegiance

STUDY SESSION

INFORMATION REPORT

06-9-1C Discussion with area superintendents regarding concurrent enrollment

President Mandelkern welcomed the guests to the meeting; Chancellor Galatolo opened discussion. He noted that the students from the three districts represented at this meeting account for a significant proportion of the County's student population in terms of numbers and diversity. He said that the College District's objectives include expansion of offerings to students beyond advanced placement programs and immersion of District programs at high school locations.

Superintendent Johnson opened discussion, noting that the high school districts all realize that it is imperative that all those concerned with the concurrent enrollment program do all that is necessary to provide a seamless experience for students from high school to college-level course work. He said that, at present, the College District's concurrent enrollment offerings are primarily in the visual and performing arts. He added that, as always, the students are the first priority and both the high school districts and the College District need to address the students' needs.

Superintendent Crilly stated that Advanced Placement (AP) classes have not been displaced by the District's concurrent enrollment classes. There is no competition between those two types of classes. He said that his high school district is very interested in concurrent enrollment opportunities and is particularly interested in publicizing those opportunities to those who are first-generation college students. He added that the only limitations at present are those involving space.

Superintendent Gemma stated that concurrent enrollment programs may not be for everyone. He stated that many students require extensive remediation before tackling college-level work. He added that video conferencing and on-line courses should also be considered as a means of expanding opportunities for students.

Canada College Interim President Mohr stated that AP courses are not accepted at all transfer institutions. He suggested that, to provide all interested students concurrent enrollment opportunities, the District should expand its course offerings to include vocational programs, as well as academic programs.

The Board expressed its appreciation for the presentations; thanked the Superintendents for their participation in the meeting; and encouraged them to publicize the District's plans to those high school districts that were unable to participate in this meeting.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (06-9-1A)

It was moved by Trustee Hausman and seconded by Trustee Schwarz to approve the actions in Board Report No. 06-9-1A. The motion carried, all members voting "Aye."

RATIFICATION OF COMPENSATION RE-OPENERS FOR THE 2004-07 CONTRACT BETWEEN THE DISTRICT AND THE AMERICAN FEDERATION OF TEACHERS, LOCAL 1493, AFL-CIO (06-9-2A)

It was moved by Trustee Holoher and seconded by Trustee Hausman to ratify the agreement between the District and AFT Local 1493, as detailed in the report. The motion carried, all members voting "Aye."

AFT President Ernie Rodriguez expressed his appreciation to the Board for its support. He also suggested that, during the next round of negotiations, there be some preliminary dialogue between the parties to ensure that the process evolves smoothly.

RATIFICATION OF COMPENSATION SETTLEMENT FOR THE 2007-2009 CONTRACT BETWEEN THE DISTRICT AND THE AMERICAN FEDERATION OF TEACHERS, AFT LOCAL 1493, AFL-CIO (06-9-3A)

It was moved by Trustee Holoher and seconded by Trustee Hausman to ratify the Agreement between the District and AFT Local 1493, as detailed in the report. The motion carried, all members voting "Aye."

PUBLIC HEARING OF 2006-07 FINAL BUDGET (06-9-100B)

It was moved by Trustee Miljanich and seconded by Trustee Hausman to proceed with the public hearing on the proposed 2006-07 Final Budget for the San Mateo County Community College District. The motion carried, all members voting "Aye." At 7:43 p.m., President Mandelkern declared the public hearing open and invited comments and questions from the public regarding the Final Budget for the District. Hearing no comments or questions, President Mandelkern declared the hearing closed at 7:44 p.m.

ADOPTION OF THE 2006-07 FINAL BUDGET (06-9-101B)

It was moved by Trustee Holoher and seconded by Trustee Hausman to adopt the 2006-07 Final Budget in the amounts detailed in the report, and that the CCFS-311 report be submitted to the State Chancellor's Office.

Chief Financial Officer Blackwood presented the highlights of the State Budget, which includes a 5.92% COLA, 2% growth, reduction of the enrollment fee to \$20/unit (down from \$26) for the Spring 2007 semester, restoration of matriculation funding, and significant one-time allocations. She said that implementation is not yet complete for SB 361, which represents the first major change in the community college funding formula in many years.

She said that the provisions of SB 361 attempt to equalize funding per FTES across the State. The first simulations of the effects of SB 361 were based on 2003-04 actuals; a later simulation was based on 2004-05 actuals. Changing the base year adversely affected many districts and compromised one-time funding for those districts. A simulation in July 2006 was based on 2005-06 P-2 report and showed that 40 districts were adversely affected, including our District.

Changes from the Tentative Budget include the following: 2005-06 FTES was down; 2006-07 FTES goals were reduced; a COLA increase from 5.8% to 5.92%; the addition of a one-time general purpose grant of \$1.5 million; \$6 million addition for compensation settlements; \$500k for benefits increases that are not part of compensation settlements; \$75K for benefits for FTES growth; and reduction in utilities expenses of almost \$700K. In all, the 2006-07 budget shows revenues of \$102,184,440 and expenses of \$102,207,716, for a deficit of \$23,276. Special ongoing State allocations include \$195K for scheduled maintenance and \$195K for instructional equipment. One-time special State allocations include \$729K for scheduled maintenance, \$729K for instructional equipment, \$546K for basic skills, \$617K for career/ technical, and \$1.5 million general purpose.

Regarding the reserve for post-retirement benefits, CFO Blackwood stated that an actuarial study is expected to be conducted this Fall. The last time such a study was done, in 2001-02, the District's net liability was approximately \$72 million. A significant increase in liability is anticipated; the post-retirement fund should have approximately \$28 million at the end of this year. Challenges for 2006-07 and 2007-08 include the efforts needed to try to reverse three years of decline in FTES. In addition, the District will be attempting to balance 2007-08 without the one-time funds received in 2006-07 and to absorb the impact of construction costs.

The Board members expressed their appreciation for the comprehensive, clearly-presented report. CFO Blackwood credited financial analyst Debbie Carrington for her work in constructing the budget and in preparing the budget documents.

Following the presentation, the motion carried, all members voting "Aye."

The Board recessed to Closed Session at 8:25 p.m.

The Board reconvened to Public Session at 9:25 p.m.

CLOSED SESSION ACTIONS TAKEN

President Mandelkern reported that, during the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1-A and 1-B. He added that the Board also discussed collective bargaining matters with District Chief Negotiator Joel; no action was taken.

ADJOURNMENT

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 9:26 p.m.

The next Regular Meeting of the Board will be September 26, 2006, beginning at 4:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the October 25, 2006 meeting.

Helen Hausman
Vice President-Clerk

UNADOPTED MINUTES
September 26, 2006
San Mateo, California

The meeting was called to order at 4:06 p.m.

Board members present: President Mandelkern, Vice President-Clerk Hausman, Trustees Holober, Miljanich and Schwarz, and Student Trustee Young

Others present: Chancellor Galatolo, Executive Vice Chancellor Keller, Cañada College Interim President Mohr, CSM Vice President Claire (for President Kelly), Skyline College President Morrow, and District Academic Senate President Kapp (arrived at 5:05 p.m.)

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Trustee Hausman and seconded by Trustee Miljanich to approve the minutes of the Regular Meeting of the Board of August 16, 2006. The motion carried, all members voting "Aye."

It was moved by Student Trustee Young and seconded by Trustee Miljanich to approve the minutes of the Special Meeting of the Board of August 23, 2006. The motion carried, all members voting "Aye."

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

None

STATEMENTS FROM EXECUTIVES

Executive Reports were presented by Chancellor Galatolo, Skyline President Morrow, CSM Vice President Claire, Cañada Interim President Mohr, District Academic Senate President Kapp, and CSM Associated Students President Harry Simms.

Chancellor Galatolo thanked outgoing Executive Assistant to the Board of Trustees, DeAnne Wilkes-O'Rourke, and noted that there will be a gathering to recognize her years of service at a later date. Board members added their appreciation for Ms. Wilkes-O'Rourke's service, and President Mandelkern presented her with an engraved crystal plaque. Chancellor Galatolo introduced the incoming Executive Assistant to the Board of Trustees, Ginny Brooks.

Vice President Claire noted that he distributed copies of a student success story; Karina Orocio is the recipient of a \$20,000 scholarship to UC Santa Cruz.

President Mohr reported that it is likely that the symphony orchestra and chorus will return to campus, both to be composed of registered students.

CSM Associated Students President Simms reported that students are very pleased with the new science building; Associated Students has been involved with the new food service program; and that student representative slots for the accreditation committee have been filled.

Copies of the Executive Statements/Reports were available for distribution at the meeting and are attached to the official minutes of record.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEVELS, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (06-9-4A)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve the actions in Board Report No. 06-9-4A. The motion carried, all members voting "Aye."

APPROVAL OF REVISION TO MISCELLANEOUS PAY RATES SALARY SCHEDULE (06-9-5A)

Trustee Hausman asked if the variations in pay rates depend on experience. Vice President Claire said he believes the variations are based on experience and skill sets. After this discussion, it was moved by Trustee Schwarz and seconded by Trustee Miljanich to approve the revision of the Miscellaneous Pay Rates Salary Schedule. The motion carried, all members voting "Aye."

APPROVAL OF CONSENT AGENDA (06-9-1CA – 06-9-6CA)

The Consent Agenda consists of the following Board Reports:

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|----------|--|
| 06-9-1CA | Ratification of fourth quarter District warrants, 2005-06 |
| 06-9-2CA | Amendment of Master Agreement between the San Mateo County Community College District Board of Trustees and the San Mateo County Colleges Educational Housing Corporation, dated August 28, 2006 |
| 06-9-3CA | Renewal of agreements with American Institute for Foreign Study (AIFS), 2006-07 |
| 06-9-4CA | Disposition of District records |
| 06-9-5CA | Declaration of surplus property |
| 06-9-6CA | Extension of multiple contract awards for academic furniture |

Trustee Hausman asked that Board Report No. 06-9-3CA be set aside for separate discussion. Trustee Schwarz asked that Board Report No. 06-9-5CA be set aside for separate discussion. Executive Vice Chancellor Keller asked that Board Report No. 06-9-6CA be set aside for separate discussion. Following these requests, the motion to approve the Consent Agenda as amended carried, all members voting "Aye."

RENEWAL OF AGREEMENTS WITH AMERICAN INSTITUTE FOR FOREIGN STUDY (AIFS), 2006-07 (06-9-3CA)

Trustee Hausman inquired about the popularity of this program. Vice President Claire will get information on how many students and faculty participate and forward the information to Chancellor Galatolo, who will share it with the Board.

Following discussion, the motion to approve renewal of agreements with the American Institute for Foreign Study (AIFS) for 2006-07 was carried, all members voting "Aye."

DECLARATION OF SURPLUS PROPERTY (06-9-5CA)

Trustee Schwarz asked why a microscope valued at \$700 was being donated rather than sold. Director of General Services Rick Bennett responded that the \$700 figure included 20 microscopes that were left over from buildings 10, 11 and 12 after the move to the new science building at CSM. He noted that it is the policy to try to sell surplus items first. The Board Report will be amended to state that the disposition plan for the 20 microscopes will be "To be sold or donated."

With that information, the motion to approve the Declaration of Surplus Property as amended carried, all members voting "Aye."

EXTENSION OF MULTIPLE CONTRACT AWARDS FOR ACADEMIC FURNITURE (06-9-6CA)

Executive Vice Chancellor Keller asked Director of General Services Bennett to clarify the terms of this contract. Director Bennett said that approximately \$1.16 million per year has been spent on furniture during CIP I, and requested amendment of the Board Report recommendation to add the phrase “not to exceed \$1.16 million per year” for the term of CIP II.

Following this clarification, the motion to approve the extension of contracts with Kruger International, Commercial Furniture Group, and Interior Concepts, as amended, and to authorize continuation of the Administrative Agreement with the Foundation for California Community Colleges carried, all members voting “Aye.”

CONTRACT AWARD TO VOORHEES GROUP, LLC, FOR EDUCATIONAL PLANNING PROFESSIONAL SERVICE – CAÑADA COLLEGE (06-9-102B)

It was moved by Trustee Holober and seconded by Trustee Hausman to award a contract to Voorhees Group of Littleton, Colorado, in the amount not to exceed \$68,000.

Trustee Schwarz stated that the explanation previously given for Skyline College using Voorhees Group was that there was a short timeline and that outside expertise was needed. She asked if, now that the District has a Vice Chancellor for Education Services and Planning, and with no problem with timing, it is still necessary to hire an outside agency for educational planning. Chancellor Galatolo said that it is not uncommon to use an external organization for planning and that the role of the Vice Chancellor for Education Services and Planning is to look at the reviews from the three colleges to ensure that the District delivers a broad based curriculum across the county.

President Mohr said that Cañada College needs the outside expertise to objectively seek input from parties inside and outside of the college to collect and analyze data. He added that the college leaders did not want to delay strategic planning until a new president is hired.

Trustee Schwarz asked if CSM will also want to hire an outside planning agency. Vice President Claire said that, although he cannot speak for President Kelly, he believes CSM’s process is different because there is an active Strategic Planning Committee in place and there is constant internal planning underway. Therefore, it is his understanding that CSM will wait until a new president is hired before proceeding; however, he will speak further with President Kelly about the timing of planning at CSM.

At 5:00 p.m., President Mandelkern declared a five minute recess.

Following the recess, President Mandelkern called for a vote on the motion to award the contract to Voorhees Group. The motion carried, all members voting “Aye.”

CONTRACT AWARD FOR BUILDING 17 MODERNIZATION – CAÑADA COLLEGE (06-9-103B)

It was moved by Trustee Young and seconded by Trustee Holober to award the contract for modernization of Building 17, Cañada College, to Big-D Pacific Buildings, Inc., in an amount not to exceed \$1,405,000. The motion carried, all members voting “Aye.”

STATEMENTS FROM BOARD MEMBERS

Trustee Holober attended the ribbon cutting ceremony for the Science Building at CSM and was impressed with the building and the observatory. He also asked the Board to consider taking a position on Measure A which would allow San Mateo County to enact a tax to support parks and recreation services. Discussion followed regarding support for several propositions and local school bond measures. Trustee Hausman asked if there is a precedent to support school bond measures. Director of Community and Government Relations Barbara Christensen said that the Rules and Regulations state the Board can take a position on issues that impact the colleges or their students. Given that the students affected by the current school bond measures are potential future students of our colleges, the issues would appear to be relevant. Chancellor Galatolo said that staff will gather information on the following ballot issues and present it to the Board at the October Study Session: Measure A, Propositions 87 and 88, and local school bond measures.

Trustee Hausman reported that she attended the ribbon cutting ceremony for the new Science Building at CSM and is excited to have such a wonderful facility.

Trustee Schwarz reported that she attended the School Board Association dinner held at CSM and congratulated Trustee Holober for coordinating the event. The District’s new food service operator catered the event and Trustee Schwarz

reported that the quality and price of the food was good. She also attended the grand opening of the new San Mateo County Youth Services Center. The opening raised funds to provide scholarships to youth on probation, in hopes of encouraging them to pursue a college education. Trustee Schwarz also said that she read of a presentation on the Gateway Model given by Regina Stroud-Stanback of Skyline; she would like to have the Board see the presentation or be provided a summary.

President Mandelkern was at the Skyline President's Council meeting last week and wants to thank President Morrow and Executive Director of Facilities & Planning Operations Nuñez for leading a tour of the new buildings. President Mandelkern said that he missed the ribbon cutting ceremony for the new Science Building.

At this time, Nick Kapp was provided time to present his executive report, since he had arrived late. He reported that there will be an increase in the minimum English and Math requirements for the AS degree. The deadline for the implementation is Fall of 2009. There will also be equivalence classes.

Chancellor Galatolo asked that adjournment of this Board meeting be in memory of Philip Garlington, first president of Skyline College.

INFORMATION REPORTS

None

COMMUNICATIONS

None

The Board recessed to Closed Session at 5:30 p.m.

The Board reconvened to Open Session at 6:10 p.m.

CLOSED SESSION ACTIONS TAKEN

President Mandelkern reported that, at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and unanimously approved the actions in Board Report No. 1-A and 1-B.

ADJOURNMENT

It was moved by Trustee Hausman and seconded by Trustee Holober to adjourn the meeting in memory of Philip Garlington. The motion carried, all members voting "Aye." The meeting was adjourned at 6:15 p.m.

The next meeting of the Board will be a Study Session on October 11, 2006, in the District Board Room beginning at 6:00 p.m., to include discussion of Board support for issues on the November ballot.

The next Regular Meeting of the Board will be on October 25, 2006, in the District Board Room, beginning at 6:00 p.m.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the October 25, 2006 meeting.

Helen Hausman
Vice President-Clerk

The meeting was called to order at 6:16 p.m.

Board members present: President Mandelkern, Vice President-Clerk Hausman, Trustees Holober, Miljanich and Schwarz, and Student Trustee Young

Others Present: Chancellor Galatolo, Executive Vice Chancellor Keller, and District Academic Senate President Kapp

Pledge of Allegiance

NEW BUSINESS

President Mandelkern reported that an item needing action came to his attention after publication of the agenda. In order to place this item on the agenda, a 3/5 vote of the Board is required. President Mandelkern called for a vote to place item 06-10-4B, Resolution No. 06-15 of the San Mateo County Community College District Opposing Proposition 90, on the agenda; all members voted "Aye."

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (06-10-1A)

It was moved by Trustee Hausman and seconded by Trustee Miljanich to approve the actions in Board Report No. 06-10-1A. The motion carried, all members voting "Aye."

ADOPTION OF RESOLUTION NO. 06-13 OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT IN SUPPORT OF PROPOSITION 87, THE CLEAN ALTERNATIVE ENERGY INITIATIVE (06-10-1B)

It was moved by Trustee Miljanich and seconded by Trustee Holober to consider adoption of Resolution 06-13 in support of Proposition 87. President Mandelkern complimented Student Trustee Young on an eloquent email she wrote in opposition to this proposition and asked her to recap her position. Student Trustee Young stated that Proposition 87 places a severance tax only on United States oil companies and she does not believe it would make the U.S. less dependent on foreign oil. She believes that the amount of money that would come to community colleges would be insignificant in comparison to the harm it would do to the economy. Trustee Holober said that the proposition would provide funds for vocational training at community colleges and funds would be awarded on the basis of applications and proposed programs submitted. Trustee Schwarz noted that although she has personal reservations about the proposition, she will support it because it provides funds for community colleges. After much discussion, the motion carried, all regular members voting "Aye" and Student Trustee Young casting an advisory "No" vote.

ADOPTION OF RESOLUTION NO. 06-14 OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT OPPOSING PROPOSITION 88, THE STATEWIDE PARCEL TAX FOR EDUCATION FUNDING (06-10-2B)

It was moved by Trustee Hausman and seconded by Trustee Miljanich to consider adoption of Resolution 06-14. opposing Proposition 88. Trustee Holober said that although the proponents of this proposition are presenting it as a solution to the school funding problem, it would provide less than a 1% increase in funding. He added that the proposition is written in such a way that most schools would not be eligible for the funds and if they did receive funds, it would reduce their ability to obtain larger grants. After this explanation, the motion carried, all members voting "Aye."

REPORT ON LOCAL BALLOT ISSUES OF INTEREST TO THE DISTRICT AND ADOPTION OF "SUPPORT" POSITION FOR MEASURES A, I, M AND N (06-10-3B)

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to consider adoption of a "support" position for Measures A, I, M and N. Trustee Holober said that some of the funds in Measure A would go to cities for parks and recreation, and that many of the cities are working with local schools for joint use of athletic fields. With this information, the motion carried, all members voting "Aye."

ADOPTION OF RESOLUTION NO. 06-15 OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT OPPOSING PROPOSITION 90, GOVERNMENT ACQUISITION, REGULATION OF PRIVATE PROPERTY (06-10-4B)

It was moved by Trustee Holober and seconded by Trustee Miljanich to consider adoption of Resolution No. 06-10-4B opposing Proposition 90. Trustee Holober reported that City and County Associations are strongly opposed to this proposed constitutional amendment. If a public entity rezones land, any landowners would be able to file suit, claiming that the rezoning affected their property values. This could cause cities and counties to lose large amounts of money. Trustee Holober said that passage would affect revenue for basic aid districts and could affect SMCCCD's chance of ever becoming a basic aid district. It could also have implications for land currently owned by the District. Trustees Hausman and Schwarz expressed concern about the misuse of eminent domain and the protection of property owners. President Mandelkern said that there are legal means available to challenge an eminent domain decision. After discussion, the motion carried, 4 members voting "Aye," Trustee Schwarz voting "No," and Student Trustee Young abstaining.

REVIEW OF COLLEGE VISTA BUDGET AND APPROVAL OF BUDGET TRANSFERS (06-10-100B)

It was moved by Trustee Schwarz and seconded by Trustee Hausman to transfer \$150,000 from the "District Costs" category to the "Construction Costs" category within the *College Vista* budget. Director of Community and Government Relations Christensen said that the Board Report for this item is self-explanatory. Chancellor Galatolo commended Director Christensen for her work on the *College Vista* project, and the Board concurred with the commendation. Director Christensen said that she will bring operating reports to the Board in the near future, along with a study regarding whether there is a need for more housing. Director Christensen suggested having a joint meeting with the Educational Housing Corporation and the Board of Trustees. Following discussion, the motion carried, all members voting "Aye."

Director Christensen reported that Jim Budd, a citizen who became involved with *College Vista* by taking photographs during the entire construction program, passed away recently; she asked that the meeting be adjourned in his memory.

CONSTRUCTION IMPROVEMENT PROGRAM MANAGEMENT CONTRACT AUTHORIZATION (06-10-101B)

It was moved by Trustee Hausman and seconded by Trustee Miljanich to approve the formation of a construction management contract with Swinerton Management and Consulting as outlined in the Board Report. Executive Vice Chancellor Keller said that discussions regarding the structuring of the contract with Swinerton for CIP II have been ongoing for some time. The District will have a better idea of the services needed from Swinerton as the scope of major projects is further identified during meetings with College personnel. He said that the proposed contract provides strong parameters, allowing the District to maximize effectiveness and efficiency.

Trustee Schwarz requested that there be an ending date in the contract; Executive Vice Chancellor Keller said that a date could be specified and, if a change is needed, could come back to the Board for approval. Trustee Schwarz asked who would monitor the hourly structure; EVC Keller responded that the District will monitor the hours. Trustee Schwarz and President Mandelkern both emphasized the importance of monitoring the hours very closely. President Mandelkern questioned why the rates do not differ depending on delivery method, e.g., design/build, etc. EVC Keller responded that a composite rate was used to determine hourly rates depending on staffing, and the type of staffing needed will be determined by the delivery method. The District maintains project by project control because it approves staffing for each project. Chancellor Galatolo added that the objective is to allow the District to control and manage projects so that they are completed efficiently and at less cost. President Mandelkern expressed concern that the "time and materials" nature of the agreement exposes the District to more risk and, if a project does not go well, it could cost the District more. He also expressed concern that, although there is a cap on costs for CIP II, there is no cap for individual projects. Vice Chancellor of Facilities Planning and Operations Nuñez noted that the District's Planning Department gained knowledge and experience during CIP I and is now better equipped to manage projects.

Vice Chancellor Nuñez presented a chart showing projected schedules and personnel needs for construction projects; the chart was prepared by Swinerton in response to information provided to them by the District. He noted that it is a "living document" and that projects may be completed in less or more time than projected.

Trustee Miljanich suggested that the Board or a subcommittee receive periodic progress reports. It was agreed that reports should be presented to the full Board.

Following this discussion, the motion carried, all members voting "Aye."

STUDY SESSION

INFORMATION ON PROGRAM TO ACCELERATE ISSUANCE OF REMAINING GENERAL OBLIGATION BOND PROCEEDS (06-10-1C)

President Mandelkern urged all Board members to fully understand this issue because it will probably come before the Board in the future. Chancellor Galatolo introduced John Sheldon of Morgan Stanley, the District underwriter, and Bill Madison of Jones Hall, the bond and disclosure counsel. Natalie Perkins of Morgan Stanley joined the group later. Mr. Sheldon distributed a report on bond acceleration strategy and the projected results. He explained that because interest rates remain very low relative to historical rates, the District can accelerate its issuance schedule of the Election of 2005 GO Bond authorization, maintaining a tax rate within its original projection and generating additional interest earnings.

The District issued Series A (\$135,429,394.60) in April, 2006, leaving \$332.6 million remaining in its authorization, which originally was scheduled to be issued in three future series. Mr. Sheldon compared what the results would be if the District issued the entire remaining authorization in an accelerated issuance.

	<u>Post Series A Assumptions</u>	<u>Accelerated Issuance</u>
Average Cost of Funds	5.633%	4.729%
Interest Earnings	\$37.3 MM	\$86.4 MM
Average Tax Rate (\$ per \$100,000 AV)	\$12.18	\$12.21
Maximum Tax Rate (\$ per \$100,000 AV)	\$12.19	\$12.51
Final Year of Tax Revenue Leveraged	FY 2038-39	FY 2037-38

Since the issuance of Series A, the District has made plans to accelerate its capital expenditure plan in order to minimize its exposure to inflation in construction costs. Assuming this accelerated capital expenditure timeline, Mr. Sheldon compared the results of issuing four series of bonds and an accelerated issuance.

	<u>Four Series</u>	<u>Accelerated Issuance</u>
Average Cost of Funds	5.592%	4.729%
Interest Earnings	\$13.1 MM	\$48.3 MM
Average Tax Rate (\$ per \$100,000 AV)	\$12.42	\$12.21
Maximum Tax Rate (\$ per \$100,000 AV)	\$12.51	\$12.51
Final Year of Tax Revenue Leveraged	FY 2038-39	FY 2037-38

Board members asked probing and insightful questions regarding the benefits and risks of accelerated issuance, which were answered by Mr. Sheldon and Mr. Madison. President Mandelkern asked what the total cost of bond repayment would be under the two scenarios, citing this as the total cost to the taxpayers. Mr. Sheldon indicated that the total debt service under the four series scenario would be \$1.200 million. Under the accelerated issuance scenario, total debt service is \$1.102 million, which represents a \$98,000,000 savings for taxpayers. After discussion, there was consensus that it would be beneficial to the District to accelerate the issuance of the remaining general obligation bond proceeds.

Responding to a question regarding timing of the issuance, Mr. Sheldon said that the underwriter would need one month for preparation. Chancellor Galatolo said that the request for authorization could be ready for the November 8, 2006 Board meeting and then the underwriter would wait for the best market for the issuance. President Mandelkern said that the Board will take action when the issue next comes before them.

The Board recessed to Closed Session at 9:00 p.m.

The Board reconvened to Open Session at 9:40 p.m.

CLOSED SESSION ACTIONS TAKEN

President Mandelkern reported that, at the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and unanimously approved the actions in Board Report No. 1A and 1B.

ADJOURNMENT

It was moved by Trustee Hausman and seconded by Trustee Miljanich to adjourn meeting in memory of Jim Budd. The motion carried, all members voting "Aye." The meeting was adjourned at 9:42 p.m.

The next Regular Meeting of the Board will be Wednesday, October 25, 2006 beginning at 6:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the October 25, 2006 meeting.

Helen Hausman
Vice President-Clerk

BOARD REPORT NO. 06-10-2A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Harry W. Joel, Vice-Chancellor,
Human Resources and Employee Relations, (650) 358-6767

APPROVAL OF PERSONNEL ACTIONS

Changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel:

A. Reassignment

District

- 1. Linda da Silva** Executive Director of Construction Planning Construction Planning Division

Reassignment from Director of Maintenance and Operations, effective October 16, 2006. The new position was Board approved on September 26, 2006.

- 2. Rick Bennett** Executive Director of Construction Planning Construction Planning Division

Reassignment from Director of General Services, effective October 16, 2006. The new position was Board approved on September 26, 2006.

- 3. David Feune** Compensation and Benefits Manager Human Resources Division

Reassignment from Human Resources Representative, effective October 16, 2006, replacing Minoo Aram who will be retiring.

BOARD REPORT NO. 06-10-2A

B. Lateral Transfer

Cañada College

1. **Jose Romero** Program Services Coordinator Student Services Division

Lateral transfer from Program Services Coordinator in Humanities Division, replacing Javier Urena who was transferred to Counseling and Enrollment Services Division, effective October 16, 2006.

C. Changes in Staff Allocation

College of San Mateo

Recommend reclassification of one Theatre Technician/Events Coordinator (4C0288) in Operations Division at Grade 30 of the Classified Salary Schedule 60 to Theatre Events Manager at Grade 31 of the Classified Salary Schedule 60.

It is also recommended that the incumbent, Helen Souranoff, be placed at the new salary and title, effective July 1, 2006.

District

Recommend increase in staff allocation to add one full time, twelve (12) month per year, Staff Assistant in the Facilities Planning and Operations Department, effective November 1, 2006. Reporting to Vice Chancellor of Facilities Planning, Maintenance and Operations, the new allocation will perform a variety of clerical work.

District

On September 26, 2006, the Board of Trustees approved the creation of a new department of Construction Planning under the direction of the Executive Vice Chancellor. Recommend approval of the following to staff the newly created department, effective October 16, 2006:

1. Creation of new classification "Project Engineer", at Grade FF of Facilities Planning and Operations Salary Schedule 70.

Also, recommend an increase in staff allocation to add one full time, twelve (12) month per year, Project Engineer.

2. Increase in staff allocation to add one full time, twelve (12) month per year, Financial Analyst at Grade 195S of the Classified Professional/Supervisory Salary Schedule 40.
3. Increase in staff allocation to add one full time, twelve (12) month per year, Administrative Assistant at Grade 180S of the Classified Professional/Supervisory Salary Schedule 40.
4. Increase in staff allocation to add one full time, twelve (12) month per year, Programmer Analyst at Grade 37 of Secretarial, Clerical and Technical Salary Schedule 60.

BOARD REPORT NO. 06-10-2A

5. Increase in staff allocation to add one full time, twelve (12) month per year, Administrative Secretary at Grade 24 of Secretarial, Clerical and Technical Salary Schedule 60.
6. Increase in staff allocation to add one full time, twelve (12) month per year, Staff Assistant at Grade 21 of Secretarial, Clerical and Technical Salary Schedule 60.
7. Increase in staff allocation to add one full time, twelve (12) month per year, Account Clerk at Grade 20 of Secretarial, Clerical and Technical Salary Schedule 60.

D. Short-Term, Non-Continuing Assignments

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division/Department</i>	<i>No. of Pos.</i>	<i>Date</i>		<i>Services to be performed</i>
1. Cañada	Bookstore	5	12/4/2006	2/23/2007	Cashier/Clerk: to assist with pricing, stocking shelves, cashiering, customer service, merchandise shipping preparation and other duties as assigned in preparing the store during the semester closing and opening.
2. CSM	Bookstore	10	12/4/2006	2/23/2007	Cashier/Clerk: to assist with pricing, stocking shelves, cashiering, customer service, merchandise shipping preparation and other duties as assigned in preparing the store during the semester closing and opening.
3. Skyline	Bookstore	10	12/4/2006	2/23/2007	Cashier/Clerk: to assist with pricing, stocking shelves, cashiering, customer service, merchandise shipping preparation and other duties as assigned in preparing the store during the semester closing and opening.

BOARD REPORT NO. 06-10-3A

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Harry W. Joel, Vice Chancellor, Human Resources and Employee Relations, 358-6767

ADOPTION OF RESOLUTION NO. 06-16, INCREASING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

Background

The CalPERS Health Plan System requires contracting employers to pay a monthly contribution toward the medical premiums of all PERS and STRS retirees. Separate from any additional retiree fringe benefits that may be carried by local districts (San Mateo CCD has negotiated a tiered system of retiree fringe benefits that includes medical coverage at no cost for certain qualifying District retirees, and other tiers of reduced option medical benefits for other employees, pursuant to their date of hire), the monthly contribution was established by CalPERS in order to provide retirees with continuation of group medical insurance coverage at a reduced monthly premium cost.

The District has a total of 672 retirees and surviving spouses who are covered by the District medical plans. Since the CalPERS Employer Contribution is already included in the monthly amount paid for retirees who qualified for District-paid medical coverage, the District's fiscal impact will be the increase in Employer Contributions paid toward medical coverage for those persons who did not qualify for District retiree benefits, but who are still provided medical coverage as part of the District group by the CalPERS Health Plan System. These individuals are PERS or STRS retirees and their medical premiums are partially or fully charged to the District through the Employer Contribution. Currently, there are 43 individuals in this group with the yearly cost of \$162,220.92 for the District. With the new rates, the yearly cost will be approximately \$186,664.92, an increase of 1.15% for the calendar year 2007.

The monthly Employer Contribution, billed to all contracting agencies for each PERS and STRS retiree regardless of their eligibility for additional local district retiree benefits, is increased every January 1st by 5% of the active employee monthly medical premium "cap." Since the cap for employees (party of one) for calendar year 2007 is the same amount regardless of the Bargaining Unit, we have adopted the same rate for all retirees. Adoption of one rate will facilitate the calculations of Quarterly Medical Advancement checks.

Bargaining Unit	Current District Employer Contribution	2007 Active Employee Cap	5% of Active Employee Cap	New District Employer Contribution
CSEA	\$379.20	\$604.00	\$30.20	\$409.40
AFSCME	\$379.20	\$604.00	\$30.20	\$409.40
All Administrators and Other Non-Represented Employees	\$379.20	\$604.00	\$30.20	\$409.40
AFT	\$379.20	\$604.00	\$30.20	\$409.40

Contracting agencies are required to adjust the Employer Contribution by Board resolution. The new Employer Contribution will be activated by CalPERS effective January 1, 2007, pursuant to receipt of this resolution and CalPERS implementation procedures.

RECOMMENDATION

It is recommended that the Board adopt Resolution No. 06-15 to increase the District Employer Contribution for PERS and STRS retiree medical benefits, pursuant to agency agreement.

**San Mateo County Community College District
Board of Trustees**

RESOLUTION NO. 06-16

**RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

- WHEREAS, (1) Government Code Section 22892(a) provides that a contracting agency under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b) of the Act; and
- WHEREAS, (2) Government Code Section 22892(c) provides that a contracting agency may fix the amount of the employer's contribution for employees and the employer's contribution for annuitants at different amounts provided that the monthly contribution for annuitants shall be annually increased by an amount not less than 5 percent of the monthly contribution for employees, until such time as the amounts are equal; and
- WHEREAS, (3) The San Mateo County Community College District, hereinafter referred to as a School Employer is a contracting agency under the Act; now, therefore be it
- RESOLVED, (a) That the employer's contribution for each employee shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of:

Code	Bargaining Unit	2007 Active Employee Cap
03	CSEA	\$604.00
03	AFSCME	\$604.00
03	All Administrators and Other Non-Represented Employees	\$604.00
01	AFT	\$604.00

- RESOLVED, (b) That the employer's contribution for each annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of:

Code	Bargaining Unit	New Employer Contribution
03	CSEA	\$409.40
03	AFSCME	\$409.40
03	All Administrators and Other Non-Represented Employees	\$409.40
01	AFT	\$409.40

Plus administrative fees and Contingency Fund assessments.

PASSED AND ADOPTED by the Board of Trustees of the San Mateo County Community College District this 25th day of October 2006.

President, Board of Trustees

Vice President-Clerk

Board Member

Board Member

Board Member

Ron Galatolo
Chancellor-Superintendent

BOARD REPORT NO. 06-10-1CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Rick Bennett, Director of General Services, 358-6752
Bob Domenici, Senior Buyer, 358-6728

DECLARATION OF SURPLUS PROPERTY

In accordance with Education Code Sections 81450 and 81452, property that becomes surplus to the needs of the District will be declared as such by the Board with the method of disposal dictated by the value of this property. Board policy (Section 8.02, District Rules and Regulations) delegates the disposal, in compliance with State or local laws and regulations, to the Chancellor, Associate Chancellor, or designee.

As the Capital Improvement Program progresses, the volume and variety of surplus continues to grow. The Colleges have identified vehicles and miscellaneous equipment that are surplus to the District's needs, including:

- Computers, monitors, printers, scanners and microscopes from Canada College
- Computers, monitors, printers and megadrives from the College of San Mateo
- Monitors and fax machine from Skyline College

A complete listing of this equipment follows the board report. In addition, a detailed inventory list of the surplus equipment in Buildings 10, 11 and 12 that was approved by the board on September 26, 2006 (Report No. 06-9-5CA) follows the current listing. As always, the General Services Department is committed to handling this surplus in an efficient manner. The Department anticipates that local area educational institutions, non-profits, or agencies will be able to use the District's surplus equipment at the least cost to the District and the Colleges. The District is committed to handling electronic waste in a responsible manner and if we cannot sell or donate our old computers, a responsible recycler connected to the California Electronic Waste program will be contracted to recycle our surplus electronic waste.

RECOMMENDATION

The District recommends that the Board of Trustees declare the items specified on the attached list surplus to the mission of the District and the Colleges.

Surplus Items

Quantity	Campus	Item Description	Total Value\$	Disposition Plan
38	Cañada	Microscopes	\$0	To be donated
3	Cañada	USM CPUs	\$0	To be recycled
7	Cañada	Viewsonic/ Dell Monitors	\$0	To be recycled
3	Cañada	HP/Dell/Epson Printers	\$100	To be donated or sold
3	Cañada	HP Fax Machine/ Scanners	\$50	To be donated or sold
24	CSM	Apple/Dell/Generic/Belmont CPUs	\$150	To be donated or recycled
39	CSM	Apple/Radius/Optiquest/Viewsonic/Dell/Sony Monitors	\$0	To be recycled
13	CSM	HP/Epson/Apple Printers	\$200	To be donated or sold
7	CSM	Register, Megadrives HDDs	\$0	To be recycled
30	Skyline	Dell & Viewsonic Monitors	\$0	To be recycled
1	Skyline	HP Fax Machine	\$50	To be donated or sold

Surplus Items CSM Buildings 10, 11 &12

Quantity	Campus	ITEM DESCRIPTION	TOTALVALUE\$	Disposition Plan
5	CSM	Toto-evaporators	\$100	To be donated or sold
2	CSM	Refrigerator / freezer	\$0	To be recycled
4	CSM	Gas chromatographs	\$200	To be donated or sold
8	CSM	Balances	\$400	To be donated or sold
3	CSM	Microwaves	\$0	To be recycled
3	CSM	Flammable cabinet	\$60	To be donated or sold
2	CSM	Ice machine	\$0	To be recycled
6	CSM	Free fall apparatus	\$2,000	To be donated or sold
200	CSM	Mercury barometer	\$50	To be donated or sold
5	CSM	Carts	\$25	To be donated or sold
5	CSM	Watt meter	\$30	To be donated or sold
12	CSM	Spark source	\$100	To be donated or sold
10	CSM	Transformers	\$100	To be donated or sold
6	CSM	Galvanometer	\$50.00	To be donated or sold
6	CSM	DC power suppler	\$50	To be donated or sold
15	CSM	Mini scale	\$75	To be donated or sold
1	CSM	Electrometer	\$10	To be donated or sold
2	CSM	Small clocks	\$5	To be donated or sold
1	CSM	Potentiometer	\$10	To be donated or sold
144	CSM	Voltmeters	\$100	To be donated or sold
12	CSM	Amperes	\$25	To be donated or sold
19	CSM	Miliamperes	\$25	To be donated or sold
12	CSM	Differential voltmeter	\$50	To be donated or sold
3	CSM	Stainless steel gurneys	\$300	To be donated or sold
1	CSM	Rock saw	\$50	To be donated or sold
1	CSM	Grinder	\$50	To be donated or sold
1	CSM	Overhead projector	\$0	To be recycled
2	CSM	Film projector & 16mm projector	\$200	To be donated or sold
6	CSM	File cabinets	\$0	To be donated
2	CSM	Cabinet for blueprints	\$50	To be donated or sold

BOARD REPORT NO. 06-10-2CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Kathryn Blackwood, Chief Financial Officer, 358-6869

RATIFICATION OF FIRST QUARTER DISTRICT WARRANTS, 2006-2007

Attached as Exhibits A, B and C are the warrants in excess of \$10,000 that were issued in the months of July, August and September 2006 respectively. The schedules include total warrants issued for the subject period in addition to the warrant sequences. Education Code Section 85266 requires that the Board of Trustees approve warrants issued by the District. Accordingly, the District now seeks Board approval of the warrants listed in the attached Exhibits.

RECOMMENDATION

It is recommended that the Board of Trustees approve the warrants issued during the period July 1, 2006 through September 30, 2006 and ratify the contracts entered into leading to such payments.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
 JULY 1-31, 2006
 WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
<u>District Accounts Payable</u>				
362725	07/06/06	Bay View Painting Company	13,894.20	Skyline Exterior Painting
362755	07/06/06	David R. Callahan Inspections	14,960.00	CSM Inspection Services
362765	07/06/06	DES Architects	16,453.77	Skyline Architectural Services
362818	07/06/06	Public Empl Ret Sys	815,804.23	Health Insurance Premium July 2006
362826	07/06/06	Sch Proj/Util Rate Reduc.	34,079.12	Utilities
362838	07/06/06	Steinberg Architects	150,927.00	Skyline Architectural Services
362839	07/06/06	Steinberg Architects	430,000.00	Canada Architectural Services
362840	07/06/06	Steinberg Architects	38,250.00	Canada Architectural Services
362841	07/06/06	Steinberg Architects	46,750.00	Canada Architectural Services
362847	07/06/06	The Glen Price Group	10,000.00	CSM Grant Writing Services
362850	07/06/06	Vavrinek, Trine, Day & Co.	20,000.00	Districtwide Audit Services
363261	07/10/06	Alcal-Arcade Contracting, Inc.	445,648.50	CSM and Skyline Roofing Project
363267	07/10/06	John Plane Construction	83,194.18	Skyline Construction Project
363268	07/10/06	John Plane Construction	99,647.77	Skyline Construction Project
363280	07/10/06	CIS, Inc	28,033.00	Skyline Inspection Services
363285	07/10/06	Del Monte Electric Co., Inc.	12,079.80	CSM Exterior Walkway Lights Project
363289	07/10/06	Education Housing Partners, LLC.	50,000.00	Districtwide Faculty/Staff Housing Project
363295	07/10/06	Hensel Phelps Construction Co.	1,710,626.00	Skyline Building Design-Build Project
363296	07/10/06	Hensel Phelps Construction Co.	1,095,806.00	Skyline Building Design-Build Project
363298	07/10/06	John Plane Construction	748,747.62	Skyline Construction Project
363299	07/10/06	John Plane Construction	896,829.88	Skyline Construction Project
363303	07/10/06	McCarthy Building Companies	104,830.00	CSM Building Design-Build Project
363305	07/10/06	Mobile Modular Mgmt. Corp	52,064.64	Skyline Ramp Replacement
363308	07/10/06	Noll & Tam	20,895.00	CSM Architectural Services
363309	07/10/06	Noll & Tam	63,065.78	Canada Professional Services
363311	07/10/06	Noll & Tam	124,924.00	Canada Architectural services
363315	07/10/06	Noll & Tam	44,356.50	Canada Architectural Services
363320	07/10/06	Robert A. Bothman	959,479.34	Skyline Construction Project
363323	07/10/06	Alcal-Arcade Contracting, Inc.	13,190.70	CSM and Skyline Roofing Project
363324	07/10/06	Alcal-Arcade Contracting, Inc.	36,325.80	CSM and Skyline Roofing Project

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
 JULY 1-31,2006
 WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
363325	07/10/06	Hensel Phelps Construction Co.	190,070.00	Skyline Building Design-Build Project
363326	07/10/06	Hensel Phelps Construction Co.	121,756.00	Skyline Building Design-Build Project
363331	07/10/06	SASCO Data Systems	13,197.00	Skyline Data Fiber Pull Project
363332	07/10/06	Scope City	17,302.28	CSM Purchase Of Equipment
363334	07/10/06	Signet Testing Laboratories, Inc	25,128.00	Canada Engineering Services
363345	07/10/06	McCarthy Building Companies	11,647.00	CSM Building Build-Design Project
363346	07/10/06	Wenger Corporation	12,112.61	Furniture and Accessories For Skyline
363416	07/12/06	S.M.C.S.I.G.	18,003.34	Vision Plan Premium July 2006
363417	07/12/06	S.M.C.S.I.G.	125,901.46	Dental Plan Premium July 2006
363427	07/12/06	Swinerton Management & Consulting	184,680.00	Program Management Services
363465	07/13/06	Public Radio International	14,317.40	KCSM Affiliation Fees
363469	07/13/06	Sutro Tower Inc.	17,082.00	KCSM Transmitter Leasing Fee
363471	07/13/06	The Tamalpais Group, Inc.	36,250.64	District Server
363476	07/17/06	Andreini and Company	12,153.00	Annual Crime Insurance Premium
363478	07/17/06	Atlas/Pellizzari Electric Inc.	16,596.00	Districtwide Infrastructure Physical Access Controls Project
363483	07/17/06	CCS Presentation Systems Inc.	18,403.58	Projector For CSM
363484	07/17/06	Chevron	52,359.42	Skyline Peer Review Analysis
363486	07/17/06	Comp View, Inc.	16,358.74	Projectors For CSM
363489	07/17/06	Cor-O-Van Moving & Storage Co.	37,297.73	Supply & Install Furniture For CSM
363506	07/17/06	James Middleton and Associates, Inc.	10,906.19	CSM Purchase Of Parking Pay Machine
363507	07/17/06	Krueger International	10,527.52	Furniture & Accessories For Skyline
363509	07/17/06	Masterworks Chorale Society	26,410.00	CSM Concert Service Fees
363510	07/17/06	McCarthy Building Companies	117,051.00	CSM Building Build-Design Project
363514	07/17/06	Noll & Tam	16,716.00	CSM Architectural Services
363515	07/17/06	Noll & Tam	22,351.28	Canada Design Services
363519	07/17/06	Noll & Tam	96,627.60	Canada Design Services
363520	07/17/06	Noll & Tam	10,381.08	Canada Design Services
363547	07/17/06	McCarthy Building Companies	13,006.00	CSM Building Design-Build Project
363592	07/19/06	Employment Development Department	78,068.00	State Unemployment Tax
363597	07/19/06	Hartford Life & Accident Insurance Co.	33,266.81	Life Insurance Premium July 2006
363615	07/19/06	Signet Testing Laboratories, Inc	24,737.03	Canada Engineering Services
363617	07/19/06	St. Paul Travelers Insurance	10,503.00	Skyline Supplemental Builders Risk Insurance

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
JULY 1-31,2006
WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
363618	07/19/06	Strata Information Group	44,017.00	ITS Consulting Services
363619	07/19/06	Sutro Tower Inc.	17,082.00	KCSM Transmitter Leasing Fee
363636	01/00/00	CSM Bookstore	21,280.78	Overtime for New System Training
363638	07/20/06	Midpoint International Inc.	18,043.70	Recycle Bin Rental For CSM
363643	07/24/06	A.C.C.J.C.	10,950.00	CSM Membership Fee
363650	07/24/06	Calif Water Service Co	12,609.11	Utilities
363662	07/24/06	Pac Gas & Elec Co	30,050.56	Utilities
363698	07/26/06	Bayview Environmental Services	88,685.10	Skyline Hazardous Materials Abatement Services
363699	07/26/06	Big D Pacific Builders	340,748.00	CSM Construction Project
363716	07/26/06	Policy Center on First Year of College	21,050.00	Skyline Foundations of Excellence Project
363721	07/26/06	Schools Excess Liability Fund	38,828.59	Excess Liability Program Premium
363722	07/26/06	Signet Testing Laboratories, Inc	16,518.90	Canada Engineering Services
363723	07/26/06	SMCCCD Revolving Account	366,503.87	Replenish Procurement Card Clearing Account
363733	07/27/06	Constellation NewEnergy Inc.	22,928.92	Utilities
363734	07/27/06	Constellation NewEnergy Inc.	47,889.26	Utilities
363747	07/27/06	Pac Gas & Elec Co	16,251.72	Utilities
363753	07/27/06	Andreini and Company	275,059.00	Workers' Compensation Premium
363754	07/27/06	Andreini and Company	404,157.00	Insurance Premium
363764	07/27/06	Northern Distributing/Clean Source	31,466.24	CSM Custodial Supplies
363769	07/27/06	San Mateo Union High School District	13,121.69	CSM Additional Middle College Funds
363770	07/27/06	Sch Proj/Util Rate Reduc.	23,101.99	Utilities
363772	07/27/06	Scope City	13,009.15	Equipment for CSM
363773	07/27/06	TRC Lowney	13,992.52	CSM Inspection Services
363774	07/27/06	U.S. Postal Services	10,000.00	Skyline Postage Service
363781	07/28/06	Public Broadcasting Service	177,879.24	KCSM National Program Service Fee
<u>District Payroll Disbursement (excluding Salary Warrants)</u>				
581274	07/31/06	Variable Annuity Life Certificate AIG	27,028.81	Tax Annuity
581290	07/31/06	SMCCCD - College Vista Class.	28,491.00	Rents
581294	07/31/06	Capital Guardian Trust Co. Class.	10,632.00	Tax Annuity
581325	07/31/06	Variable Annuity Life Classified AIG	17,567.28	Tax Annuity

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
 JULY 1-31,2006
 WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
581345	07/31/06	Hartford Class.	19,365.48	Tax Annuity
581369	07/31/06	SMCCCD #995 Due From EE Class	23,199.54	Over Cap/Payroll Reimbursement
		<u>SMCCCD Bookstores</u>		
100009	07/25/06	Nebraska Book Company, Inc.	103,316.66	Purchase of Inventory
100014	07/27/06	Board Of Equalization	56,057.00	Sales Tax Quarter Ended June 30, 2006
		Subtotal	11,952,912.65	90%
		Warrant Issued ≤ \$10,000	1,369,689.78	10%
		Total Non-Salary Warrant Issued	<u>13,322,602.43</u>	100%
District Accounts Payable		362610-363782	12,890,363.93	
District Payroll		577990-578533, 580971-581113 581264-581369, D11916-D12598	5,552,976.34	
SMCCCD Bookstores		100001-100014	167,797.09	
District Cafeteria		60986-60989	2,144.84	
		Total Warrant Including Salaries - July 2006	<u>18,613,282.20</u>	

BOARD REPORT NO. 06-10-3CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: José D. Nuñez, Vice Chancellor, Facilities
Planning, Maintenance & Operations, 358-6836

**EXTENSION OF UNIT PRICE CONTRACT FOR ASBESTOS ABATEMENT,
DISTRICTWIDE**

In order to achieve a cost-effective and efficient procurement of minor abatement work, District administration developed a unit price bid for the removal of ACBM. The Board approved award of a contract to Bayview Environmental Services, Inc. on December 10, 2003 (Board Report No. 03-12-6CA), for the period through December 31, 2004, in an amount to exceed \$500,000. The contract included an option to renew for four additional one-year terms with an annual CPI adjustment. On December 15, 2004 and then again on December 17, 2005 the Board approved an extension of this contract for one additional year (Board Report No. 04-12-1CA). This is not an exclusive contract. The original bid was structured to reflect currently identified work that was anticipated as a result of the energy efficiency projects and swing space preparation at CSM, in order to provide a basis for determination of the low unit price bidder. The original contract award amount of \$200,000 was higher than the base bid amount of \$95,065, to allow for unspecified work that was anticipated for upcoming projects in the first contract term.

Over the past three years, the contract has functioned very successfully, allowing the District to accomplish necessary, unforeseen abatement to facilitate various projects, including swing space and seismic modernization projects, in an efficient and economic manner. District staff therefore proposes that the Board authorize a one-year extension of the unit-price contract at the 2003 Bid price, adjusted for inflation based upon the current CPI. District Staff proposes the contract extension include a not to exceed amount of \$750,000. This increase over last years' expenditure will accommodate expenditure of State Hazardous Substance Removal funds awarded to the District for the current and coming fiscal years.

The project will be funded with State Hazardous Substances Removal allocation funds, Measure C and Measure A bond proceeds.

RECOMMENDATION

It is recommended that the Board of Trustees authorize a one-year extension (through December 31, 2007) to the Bayview Environmental Services, Inc. contract for Multi-Year Asbestos Abatement Projects – Districtwide, in an amount not to exceed \$750,000.

BOARD REPORT NO. 06-10-4CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

Prepared by: Sandra Mellor, Dean, Corporate & Continuing Education, 650-574-6226
Martha Tillman, Dean, Technology Division, 650-574-6534

**ACCEPTANCE OF CHANCELLOR'S OFFICE JOB DEVELOPMENT INCENTIVE
FUND (JDIF) GRANT**

College of San Mateo has been awarded a Job Development Incentive Fund (JDIF) Grant from the Economic and Workforce Development Program of the Chancellor's Office of the California Community Colleges. The grant begins September 12, 2006 and concludes August 31, 2008. The amount awarded is \$584,704 for two years.

A purpose of this Grant is to launch a new Instrumentation/Calibration Certificate and AA program in the Technology Division at CSM. In the winter and spring of 2006, a needs assessment conducted through Corporate & Continuing Education revealed an acute need for instrumentation/calibration technicians working within the biotech, petrochemical, construction, transportation, utilities and high technology industries. Anticipated job growth will continue to be robust with wages in the \$40-50K/annum level, despite an anticipated downturn in the region's manufacturing economy.

Additional Grant outcomes include: (1) a 250-hour Fast Track Program in partnership with the San Mateo County Workforce Investment Board that will provide outreach, recruitment, and assessment of downsized workers, incumbent workers seeking upgrade skills, WIB and CalWORKS clients and foster/transitional youth; (2) a 100-hour on-site Incumbent Worker Program tailored to employers' upgrade training needs.

The JDIF Grant requires a one-to-one cash or in-kind match from partners. Together, the industry partners Genentech, Bayer, Nektar, IPS and Cell Genesys have committed a total of \$367,000 for the two-year grant. In addition, the SMCCCD District has committed \$354,563 for the facilities upgrade of a Technology Division lab.

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of this Job Development Incentive Fund Grant from the State Chancellor's Office in the amount of \$584,704 from September 12, 2006 through August 31, 2008.

BOARD REPORT NO. 06-10-5CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Sandra Mellor, Dean, Corporate & Continuing Education
650-574-6226

**ACCEPTANCE OF CHANCELLOR'S OFFICE INDUSTRY DRIVEN REGIONAL
COLLABORATIVE (IDRC) GRANT**

College of San Mateo has been awarded an Industry Driven Regional Collaborative (IDRC) Grant from the Economic and Workforce Development Program of the California Community Colleges Chancellor's Office. The grant begins September 12, 2006, and concludes August 31, 2008. The amount awarded is \$613,707 for two years.

The purpose of the Grant is to develop a Judicial Studies program leading to both a Certificate and AA degree to be approved by the State Chancellor's System Office. For the past year, Corporate & Continuing Education has been meeting with representatives from the Administrative Office of the Courts (AOC) in San Francisco to define the training needs for both entry-level applicants in the courts, as well as training for incumbent workers, who will advance to higher-level career positions.

The Judicial Studies Project has significant statewide outcomes during the two-year grant period, including:

- Establish a community college curriculum responsive to the training needs of the judicial system;
- Develop a 200/hour Bootstrap Program for rapid training of entry-level court clerks;
- Develop an internship program in the courts with our court partners;
- Promote and market the Judicial Studies program;
- Disseminate information of this innovative model for training in judicial careers throughout the state.

In addition to the AOC, this project has established partnerships with many northern California County Superior Courts including San Mateo, Santa Clara, Sacramento, Contra Costa, and Monterey Superior Court. Community College partners include College of San Mateo, San Jose City College and Los Angeles Harbor College. Two local Workforce Investment Boards, San Mateo County and Santa Clara County – Work2Future, have supported the project. All have identified a representative to serve on the Steering Committee.

The IDRC Grant requires a one to one cash or in-kind match from partners. Together the above partners have committed a total in-kind of \$966,739 for the two-year grant.

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of this Industry Driven Regional Collaborative Grant from the State Chancellor's System Office in the amount of \$613,707 from September 12, 2006, through August 31, 2008.

BOARD REPORT NO. 06-10-6CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Sandra Mellor, Dean, Corporate & Continuing Education
650-574-6226

**APPROVAL OF AGREEMENT WITH INDEPENDENT CONTRACTOR
SHERRY DORFMAN**

College of San Mateo has been awarded an Industry Driven Regional Collaborative (IDRC) Grant from the economic and Workforce Development Program of the California Community Colleges Chancellor's Office. The grant begins September 12, 2006, and concludes August 31, 2008. The amount awarded is \$613,707 for two years.

The purpose of the Grant is to develop a Judicial Studies program leading to both a Certificate and AA degree to be approved by the State Chancellor's System Office.

To accomplish the outcomes identified in the Judicial Studies Grant (Board Report No. 06-10-5CA), the District seeks to retain Sherry Dorfman to serve as the Project Director for the term of the grant.

Ms. Dorfman is committed and uniquely qualified to lead this project. After serving the Contra Costa Superior Court for 17 years, Sherry is retired from her position as Chief Assistant Court Executive Officer. She currently teaches for the Institute for Court Management, the education arm of the National Center for State Courts, and other professional organizations.

This agreement will be fully funded by the grant described in this report.

RECOMMENDATION

It is recommended that the Board of Trustees approve the agreement with independent contractor Sherry Dorfman as Project Director, Judicial Studies Grant, in an amount not to exceed \$66,660.00, beginning November 1, 2006 and ending August 31, 2007.

BOARD REPORT NO. 06-10-5B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Victoria Morrow, President, Skyline College, 738-4111

ADOPTION OF RESOLUTION NO. 06-17 OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT ENDORSING THE CALIFORNIA EDGE CAMPAIGN

Through the collaborative efforts of labor, business, workforce boards, community based organizations, and community colleges, California's EDGE Campaign has been launched. California's EDGE (Education, Diversity, and Growth in the Economy) focuses on the importance of creating an educated workforce to ensure the future of California's economy as well as creating opportunity for its residents. The goal of the effort is to bring workforce development to the forefront of public policy concerns. A broad range of endorsements from organizations such as community college boards will assist in the effort.

San Mateo County Community College District staff have reviewed the recommendations in the EDGE white paper (www.californiaedgcampaign.com) and find it supportive of community college efforts and in alignment with District goals.

In recognition of the importance of this effort, the Community College League of California participated in the development of the campaign and has endorsed it. Other organizations endorsing the effort include the California Manufacturing and Technology Association, the Los Angeles Chamber of Commerce, the AFL/CIO, the California Workforce Association, and the California Budget Project among others.

The endorsement has no cost and no contribution is being solicited.

RECOMMENDATION

It is recommended that the Board of Trustees approve Resolution Number 06-17 endorsing the non-partisan California EDGE Campaign.

**RESOLUTION NO. 06-17 OF THE SAN MATEO COUNTY
COMMUNITY COLLEGE DISTRICT ENDORSING
THE CALIFORNIA EDGE CAMPAIGN**

WHEREAS, the development of a workforce to support the economic development of our communities is one of the San Mateo County Community College District's significant missions; and

WHEREAS, California's future economic growth rests in large measure on the skill base of its workers; and

WHEREAS, the state and its industrial leadership are now at serious risk of losing the competitive advantage of a highly trained workforce and lag behind other states in responding to this challenge; and

WHEREAS, the Governor and Legislature must lead a strategic effort to forge the state's impressive education and training infrastructure into an integrated system of talent development that addresses the needs of all California workers and employers; and

WHEREAS, in the absence of this kind of leadership, California's future is uncertain, and both employers and workers face the threat of economic decline; and

WHEREAS, the California's EDGE (Education, Diversity, and Growth in the Economy) Campaign is a broad based initiative highlighting the importance of creating an educated workforce through the existing education and training structure of which community colleges are a significant part; and

WHEREAS, California's EDGE has a broad base of support from business organizations, unions, and workforce boards as well as community colleges, which will emphasize the importance of creating an educated workforce; and

WHEREAS, bringing workforce development to the attention of the Governor and the Legislature and to the forefront of the public policy discussion will benefit the San Mateo County Community College District and other community colleges;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the San Mateo County Community College District endorses the California EDGE Campaign.

REGULARLY PASSED AND ADOPTED this 25th day of October, 2006.

Ayes

Noes

Attest _____
Helen Hausman, Vice President-Clerk
Board of Trustees

CALIFORNIA'S EDGE:

KEEPING
CALIFORNIA
COMPETITIVE,
CREATING
OPPORTUNITY

Summer 2006

Prepared by
California's EDGE Campaign

California's EDGE Campaign

California's EDGE[®] Campaign is a non-partisan coalition of groups with diverse and even divergent outlooks but united in the belief that:

- California's future economic growth rests in large measure on the skill base of its workers.
- The state and its industrial leadership are now at serious risk of losing the competitive advantage of a highly trained workforce and lag other states in responding to this challenge.
- The Governor and Legislature must lead a strategic effort to forge the state's impressive education and training infrastructure into an integrated system of talent development that addresses the needs of all California workers and employers.
- In the absence of this kind of leadership, California's future is uncertain. Both employers and workers face the threat of economic decline.

Lead sponsors include:

- California Budget Project
- California Workforce Association
- Community College League of California
- Workforce and Economic Development Program, CA Labor Federation, AFL-CIO
- State Building and Construction Trades Council of California
- Los Angeles Area Chamber of Commerce
- The Workforce Alliance

To endorse the campaign or to view a full list of endorsers, go to
www.californiaedgecampaign.org.

Education, Diversity and Growth in the Economy

California's EDGE: Keeping California Competitive, Creating Opportunity

Executive Summary

Today California stands at a historic crossroads. Over the next two decades, the highly skilled baby boom generation will be retiring, and many projections indicate that California's replacement workers will have lower levels of educational attainment if current trends persist. Already many California industries face critical skills shortages and some recent studies warn that soon more of the state's employers may be unable to find workers with the skills they need to remain competitive.

At the same time, there is mounting evidence that California's workforce is unprepared for the jobs of the future: many young people are not graduating from high school; too few high school graduates are going on to college; and working adults have limited opportunities for lifelong education and career advancement

California cannot effectively address its workforce challenges in a piecemeal fashion. The governor and legislature must implement a broad, coherent, and well-integrated workforce investment strategy that addresses the skill needs of employers and provides opportunities for all California residents. Other states are leading the way. To build a broadly shared, talent-based prosperity, California must:

1. Invest in regional workforce and economic development strategies to build prosperous communities and competitive industries. Expand funding and incentives for regional workforce planning and industry-based partnerships; link workforce and economic development initiatives; leverage private and public resources.

2. Provide all Californians access to high quality post-secondary education and skills training. Increase the share of students who successfully complete a certificate or degree; create multiple avenues of opportunity (four-year degree programs, two-year academic and vocational degree programs, industry-provided training, union and other apprenticeships). Keep fees affordable and maintain a strong, needs-based financial aid system. Ensure that all Californians understand the opportunities available to them.

3. Provide working adults with opportunities to move up the skill ladder. Support educational institutions to design courses and services that accommodate the needs of working adults and those supporting families. Create a system that allows workers to build skills over time, by accessing a variety of institutions and programs. Ensure that the system provides opportunities for Californians at many levels of skill and experience. Extend financial aid to working and returning students. Expand training opportunities for employed workers.

4. Link workforce programs and institutions to create pathways to high wage jobs. Forge disjointed education and job training programs into a coherent system of skill development that is responsive to the long-term needs of the California economy.

5. Align program goals and measures to achieve a shared vision of California's future and to ensure accountability. Set overarching goals and measure progress toward achieving them.

The Challenge Facing California

California can only compete successfully in an increasingly global economy based on the strength of its people. California's competitive advantages are and must continue to be a skilled workforce, modern infrastructure, high quality public services, a dynamic mix of peoples and cultures, and effective collaboration among labor, business, government, and the community. California's leadership in each of these areas has been the foundation of our economic success and a broadly shared prosperity.

Many of the nation's fastest growing and most profitable companies call California home. Our state's industrial innovation and productivity has consistently delivered per capita family incomes above that of the nation as a whole. A highly trained and productive workforce has been the primary competitive advantage for many California companies.

The state now stands at a historic crossroads. Over the next two decades, demographic shifts already underway will change California's population, particularly that of its prime working-age population. The highly skilled baby boom generation will be retiring, and many projections indicate that California's replacement workforce will have lower levels of educational attainment if current trends continue.

While the world has changed, our institutions have lagged behind. Increasingly global markets and international competition, rapid technological advancement, and an aging workforce confront this state with a critical challenge. If we do not meet it, California may lose its competitive edge and the consequences will be borne by all the state's residents, in the form of fewer jobs, lower wages, and declining state revenues.

California cannot build a prosperous future on the basis of a low-wage, low-cost workforce. Already, income disparities are growing; too many of California's residents are living in poverty; and even more work for wages too low to provide a quality standard of living.¹ To support state-of-the-art industry, continued innovation, and a world-class standard of living for all its residents, California must make investment in its people the centerpiece of its economic development strategy for the 21st century.

The Challenge to California's Businesses

Already many California industries face critical skills shortages, including:

■ Construction

- Construction employers were responsible for 27 percent of all new jobs in California the two years between 2003 and 2005², and the Association of General Contractors reports that the state needs 250,000 new construction craft workers to keep pace with steady demand and an aging workforce.³
- With far more skilled workers retiring than being trained, the lack of skilled crafts workers means jobs are going unfilled and projects are delayed, with opportunities lost for high wage employment and industry growth.⁴
- Employers and civic leaders are excited over the prospect of much needed new infrastructure investment in California, but are gravely concerned there is not a skilled workforce available to meet demand.
- In response to the current shortage of skilled construction workers, employers are "in-sourcing" skilled workers from other states and "outsourcing" assembly projects to Mexico.

1 California Budget Project, *Working Hard, Falling Short: Investing in California's Working Families* (January 2005). Also, according to the California Budget Project (CBP), "The gap between the state's highest- and lowest-wage earners has widened and is substantially wider than that for the nation as a whole." (California Budget Project, *A Growing Divide: The State of Working California*, September 2005). Finally, the CBP reports, "One out of every ten California workers earned within a dollar of the state's minimum wage in 2004." (California Budget Project, *California's Minimum Wage*, March 2006.)

2 California Employment Development Department, *A Labor Day Briefing for California* (September 2005), downloaded from http://www.calmis.ca.gov/SpecialReports/Labor-Day-Briefing_2005.pdf

3 Association of General Contractors of California, downloaded from <http://www.agc.ca.org/publications/careers.html>.

4 Association of General Contractors of California, downloaded from <http://www.agc.ca.org/publications/careers.html>.

■ Health Care

- The California Employment Development Department has forecast that the state will need 109,600 more Registered Nurses by 2010.⁵
- A report by the California Board of Registered Nursing suggests that California graduates nearly 6,000 nursing students every year but is losing almost that same number to retirements.⁶
- The health care industry faces shortages in a wide range of occupations beyond nursing, including laboratory technicians and respiratory and physical therapists.⁷

■ Advanced Manufacturing

- In a 2006 survey of members of the California Manufacturing and Technology Association, respondents reported that the single most important business challenge they were facing in California was “sustaining and/or acquiring a skilled workforce,” more so than workers’ compensation costs, energy costs, or taxes.⁸
- The California Regional Economies Project reports that “a major workforce challenge for the manufacturing value chain is how to retrain current production workers for other opportunities . . . serving customers in more specialized and increasingly direct ways.”⁹

■ Professional and Management Services

- As reported by the California Regional Economies Project, California’s current economic strength is concentrated in the Professional and Management Services sector, which is projected for growth, but these jobs require increasingly higher levels of skills, which are not being met by labor supply.¹⁰

.....
“Recent studies warn that once the baby boom generation retires, more of the state’s employers may be unable to find workers with the skills they need to remain competitive.”

In addition, California’s numerous technology clusters, strong venture-capital foundation, and higher education institutions provide the state with an edge in emerging markets, such as bio-, nano-, information, and renewable energy technologies. However, each of these new industries will require workers with new skills.

Finally, agriculture is one of California’s largest industries, yet despite its importance to the rural economy and to the state economy as a whole, there has been little investment in developing the sector’s aging workforce, which is characterized by low levels of basic education and high levels of poverty.¹¹

5 California Hospital Association, *California Hospitals Challenge Nurses Union to Begin Addressing Nursing Shortage* (January 18, 2005), downloaded from <http://www.calhealth.org/public/press/article/124/media%20statement%2011405.pdf>.

6 California Hospital Association, *California Hospitals Challenge Nurses Union to Begin Addressing Nursing Shortage* (January 18, 2005), downloaded from <http://www.calhealth.org/public/press/article/124/media%20statement%2011405.pdf>.

7 The Press Enterprise, *Too Few Answer Hire Calling* (April 22, 2006), downloaded from http://www.pe.com/localnews/inland/stories/PE_News_Local_B_hosptechs22.22.cd2161.html.

8 California Workforce Investment Board, downloaded from http://www.calwia.org/doc_files/CMTA%20Survey%20Report%20JEB.pdf.

9 Collaborative Economics, *Manufacturing in Transformation: Economic Change and Employment Opportunities in the Design, Production, and Logistics Value Chain* (California Regional Economies Project, September 2004), downloaded from <http://www.labor.ca.gov/panel/espcrep/permit.pdf>.

10 Center for the Continuing Study of the California Economy, *Conditions of Competitiveness of California’s Economy* (California Regional Economies Project, 2004), downloaded from <http://www.labor.ca.gov/panel/espcrep/monocond.pdf>.

11 California Workforce Investment Board and U.S. Department of Labor, Region 6, *Farmworker Forums: Everybody Needs a Choice* (May 2003).

The Challenge Posed by Major Demographic Shifts

The major demographic shifts occurring in the next two decades also pose critical workforce challenges:

- A recently issued CSU-Sacramento report¹² informs us that:
 - California will need to replace 1.4 million workers with higher education who will be retiring or otherwise leaving their occupations. The need to replace these workers is almost equal to the need created by the *growth* of expanding industries.
 - California employers will require greater levels of education and skill. While currently 26 percent of jobs require an Associate degree, Bachelor's degree or higher, an estimated 34 percent of employment growth through 2022 will have such a requirement.
- The Campaign for College Opportunity estimates that approximately 1.8 million students will be turned away from California's public colleges and universities between 2004 and 2013 due to lack of space.¹³

The Challenge Facing California's Workers

The urgent lesson from these examples is that our workforce system and business leadership must recommit to maintaining California's competitive edge. The path to success is not to compete by driving down the cost of labor, but rather by increasing public and private sector investment in people and productivity, skills and innovation.

Unfortunately, there is mounting evidence that California's workforce is unprepared for the jobs of the future:

- An unacceptable number of young people are not graduating from high school. In 2000, only 70 of every 100 ninth graders graduated within four years, and 29 percent of Californians age 18 to 24 lacked a high school diploma.¹⁴
- Too few high school graduates are going on to college. California lags the nation in the share of high school graduates who go immediately to college and, of those who do enter college, the share who remain in college after one year.¹⁵
- High school graduates often also lack the math, science, and English proficiency to enter vocational training for high paying jobs in sectors such as advanced manufacturing, biotechnology, building trades, environmental services, and health sciences.
- Today, many of those in the emerging workforce come from communities with relatively low levels of academic attainment. By 2020, approximately half of California's prime age workforce will be Latino and black.¹⁶ Despite high school reform attempts, California is not making sufficient progress in closing the opportunity gap in these communities.
- Californians already in the workforce must continually upgrade their skills for the sake of job retention and career advancement, yet too few have access to lifelong education and incumbent worker training programs.

.....
"The solution is not to compete by driving down the cost of labor, but rather by increasing public and private sector investment in people and productivity, skills and innovation."

12. Dr. Robert Fountain, Marcia Cosgrove, and Petra Abraham Laptalo, *Keeping California's Edge: The Growing Demand for Highly Educated Workers* (College of Continuing Education, Sacramento State University, Sacramento Applied Research Center: April 26, 2006).

13. See <http://www.collegecampaign.org>.

14. California Budget Project, *Working Hard, Falling Short: Investing in California's Working Families* (January 2005), p. 21.

15. California Budget Project, *Working Hard, Falling Short: Investing in California's Working Families* (January 2005), p. 21.

16. California Budget Project, *Working Hard, Falling Short: Investing in California's Working Families* (January 2005), p. 20.

California's 21st Century EDGE

There is some reason for optimism that California is well positioned to meet these challenges. California has pioneering technologies, an enviable education and training infrastructure, and major academic research centers. Unlike some competitor states and nations, California has attracted a young and diverse workforce. But as observed by the California Economic Strategies Panel, "California lacks an economic and workforce investment strategy that focuses on regional strengths and opportunities, and connects state and local efforts for maximum impact."¹⁷

"California must commit to a high skill, high wage, 'high road' economy."

California must develop that strategy and commit to a high skill, high wage, "high road" economy.¹⁸ This means greater math and science literacy; education and training leading to jobs that pay self-sufficiency wages and offer career advancement; and incentives and rewards for industries that combine investments in worker training with world-class innovation.

Closing the gap between the supply and demand for skilled workers will not address all of California's labor market challenges. Far too many jobs will pay too little to support a family,¹⁹ and the state will need other

"California lacks an economic and workforce investment strategy that focuses on regional strengths and opportunities, and connects state and local efforts for maximum impact."

kinds of economic and social policies to ensure that our prosperity is shared equitably among all those who create it. But without a highly skilled workforce, California stands no chance of maintaining its competitive edge.

The decisions made by the Governor and Legislature in the next few years will largely determine whether the state remains an economic powerhouse. A prosperous California will be a highly skilled California.

¹⁷ Center for the Continuing Study of the California Economy, *Conditions of Competitiveness of California's Economy* (California Regional Economies Project, 2004), downloaded from <http://www.labor.ca.gov/panel/espercmonocond.pdf>.

¹⁸ A "high road" economy is one that competes on the basis of productivity and quality, rather than cost.

¹⁹ More than one-third of the jobs California added between 2003 and 2005 were in low paying industries, California Budget Project, *California's Job Growth Was Strong, but Wage Gains Were Weak Between 2003 and 2005* (Policy Points, June 2006).

California's EDGE: A Policy Agenda

California cannot effectively address its workforce challenges in a piecemeal fashion. The Governor and Legislature must implement a broad, coherent, and well-integrated workforce investment strategy that addresses the skill needs of employers and provides opportunities for all California residents.

Other states are leading the way. Some far-sighted states have made real strides toward the creation of such an integrated system. To compete in the global economy and build a broadly shared prosperity, California must:

I. Invest in Regional Workforce and Economic Development Strategies to Build Prosperous Communities and Competitive Industries

Problem:

California is not one economy but a set of economic regions. The economic assets and liabilities, and therefore the economic and workforce development needs, of these communities vary widely across the state. Nationally, there is growing recognition of the importance of aligning economic and workforce development strategies and resources with the needs of regional economies. California has taken limited but important steps in this direction.

Many of California's Workforce Investment Boards and community colleges have developed programs around the needs of key industry sectors and have begun building durable public-private partnerships. Unions, employer associations, community-based organizations, and others have also launched innovative workforce programs based on an understanding of the competitive challenges facing their regions and localities. To support this work, California has made some investments at the state level. Now California needs to build on these efforts and bring them to scale, as some other states are doing.

Solution:

Strengthen California's regional economies by committing to an agenda of regional growth and development based on public-private partnerships and workforce talent.

Invest in the capacity of organizations to do regional and local planning and collaboration. Leverage both public and private funding.

Policy Recommendations:

1. Expand funding and incentives for regional workforce planning and regional industry-based partnerships.
2. Invest in the capacity of local/regional institutions (including Workforce Investment Boards, employer organizations, unions, community-based organizations) to connect employers, unions, individuals, and educational institutions.
3. Link workforce and economic development initiatives.
4. Leverage all available resources, including employer contributions, philanthropic investment, and federal and state discretionary funds.

II. Provide All Californians Access to High Quality Postsecondary Education and Skills Training

Problem:

Today and in the future, Californians with a high school diploma or less will be less able to enter high wage jobs than in the past; nor can these workers power a globally competitive economy. Yet California has failed to provide all residents access to high quality postsecondary education and skills training. Available programs do not meet the needs of many students—particularly those seeking alternatives to the four-year degree. Young people are often faced with the anachronistic "college prep" versus "vocational education" dichotomy. In addition, many Californians are unaware of their options because counseling and career guidance are generally unavailable. Low-income students face financial barriers to access and success.

Solution:

Provide all Californians access to high quality postsecondary education or training; increase the share of students who successfully complete a certificate or degree; create multiple avenues of opportunity: four-year degree

programs, two-year academic and vocational degree programs, industry-provided training, union and other apprenticeships, and so on. Ensure that information about educational opportunities is widely disseminated. Keep fees affordable and maintain a strong, needs-based financial aid system.

Policy Recommendations:

1. Maintain broad access to two-year and four-year colleges and universities. Implement policies that improve access and success for low-income and underrepresented students, such as needs-based financial aid and supportive services.
2. Recognize the multiple roles community colleges play in workforce education and training, and ensure they have the base funding to play these roles effectively. At the same time, keep community college fees affordable.
3. Invest in career technical education at both high school and postsecondary levels that is responsive to the needs of the California economy and leads to high wage jobs.
4. Expand access to other pathways to high wage jobs, such as union and other apprenticeships.
5. Develop strategies for students who do not pass, or who are in danger of not passing, the high school exit exam, including contextualized and thematic education in small learning communities that prepare youth for both postsecondary education and careers.
6. Ensure that all Californians understand the opportunities available to them by increasing the number of career counselors in high schools, adult schools, and colleges, maintaining effective college outreach programs, and supporting career counseling in One Stop Career Centers and community-based organizations.

III. Provide Working Adults with Opportunities to Move Up the Skill Ladder

Problem:

Virtually all Californians will require continued education and skills training to enter or stay in well-paid jobs and to meet the skill needs of the state's employers. In fact, adults are entering college and other education and training institutions in record numbers. Nationally, more than 40 percent of students in colleges and universities are over the age of 25. In addition, companies, unions, and the public sector are increasingly investing in workplace-based education and training programs.

Yet California lacks a coherent policy framework to encourage continuing education, and existing programs and policies erect barriers to access and success for working adults. College programs often fail to address the needs of adult learners and financial aid programs include provisions that restrict the access of working and returning students. Programs for dislocated workers and workers with serious barriers to success in the labor market are seriously under-funded; public funding for the training of employed workers is restricted and can be difficult to access.

Solution:

Provide Californians lifelong access to skills training and educational opportunities. Support educational institutions (colleges, adult schools, Regional Occupational Centers and Programs, and others) to design courses and services that accommodate the needs of working adults and those supporting families. Create a system that allows workers to build skills over time, by accessing a variety of institutions and programs. Ensure that the system provides opportunities for Californians at many levels of skill and experience. Extend financial aid to working and returning students. Expand training opportunities for employed workers.

Policy Recommendations:

1. Provide support for community colleges and adult schools to develop programming that meets the needs of working adults, including contextual, accelerated, and off-hours programs.
2. Improve access to financial aid for adult students, workers, and those supporting families.
3. Expand support services, such as on-site childcare and quality counseling services that allow individuals to successfully complete certificate and degree programs.
4. Expand training options for working and unemployed workers, through One Stop Career Centers, community colleges, adults schools, community-based organizations, union apprenticeships, ROCs, labor-management partnerships, employer-sponsored training programs.
5. Maximize the flexibility in federal programs such as Temporary Assistance for Needy Families and the Workforce Investment Act to encourage education and training. Maximize the flexibility of state funding, such as the Employment Training Panel funds.

IV. Link Workforce Programs and Institutions to Create Pathways to High Wage Jobs

Problem:

For many Californians, there are virtually no visible paths to high wage jobs. California's education and training system does not ensure that individuals can progress efficiently over time from lower to high levels of skill, toward a career with a future. Instead, the state has a welter of programs that are often poorly connected, have conflicting requirements and standards, and may or may not reflect the real needs of the labor market. Students waste time and money, and many become discouraged. English language learners and students who need remediation in math or English are particularly at risk; many never achieve a credential or degree.

Solution:

Provide all Californians pathways to high wage jobs by forging disjointed education and job training programs into a coherent system of skill development that is responsive to the long-term needs of the California economy. Link related programs within and across institutions so that learning from one is transferable to another, improving students' chances of successfully completing their training and reducing the time it takes to do so. Integrate English language training and other basic skills programs more effectively into the academic and vocational skills training system. Maximize the effectiveness of the workforce development system as a whole by building on the strengths of each of its key institutions and programs.

Policy Recommendations:

1. Provide clear career pathways to and through postsecondary education and training and into the world of work, by offering continuums of courses that provide the skills needed for high wage, high growth careers.
2. Improve the formal connections among programs and courses within postsecondary educational and training institutions, and especially across institutions.
3. Effectively link basic skills programs (including English-as-a-Second-Language) and career preparation programs.
4. Link the adult education system (in adult schools, community colleges, community-based organizations) more effectively to college degree and credential programs.
5. Better align career technical education at the high school and postsecondary levels, based on standards such as those developed by the Career Technical Education Curriculum Framework.²⁰

²⁰ See <http://www.sonoma.edu/cths/cte/>

V. Align Program Goals and Measures to Achieve a Shared Vision of California's Future and to Ensure Accountability

Problem:

California needs to invest its workforce dollars in programs that support the twin goals of a competitive economy and a broadly shared prosperity. Today, the state has a patchwork of performance management systems and no way to judge how well institutions and programs are performing against broad common goals. Some current performance measures are inconsistent with the needs of California's residents and employers; other measures create disincentives for program operators to collaborate and align services.

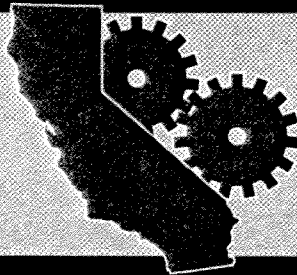
Solution:

Articulate a clear vision for California's future and set measurable goals for achieving that vision. Invest in a management and information infrastructure that will allow public workforce programs to track progress toward these goals. Provide incentives for program operators to deliver high quality services and to link programs to better serve customers.

Policy Recommendations:

1. Develop clear, overarching state goals and an integrated data system that can track performance-based results across institutions, over time, and into the labor market.
2. Establish performance targets that are appropriate to the missions of each program and institution and use data to improve outcomes.
3. Issue regular, public reports to improve accountability.

EDUCATION, DIVERSITY AND GROWTH IN THE ECONOMY



CALIFORNIA'S
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BOARD REPORT NO. 06-10-6B

TO: Members of the Board of Trustees

FROM Ron Galatolo, Chancellor Superintendent

PREPARED BY: Barbara Christensen, Director of Community/Government Relations
574-6560

**APPROVAL OF AMENDMENT OF DISTRICT RULES AND REGULATIONS
SECTION, 2.27 POLICY ON SMOKING**

State law requires that smoking is prohibited indoors in restaurants, bars and most places of employment. District policy prohibits smoking within a distance of 20 feet from any District or College doorway. Recently committees at several of the Colleges have studied the issue of smoking on campus and would like to enact more restrictive policies, which may include designated outdoor smoking areas and/or a total ban on smoking on campus. The change in Policy 2.27 (2) would allow the College President, in conjunction with the College Council, to make these determinations.

RECOMMENDATION

It is recommended that the Board adopt the attached amendment to Policy 2.27, Policy on Smoking.

2.27 Policy on Smoking

It is the policy of San Mateo County Community College District to provide a safe learning and working environment for both students and employees. It is recognized that smoke from cigarettes, pipes and/or cigars is hazardous to health; therefore, it is the intent of the District to provide a smoke-free environment to the greatest extent possible. To achieve this goal, the District will limit smoking on District property to outdoor areas only, at a minimum of twenty (20) feet away from any doorway, entrance to an indoor facility, or fresh air intake vent.

1. Smoking is prohibited in all indoor locations within the District.
 2. Smoking is prohibited within a distance of twenty (20) feet from any District or College doorway, entrance to an interior area or fresh air intake vent. The College President, in conjunction with the College Council, has the discretion to set campus smoking regulations as long as smoking is prohibited within a distance of at least 20 feet from any District or College doorway, entrance to an interior area or fresh air intake vent.
3. District managers are responsible for publicizing the policy to students, employees and visitors, and are responsible for the posting of signs. International no smoking signs will be posted as appropriate. Notification about the policy on smoking will be included in employee and student publications, newsletters and in other written materials as appropriate. In addition, materials that are used to publicize District public events will include policy notification to the public.
4. To assist in the implementation of this policy, the District will provide education and training in the areas of smoking dangers and smoking cessation.
5. It is the responsibility of all students and employees to observe the policy and guidelines on smoking. Failure to comply with the policy on smoking will be treated in the same manner as other violations of District Rules and Regulations and may result in disciplinary action.
6. It is the responsibility of College and District Office managers to enforce the policy on smoking. Disputes over the interpretation of the policy or complaints about individuals violating the policy should be brought to the attention of the person's supervisor, the Vice-President of Student Services at the College level, or the Vice-Chancellor of Human Resources and Employee Relations in the District Office. When the evidence is non-persuasive on either side, such disputes will be settled in favor of the nonsmoker(s) in recognition of the policy of the District to provide a smoke-free environment. Such disputes shall be settled at the lowest management level.
7. This policy does not supersede more restrictive policies which may be in force in compliance with State or Federal regulations.

(Rev. 10/06)

BOARD REPORT NO. 06-10-102B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Rick Bennett, Director of General Services, 358-6752
Bob Domenici, Senior Buyer, 358-6728

BID AWARD TO SONY ELECTRONICS FOR DIGITAL BETA CAM PLAYER—KCSM

KCSM needs to replace two outdated analog Beta Cam units—a recorder deck and a Beta Cam player. KCSM purchased these units in the early 1990's. With the move into digital programming, the recorder deck and the player are no longer compatible with the accepted digital video format. The new Beta Cam digital decks will make it much easier for KCSM employees to share and distribute programs within the PBS system, as well as outside the PBS system. In addition, the new decks support KCSM's existing analog formatting, making playback of existing programs from KCSM's library (and other catalogues) possible.

After reviewing the informal quotes, it was determined that the bid from Sony under the PBS National Purchasing Program represented the lowest cost option for KCSM, a full 20% discount off list price, and 7% less than the closest competitor, B&H Video.

KCSM recommends the contract for purchase be awarded to Sony Electronics.

VENDOR	Sony Beta Cam Player / Recorder
Sony Electronics	\$78,640
B & H Video	\$84,599
K.P. Pro Video	\$134,000

KCSM will fund this purchase from grant money awarded through the Corporation for Public Broadcasting's Digital Distribution Fund program.

RECOMMENDATION

The District and KCSM recommend that the Board of Trustees approve the Sony Beta Cam Player and Recorder equipment from Sony Electronics in an amount not to exceed \$80,000 plus tax and incidental expenses.

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: José D. Nuñez, Vice Chancellor, Facilities Planning, Maintenance & Operations, 358-6836

**AWARD OF CONTRACT FOR PURCHASE OF PORTABLE RESTROOM UNIT,
SKYLINE COLLEGE**

On January 28, 2004 (Board Report No. 04-1-4CA), the Board adopted Resolution no. 04-1 authorizing use of the La Habra City School District contract with Mobile Modular Management Corporation of Livermore, California, for lease of three portable units for Skyline College. These portable units, consisting of two locker/shower units and one restroom unit, are adjacent to the Pacific Heights facility which is being utilized as “swing space” to accommodate classrooms and Athletic programs displaced by construction activities. Since Building 3 (Gym) has been back in commission during this Fall Semester, the two portable locker/shower units utilized by the Athletic programs have been returned. The portable restroom unit still remains on campus with a lease through April 29, 2008.

Given the District’s aggressive plans for the second phase of the Capital Improvement Program (CIP2), Pacific Heights continues to be a highly desirable swing space. Based on preliminary master planning work for CIP2, the restrooms will be required for up to as many as seven more years (through 2013). At this time, the District is slightly more than halfway through the term of the original lease for this unit and has spent approximately \$80,000 in lease payments. Future payments over the remaining term of the current lease will be approximately \$73,000. Assuming a 6% per year increase in rental costs beyond the current lease term, rental costs to the District may be as much as \$361,653 as follows:

Base Rental Term (through 4/29/08):	\$73,000
4/30/08 – 4/29/09:	\$51,212
4/30/09 – 4/29/10:	\$54,238
4/30/10 – 4/29/11:	\$57,540
4/30/11 – 4/29/12:	\$60,992
4/30/12 – 4/29/13:	<u>\$64,653</u>
Total Rental Costs 6/1/06 – 4/29/13:	\$361,635

It was determined through a cost-benefit analysis that the District would realize savings of approximately \$145,834 in purchasing the portable for a specified amount of \$215,819 instead of continuing the lease. It is the intent of the District to resell the portable at the end of the Capital Improvement program.

Similarly, the District intends to purchase an add office trailer in the amount of \$12,000, rather than leasing one. This trailer is currently on site at Skyline College, being demobilized and sold by Hensel Phelps Construction.

This project will be funded by Measure A general obligation bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees award the contract to purchase the portable restroom unit, in an amount not to exceed \$215,819.

BOARD REPORT NO. 06-10-104B

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Barbara Christensen, Director of Community/Government Relations, 574-6560

**AUTHORIZATION TO ADJUST BOARD MEMBER COMPENSATION
IN COMPLIANCE WITH LEGISLATION**

SB 214, which was adopted by the Legislature and signed by the Governor in October 2001, allows the Board to adopt a 5% increase in compensation on an annual basis. Any increase that is approved by the Board is effective as of the date approved by the Board and may not be retroactive.

At the Board meeting of January 23, 2002, the Board approved an amendment to District Rules and Regulations Section 1.30, Compensation of Board members, and authorization to adjust Board member compensation in compliance with new legislation (Board Report No. 02-1-109B).

In the past five years, the Board acted three times to increase Board compensation, for a total increase of 15%. In the same time period, District employees have received 25.9% in compensation increases.

RECOMMENDATION

It is recommended that the Board implement the 5% annual compensation increase for all Board members, effective October 25, 2006.

BOARD REPORT NO. 105B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Michael Claire, Vice President of Instruction, College of San Mateo, 574-6404

**APPROVAL OF AGREEMENT WITH ROCKRIDGE PARTNERS, INC.
FOR MANAGEMENT SERVICES FOR INSURANCE INSTRUCTOR TRAINING INITIATIVE**

College of San Mateo is one of the first colleges in the State of California to participate in the California Insurance Careers Program (CA-ICP) which was recently launched to educate the workforce for the increasing numbers of entry-level positions being added to California's insurance industry. While instructor training has been a part of CA-ICP, the need arose to increase the capacity of this program by providing additional trained instructors who would be qualified to teach insurance courses in California community colleges. To meet this teacher training need, College of San Mateo was recently awarded a one-year Industry Driven Regional Collaborative (IDRC) Grant from the California Community Colleges Chancellor's Office for the Insurance Instructor Training Initiative (IITI). The purpose of the IITI is to expand upon the initial community college instructor training efforts incorporated in CA-ICP and provide teacher training and instructional support for a minimum of 30 additional community college instructors.

Rockridge Partners, Inc., has served as the project manager for the CA-ICP project and will provide coordination and management services for College of San Mateo's IDRC grant for the Insurance Instructor Training Initiative. These management services include the following:

- Subcontract and coordinate with the Insurance Education Association to offer insurance online training classes to a minimum of 30 community college instructors. This work involves readying distance learning systems for use by community college instructors, developing California Insurance Careers Program web-based links, preparing IEA support systems for follow up and mentoring of instructor training program participants.
- Consult with CA-ICP Insurance Industry Advisory Group to ensure that teacher training directly responds to current demand.
- Recruit community college instructors interested in teacher training program and becoming faculty for the CA-ICP.
- Coordinate with all partners of CA-ICP (community colleges, insurance professional groups, insurance industry).
- Enhance and refine the CA-ICP website.
- Develop web-based match and fiscal leverage reporting system for use by community colleges and their employer partners.
- Provide annual and events-based reports to the Chancellor's Office as required by Education Code Section 88500.
- Provide quarterly reports to the insurance industry distributed via the IEA and IBA West, documenting program progress and availability of college resources for employers.
- Provide industry media coverage of the IITI, providing statewide exposure to the initiative and the CA-ICP.
- Monitor all aspects of the work for this grant.

The District will pay Rockridge Partners, Inc., an amount not to exceed \$235,572 for providing the services

indicated above for the IDRC grant awarded to the San Mateo County Community College District, Grant #06-0326-28. The agreement is effective from September 12, 2006, through October 31, 2007.

This agreement will be fully funded by the grant described in this report.

RECOMMENDATION

It is recommended that the Board of Trustees approve the agreement with Rockridge Partners, Inc., for provision of coordination and management services as detailed above during the period September 12, 2006, through October 31, 2007, at a cost not to exceed \$235,572.

BOARD REPORT NO. 06-10-2C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Barbara Christensen, Director of Community/Government Relations,
574-5560

FINAL REPORT ON LEGISLATION-2006

Attached is the final legislation report for the 2006 session of the California State Legislature. Included in this report is information on actions taken by the Legislature and Governor on bills of interest to this District and to California Community Colleges.

Among the bills of interest that were signed by the Governor are:

AB 162	Seeks to streamline the approval process for community college construction projects
AB 1943	Allows local Boards to approve certain educational courses
AB 2951	Allows local utilities to increase charges to schools and colleges for capital facilities fees (formerly this was negotiated)
SB 361	New funding mechanism for community colleges
SB 652	Requests that UC establish a system-wide lower division transfer curriculum
SB 1319	Would require CCC and the State Department of Education to develop a common data system for adult education

FINANCE

AB-127 (Nuñez) K-UNIVERSITY FACILITIES BOND Two-year bond totaling \$10.4 million for K-Universities.

STATUS: Chaptered and placed on November ballot.

AB-473 (Liu) FEES Would exempt Katrina victims from payment of out-of-state fees. Would require the Board of Governors to prepare a rational and transparent student affordability policy for recommending fee increases. **STATUS:** Vetoed.

AB-1402 (Blakeslee) PROPERTY TAX BACKFILL Would require the State to backfill when property tax collections fall below the projected amounts. **STATUS:** Died in Committee.

AB-1482 (Canciamilla) NEW BOND REQUIREMENTS Would require a community college district to declare in a resolution prior to selling bonds: the method of sales; reasons why that method was chosen; cost estimate for the sale and other information. **STATUS:** Chaptered.

AB-1780 (Baca) COMMUNITY COLLEGE FEES Would reduce community college tuition from \$26 to \$18 a unit, effective Fall 2006. **STATUS:** Died in Committee.

AB-1782 (Mullin) LOTTERY REVENUE Would change the formula for distributing lottery revenue. **STATUS:** Died in Committee.

AB-2055 (Tran) EQUALIZATION Proposes a formula for distribution of equalization funding. **STATUS:** Died in Committee.

ACA-7 (Nation) LOCAL GOVERNMENT 55% VOTE Would allow cities, counties and other special districts to impose a special tax with the approval of 55% (not 2/3) of voters. **STATUS:** Died in Committee.

SB-361 (Scott) NEW FUNDING MECHANISM Would revamp the community college funding system. Needs to be signed into law prior to the end of this legislative session in order to assure that community colleges receive \$159 million in equalization and \$30 million in new "career development and college preparation" funding. **STATUS:** Chaptered.

SB-1181 (Maldonado) Would require the University of California, the California State University and the California Community Colleges, on or before March 1 of each year, to prepare and submit to the Chairperson of the Joint Legislative Budget Committee, the Chairpersons of the appropriate legislative budget subcommittees, and the Director of Finance a report on the total compensation of specified executive-level and senior-level administrative positions at both the systemwide and campus levels (with respect to the community colleges, at the systemwide level only), the policies for setting and adjusting compensation and approving transfer agreements, separation agreements, and settlement agreements for all employees, and mechanisms in place to ensure compliance with compensation policies and any sanctions administered for breach of compliance. **STATUS:** Died in Committee.

SB-1457 (Simitian) RETIREE BENEFITS LIABILITY Would require the State to develop standards and criteria regarding actuarial studies for the evaluation of school agencies for post-employment benefits in accordance with GASB45. Would require school districts to develop a long-term plan specifying how the district will fund current and future retiree benefits. **STATUS:** Died in Committee.

SCA-12 (Torlaksen) EDUCATION FINANCE Would prohibit suspension of Prop. 98 unless Governor declares a "severe State fiscal emergency;" and would require that the amount taken from schools be repaid within 3 years with interest. **STATUS:** Died in Committee.

PERSONNEL

AB-1972 (Daucher) FACULTY Would allow, under certain circumstances and after negotiating with a faculty union, a college district to hire a non-tenure track faculty member in areas of study where there is a critical shortage. **STATUS:** Died in Committee.

AB-2438 (Chu) RETIREMENT COMPENSATION Would include disability pay and compensatory time off in the definition of “compensation” for PERS members. This means that both the employer and employee would need to contribute to PERS for this compensation. **STATUS:** Chaptered.

SB-847 (Ducheny) TEMPORARY FACULTY Would allow temporary faculty to teach up to 80% of a full-time load and allow the determination of the faculty member’s status to be made at the campus – not the district – level. Would allow a temporary faculty member to teach an 80% assignment at more than one college in a district. **STATUS:** Died in Committee.

EDUCATIONAL PROGRAMS

AB-196 (Liu) ACCOUNTABILITY Would establish a Statewide Postsecondary Structure administered by CPEC. **STATUS:** Died in Committee.

AB-232 (Arambula) RN PROGRAMS Would appropriate funds for community college enrollment growth for registered nursing programs. **STATUS:** Died in Committee.

AB-1303 (Runner) CONCURRENT STUDENTS Would exempt students who are enrolled in advanced scholastic or vocational summer course from the 5% enrollment cap for concurrently enrolled students. **STATUS:** Chaptered.

AB-1319 (Liu) ADULT EDUCATION Would require the Chancellor of the Community College system and Superintendent of Public Instruction to study the existing adult education and noncredit instruction data systems and report on the feasibility, design and cost of a common data set in adult education. **STATUS:** Chaptered.

AB-1943 (Nava) APPROVAL OF EDUCATIONAL PROGRAMS Would transfer authority to approve stand alone credit courses from the Board of Governors to local Boards of Trustees. **STATUS:** Chaptered.

AB-2050 (Canciamilla) CONCURRENT ENROLLMENT Specifically allows both a community college district and a high school district to collect apportionment for concurrently enrolled students. **STATUS:** Died in Committee

AB-2168 (Liu) COMMON CORE CURRICULUM Would express legislative intent that UC, CSU and community colleges should develop and maintain a single common core curriculum for transfer students. **STATUS:** Died in Committee.

AB-2434 (Coto) CONCURRENT ENROLLMENT Designed to increase the number of students passing the California High School Exit Exam (CAHSEE). Creates two-year cohorts of 11th and 12th grades who are concurrently enrolled earning both high school and community college credit. **STATUS:** Died in Committee.

AB-2581 (Yee) Would prohibit any administrator of any campus of a higher education institution from making or enforcing any rule subjecting a student to a disciplinary sanction solely on the basis of conduct that is speech or other communication that, when engaged in outside a campus, is protected from governmental restriction by specified provisions of the California Constitution or the United States Constitution. This bill would also prohibit its provisions from being construed to authorize any prior restraint of the student press. **STATUS:** Chaptered.

SB-652 (Scott) UC TRANSFERS Request the UC System to establish a system wide lower division transfer curriculum. **STATUS:** Chaptered.

SB-1309 (Scott) Would express legislative intent with respect to expanding the capacity of the State's institutions of higher education to prepare students for nursing careers. Would provide grants for nursing instructors. **STATUS:** Chaptered.

SB-1397 (Lowenthal) ATHLETIC TRAINING ACT Would enact the Athletic Trainers Act, which sets certain requirements and defines who can be designated "athletic trainer" or "certified athletic trainer." **STATUS:** Vetoed.

SB-1546 (Alarcon) Would authorize a community college district to establish, and offer to students, a course of study leading to the concurrent award of the associate degree and a high school diploma. **STATUS:**

SB-1552 (Scott) WORKFORCE DEVELOPMENT Reauthorizes the California Economic and Workforce Development Act, extending it through June 2013. **STATUS:** Vetoed.

SB-1563 (Escutia) ASSESSMENT PROGRAM Would establish a community college early assessment program to provide high school students with an early indicator of their potential for success in college. **STATUS:** Vetoed.

MISCELLANEOUS

AB-162 (Leslie) OFFICE OF STATE ARCHITECT Proposes to change the process whereby the State Architect approves community college building plans in three ways. The first change is to allow the State Architect to review the building plans to appropriate stages to provide the opportunity to provide input. The second change encourages a collaborative process between the community college and the State Architect to improve the quality and efficiency of community college design and construction. The last change would allow the State Architect and community colleges to provide training for staff architects and engineers. A fee would cover the cost of training. **STATUS:** Chaptered.

AB 2165 (LaSuer) ATHLETES Would prohibit student athletes who are convicted of several specified crimes from playing on intercollegiate teams for California community colleges, CSUs and UCs. **STATUS:** Chaptered.

AB-2472 (Wyland) RESIDENCY FOR MILITARY Would provide in-state residency status for public postsecondary tuition for active duty military personnel. Would also repeal AB 540. **STATUS:** Died in Committee.

AB-2487 (Cogdill) TUITION REIMBURSEMENT Would establish the Community College Enrollment Fee Reimbursement Program. Would provide that UC and CSU shall reimburse its graduates who first attended a community college for between 60 and 72 units taken at the community college. **STATUS:** Died in Committee.

AB-2951 (Goldberg) CAPITAL FACILITIES FEE Would allow municipal utilities to increase charges for community colleges and other public agencies for capital facilities fees. **STATUS:** Chaptered.

ACR-118 (Canciamilla) Would declare that current space standards of the California Community Colleges, as set forth in the California Code of Regulations, are obsolete and should be rescinded immediately. The measure would recommend the establishment of a limited set of contemporary space allocation policies for the community colleges based on actual use patterns and best practices, and that these policies be used as guidelines, with flexibility provided to plan and operate physical facilities in ways that are both cost effective and student centered. **STATUS:** Died in Committee.

SB-55 (Lowenthal) MEETING AGENDAS Expresses legislative intent that representatives of community college organizations are able to place matters on the agendas for community college governing boards. **STATUS:** Died in

Committee.

SB-160 (Cedillo) NONRESIDENT ADMISSIONS **California Dream Act** - Would provide financial aid and BOG waivers to AB 540 students. **STATUS:** Vetoed.

SB-709 (Speier) BOG Would add the lieutenant governor as a non-voting member to the Board of Governors of California Community Colleges. **STATUS:** Died in Committee.

SB-1290 (Ducheny) BUILDING STANDARDS Would allow community college buildings to be build in accordance with the Field Act or the California Building Standards Code. **STATUS:** Vetoed.

SB-1304 (Runner) FACILITIES Would authorize community colleges to acquire existing buildings and use state funds for converting them to community college use. **STATUS:** Chaptered.

SB-1431 (Cox) DESIGN BUILD Would allow cities, counties and special districts to utilize design/build contracts for specified projects. **STATUS:** Died in Committee.

SB-1652 (Vincent) LEASES Would extend – from 5 to 14 days – the period of time in which districts can lease school facilities without engaging in a public bid process. **STATUS:** Chaptered.

BOARD REPORT NO. 06-10-3C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Ginny Brooks, Executive Assistant to the Board of Trustees, 358-6753

BOARD OF TRUSTEES SELF-EVALUATION, 2006

Each member of the Board of Trustees has completed a self-evaluation dealing with the performance of the full Board. The various areas covered in the self-evaluation range from Institutional Planning to Governmental Relations.

Accordingly, the results have been compiled by staff and the Board will engage in a dialogue regarding the results of the self-evaluations.