

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT BOARD AGENDA
REGULAR MEETING
May 17, 2006
District Board Room
3401 CSM Drive, San Mateo

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The public's comments on agenda items will be taken at the time the item is discussed by the Board. The Board welcomes public discussion.

To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items"; at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.

If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements need to be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations". A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo CA 94402.

Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 574-6550.

Regular Board meetings are taped; tapes are kept for one month.

6:00 P.M. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

06-5-1 Minutes of Regular Meeting of the Board of Trustees of March 22, 2006

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

UNFINISHED BUSINESS

06-4-1B Approval of Board goals

NEW BUSINESS

06-5-2A Approval of personnel actions: changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

- 06-5-1CA Approval of Trustees' Fund for Program Improvement projects
- 06-5-2CA Contract amendment with Krueger International for office furniture
- 06-5-3CA Approval of voluntary international student insurance program, 2006-07
- 06-5-4CA Denial of claim against the District by Shannon Maffit
- 06-5-5CA Approval to execute a site use permit for GPS monument with UNAVCO/PBO – College of San Mateo
- 06-5-6CA Approval to amend agreement with SPURR for purchase of non-core gas
- 06-5-7CA Augmentation to contract with Chevron Energy Solutions
- 06-5-8CA Contract extension for multi-year price painting projects – Districtwide
- 06-5-9CA Contract extension for multi-year unit price acoustic projects – Districtwide
- 06-5-10CA Contract extension for multi-year unit price flooring projects - Districtwide
- 06-5-11CA Approval of Community Education water polo club – Summer 2006
- 06-5-12CA Approval of Community Education basketball league – Summer 2006
- 06-5-13CA Approval of revision to District Rules & Regulations, Section 8.06, Investment of District Funds
- 06-5-14CA Approval of Skyline College Summer 2006 baseball camp

Other recommendations

- 06-5-100B Consideration of service award for 2005-06 Student Trustee

INFORMATION REPORTS

- 06-5-5C District financial summary for the quarter ending March 31, 2006
- 06-5-6C Third quarter report of auxiliary operations, 2005-06
- 06-5-7C Update of 2006 Facilities Master Plan - Districtwide
- 06-5-8C Skyline College and summer service in the Children's Center

STATEMENTS FROM BOARD MEMBERS

COMMUNICATIONS

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
 - A. Public Employment
Post-Retirement Contract: Cañada College – Humanities Division
 - B. Public Employee Discipline, Dismissal, Release
2. Conference with labor negotiator
Agency negotiator: Harry Joel
Employee organizations: AFSCME, AFT, CSEA

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT

Minutes
March 22, 2006
San Mateo, California

The meeting was called to order at 6:10 p.m.

Board members present: Vice-President Clerk Hausman, Trustees Holober, Miljanich, and Schwarz; and Student Trustee Burns

Board members absent: President Mandelkern

Others present: Chancellor Galatolo, Executive Vice Chancellor Keller, Skyline President Morrow, Cañada Interim President Mohr, CSM President Kelly, and District Academic Senate President Kapp

Pledge of Allegiance

In the absence of President Mandelkern, Vice President-Clerk Hausman chaired the meeting as President Pro Tem.

DISCUSSION OF THE ORDER OF THE AGENDA

None

MINUTES

It was moved by Trustee Student Trustee Burns and seconded by Trustee Miljanich to approve the minutes of the Regular Meeting of February 15, 2006.

Trustee Holober asked to expand on the minutes concerning his comments about the Cañada sculpture, as follows: "Trustee Holober raised concerns about the process used to select the sculpture. In response to his questions, staff indicated that there had been no competitive process used to invite more than one artist to submit proposals for the piece of artwork, nor had any representatives of campus constituencies been afforded any opportunity to consider more than one work of art selected by staff. He asked that information regarding the value of this sculpture in the form of an appraisal of this or like works by the sculptor, or information regarding recent sales for similar works by Ms. Butterfield. Staff replied that they did not have such information." *

"Trustee Holober stated that he had significant reservations regarding both the process used to arrive at the decision and the lack of due diligence before submitting it to the Board for approval. He stated his view that the selection of a signature piece of artwork is an ideal opportunity for an open shared governance process in which constituents could consider proposals, narrow the choices to finalists and ultimately select the piece of artwork for purchase. Trustee Holober stated that he considered the process used for the selection of an inscription for the new Student Center and Science Annex at Skyline a model of a collaborative decision making process." *

* Written statement prepared and submitted by Trustee Holober.

With these amendments, the motion carried by a vote of 3-0, with Trustee Schwarz abstaining, since she had not attended the February 15 meeting.

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to approve the minutes of the Board Retreat of March 4, 2006.

Trustee Holober asked that paragraph 2 of the discussion of 2006 Board goals include the following: "... a subcommittee of **Trustee Schwarz and Trustee Holober** be formed to work with staff..." He also asked that the following be added to the reference to apprenticeship programs: " **and encourage use of local professional services providers to encourage diversity among these professional services providers** "

With these additions, the motion carried by a vote of 4-0, all members present voting "Aye."

PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

None

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Executive Statements/Reports covering recent activities, events, and staff honors and the Colleges and the Chancellor’s office were presented by Chancellor Galatolo, Skyline President Morrow, CSM President Kelly, District Academic Senate President Kapp, and Skyline Associated Students President Taylor Angel.

Copies of the Executive Statements/Reports were available for distribution at the meeting and are attached to the official minutes of record.

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (06-3-2A)

It was moved by Trustee Holober and seconded by Trustee Miljanich to approve the actions in Board Report No. 06-3-2A. The motion carried by a voted of 4-0, all members present voting “Aye.”

DISTRICT’S INITIAL CONTRACT PROPOSAL TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 33 (06-3-3A)

It was moved by Trustee Miljanich and seconded by Trustee Schwarz accept the District’s initial proposal to CSEA, Chapter 33, and hold a public hearing of the proposal at the next regularly scheduled Board meeting. The motion carried by a vote of 4-0, all members present voting “Aye.”

APPROVAL OF CONSENT AGENDA (06-3-1CA – 06-3-4CA)

The Consent Agenda consists of the following board reports:

- 06-3-1CA Approval to renew business travel insurance
- 06-3-2CA Approval of Community Education Basketball League – Spring 2006
- 06-3-3CA Declaration of surplus property
- 06-3-4CA Authorization for Executive Vice Chancellor to execute or renew contract with an energy service provider for direct access electricity

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to approve the Consent Agenda. The motion carried by a vote of 4-0, all members present voting “Aye”.

NOMINATIONS FOR BOARD OF DIRECTORS, CALIFORNIA COMMUNITY COLLEGE TRUSTEES, 2006 (06-3-1B)

President Pro Tem Hausman asked the Board to put forward the names of those CCCT Board of Directors candidates whom they wished to select. She reminded the Board that, while they are allowed as many as 10 candidates, the Board is a whole is considered to be just one vote. The Board determined that the following 10 candidates would be submitted on the District’s ballot, due by April 25.

Although the Board did not make a final selection of 10 names, members put forward the following five names and indicated they would complete their selections at the April 19 meeting.

- Ed Ortell, Citrus CCD
- Patrick Fong, Foothill-DeAnza CCD
- Anita Grier, San Francisco CCD
- Isabel Barreras, State Center CCD
- Kay Albiani, Los Rios CCD

APPROVAL OF CREATION OF A.A. DEGREE AND CERTIFICATE PROGRAM FOR PROPERTY AND CASUALTY INSURANCE – COLLEGE OF SAN MATEO (06-3-2B)

It was moved by Trustee Holoher and seconded by Trustee Schwarz to approve the proposed Insurance-Property and Casualty Program at College of San Mateo, effective Fall 2006. The motion carried by a vote of 4-0, all members present voting “Aye.”

2005-06 MID-YEAR BUDGET REPORT (06-3-100B)

It was moved by Trustee Holoher and seconded by Trustee Schwarz to approve budgetary transfers and income adjustments for the period ending December 31, 2005, as outlined in the attached report on pages 15-17.

In discussion Chief Financial Officer Blackwood extended her appreciation to Debbie Carrington, District budget officer, for her extensive work on refinements to the document. CFO Blackwood that the figures in the report are not finished since dollar figures will not be available until June. She added that the triple flip continues to affect enrollment matters. She drew the Board’s attention to a number of other items in the report, including financial aid issues; budget planning for 2006-07; status of the mid-year budget; and enrollment information covering the last nine years.

Board members thanks CFO Blackwood for this well-designed report and suggested that the media be made aware of the basic budgetary conditions and constraints.

Following discussion, the motion carried by a vote of 4-0, all members present voting “Aye.”

ADOPTION OF RESOLUTION NO. 06-4 AUTHORIZING THE ISSUANCE AND SALE OF SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT 2006 GENERAL OBLIGATION BONDS (ELECTION 2001), SERIES C, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$40,129,254.65 (06-5-101B)

It was moved by Trustee Student Trustee Burns and seconded by Trustee Holoher to authorize the issuance and sale of SMCCCD General Obligation Bonds (Election of 2001), Series C, in the aggregate principal amount of not to exceed \$40,129,254.65. The motion carried by a vote of 4-0, all members present voting “Aye.”

ADOPTION OF RESOLUTION NO. 06-5 AUTHORIZING THE ISSUANCE AND SALE OF SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT 2006 GENERAL OBLIGATION BONDS (ELECTION OF 2006), SERIES A, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$140,000,000 (06-3-102B)

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to adopt Resolution No. 06-5 authorizing the issuance and sale of SMCCCD 2006 General Obligation Bonds (Election of 2005), Series A, in the aggregate principal amount of not to exceed \$140,000,000. The motion carried by a vote of 4-0, all members present voting “Aye.”

REPORT ON LEGISLATION (06-3-103B)

Director Christensen presented the report, noting that this is the first report for this legislative session and that it is still a bit early to anticipate the outcome of the bills that are being considered. She asked Board members to let her know of any bills that should be tracked. Student Trustee Burns stated that, regarding SB 1040, Residency for Military, he was surprised to learn that colleges do not already provide in-state residency status for public postsecondary tuition for active duty military personnel. He suggested that a letter of support be send to Senator Hollingsworth, author of the bill. The Board agreed and accepted the report.

AWARD OF PROFESSIONAL AUDITING SERVICES CONTRACT TO VAVRINEK, TRINE, DAY & CO., LLP (06-3-104B)

Chancellor Galatolo noted a type in the recommendation section of the Board report. It should read “...audits of 2005/06 through 2009/10...”, not “...2090/10.”

With that correction, it was moved by Trustee Miljanich and seconded by Trustee Holoher to enter into a five-year contract with Vavrinek, Trine and Day for audit services for the fiscal year audits of 2005/06 through 2009/10, in the amounts specified for an amount not to exceed \$458,000.

In discussion, Trustee Holober asked why there were no more than two proposals. CFO Blackwood explained that there is currently a lot of work available for auditors in the Bay Area and among neighboring community college districts, so competition is limited.

Following discussion, the motion carried by a vote of 4-0, all members present voting "Aye."

ADOPTION OF RESOLUTION NO. 06-6 AUTHORIZING UTILIZATION OF LA HABRA CITY SCHOOL DISTRICT CONTRACT WITH MOBILE MODULAR FOR PORTABLE CLASSROOMS – COLLEGE OF SAN MATEO AND SKYLINE COLLEGE (06-3-105B)

It was moved by Trustee Holober and seconded by Trustee Schwarz- to adopt Resolution No. 06-6, authorizing utilization of La Habra City School District with Mobile Modular for portable classrooms – College of San Mateo and Skyline College. The motion carried by a vote of 4-0, all members present voting "Aye."

STATEMENTS FROM BOARD MEMBERS

Student Trustee Burns thanked Skyline Associated Students President Taylor Angel for his report, adding that Mr. Angel has recently become a member of Phi Theta Kappa.

Referring to a letter that the Board had received regarding the discontinuation of the Skyline Child Care Center for the Summer, Trustee Schwarz asked that provision of child care at the District's Colleges be a study session topic in the near future.

On this topic, Trustee Miljanich remarked that the District also needs to be mindful of the need to train child care providers, not to simply "fill the slots" with children.

Trustee Hausman reported that she attended the recent District Retirees luncheon, at which the theme was the 1940s. She also said that she attended the open forums conducted at Cañada in conjunction with the activities connected with the search for a new College President.

COMMUNICATIONS

None

The Board recessed to Closed Session at 7:10 p.m.

The Board reconvened to Open Session at 8:30 p.m.

CLOSED SESSION ACTIONS TAKEN

President Pro Tem Hausman reported that, at the Closed Session conducted earlier, the Board considered the personnel items listed on the printed agenda and unanimously approved the actions in Board Report No.1-A and 1-B. She also reported that, in the absence of Chief Negotiator Joel, there was no discussion of collective bargaining matters. She added that the Board also discussed with legal counsel one case of potential litigation; no action was taken.

ADJOURNMENT

The meeting adjourned by consensus at 8:35 p.m.

The next Regular Meeting of the Board will be April 19, 2006, beginning at 6:00 p.m. in the District Board Room. This will be the only Board Meeting in April.

Submitted by

Ron Galatolo
Secretary

Approved and entered into the proceedings of the May 17, 2006 meeting.

Helen Hausman
Vice President-Clerk

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT PROPOSED 2006 GOALS

Education and Planning Goals

Integration of Planning, Budget and Resource Allocation: In order to develop a shared vision of the future that faculty, staff, students and community understand and support, the District, through its shared governance processes, has been working to develop an integrated strategic planning model. This model incorporates and builds upon five elements: the District's Educational Master Plan; the Facilities Master Plan; a coordinated institutional research component; a comprehensive program review process; and an annual budget that is based upon the other four elements.

Many elements required for the integrated strategic planning system are already in place; however, they are not completely standardized within the District nor appropriately linked. Currently, the District is recruiting for a Vice Chancellor for Educational Services (the previous search in 2003 was abandoned due to budget constraints). This position will undertake the responsibility for developing an organizational infrastructure that will produce the integrated strategic planning system for the District.

Specific goals for 2006 include:

1. In order to assure that the District is offering the most current and relevant educational program for the community, the District shall review and revise as necessary the collaboratively developed, data-driven model that addresses program development, enhancement, stabilization, consolidation and elimination. The program review process must rely on both quantitative (enrollment, cost/benefit, etc.) and qualitative (value to community, availability and strengths of faculty, etc.) measures. Establish a schedule for all educational programs and student services in the District to be reviewed using common criteria and assessed at predetermined points in time.
2. Identify operational areas (e.g., research, financial aid, property tax calculations, etc.) which will be subject to a performance audit to determine the level of efficacy and efficiency of the current operation.
3. Pursue legislation and partnership agreements that will allow the District to maintain and expand the University Center as well as to offer otherwise cost-prohibitive higher education and workforce development programs.
4. In order to increase the pool of design professionals, professional services providers, contractors and subcontractors bidding on District projects and to assure that local businesses and small and emerging businesses are given every opportunity to compete fairly for the District's work, District staff shall continue their efforts to build an electronic database of bidders that includes all appropriate local businesses as identified by Chambers of Commerce in San Mateo County, the Buildings and Trade Council; trade union representatives; and other professional organizations, including organizations that

represent traditionally underrepresented constituencies. The District will also broadly disseminate information about bidding opportunities within San Mateo County.

Personnel Goals

Compensation: Over the past three years, the District undertook an effort to restructure its workforce in order to improve productivity, streamline operations and improve service to students. This effort was successful and allowed the District to provide compensation levels that 1) are competitive in the marketplace; 2) acknowledge the excellence and commitment of faculty and staff; and 3) recognize the high cost of living in the local area.

5. In order to remain competitive in this very high cost area, the District needs to continue efforts to improve productivity and compensation, while maintaining a fiscally sound budget.
6. Continue to support and promote professional development for faculty and staff.

Retention/Recruitment: Aligned with the goal of providing competitive compensation packages for all employee groups, the District will continue its efforts to recruit and retain the very best employees. Recent surveys and anecdotal evidence have revealed that the high cost of housing in the area has contributed to some turnover within the District and to smaller applicant pools for many positions.

7. The District will continue its efforts to assist employees with the high cost of housing in the area, including offering the second loan program for first time homebuyers. The District will explore additional program options that make the program even more valuable and useful for faculty and staff. Following the first year of operations of *College Vista*, the District will evaluate whether a second residential community should be constructed.

Facilities Goals

General Obligation Bond: With the passage of Measure "A" in November 2005, the District will be able to complete the major campus wide facilities renovation and improvement projects that are underway. These projects rival--in scope and complexity--the initial construction of the three Colleges.

8. Issue the final phase of Measure C debt and the first phase of Measure A debt to finance the construction projects.
9. Update the Facilities Master Plan to reflect current conditions and the new resources available through Measure A.
10. Develop a cost effective program management plan for the Capital Improvement Program (CIP) that optimally utilizes the skill set of District employees and outside contractors and is responsive to the current needs of the updated Facilities Master Plan.
11. Work with representatives from the Buildings Trades Council to identify Measure A projects that will be incorporated into the Project Labor Agreement.

12. Explore the program parameters of the CityBuild program in San Francisco (a collaboration of the City, San Francisco Airport, the Community College District, Private Industry Council and the Buildings Trade Council which seeks to increase the number of local workers hired by City contractors) to determine its applicability in College District projects.
13. Work with the Buildings Trades Council, secondary schools, community based organizations and other organizations with job training expertise to strengthen the apprenticeship programs offered by the Colleges and to establish an outreach and education program that will offer opportunities for District students and other youth, including at-risk youth, to learn about, prepare for and enter apprenticeship training programs. To the extent possible, incorporate requirements for District contractors to hire local graduates of apprenticeship programs, including graduates who meet at risk standards.
14. Work with local legislators to extend AB 1000 to permit the District to use design/build construction methods for new capital projects.
15. As new buildings are brought on line, District operational plans need to incorporate appropriate staffing and resource efficiencies in order to ensure the long term sustainability of the new structures. The District must also leverage to the greatest extent possible available state and local resources to reduce operational costs.
16. Investigate "green building" design guidelines and standards, such as the San Mateo Countywide Guide to Sustainable Buildings and LEED (Leadership in Energy and Environmental Design) to determine the applicability to District projects.

Finance Goals

17. Maintain fiscal stability.
18. Work with local legislators to seek an amendment to the Revenue and Taxation Code that would restore the District's property tax losses that resulted from the "triple flip."
19. For the foreseeable future, the District will be dependent on FTES to sustain the District's financial condition. It is imperative that the District succeed in improving access to programs (e.g., on line classes, classes in local high schools, off campus classes, etc) to sustain and increase enrollment and FTES.

E. Short-Term, Non-Continuing Assignments (continued)

<i>Location</i>	<i>Division/ Department</i>	<i>No. of Pos.</i>	<i>Date</i>		<i>Services to be performed</i>
			<i>Start</i>	<i>End</i>	
7. CSM	Vice President, Instruction/Community Ed	1	06/01/2006	06/30/2007	Office Assistant I: to assist various programs of Community Education Department with office activities.
8. CSM	Vice President, Instruction/Community Ed	1	07/01/2006	06/30/2007	Project Director: to assist with the Music coordination of the Music and Fine Arts summer youth program held for 3 weeks at CSM, and help with administrative tasks.
9. Skyline	Business/Cosmetology	1	07/01/2006	06/30/2007	Cosmetology Aide: to assist faculty in classes to ensure student success and safety.

BOARD REPORT NO. 06-05-2A

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Harry W. Joel, Vice-Chancellor,
Human Resources and Employee Relations, (650) 358-6767

APPROVAL OF PERSONNEL ACTIONS

Changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel:

A. Leave of Absence

Cañada College

a. Jose Romero Program Services Coordinator Humanities Division

Recommend approval of employee request for personal leave of absence without pay, effective June 1, 2006 through July 31, 2006.

B. Professional Development Leave

Skyline College

a. Hui Pate Instructor, Business Business Division

Recommend approval of Professional Development Leave for Spring Semester 2007, with required leave compensation, benefits, and obligations pursuant to Professional Development Committee and collective bargaining agreement.

C. Phase-In Retirement

College of San Mateo

a. Elaine Burns Counselor Counseling/Student Services

Correction to April 19, 2006 Board approved Phase-In Retirement, from participation in 10-year Phase-In Retirement to participation in 1-year Phase-In Retirement.

D. Changes in Staff AllocationSkyline College

1. Recommend approval of an increase in staff allocation to add one (1) full-time academic position, Counselor, in the Counseling Division, effective August 16, 2006.

E. Short-Term, Non-Continuing Assignments

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division/ Department</i>	<i>No. of Pos.</i>	<i>Date Start</i>	<i>Date End</i>	<i>Services to be performed</i>
1. Cañada	Operations/Business Services	1	05/18/2006	12/31/2006	College Security Officer: to perform intermittent security work to cover vacation relief, sick relief and special events.
2. Cañada	Student Services	3	07/01/2006	06/30/2007	Theatre Production Technician: to assist with construction and running shows that are booked at Cañada's Main Stage.
3. Cañada	Business & Workforce Development	2	07/24/2006	06/30/2007	Assistant Coach: to assist coaches with coaching activities. (1 Men's and 1 Women's Assistant Golf Coach)
4. Cañada	Business & Workforce Development	1	08/07/2006	05/25/2007	Office Assistant II: to assist with recruitment in the Home Economic Departments at the high schools in San Mateo County and other clerical duties.
5. CSM	Vice President, Instruction/Community Ed	3	06/01/2006	06/30/2007	Assistant Coach: to assist the Head Coach with the Water Polo Club and Women's Summer Basketball League.
6. CSM	Vice President, Instruction/Community Ed	3	07/01/2006	06/30/2007	Instructional Aide I: to assist the students taking adaptive fitness classes.

BOARD REPORT NO. 06-5-1CA

TO: Members of the Board of Trustees
 FROM: Ron Galatolo, Chancellor-Superintendent
 PREPARED BY: James W. Keller, Executive Vice Chancellor, 358-6790

**APPROVAL OF TRUSTEES' FUND FOR PROGRAM IMPROVEMENT PROJECTS
 FOR CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE**

On September 14, 2005, the Board of Trustees approved a special appropriation for the Trustees' Fund for Program Improvement, set at the same level as in prior years, or \$50,000 (Board Report No. 05-9-101B). Additionally, \$43,996 was carried over to continue programs committed in prior years but not completed by June 30, 2005. The total 2005-06 allocation and 2004-05 carryover has been allocated as follows:

	05-06	04-05	Total Funds
	Allocation	Carryover	Available
Cañada College	11,652	11,937	23,589
College of San Mateo	22,628	13,652	36,280
Skyline College	<u>15,720</u>	<u>18,407</u>	<u>34,127</u>
Total	\$50,000	\$43,996	\$93,996

The total funding available for ongoing and new proposals in 2005-06 is \$93,996.

Attached as Exhibit A are descriptions of new proposals submitted for 2005-2006 by Skyline College for \$12,548.95, Cañada College for \$4,706.87 and by College of San Mateo for \$12,552.00.

RECOMMENDATION

It is recommended that the Board of Trustees approve the projects submitted by Skyline College in the amount of \$12,548.95, Cañada College in the amount of \$4,706.87 and College of San Mateo in the amount of \$12,552.00 for Trustees' Fund for Program Improvement support.

Skyline College
Trustees' Fund for Program Improvement

Project Title: Music and Images, A Collaboration
Project Director's: Jude Navari and Arthur Takayama
Project Amount: \$ 2,277.50

This is an interdisciplinary project that will integrate music and photographic images into a cohesive interpretative presentation. The project will culminate in the Spring Concert performance choral works performed by the Skyline College Choir presented in conjunction with the projection and/or presentation of photographic images produced by students of Skyline's Photographic Art program. The images will be visual interpretations of the music.

Project Title: Mesa-Chemistry-Stanford Research Collaborative
Project Director's: A.J. Bates and Tiffany Reardon
Project Amount: \$ 3,500.00

Skyline College's Math, Engineering, and Science Achievement (MESA) Program and Department of Chemistry will work with Stanford University's Center on Polymer Interfaces and Macromolecular Assemblies (CPIMA) to create an undergraduate research partnership. This unique partnership will give our community college physical science majors access to graduate researchers from Stanford University, increased interaction with faculty and staff, exposure to graduate school opportunities, extensive introduction to scientific research, and will increase the number of transfer students from Skyline who are accepted into impacted physical science and university summer research programs.

This project will focus on increasing students' technical, professional, and academic skills as they relate to their majors. The program will provide students with technical experience, professional development, and academic enrichment.

Project Title: Project to Improve the Success Rate in the
Basic Mathematics Program
Project Director: Rick Hough
Project Amount: \$ 3,500.00

This project will result in the creation of materials that will help math students understand algorithms and applications that have real-world applicability and meaning. Activities exercises, explanations of real data and true to their lives situations will enhance their success in math classes.

Project Title: Development of a Model Online Probability and Statistics Course
Project Director: Cindy Moss
Project Amount: \$ 3,271.45

Online learning is a vital component of education worldwide today. A model of an online version of Math 200, Probability and Statistics will be developed. This course will increase access to a college-level course as an academic alternative to traditional lecture-based course. Many students find it difficult to study on campus due to jobs, home responsibilities, travel, and disabilities. An online course would give these students an opportunity to complete their course work. If successful, this model could be extended to other Math courses.

Cañada College
Trustees' Fund for Program Improvement

Project Title: Laboratory Manual for Biology 110
Project Director: Carol Rhodes
Jesse Boyett-Anderson
Project Amount: \$2,916.87

This project is to create a laboratory manual for use starting in fall 2006 that would improve student learning in Biology 110, increase faculty cooperation on this course, and create cost savings for students and the Division.

The core course Biology 110 is required for graduation or transfer to four-year Colleges. Lab sessions are a vital part of the learning experience and contribute to student success in subsequent Biology and Allied Health Courses. Several factors indicate the need for this manual. Advances in technology and changes in career opportunities have made different topics more important for students to practice first-hand. Lab modules can be modified to incorporate activities which better help student with special needs and to reflect current best practices for teaching scientific reasoning and critical thinking. Cost savings can be achieved by adapting laboratory activities to best fit the facilities and equipment at Cañada. New instructors of Biology 11- will be provided with these lab modules to guide their planning and avoid excessive lab costs.

Project Title: Develop a Customized Laboratory Manual for Cañada College's
Biology Majors BIOL 230 Course, Introduction to Cell Biology
Project Director: Nathan Staples
Project Amount: \$1,790.00

This project is to support the writing of a customized laboratory manual for Cañada College's Biology Majors BIOL 230 course, Introduction to Cell Biology. Since published manuals are incomplete, expensive, and not geared towards the special laboratory needs and available equipment at Cañada College, we are in great need of a thorough manual with stimulating lab experiments that utilize our available equipment and practice methods currently in high demand in biological research, health/clinical and biotechnology laboratories. The Biology Department has begun to design experiments that enhance student learning, critical thinking skills, and hand-on expertise with laboratory instruments, all at a low cost. More appropriate laboratory experiments and experience, increased use of student critical thinking skills, employment of the scientific method in weekly exercises, reduced cost of course materials, illustrated lab setup, and more efficient use of lab time and equipment should provide many benefits to students and to the College. These advantages will greatly enhance student financial and intellectual access to the course, academic success and confidence in this course and other science courses in the biology majors program, articulation with universities and professional programs, and facilitate transition to the professional workplace.

College of San Mateo
Trustees' Fund for Program Improvement

Project Title: Visual Communication Learning Community
Project Author: Richard Lohmann
Project Budget: \$ 3,159.00
Project Abstract:

The Photography, Graphics and Multimedia departments plan to create the Visual Communication Learning Community. Several courses will be connected around a central project- a student created book and website. Photography students will provide images and some text; Graphics students will edit and design the book; Multimedia students will prepare a web version of the book that will be permanently posted on the CSM website. This collaborative experience will enhance learning about each phase of the process of developing a photographic and print product.

Project Title: A Learning Communities' Study
Project Author: Milla McConnell-Tuite
Project Budget: \$ 3,500.00
Project Abstract:

The analysis and summarization of available student outcomes data from selected learning communities at CSM since 2003 is the subject of this project. The findings will be used, as appropriate, to help inform program development, assist in marketing and outreach, and support grants' development and fundraising.

Project Title: CSM Workshop Statistics Web Project
Project Author: Cheryl Gregory
Project Budget: \$ 3,500.00
Project Abstract:

The development of a web site for Math 200 statistics sections that are using Workshop Statistics with Fathom text will greatly enhance the learning experience. Materials will be posted on the web site during the semester for student reference. This project will result in the training of the instructors in the development and maintenance of the web site. Students will have improved access to course materials and be able to compare their solutions to homework with solutions that reflect the expectations of the instructors. Faculty collegiality will be nurtured through this collaborative project.

Project Title: Remote Technology Support for High School Outreach
Project Author: Steve Morehouse
Project Budget: \$ 1,400.00
Project Abstract:

The use of a laptop computer with wireless capability will enhance the ability to provide up to date information at high school outreach events. Outreach counselors will provide individual assistance to potential students to allow them to file applications for admission, sign up for PEP (Priority Enrollment Program), access the college catalog and schedule of classes and various department and program web sites.

Project Title: Tutorials for Writing and Critical Thinking
Project Author: Kathleen Steele
Project Budget: \$ 993.00
Project Abstract:

The development of new instructional tutorials for the Writing Center is essential to keep courses successful and relevant. These instructional materials can be used independently by students or in small groups. They can also be accessible to our students on the Writing Center and English 800 web sites.

BOARD REPORT NO. 06-5-2CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Rick Bennett, Director of General Services, 358-6752

CONTRACT AMENDMENT WITH KRUEGER INTERNATIONAL FOR OFFICE FURNITURE

On January 24, 2005, the General Services Department, in partnership with the Foundation for California Community Colleges (FCCC), released RFP 86498 for office furniture. The Board approved the District's recommendation and awarded the overall contract to Kruger International on March 16, 2005 (Board Report No. 05-3-105B). The contract allows the Colleges to standardize on office furniture that meets performance and service specifications. In last March's board report, General Services indicated that it would return to the Board for future contract amendments based on this bid.

Accordingly, the District has realized a minor requirement for modular furniture and is requesting permission to add an amendment to the contract for the purchase of Wireworks, the KI modular product. The discount that KI offers is in line with the rest of the contract and ranges from 48-55% depending on project volume. The District will use Wireworks on many of its upcoming CIP projects, including CSM Buildings 9 & 36, Skyline Buildings 6 & 7a, and Cañada Buildings 9, 16, 17 & 18.

In addition to these current projects, District Staff will use this amended contract over the life of the CIP to purchase modular furniture in accordance with College priorities. Funding for Wireworks furniture will come from the CIP bond.

RECOMMENDATION

The District recommends that the Board of Trustees approve the contract amendment to KI's existing contract with the District. Based on estimated purchasing requirements for these buildings, the District expects to spend no more than \$165,000 with KI for fiscal year 2006-2007. The District will base future spending for Wireworks on specifications and requirements from the CIP program.

BOARD REPORT NO. 06-5-3CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: James W. Keller, Executive Vice Chancellor, 358-6790

APPROVAL OF VOLUNTARY INTERNATIONAL STUDENT INSURANCE PROGRAM, 2006-07

Each year, the Colleges make available a voluntary health insurance program to domestic and international students who need or wish to purchase such coverage. International students are required to have accident and sickness insurance when they enroll at any of the Colleges unless they provide proof that their parents' insurance covers them in the United States. If international students do not have insurance coverage, they may obtain the insurance described herein on an individual basis.

The District seeks Board approval to offer the international student insurance program from Student Insurance. Student Insurance is underwritten by the Mega Life and Health Insurance Company and offers many user-friendly features for students including a "no claim form" reimbursement process, availability of Urgent Care Facilities after-hours and weekends, on-line enrollment, and translations of benefits brochures in various languages.

The maximum benefit per injury or illness per student under the insurance is \$250,000. Included in the coverage are hospital room, physician expenses, X-ray, and laboratory with \$20 co-pay. The policy meets all the mandates of the Federal Regulations by providing medical evacuation and repatriation of remains benefits. The reimbursement rate for services provided is 100% with no deductible for the students and \$100 per year deductible for the dependents with in-network physicians. The 2006-07 premium will be \$740 per student per year, an increase of 8% over the 2005-06 rate due to current market conditions.

RECOMMENDATION

It is recommended that the Board approve the 2006-07 voluntary insurance program for international students underwritten by Mega Life and Health Insurance Company and administered through Student Insurance, as detailed above.

San Mateo County Community College District

May 17, 2006

BOARD REPORT NO. 06-5-4CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: James W. Keller, Executive Vice Chancellor, 358-6790

DENIAL OF CLAIM AGAINST THE DISTRICT BY SHANNON MAFFIT

On April 25, 2006, the District received a claim from Shannon Maffit seeking Twenty Five Million Dollars (\$25,000,000) in damages for severe emotional distress and general damages. Ms. Maffit alleges that she sustained injuries and damages while participating the Independent Living Program contracted by the County of San Mateo and held at the College of San Mateo.

RECOMMENDATION

It is recommended that the Board of Trustees deny the claim of Shannon Maffit and refer the matter to the District's insurance and legal advisors.

BOARD REPORT NO. 06-5-5CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: José Nuñez, Executive Director, Facilities Planning & Operations, 358-6736

**APPROVAL TO EXECUTE A SITE USE PERMIT FOR GPS MONUMENT WITH
UNAVCO/PBO — COLLEGE OF SAN MATEO**

Recently, UNAVCO approached the District with a request to install a global positioning system (GPS) monument at College of San Mateo. UNAVCO is the contractor hired by EarthScope to install the GPS monuments making up the Plate Boundary Observatory (PBO). Over the next five years, the PBO will permanently install approximately 1,000 GPS stations throughout western North America. About 100 of these GPS stations will form a grid, with stations spaced approximately 125 miles apart. The information gathered from these sites will create a clearer picture of the constantly changing state of the earth's crust.

After review of the equipment installation proposal, the District negotiated a favorable Agreement with UNAVCO. The optimum site for installation is centered in parking lot 15, across the street from the District Administration Office.

The District now seeks Board approval of a Site Use Permit with UNAVCO for an initial five-year period, including renewal options for two additional five-year terms. UNAVCO will provide to the District access to the recorded GPS data and data product. In addition, members of UNAVCO, PBO and Earthscope are available to make presentations at the College's Geology and other related Science departments. The District or UNAVCO may terminate the agreement with a 30-day written notice.

The cost of installation of this GPS monument is funded by the Federal Government's National Science Foundation. Earthscope is paying UNAVCO directly for this installation, and no financial transactions will occur between the District and Earthscope or UNAVCO as a result of this Agreement.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Agreement with UNAVCO/PBO for the installation of a GPS monument at College of San Mateo.

BOARD REPORT NO. 06-5-6CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Linda da Silva, Director of Facilities Maintenance & Operations, 358-6726

APPROVAL TO AMEND AGREEMENT WITH SPURR FOR PURCHASE OF NON-CORE GAS

In July 1990 (Board Report No. 90-7-109B), the Board approved Adoption of Resolution No. 90-15 approving membership in SPURR, a public entity comprised of public education agencies, which was created to provide its members with reduced electricity and natural gas rates. The District has procured non-core gas with SPURR at market rate per therm through June 2003. In June 2003 (Board Report No. 03-6-16CA), the Board authorized the Chancellor to execute an amendment to the Agreement for the provision of non-core gas at a fixed price per therm. The most recent Board authorizations were in June 2004 (Board Report No. 04-6-6CA) and June 2005 (Board Report No. 05-5-4CA). The fixed price was \$0.741 per therm during this latest period July 1, 2005 through June 30, 2006.

Historically over the past few years, monthly market prices have ranged from a high of \$1.50 per therm (in January 2001 during the height of the "energy crisis") to a low of 20 cents per therm (during October 2001, in the wake of the 9/11 terrorist attacks). California market prices over the past year have been in the range of \$0.60 to \$1.15 per therm. Natural gas prices are expected to continue to rise due to a strengthening U.S. economy, flat production, high petroleum prices, increasing reliance on natural gas as a cleaner alternative to petroleum and coal, environmental roadblocks to new wells and pipelines and decreased production from aging wells.

The Agreement can be amended for FY06-07 to lock in fixed rates once again. By locking in rates for another year, the District can continue to reduce the budgetary risk of a volatile market rate. Accounts covered by the SPURR Agreement include non-core gas usage for the CSM and Skyline College cogeneration units (projected for FY0607 to be 317,296 and 213,546 therms, respectively) and the CSM main account for the central heating plant (projected FY0607 to be 314,771 therms).

The contract amendment with SPURR would be effective for another 12-month term, from July 1, 2006 through June 30, 2007. The exact price per therm is not known at this time; however the "indicative price" is \$0.90 per therm. An indicative price is the only price available at this time because wholesalers will only hold fixed prices open for a few minutes. In the next few weeks, when market conditions are favorable, a formalized amendment to the Agreement will be made and a rate will be locked in. PG&E's distribution charge for the CSM non-core account will be \$0.10 – \$0.12 per therm; it will be \$0.015 – \$0.020 per therm for the CSM and Skyline College co-generation unit accounts.

RECOMMENDATION

It is recommended that the Board authorize the Executive Vice Chancellor to execute an amendment to the Agreement with SPURR, for provision of non-core gas at a fixed price, during the period of July 1, 2006 through June 30, 2007.

BOARD REPORT NO. 06-05-7CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: José D. Nuñez, Executive Director of Facilities Planning & Operations, 358-6836

AUGMENTATION TO CONTRACT WITH CHEVRON ENERGY SOLUTIONS FOR ENERGY EFFICIENCY UPGRADES-DISTRICTWIDE

In the last five years, CMS Energy/Viron Energy Services, now Chevron Energy Solutions, has partnered collaboratively and successfully with the District on a number of projects. The District now wishes to award additional work to Chevron.

In March 2001 (Board Report No. 01-3-106B), the Board authorized execution of an agreement with CMS Energy/Viron Energy Services to develop a Comprehensive Energy Analysis (CEA) of the District's facilities as part of an energy maintenance management planning process. The analysis was conducted and on September 25, 2001 (Board Report No. 01-9-1C), the District Facilities staff and Chevron representatives briefed the Board on interim findings, which included a wide range of potential Energy Conservation Measures (ECM's).

The District, in conjunction with Chevron Energy Solutions and other design professionals engaged in the Capital Improvement Program (CIP) planning process evaluated each proposed ECM in detail, and on May 29, 2002, (Board Report No. 02-5-109B) the Board authorized execution of a contract with Chevron Energy Solutions, in an amount not to exceed \$16,794,308. That contract included specific ECM's selected for immediate implementation in light of their cost / benefit ratio and integration into the overall CIP project plan.

During the course of Chevron Energy Solutions' extensive energy efficiency evaluation, design and implementation processes, they and their local subcontractors have become familiar with existing campus facilities, systems, and equipment. Over the past three years, they have provided invaluable insights and data which have facilitated CIP project work, both within their own contract scope and relative to the work of other firms. In addition, many of these local subcontractors (electrical and mechanical in nature) are the same firms working under other general contractors on major CIP projects, such as construction of the CSM Science Building and Regional Public Safety Center, the Skyline Student Union and Science Annex, and the Cañada Library/Student Resource Center.

The District has solicited comparison pricing for the purpose of insuring best value; Chevron's pricing has consistently compared favorably to that of others. Additionally, Chevron's familiarity with existing systems and conditions allows for firm, reliable pricing, based upon knowledge rather than conjecture. To date, Chevron has held all contract pricing, requesting no change orders or augmentations for the substantial scope of work already in place.

Chevron's experience and familiarity with our facilities systems operation and performance characteristics brings both economy and efficiency to certain additional projects the District now wishes

to implement. The proposed contract augmentation under current consideration relates to various improvements at each of the campuses, and at the District Office. These improvements are consistent with the original energy services intent of the District's contract with Chevron: to improve the District's energy consumption through upgraded efficiency of mechanical systems, replacement of out-moded technology, immediate repair of systems, improvements in the delivery of electrical power through new distribution systems, preservation of academic and instructional equipment by providing adequate ventilation and cooling, and system redundancy in key systems. Projects that will be implemented if the augmentation is approved include:

College of San Mateo

- Building 3, cooling at Master Control Room
- Building 8, replace six (6) mechanical ventilation units
- Building 9, access controls, replacement of variable frequency drives (mechanical system),
new generator enclosure (mechanical system)
- Building 16, upgrade electrical system/capacity
- Temporary Building, connect temporary electrical service

District-wide

- District Office, emergency generator
- replacement of cooling systems at main telephone/data rooms

Chevron has provided a proposal for a comprehensive and efficient design of the mechanical and electrical systems and the construction of each of these repairs, replacements and upgrades, in an amount not to exceed \$1,573,477. Chevron will continue to solicit competitive bids for this work from the preferred local subcontractors that have been successful on projects to date.

This cost proposal is in alignment with the District's preliminary cost estimates. This work would be funded by Measure C general obligation bond funds.

In addition, with the successful passage of Measure A in the November 2005 election, master planning efforts are underway. As the next phase of the capital construction program gets underway, it is likely that the electrical infrastructure at each campus will be impacted. Over the past five years, Chevron has developed a sound understanding of the electrical distribution system on each campus. To coordinate the master planning efforts, the District requested a proposal to ensure that there is adequate electrical power and distribution for new buildings, the buildings that will be modernized, and for new academic initiatives involving technology. Chevron has provided a proposal to conduct a detail analysis of all of the main electrical power distribution systems on each campus, within buildings and if required, to make immediate repairs on systems and equipment to ensure that current academic programs are not affected. The amount for this detailed analysis is a not to exceed amount of \$1,500,000. This work would be funded by Measure C general obligation bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees augment the Chevron Energy Solutions contract in an amount not to exceed \$1,573,477, for continued energy efficiency improvements at the College of San Mateo and District-wide. Further, it is recommended that the Board of Trustees augment the Chevron Energy Solutions contract in an amount not to exceed \$1,500,000, for detailed, field analysis and repairs of the electrical distribution system, to ensure that electrical systems remain viable.

BOARD REPORT NO. 06-05-8CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: José D. Nuñez, Executive Director, Facilities Planning & Operations, 358-6836

CONTRACT EXTENSION FOR UNIT PRICE PAINTING, DISTRICTWIDE

In order to achieve cost-effective and efficient procurement of interior and exterior painting projects, District administration developed a unit price bid for interior and exterior painting. The Board approved award of a contract to Bay View Painting on May 18, 2005 (Board Report No. 05-05-100B), for the period through May 31, 2006, in an amount not to exceed \$300,000. The contract included an option to renew for four additional one-year terms with an annual CPI adjustment. This is not an exclusive contract.

Over the past year, the contract has functioned very successfully, allowing the District to perform interior and exterior painting projects in an efficient and economical manner. District staff would like this contract to be available over the coming year, to facilitate procurement of interior and exterior painting for various renovation and repair projects, in a not to exceed amount of \$300,000. The proposed one-year extension of the unit-price contract would be at the 2005 bid price, adjusted for inflation based upon the current CPI.

RECOMMENDATION

It is recommended that the Board of Trustees authorize a one-year extension (through May 31, 2007) to the Bay View Painting contract for Unit Price Painting Projects – Districtwide, in an amount not to exceed \$300,000.

BOARD REPORT NO. 06-05-9CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: José D. Nuñez, Executive Director, Facilities Planning & Operations, 358-6836

CONTRACT AWARD FOR UNIT PRICE ACOUSTIC TREATMENTS - DISTRICTWIDE

In order to achieve cost-effective and efficient procurement of acoustic treatment projects, District administration developed a unit price bid for acoustic treatment. The Board approved award of a contract to Dudley Acoustics on May 18, 2005 (Board Report No. 05-05-101B), for the period through May 31, 2006, in an amount not to exceed \$240,000. The contract included an option to renew for four additional one-year terms with an annual CPI adjustment. This is not an exclusive contract.

Over the past year, the contract has functioned very successfully, allowing the District to perform acoustic treatment projects in an efficient and economical manner. District staff would like this contract to be available over the coming year, to facilitate procurement of acoustic treatments for various renovation and repair projects, in a not to exceed amount of \$240,000. The proposed one-year extension of the unit-price contract would be at the 2005 bid price, adjusted for inflation based upon the current CPI.

RECOMMENDATION

It is recommended that the Board of Trustees authorize a one-year extension (through May 31, 2007) to the Dudley Acoustic contract for Unit Price Acoustic Treatment Projects – Districtwide, in an amount not to exceed \$240,000.

BOARD REPORT NO. 06-05-10CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: José D. Nuñez, Executive Director, Facilities Planning & Operations, 358-6836

CONTRACT EXTENSION FOR UNIT PRICE FLOORING, DISTRICTWIDE

In order to achieve cost-effective and efficient procurement of floor covering projects, District administration developed a unit price bid for floor covering. The Board approved award of a contract to B.T. Mancini on May 18, 2005 (Board Report No. 05-05-102B), for the period through May 31, 2006, in an amount not to exceed \$900,000. The contract included an option to renew for four additional one-year terms with an annual CPI adjustment. This is not an exclusive contract.

Over the past year, the contract has functioned very successfully, allowing the District to perform floor covering projects in an efficient and economical manner. District staff would like this contract to be available over the coming year, to facilitate procurement of floor coverings for various renovation and repair projects, in a not to exceed amount of \$900,000. The proposed one-year extension of the unit-price contract would be at the 2005 bid price, adjusted for inflation based upon the current CPI.

RECOMMENDATION

It is recommended that the Board of Trustees authorize a one-year extension (through May 31, 2007) to the B.T. Mancini contract for Unit Price Painting Projects – Districtwide, in an amount not to exceed \$900,000.

BOARD REPORT NO. 06-5-11CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Jan Roecks, Director of Community Education
Community Education, 574-6179

**APPROVAL OF COMMUNITY EDUCATION WATER POLO CLUB
SUMMER 2006**

The Division of Community Education requests the approval of a women's high school age water polo club to be offered in Summer, 2006. The women's water polo club will be run in partnership with the College of San Mateo's Physical Education Department and the CSM water polo coach, Randy Wright.

The program will be offered for a six-week period from June 19 through July 27, Monday through Thursdays from 1:30 PM to 3:30 PM at the College of San Mateo pool. Instruction will cover the basic skills of water polo, skills practice, and team scrimmages. The registration fee for each participant is \$200. The fees will cover the cost of instructors, supplies, and insurance. The program will be self-supporting.

RECOMMENDATION

It is recommended that the Board approve the Community Education Women's High School Water Polo Club as detailed in the report.

BOARD REPORT NO. 06-5-12CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Jan Roecks, Director of Community Education
Community Education, 574-6179

**APPROVAL OF COMMUNITY EDUCATION BASKETBALL LEAGUE
SUMMER 2006**

The Division of Community Education requests the approval of a women's high school age basketball league to be offered in the Summer 2006. The women's basketball league will be run in partnership with the College of San Mateo's Physical Education Department and the CSM women's basketball coach, Michelle Warner.

League play will be offered on Friday evenings for six weeks in the College of San Mateo gym. Community Education plans to offer the Summer league June 23 through July 28th. Basketball coaches will register players as a team, and liability forms for each player will be required. The registration fee for each team is \$350, which will pay for referees, player insurance, and a league coordinator. This program will be self-supporting.

RECOMMENDATION

It is recommended that the Board approve the Community Education Women's High School Basketball League as detailed in the report.

BOARD REPORT NO. 06-5-13CA

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Barbara Christensen, Director of Community/Government Relations
574-6560

**APPROVAL OF REVISION TO DISTRICT RULES AND REGULATIONS
SECTION 8.06, INVESTMENT OF DISTRICT FUNDS**

The attachment shows the current language in Rules and Regulations Section 8.06 and proposed new language. The new language is necessary in order to assure that the District's policy is in compliance with the Government Code section which defines how local agencies may invest funds. The proposed changes are technical and non-substantive.

RECOMMENDATION

It is recommended that the Board of Trustees approve the proposed changes to District Rules and Regulations, Section 8.06, Investment of District Funds, as described in the report, to be effective immediately.

Original		Revised	
8.06	<u>Investment of District Funds</u>	8.06	<u>Investment of District Funds</u>
1.	This section of Rules and Regulations is intended to provide policy direction for investment of all District funds. The Associate Chancellor is responsible for investment of District funds, within the parameters of this policy.	2.	This section of Rules and Regulations is intended to provide policy direction for investment of all District funds. The Executive Vic Chancellor is responsible for investment of District funds, within the parameters of this policy.
2.	To maximize the income generated from any surplus funds available for investment and to assure that these investments are made under the provisions of Federal and State law and regulations, the following financial instruments are designated as acceptable investments under the provisions of Government Code Section 53601:	2.	To maximize the income generated from any surplus funds available for investment and to assure that these investments are made under the provisions of Federal and State law and regulations, the following financial instruments are designated as acceptable investments under the provisions of Government Code Section 53601:
	a. District's own bonds		a. District's own bonds
	b. U.S. Treasury notes, bills, bonds		b. U.S. Treasury notes, bills, bonds
	c. Certificates of Deposits placed with commercial banks and/or savings and loan companies		c. Certificates of Deposits placed with commercial banks and/or savings and loan companies
	d. Registered State warrants, notes or bonds		d. Registered State warrants, notes or bonds
	e. Government agency securities guaranteed by the Federal National Mortgage Association or by the Small Business Administration		e. Government agency securities guaranteed by the Federal National Mortgage Association or by the Small Business Administration
	f. Bankers Acceptance, not more than 40 percent of portfolio		f. Bankers Acceptance, not more than 40 percent of portfolio
	g. Commercial paper of "prime quality", with maturity limited to 180 days and not more than 30 percent of portfolio		g. Commercial paper of "prime quality" with maturity limited to 270 days and not more than 25% of portfolio
	h. Local Agency Investment Fund (LAIF) State pool		h. Local Agency Investment Fund (LAIF) State pool
	i. San Mateo County Treasury		i. San Mateo County Treasury
3.	The following criteria will be used for selecting investments, in order of priority:	3.	The following criteria will be used for selecting investments, in order of priority:
	a. Safety		a. Safety
	b. Liquidity		b. Liquidity
	c. Yield		c. Yield
4.	Assuming that two or more investments' yields	4.	Assuming that two or more investments' yields

are equal, the following order of priority will be used for making investments:

- a. LAIF up to \$20 million limit
- b. Certificates of Deposits in amounts not to exceed the FDIC insurable amount from any one institution
- c. U.S. Treasury bills, notes, bonds
- d. County Treasury as depository for District funds and cash balances shall earn interest in the County Investment Pool on a daily cash balance basis.

5. Other investments which are deemed prudent but which have a maturity of more than one year or which are not specifically approved in Section 8.06(4) will be brought to the Board for prior approval.

6. To provide the highest yield possible in selection of investments, the following conditions will be met provided the criteria for safety and liquidity have also been met:

- a. Maturity dates shall be timed to meet anticipated cash needs.
- b. The financial soundness, experience, and personnel of all institutions or brokerage firms will be investigated before any District funds are committed.
- c. District funds will not be invested in futures or options or repurchase or reverse repurchase agreements.
- d. Reasonable costs (normally not more than one quarter of one percent) for making investments or investment advice will be paid.

7. A bank account will be established for the purposes of depositing and wire-transferring District funds for investment.

8. Quarterly information reports on investments will be provided to the Board.

(Rev. 3.95)

are equal, the following order of priority will be used for making investments:

- a. LAIF up to \$20 million limit
- b. Certificates of Deposits in amounts not to exceed the FDIC insurable amount from any one institution
- c. U.S. Treasury bills, notes, bonds
- d. County Treasury as depository for District funds and cash balances shall earn interest in the County Investment Pool on a daily cash balance basis.

5. Other investments which are deemed prudent but which are not specifically approved in Section 8.06(4) will be brought to the Board for review.

6. To provide the highest yield possible in selection of investments, the following conditions will be met provided the criteria for safety and liquidity have also been met:

- a. Maturity dates shall be timed to meet anticipated cash needs.
- b. The financial soundness, experience, and personnel of all institutions or brokerage firms will be investigated before any District funds are committed.
- c. District funds will not be invested in futures or options or repurchase or reverse repurchase agreements.
- d. Reasonable costs (normally not more than one quarter of one percent) for making investments or investment advice will be paid.

7. A bank account will be established for the purposes of depositing and wire-transferring District funds for investment.

(Rev. 5.06)

BOARD REPORT NO. 06-5-14CA

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Andreas R. Wolf, Dean of Physical Education/Athletics
Skyline College, 738-4293

APPROVAL OF SKYLINE COLLEGE SUMMER 2006 BASEBALL CAMP

As part of a continuing outreach to the local community, the Skyline College Division of Physical Education and Athletics requests support from the Board of Trustees to approve the proposed Summer Baseball Camp.

Dino Nomicos, head men's Baseball Coach at Skyline, will conduct the camp. There will be two scheduled sessions for youth participants. Participants will be grouped according to age, skill level and prior experience. There will be one staff member per ten participants. Program emphasis will be on the development of individual skills, fundamentals, strategies, and conditioning. Coach Nomicos will employ assistant coaches from his program and student athletes to serve as camp staff members.

CAMP SESSIONS:

Session I:	June 19 through June 23	9:00 am – 3:00 pm
Session II:	June 26 through June 30	9:00 am – 3:00 pm

The fees for the camp will be \$250.00 per camper for the five-day camp. These fees will cover the cost of salaries, supplies, printing, postage, insurance, and employment. All participants will receive a Skyline College Summer Baseball Camp T-Shirt. The program will be self-supporting.

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2006 Summer Baseball Camp at Skyline College.

BOARD REPORT NO. 06-5-100B

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Barbara Christensen, Director of Community/Government Relations
574-6560

CONSIDERATION OF SERVICE AWARD FOR 2005-2006 STUDENT TRUSTEE

Currently, the Student Trustee earns a maximum of \$231.30 per month for serving as Trustee and is eligible, at the Board's discretion, for an additional \$2778 service award if s/he has fulfilled the duties of the position for a 12-month period. This amount is calculated at the rate of \$231.30 per month for the period June 2005 through May 2006. Payment for service of fewer than 12 months may be made at the discretion of the Board.

Student Trustee Patrick Burns has served as Student Trustee for the past 12 months and has fulfilled all requirements of the office specified in the Education Code and District Rules and Regulations.

RECOMMENDATION

It is recommended that the Board authorize payment of a \$2778 service award to Student Trustee Patrick Burns, in accordance with the District Rules and Regulations Section 1.05.

BOARD REPORT NO. 06-5-5C

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: James Keller, Executive Vice Chancellor, 358-6728

DISTRICT FINANCIAL SUMMARY FOR THE QUARTER ENDING MARCH 31, 2006

In accordance with Education Code Section 72413, the State Chancellor's Office requires submission of a Quarterly Financial Status Report (Form CCFS-311Q) and a copy of the District's Financial Report.

Attached is Form CCFS-311Q (Exhibit A) for the quarter ending March 31, 2006, which was forwarded to the State Chancellor's Office and to the San Mateo County Superintendent of Schools on May 10, 2006.

General Fund—Unrestricted: Below is financial data for the unrestricted portion of the General Fund for the quarters ending March 31, 2005 and March 31, 2006.

	<u>Amount</u>		<u>Difference</u>	
	<u>03/31/2005</u>	<u>03/31/2006</u>	<u>Amount</u>	<u>Percentage</u>
INCOME:				
State Aid	\$ 13,903,312	\$ 27,730,356	\$ 13,827,044	99.46%
Enrollment Fees	6,667,654	6,670,505	2,851	.05%
Non-Resident Tuition	1,508,549	1,512,689	4,140	.28%
Property Taxes	44,318,105	29,498,427	-14,819,678	-33.44%
Interfund Transfer	11,754	67,716	55,962	N/A
Other Income	1,113,732	1,118,866	5,134	.46%
Total Income	\$ 67,523,106	\$ 66,598,559	\$ -924,547	-1.37%
% of Budget	74.97%	70.07%	N/A	N/A
EXPENSES:				
Academic Salaries	\$ 26,692,328	\$ 28,254,959	\$ 1,562,631	5.86%
Classified Salaries	12,825,555	13,638,198	812,643	6.34%
Administrative Salaries	3,801,476	4,066,076	264,600	6.96%
Fringe Benefits	14,152,296	15,090,461	938,165	6.63%
General Supplies	1,143,410	1,257,835	114,425	10.01%
Operating Expenses	5,755,866	6,193,895	438,029	7.61%
Capital Outlay	247,279	203,037	-44,242	-17.90%
Transfer Accounts	1,867,180	1,907,317	40,137	2.15%
Total Expenditures	\$ 66,485,390	\$ 70,611,778	\$ 4,126,388	6.21%
% of Budget	66.47%	69.79%	N/A	N/A

General Fund income decreased by \$924,577 (or -1.37%) primarily as a result from the combination of the increase in State Aid Income by \$13,827,044 and the decrease in property Taxes Income by \$14,819,678.

Salaries and benefits increased by 6.23% due to an increase in part time faculty, classified overtime and student hours; health insurance; and annual column and step increases compared with last year.

On April 25, 2006, the District issued \$175,623,722 of General Obligation Bonds, of which \$40,124,660 was for Election of 2001 Series C and \$135,499,062 was for Election of 2005 Series A.

OTHER FUNDS: Included in Exhibit B are the financial data for all other funds. Total income and expenditures, comparing this same period for 2004-2005 and 2005-2006, are listed below:

Restricted General and Other Funds	Amount		Difference	
	<u>03/31/05</u>	<u>03/31/06</u>	<u>Amount</u>	<u>Percentage</u>
Total Income	\$ 42,996,533	\$ 122,455,422	\$ 79,458,889	184.80%
Total Expenditures	\$ 101,343,238	\$ 75,364,457	\$ - 25,978,781	-25.63%

Incomes increased compared with the prior year substantially primarily due to the receipt of prior quarter Bond construction reimbursement from the County. On the other hand, payments for construction were less compared with last year due to the timing of invoices from the vendors and their subsequent payment.

REPORT ON INVESTMENTS: As of March 31, 2006 the District had on deposit \$33,808,481 in total investments with the Local Agency Investment Fund (LAIF) of the State Treasurer's Office, County Pool Investment, Investment in Certificates of Participation with Lehman Brothers and a Special Deposit Bond with Wells Fargo Bank. The average yields on LAIF, County Pool, Certificates of Participation investment and the Special Deposit Bond were 4.03%, 3.61%, 5.32% and 0.85%, respectively. These deposits consisted of the following sources:

<u>Fund</u>	<u>LAIF Investment</u>	<u>County Pool Investment</u>	<u>Certificates of Participation</u>	<u>Special Deposit Bond</u>	<u>Total Investments</u>
Unrestricted General Fund	\$ 94,091	\$ 1,297,775	\$ -0-	\$ -0-	\$ 1,391,866
Capital Outlay Fund	-0-	-0-	-0-	5,000	5,000
Certificates of Participation Agency Fund	-0-	-0-	2,315,546	-0-	2,315,546
	<u>200,852</u>	<u>29,895,217</u>	<u>-0-</u>	<u>-0-</u>	<u>30,096,069</u>
Total Investment	\$ 294,943	\$31,192,992	\$2,315,546	\$5,000	\$33,808,481

Fiscal Year 2005-2006
District:(370)SAN MATEO Quarter Ended: (Q3) March 31, 2006
Certified Date:10-May-06 10:07 AM

I. Historical and Current Perspectives of General Fund (Unrestricted and Restricted):

Annual		As of June 30 for fiscal year (FY) specified.			
		FY02-03	FY03-04	FY04-05	FY05-06
General Fund Revenues (Objects 8100, 8600, and 8800)		108,330,923	105,492,515	110,138,051	120,773,195
Other Financing Sources (Objects 8900)		401,770	2,373,354	1,491,517	800,754
General Fund Expenditures (Objects 1000-6000)		104,427,235	100,410,558	107,851,778	118,984,615
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)		4,162,196	7,299,540	4,429,954	4,334,270
Reserve for contingency	Unrestricted	3,767,728	4,105,320	3,621,524	3,798,005
Reserve for contingency	Total	3,767,728	4,105,320	3,621,524	3,798,005
General Fund Ending Balance	Unrestricted	5,864,741	5,842,371	6,305,861	4,352,052
General Fund Ending Balance	Total	6,623,658	6,441,837	6,273,469	4,352,052
Prior-Year Adjustments		0	0	0	0
Attendance FTES		20,417	19,872	20,287	17,256
Quarter		For the same quarter to each fiscal year (FY) specified			
		FY02-03	FY03-04	FY04-05	FY05-06
General Fund Cash Balance (Excluding investments)		10,199,918	20,729,385	18,385,883	10,032,382

II. General Fund (Unrestricted and Restricted) Year-To-Date Revenues and Expenditures:

	Total Budget (Annual)	Actual (Year-to-Date)	Percentage %
General Fund Revenues (Objects 8100, 8600, and 8800)	120,773,195	80,661,784	66.79
Other Financing Source (Objects 8900)	800,754	422,794	52.80
General Fund Expenditures (Objects 1000-6000)	118,984,615	82,320,791	69.19
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	4,334,270	2,556,543	58.98

III. Has the district settled any employee contracts during this quarter? Yes No If yes, complete the following: (If multi-year settlement, provide information for all years covered)

Salaries

Contract Period Settled (Specify)	Management		Academic(Certificated)		Classified	
	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*
Year 1	0		0		0	
Year 2	0		0		0	
Year 3	0		0		0	

* As specified in collective bargaining agreement.

Benefits

Contract Period Settled	Management Total	Academic Total	Classified Total
Year 1		0	0
Year 2		0	0
Year 3		0	0

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves, from cost-of-living, etc.

IV. Did the district have significant events for the quarter(include incurrence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.) Yes No
 If yes, list events and their financial ramifications.(Include additional pages of explanation if needed.)

V. Does the district have significant fiscal problems that must be addressed this year? Yes No
 Next year? Yes No If yes, what are the problems and what actions will be taken?
 (Include additional pages of explanation if needed.)

CERTIFICATION

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of meeting.

District Chief Business Officer	Date	District Superintendent	Date
Quarter Ended:	(Q3) March 31, 2006	Governing Board Meeting Date	___/___/___

San Mateo County Community College District
DISTRICT CASH FLOW SUMMARY
FOR THE QUARTER ENDING MARCH 31, 2006

	GENERAL FUND	GENERAL RESTRICTED FUND	INSURANCE & Debt Services FUND	CAPITAL OUTLAY FUND	CHILD CARE FUND	STUDENT AID FUND	POST- RETIREMENT RESERVES
Beg. Cash Balance in County Treasury	26,375,759.51	2,897,627.19	7,921,901.60	138,800,330.30	239,890.49	125,818.01	-
Cash inflow from operations:							
Year-to-date Income	66,598,558.71	14,486,019.27	6,132,203.06	15,866,123.67	238,726.17	4,739,040.50	1,534,420.69
Accounts Receivable	5,582,496.74	966,558.98	557,157.68	2,889,367.74	111,851.98	218,360.84	272,197.37
Deferred Income	(3,914,547.28)	(738,973.93)		(15,835.00)	-	(67,112.65)	
Cash awaiting for deposit	281,850.92	404,374.84	-	13,903.62	(1,733.50)	10,342.09	
Total Income	94,924,118.60	18,015,606.35	14,611,262.34	157,553,890.33	588,735.14	5,026,448.79	1,806,618.06
Cash outflow for operations:							
Year to date expenditure	70,611,778.94	14,265,555.18	10,841,691.30	69,503,557.33	658,025.63	6,074,409.20	-
Advances / Prepaid	(609,526.82)	(113,663.51)		16,974.72	(7,518.68)		
Account Payable	5,246,870.35	1,483,286.20	481,337.51	8,342,155.95	100,993.87	72,515.30	446,793.36
Cash Balance From Operations	19,674,996.13	2,380,428.48	3,288,233.53	79,691,202.33	(162,765.68)	(1,120,475.71)	1,359,824.70
Other Cash Flow							
TRANS (05-06)	6,540,000.00						
TRANS (04-05)	(12,000,000.00)						
Beg. Investment Balance							
LAIF Balance	92,498.73						197,452.45
County Pool Balance	1,276,325.32						28,538,790.89
Special Bond			2,775,971.84	5,000.00			
C.O.P.	-						
Total Beg. Balance	1,368,824.05		2,775,971.84	5,000.00			28,736,243.34
Y.T.D. Investment Balance							
LAIF Balance	94,091.05						200,851.50
County Pool Balance	1,297,775.42						29,895,216.54
Special Bond			2,315,546.04	5,000.00			
C.O.P.	-						
Y.T.D. Balance	1,391,866.47		2,315,546.04	5,000.00			30,096,068.04
Net Cash changes from Investment	(23,042.42)		460,425.80	-			(1,359,824.70)
Net changes from unrealized gain / (loss)							
Cash Balance in County Treasury	14,191,953.71	2,380,428.48	3,748,659.33	79,691,202.33	(162,765.68)	(1,120,475.71)	0.00
Net Cash (Excluding TRANS & Trusts)	7,651,953.71	2,380,428.48	3,748,659.33	79,691,202.33	(162,765.68)	(1,120,475.71)	0.00

BOARD REPORT NO. 06-5-6C

TO: Members of the Board of Trustees
 FROM: Ron Galatolo, Chancellor-Superintendent
 PREPARED BY: James W. Keller, Executive Vice Chancellor, 358-6790

THIRD QUARTER REPORT OF AUXILIARY OPERATIONS, 2005-06

The following report covers the period July 1, 2005 through March 31, 2006 for Associated Student Bodies, Bookstores and Cafeterias.

ASSOCIATED STUDENTS (Exhibits A,B,C)

Total income and expenditures for the Associated Student Body (ASB) at each College for the third quarter of 2004-05 and 2005-06 are listed below:

ASB Total Income	2004-05	2005-06	\$ Change	%Change
Cañada College ASB	\$96,627	\$81,476	\$-15,151	-15.7%
College of San Mateo ASB	184,212	116,503	-67,709	-36.8%
Skyline College ASB	124,696	35,404	-89,292	-71.6%

ASB Total Expenditures	2004-05	2005-06	\$ Change	%Change
Cañada College ASB	\$34,478	\$35,608	\$1,130	3.3%
College of San Mateo ASB	89,265	94,591	5,326	6.0%
Skyline College ASB	32,521	43,253	10,732	33.0%

Activity card sales are the major source of income for the Associated Students. Activity card sales at both College of San Mateo and Skyline College decreased due to an accounting change relating to timing of the receipt of the income as well as a change in when the District transfers the actual cash collected to the ASBs. These change, combined with a decrease in enrollments at CSM and Skyline has significantly affected activity card sales, as well as vending income.

General and activity fund expenses have increased at Skyline over the prior year, while at CSM, student assistant salary expense, student express card expense and club assistance expense have shown increases.

Expenditures of the ASBs include normal operating expenses (office supplies, activity card, student assistant salaries and other miscellaneous expenses) as well as student programs, scholarships and club assistance supporting campus life.

Below is a comparison of the third quarter Net Income from ASB Operations:

ASB Net Income	2004-05	2005-06	\$ Change	%Change
Cañada College ASB	\$62,149	\$45,868	\$-16,281	-26.2%
College of San Mateo ASB	94,947	21,912	-73,035	-76.9%
Skyline College ASB	92,175	-7,849	-100,024	-108.5%

BOOKSTORES (Exhibit D)

The following data reflects Bookstore operations for the first nine months of the fiscal year beginning July 1, 2005 through March 31, 2006. It includes Summer 2005, Fall 2005 and Spring 2006 semester sales.

Bookstore Sales	2004-05	2005-06	\$ Change	% Change
Regular Merchandise Sales	\$5,996,240	\$6,010,382	\$14,142	0.02%
Computer Products Sales	86,619	245,953	159,334	184.0%
Total Merchandise Sales	\$6,082,859	\$6,256,335	\$173,476	2.9%

Total merchandise sales have increased by 2.9% this year compared to last year. Computer product sales have increased substantially over the same period last year due to the continuation of active marketing of Apple computer products and increased marketing of the District's Loan-to-Own computer purchasing program for District employees. This year we have added 35 Loan-to-Own participants for a total of 107.

Comparative figures are shown below:

Bookstore Recap	2004-05	2005-06	\$ Change	%Change
Total Merchandise Sales	\$6,082,859	\$6,256,335	\$173,476	2.9%
Cost of Goods Sold	4,585,705	4,771,308	185,603	4.0%
Gross profit	\$1,497,154	\$1,485,027	\$-12,127	-0.8%
Total Operating Expenses	1,562,177	1,370,218	-191,959	-12.3%
Net Income from Operations	-65,023	114,809	179,832	276.6%
Interest and Other Income	109,274	161,668	52,394	47.9%
Net Income Before Other Expenses	44,251	276,477	232,226	524.8%
Other Expense: Admin Salary/Benefits	104,772	184,454	79,682	76.1%
Other Expense: COP Interest	223,946	211,781	-12,165	-5.4%
Net Change in Fund Balance	\$-284,467	\$-119,758	\$164,709	57.9%

Cost of goods sold also increased by 4.0%, while total operating expenses decreased by 12.3% over this same period in 2004-05. Operating expenses have decreased due to better control of overtime and the promotion of a senior buyer to bookstore manager which resulted in a corresponding increase to administrative salary and benefits. Interest income increased due to the continued rise in interest rates and changes in the timing of vendor payments as well as improved overall cash flow management. Even with the incurrence of COP interest payments, the net change to the fund balance has shown positive improvement over this same period in 2004-05.

CAFETERIAS (Exhibit E)

Fresh & Natural continues to operate food services at the three District campuses. College of San Mateo has both food services and a satellite food operation (kiosk) to serve the central campus. The District's vending services contractors are Pepsi Bottling Group and Action Vending.

Third quarter comparisons are noted below:

CAFETERIA FUND	2004-05	2005-06	S Change	% Change
Food Service Income	\$46,274	\$41,709	\$-4,565	-9.9%
Vending Income	52,728	40,703	-12,025	-22.8%
Interest Income	12,502	13,036	534	4.3%
Expenditures	101,148	85,067	-16,081	-15.9%
Net Addition to Capital, includes restricted vending income	\$10,356	\$10,381	\$25	0.2%

Compared to the third quarter 2004-05, food service income has decreased by 9.9%. Vending income has decreased by 22.8% (income from Pepsi and Action Vending), due to Pepsi's product price increase affecting consumer demand. A decrease in enrollments has also affected food service income, as well as vending income.

Because expenditures decreased by \$16,081 or 15.9% (College support expense) over the same period, the result is a slight increase to the net addition to capital.

While income from the food service and vending contracts enables the District to provide services to students and staff, the program must be self-supporting. The Cafeteria fund provides for the long-term maintenance and upgrading of aging facilities and equipment, as well as expenses relating to the ongoing operational requirements under the food service and vending contracts.

**Associated Students of College of San Mateo
Summary of Programs and Activities
3rd Quarter Report, January - March 2006**

Ongoing Activities.

Members of the Associated Students continue to be involved in the governance of both the College and the District. At the college level, representatives of the ASCSM serve on College Council, the Committee on Instruction, the Faculty Academic Senate, the Student Assessment Committee, the Diversity in Action Group, the College Safety Committee, and the College Auxiliary Services Advisory Committee (CASAC), among others. In addition, members of the Associated Students also serve on each of the accreditation standard committees that are currently working on the College's Self-Study. At the District level, A.S. representatives serve on the District Committee on Budget and Finance and the District Auxiliary Services Advisory Committee (DASAC).

With the announcement that the College President and the College Vice-President of Student Services are going to retire, the Associated Students have also appointed representatives to the hiring committees for those positions.

At the state level, the Associated Students continue to be involved with the development of a new Statewide Student Senate. ASCSM members continue to take part in ongoing conversations with other Region 3 representatives regarding representation models and governing documents for the new organization.

The Associated Students also continue to support the CSM Ambassadors Program. The program continues to offer tours on an as-requested basis to potential students and other interested parties. In addition to the Ambassadors Program, the ASCSM also supports numerous other College programs, including CSM Connects, the College's community involvement and service learning program; the Mary Meta Lazarus Child Development Center; the CSM Athletics Department and sports teams; and the CSM Health Center, providing funding for low-income students to receive vital medical services that would otherwise be prohibitively expensive.

January 2006.

Before the start of the Spring 2006 semester, the Associated Students, in cooperation with the Student Activities Office, continued to manufacture student body cards for CSM students who had paid their student body fees. Besides serving as college I.D., the cards also provide numerous discounts at local businesses. The ASCSM also continued to make I.D. cards available to CSM faculty, staff, and administrators, free of charge.

In conjunction with the Student Activities Office, the ASCSM sponsored an Information Booth for the start of the Spring 2006 semester. Located in the courtyard between Buildings 1 and 5, the booth offers a chance for new and returning students to obtain directions, get up-to-date information about class changes, and receive answers to general registration process questions.

February 2006.

On Saturday, February 11, 2006, the ASCSM, CSM Connects, and the College of San Mateo hosted the 4th Annual CSM Service and Leadership Conference (formerly the CSM Youth Conference). The conference, open to high school students, college students, and the general public, is designed to promote civic engagement and the development of leadership skills. Workshops offered included; *Turn Up the Volume: Your Voice through Active Citizenship; Diversity, Service and Leadership; How to Speak So That Others Will Listen: A Leader's Guide to Self-Presentation;* and *Beyond Voter Registration: Civic Engagement in Your Community.* A total of 163 people attended this year's conference.

On Tuesday, February 14, and Wednesday, February 15, 2006, the Associated Students hosted Welcome Week and Club Days, an opportunity for new and returning CSM students to see what services, programs, and student organizations are available at the College. College departments and programs participating included: CSM Connects, the Health Center, the Counseling Department, the Student Employment Office, the Disabled Students Programs and Services (DSPS) department, and the Financial Aid Office. Student organizations participating included the CSM Literary Society, Latinos Unidos, the Gay-Straight Alliance, the EOPS Club, the CSM Multicultural Club, the CSM Christian Fellowship, and Alpha Gamma Sigma.

On Monday, February 27, 2006, the CSM Nursing Student Association hosted its 2nd Annual Nursing Career Fair. The fair brought together representatives from health service providers from around the Bay Area and CSM nursing students interested in employment after graduating from the CSM nursing program.

March 2006.

Between Wednesday, March 15, and Wednesday, March 22, 2006, three representatives from the Associated Students attended the Annual American Student Association of Community Colleges (ASACC) conference in Washington, D.C. During the conference, attendees from around the nation are educated on the various legislative issues that impact community college students. After learning about these issues, students then meet with Congressional leaders. This year, CSM students met with staff from the offices of Senator Dianne Feinstein, Senator Barbara Boxer, Representative Nancy Pelosi, Representative Anna Eshoo, and Representative Tom Lantos. The students also had the opportunity to watch arguments in front of the Supreme Court and to view a session of the U.S. Senate.

On Tuesday, March 21, and Wednesday, March 22, 2006, the CSM Health Center, with support from the Associated Students, presented the annual CSM Health Fair. The event educates students and the campus community about various health services, provides information about steps to prevent serious illness, and gives students access to medical professionals that they may not have off campus. This year, with the aid of the ASCSM, students were able to receive free cholesterol screening tests.

Starting on Saturday, March 25, 2006, and continuing throughout the Spring 2006 semester, the Associated Students and the Student Activities Office are again supporting the CSM Priority Enrollment Program (PEP) for local high school students. The program, which is open to graduating high school seniors, gives students the opportunity to receive a campus orientation, take a campus

tour, schedule an appointment with a counselor, and complete the Math and English placement tests.

On the evening of Friday, March 31, 2006, the Associated Students again supported Professor Mohsen Janatpour's Art and Science Lecture, this year entitled "Abstract Realism and the Story of My Art." Professor Janatpour's lecture explores the intersection of art and science, and provides students and the community an opportunity to explore the bridges between art and science.

Submitted by,

Steve Robison
Coordinator of Student Activities and ASCSM Advisor
College of San Mateo

**Associated Students of Cañada College
Summary of Programs and Activities
3rd Quarter Report, January – March 2006**

In **February 2006**, the ASCC coordinated a club fair and sponsored five events for Black History month. The ASCC also distributed over \$3,750 in individual scholarships for books and provided the library with \$2,000 to purchase textbooks.

In **March 2006**, the ASCC sponsored an outdoor concert, traveled to Washington, D.C. for the National Advocacy Conference and sponsored a lecture on Immigrant Rights for Cesar Chavez Day. Currently, the students are coordinating a volunteer activity with Samaritan House.

Four new clubs have formed this semester: The Latin American Literature Club, the Photography Club, the United Nations Association of Cañada College and the Society of Liberal Education.

*Prepared by: Aja Butler
Coordinator of Student Activities
Cañada College*

**Associated Students of Skyline College
Summary of Programs and Activities
3rd Quarter Report, January – March 2006**

The following is a summary highlighting the events and activities of this quarter.

Shared Governance: The students continue to serve on the following committees at Skyline College and the District:

Bookstore RFP Committee
CALSACC
Campus Auxiliary Services Advisory Committee
College Council
Curriculum Committee
District Auxiliary Services Advisory Committee
District Associated Students Governing Board
District Budget Committee
District Shared Governance Council
Educational and Facilities Master Plan Committee
Ed Policy Committee
Fresh Look Advisory Committee
Health and Safety Committee
Intercampus Planning Committee
Planning and Budget Committee
Student Union Planning Committee
WASAC Accreditation Committees

Student Handbook and Academic Planners: The ASSC continues to work with the Student Activities Office to distribute the Student Handbooks. The Student Activities Office is currently collecting updated material for the 2006-2007 Student Handbook.

Recruitment of Students: The ASSC continues to encourage student participation in activities, events and student government, using handouts, flyers and giveaways to increase participation and attendance.

Student Identification Cards: The Student Activities office continues to produce Student ID Cards for the student body.

Skyline Organizations and Club SOCC (formerly Inter Club Council): The ASSC members always encourage other students to become active on campus by their work through SOCC. They also encourage students who do not find a club that interests them to start their own.

Programs and Events:

February 1, 2006, Race Forum: The ASSC held a forum on race at which students had the opportunity to speak about their concerns with race. Tommie Smith was an invited guest at the forum. Approximately 60 students attended.

February 8, 2006, Talisman: The ASSC helped fund the publishing of the 2005-2006 Talisman. Katharine Harer is the director of the Talisman.

February 28, 2006, Journalism Club: The ASSC helped fund the Journalism Club's conference travel to Los Angeles for the JCC State Conference.

March 4, 2006, W.O.W, Women on Writing Conference: The ASSC donated funds in support of the Women on Writing Conference. Over 300 women attended the event from across the Bay Area.

March 21, 2006, Filipino Student Union: The ASSC helped fund the Filipino Student Union's conference travel to Hawaii. Approximately 8 students plus high school students will be attending.

March 23, 2006, Sixth Annual President's Breakfast: The President's Breakfast this year featured two student speakers and a presentation from Skyline College President, Dr. Morrow. Members of the ASSC served as volunteers at the check-in and information tables. The event was held at the South San Francisco Conference Center. Approximately 200 people were in attendance.

If you need additional information or have any questions about the summary report, please contact me.

Amory Nan Cariadus
Coordinator of Student Activities
Skyline College
Phone: (650) 738-4334
Email: cariadusa@smccd.net

CAÑADA COLLEGE ASSOCIATED STUDENTS
Balance Sheet
March 31, 2006

	<u>OPERATIONS</u>	<u>RESTRICTED</u>	<u>TOTALS</u>
ASSETS			
Cash			
Bank Commercial	\$52,151	\$127,941	\$180,092
Bank Time Deposits	0	30,000	30,000
Total Cash	<u>\$52,151</u>	<u>\$157,941</u>	<u>\$210,092</u>
Receivables			
Miscellaneous Receivable	\$29,000	\$83	\$29,083
Loans Receivable	5,762	3,057	8,819
Total Receivables	<u>\$34,762</u>	<u>\$3,140</u>	<u>\$37,902</u>
Furniture, Fixtures & Equipment	\$40,052	\$0	\$40,052
Less Accumulated Depreciation	<u>(33,268)</u>	<u>0</u>	<u>(33,268)</u>
Total Furniture, Fixtures & Equipment	\$6,783	\$0	\$6,783
TOTAL ASSETS	<u>\$93,696</u>	<u>\$161,081</u>	<u>\$254,777</u>
LIABILITIES AND CAPITAL			
Liabilities			
Student Representation Fee	\$0	\$2,873	\$2,873
Accounts Payable	0	72	72
Club Funds	1,500	23,124	24,623
Trust Funds	43	125,196	125,239
Loan Funds	9,650	8,095	17,745
Total Liabilities	<u>\$11,193</u>	<u>\$159,359</u>	<u>\$170,553</u>
Capital			
Capital, July 1, 2005	\$38,357	\$0	\$38,357
Net Income (Loss)	44,147	0	44,147
Vending Capital	0	1,722	1,722
Capital, March 31, 2006	<u>\$82,504</u>	<u>\$1,722</u>	<u>\$84,225</u>
TOTAL LIABILITIES AND CAPITAL	<u>\$93,696</u>	<u>\$161,081</u>	<u>\$254,777</u>

CAÑADA COLLEGE ASSOCIATED STUDENTS
Income Statement--Operations
For the Quarter Ending March 31, 2006

	<u>THIS QUARTER</u>	<u>YEAR TO DATE</u>
INCOME		
Activity Card Sales	\$25,000	\$65,418
ATM Income	415	1,235
Vending Fees	885	2,105
Student General	0	0
Interest	212	771
Games	0	0
Festivals/Programs	0	979
Miscellaneous Income	10	1,482
TOTAL INCOME	\$26,521	\$71,990
EXPENSES		
Activity Card Expense	(\$293)	(\$3,463)
Awards and Scholarships	0	0
Office Supplies and Services	840	1,831
Publicity	255	265
Conference	0	208
Program Expense	14,893	21,095
Administrative Expense	0	0
Other Expenditures	675	6,116
TOTAL EXPENSES	\$16,369	\$26,051
NET INCOME (LOSS) FROM ASB GOVERNMENT	\$10,152	\$45,939
Less Depreciation Expense	(553)	(1,792)
NET INCOME (LOSS)	\$9,599	\$44,147
<u>VENDING</u>		
Vending Income	\$3,853	\$9,486
Less Expense and Transfer	(3,122)	(7,765)
Net Vending Income (Loss)	\$731	\$1,722
Vending Capital, July 1, 2005		\$0
Vending Capital, March 31, 2006		\$1,722

COLLEGE OF SAN MATEO ASSOCIATED STUDENTS

Balance Sheet

March 31, 2006

	<u>OPERATIONS</u>	<u>RESTRICTED</u>	<u>TOTALS</u>
ASSETS			
Cash			
Petty Cash	\$25	\$0	\$25
Bank Commercial	182,443	59,455	241,898
Bank Time Deposits	0	0	0
District Investment Pool	0	350,738	350,738
Total Cash	<u>\$182,468</u>	<u>\$410,194</u>	<u>\$592,662</u>
Receivables			
Miscellaneous Receivable	\$8,200	\$0	\$8,200
Loans Receivable	0	1,100	1,100
Total Receivables	<u>\$8,200</u>	<u>\$1,100</u>	<u>\$9,300</u>
Furniture, Fixtures & Equipment			
Less Accumulated Depreciation	\$114,185	\$32,443	\$146,628
Total Furniture, Fixt., & Eqpt.	<u>(112,210)</u>	<u>(30,621)</u>	<u>(142,832)</u>
	\$1,975	\$1,821	\$3,796
TOTAL ASSETS	<u>\$192,643</u>	<u>\$413,115</u>	<u>\$605,758</u>
LIABILITIES AND CAPITAL			
Liabilities			
Student Representation Fee	\$0	\$64,974	\$64,974
Accounts Payable	14,747	0	14,747
Club Funds	0	111,549	111,549
Trust Funds	0	224,616	224,616
Loan Funds	14,217	10,498	24,715
Total Liabilities	<u>\$28,964</u>	<u>\$411,637</u>	<u>\$440,601</u>
Capital			
Capital, July 1, 2005	\$160,410	\$0	\$160,410
Adjustment to Capital/Prior	(18,644)	0	(18,644)
Net Income (Loss)	21,912	0	21,912
Vending Capital	0	1,479	1,479
Capital, March 31, 2006	<u>\$163,678</u>	<u>\$1,479</u>	<u>\$165,157</u>
TOTAL LIABILITIES AND CAPITAL	<u>\$192,643</u>	<u>\$413,115</u>	<u>\$605,758</u>

COLLEGE OF SAN MATEO ASSOCIATED STUDENTS
Income Statement--Operations
For the Quarter Ending March 31,2006

	<u>THIS QUARTER</u>	<u>YEAR TO DATE</u>
INCOME		
Activity Card Sales	\$21,177	\$72,451
ATM	924	2,533
Concessions	0	0
Interest	2,850	8,510
Program Income	0	0
Rec/Game Room	1,795	1,795
Miscellaneous Income	3,374	4,539
TOTAL INCOME	\$30,119	\$89,827
EXPENSES		
Awards and Scholarships	\$100	\$500
Activity Card Expense	1,690	2,636
Conference	0	0
Office Supplies	485	1,313
Operating Expense	12	264
Student Assistants	12,862	45,822
Equipment Repairs and Rental	0	786
Laundry Service	0	0
Concessions Expense	0	0
Programs	2,717	10,709
Other Expenditures	1,404	2,599
Unrealized Loss from Investments	0	0
TOTAL EXPENSES	\$19,270	\$64,629
NET INCOME SUBTOTAL	\$10,849	\$25,197
Less Depreciation Expense	(642)	(1,927)
Less Depreciation Expense - Café International	(453)	(1,359)
NET INCOME	\$9,754	\$21,912
<u>VENDING</u>		
Vending Income	12,116	\$26,676
Less Expense & Transfer	(12,116)	(26,676)
Net Vending Income	\$0	\$0
Vending Capital, July 1, 2005		\$1,479
Vending Capital, March 31, 2006		\$1,479

SKYLINE COLLEGE ASSOCIATED STUDENTS

Balance Sheet
March 31, 2006

	<u>OPERATIONS</u>	<u>RESTRICTED</u>	<u>TOTALS</u>
ASSETS			
Cash			
Petty Cash	\$25	\$0	\$25
Bank Commercial	0	126,441	126,441
District Investment Pool	0	424,393	424,393
Total Cash	<u>\$25</u>	<u>\$550,834</u>	<u>\$550,859</u>
Receivables			
Miscellaneous Receivable	\$247,404	\$38,590	\$285,994
Loans Receivable	3,309	0	3,309
Total Receivables	<u>\$250,713</u>	<u>\$38,590</u>	<u>\$289,303</u>
Furniture, Fixtures & Equipment	\$81,202	\$0	\$81,202
Less Accumulated Depreciation	(73,958)	0	(73,958)
Total Furniture, Fixt., & Eqpt.	<u>\$7,245</u>	<u>\$0</u>	<u>\$7,245</u>
TOTAL ASSETS	<u>\$257,982</u>	<u>\$589,425</u>	<u>\$847,407</u>
LIABILITIES AND CAPITAL			
Liabilities			
Student Representation Fee	\$0	\$46,259	\$46,259
Accounts Payable	598	0	598
Club Funds	38,551	64,287	102,838
Trust Funds	136,401	348,122	484,523
Loan Funds	3,183	0	3,183
Total Liabilities	<u>\$178,733</u>	<u>\$458,668</u>	<u>\$637,401</u>
Capital			
Capital, July 1, 2005	\$62,443	\$0	\$62,443
Adjustment to Capital	30,810		30,810
Net Income (Loss)	(14,004)	0	(14,004)
Vending Capital		130,756	130,756
Total Capital, March 31, 2006	<u>\$79,249</u>	<u>\$130,756</u>	<u>\$210,005</u>
TOTAL LIABILITIES AND CAPITAL	<u>\$257,982</u>	<u>\$589,425</u>	<u>\$847,407</u>

SKYLINE COLLEGE ASSOCIATED STUDENTS
Income Statement--Operations
For the Quarter Ending March 31, 2006

	<u>THIS QUARTER</u>	<u>YEAR TO DATE</u>
INCOME		
Activity Card Sales	(\$213)	\$19,790
Interest	2,960	9,399
Controller of Activities	0	0
Game Room	0	0
Miscellaneous Income	30	60
TOTAL INCOME	\$2,777	\$29,249
EXPENSES		
Awards and Scholarships	\$0	\$0
Activity Card Expense	0	0
General Fund	0	201
Office Supplies	1,845	5,686
Publicity	0	12
Salaries and Benefits	412	3,177
Unrealized Loss on Investments	0	0
Other Expenditures	5,864	32,394
TOTAL EXPENSES	\$8,120	\$41,470
NET INCOME FROM ASB GOVERNMENT	(\$5,343)	(\$12,221)
Less Depreciation Expense	(594)	(1,783)
NET INCOME (LOSS)	(\$5,938)	(\$14,004)
<u>VENDING</u>		
Vending Income (Loss)	\$2,508	\$6,155
Less Expense and Transfer	0	0
Net Vending Income (Loss)	\$2,508	\$6,155
Vending Capital, July 1, 2005		\$124,601
Vending Capital, March 31, 2006		\$130,756

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT BOOKSTORES**Balance Sheet
March 31, 2006****ASSETS**

Cash for Operations and Investments	\$4,769,572
Accounts Receivable	332,806
Inventory	754,816
Furniture, Fixtures & Equipment (Net)	<u>79,872</u>
TOTAL ASSETS	<u><u>\$5,937,067</u></u>

LIABILITIES AND CAPITAL

Liabilities	\$758,357
Capital-Reserved	<u>5,178,710</u>
TOTAL LIABILITIES AND CAPITAL	<u><u>\$5,937,067</u></u>

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT BOOKSTORES
Income Statement
For the Quarter Ending March 31, 2006

	<u>Year to Date Actual</u>	<u>%</u>	<u>2005-2006 Budget</u>
INCOME			
Merchandise Sales	\$6,256,335	100.00%	\$7,300,000
COST OF GOODS SOLD			
Merchandise Purchases	4,771,308	76.26%	5,040,851
GROSS PROFIT	<u>\$1,485,027</u>	<u>23.74%</u>	<u>\$2,259,149</u>
OPERATING EXPENSES			
Salaries	\$873,578		\$1,244,506
Benefits	199,750		356,887
Store and Office	17,844		38,322
Travel, Conference, Membership	9,650		3,000
Utilities	14,074		40,000
Contracted Services	29,067		55,000
Depreciation Expense	21,450		38,000
Outgoing Freight	-		3,000
Other Expenses	204,805		359,060
TOTAL OPERATING EXPENSES	<u>\$1,370,218</u>	<u>21.90%</u>	<u>\$2,137,775</u>
NET INCOME FROM OPERATIONS	\$114,809	1.84%	\$121,374
OTHER INCOME			
Interest	\$94,643		\$120,000
Other Income	67,025		65,459
TOTAL OTHER INCOME	<u>\$161,668</u>	<u>2.58%</u>	<u>\$185,459</u>
NET INCOME BEFORE OTHER EXPENSES	\$276,477	4.42%	\$306,833
OTHER EXPENSES			
Administrative Salary and Benefits	\$184,454		\$64,000
Interest Expense on Certificates of Participation (COP)	211,781		211,781
TOTAL OTHER EXPENSES	<u>\$396,235</u>	<u>6.33%</u>	<u>\$275,781</u>
Net Change in Fund Balance	(\$119,758)	-1.91%	<u>\$31,052</u>
Capital, July 1, 2005	<u>5,298,468</u>		
Capital, March 31, 2006	<u><u>\$5,178,710</u></u>		

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT CAFETERIAS**Balance Sheet****March 31, 2006****ASSETS**

Cash for Operations and Investments	\$349,832
Cash Reserve for Equipment	330,000
Accounts Receivable	0
Furniture, Fixtures & Equipment (Net)	<u>43,646</u>
TOTAL ASSETS	<u><u>\$723,478</u></u>

LIABILITIES AND CAPITAL

Liabilities	\$20,290
Capital, July 1, 2005	\$692,808
Adjustment to Capital	<u>10,380</u>
Capital, March 31, 2006	<u>\$703,188</u>
TOTAL LIABILITIES AND CAPITAL	<u><u>\$723,478</u></u>

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT CAFETERIAS
Income Statement
For the Quarter Ending March 31, 2006

	<u>Year to Date</u> <u>Actual</u>	<u>2005-2006</u> <u>Budget</u>
INCOME		
Special Service Income	\$0	\$0
Vending Income	40,703	87,700
Food Service Income	41,709	59,000
Interest	13,036	18,000
Other Income	<u>0</u>	<u>0</u>
TOTAL INCOME	\$95,448	\$164,700
EXPENSES		
Depreciation Expense	\$18,100	32,000
Service Contracts & Repairs	23,764	38,000
College Support	40,703	151,814
Unrealized Loss from Investments	-	-
Other	<u>2,500</u>	<u>-</u>
TOTAL EXPENSES	<u>\$85,067</u>	<u>\$221,814</u>
NET INCOME FROM OPERATIONS	\$10,380	<u><u>(\$57,114)</u></u>
Capital, July 1, 2005	<u>\$692,808</u>	
Capital, March 31, 2006	<u><u>\$703,188</u></u>	

BOARD REPORT NO. 06-5-7C

Update of 2006 Facilities Master Plan – Districtwide

There is no printed report for this agenda item.

San Mateo County Community College District

May 17, 2006

BOARD REPORT NO. 06-5-8C

TO: Members of the Board of Trustees
FROM: Ron Galatolo, Chancellor-Superintendent
PREPARED BY: Victoria P. Morrow, President, Skyline College

**SKYLINE COLLEGE AND SUMMER SERVICE
IN THE CHILDREN'S CENTER**

Skyline College will provide an oral presentation on summer service in the Children's Center. The presentation will include the role of the Children's Center in terms of provision of child care and support for and the Early Childhood Education program. It will also include history relative to enrollment, costs and revenues.



Cañada College Board Report



May 17, 2006

Superior Court Judge Marta Diaz to Speak at Graduation

San Mateo County Superior Court Judge Marta S. Diaz will speak at this year's commencement ceremony. Diaz has been the county's presiding Juvenile Court judge since 2000. She was appointed to the San Mateo County Superior Court in February, 1997 by Gov. Pete Wilson. Prior to her appointment to the Superior Court, Diaz had been a sole practitioner in Burlingame since 1994. Previously, Diaz served the County of San Mateo as deputy district attorney from 1981 to 1994. Diaz is a member of the San Mateo



County Bar Association and the California Public Defender's Association. She earned her bachelor's degree from SFSU in 1978 and a juris doctorate degree from

Cal's Boalt Hall School of Law in 1981. Diaz attended the College of San Mateo before graduating from SFSU. She is the daughter of immigrants.

Eighth-Grade Drop Out Becomes Standout Science Student



Valedictorian Andrea Griffin

Andrea Griffin has gone from eighth-grade drop out to tutoring college students in science classes and will be this year's valedictorian at Cañada College. Griffin scored straight-A's at Cañada and has been accepted into the prestigious Sequoia Hospital/San Francisco State University Baccalaureate Nursing Program at the Cañada College University

Center. It's a remarkable turnaround for the 29-year-old Griffin, who dropped out of eighth-grade growing up in San Francisco's Bayview neighborhood because she was the "nerdy kid." Griffin said she's never had trouble with school but because of her academic history had doubts if she would succeed at college. "Cañada has been great for me," she said. "It's really lit a light in me."

Retirement Party Set for May 18

Four distinguished professors—Romy Thiele, Rich Anderson, Sally McGill, and Linda Hoy—will be honored at a special retirement ceremony to be held Thursday, May 18 at 1 p.m. in the Main Theater. Interim President Tom Mohr said the contributions by the retiring faculty members cannot be overstated. “Combined, these four professors represent nearly 80 years of experience,” Mohr said. “They have impacted countless numbers of students. They will be missed by co-workers and the institution.” The program will be held in the Main Theater and a reception will follow in Building 3, Room 142.

College Chooses Emerson Quote for Inscription on Amphitheater Steps

A quote from Ralph Waldo Emerson, “*Do not go where the path may lead; go instead where there is no path and leave a trail.*” has been chosen by the campus community as the quote to be inscribed on the steps of the new amphitheater. The amphitheater will be built at the top of the Frisbee lawn as part of the Building 9 project. “I want to congratulate the College Council on putting together an excellent process that included a campus-wide election to choose this quote,” said Interim President Tom Mohr. “This quote received a significantly larger number of votes than the next highest so I feel confident it accurately represents the college community and I look forward to having it approved by the Board.”

A Major League Boost from Alumni

San Francisco Giants outfielder Moises Alou and ESPN baseball broadcaster Harold Reynolds—both Cañada College alums—have contributed testimonials to the college’s website detailing their time at the school. The college is also sponsoring the Spanish-language broadcast of San Francisco Giants home games. It is all part of an effort to boost enrollment at the college among young men. The current student body is approximately 75 percent women. In addition the college continues to target the younger audience with radio advertising.

Kathleen “Katie” Kane to be Honored as Business Partner



Kathleen M. “Katie” Kane, President of the Board of Directors, Sequoia Healthcare District, will be honored as the 2006 Business Partner at this year’s commencement ceremony. Kane has been instrumental in establishing the Sequoia Hospital/SFSU Baccalaureate Nursing Program at the Cañada College University Center. The Sequoia Health-

care District contributes \$1 million per year to sustain the program. As a member of the Cañada President’s Circle, Kane was instrumental in garnering a matching grant of \$15,000 from Sequoia Healthcare District to fund books and materials for low-income students enrolled in the colleges popular allied health programs.

Student Life in Full Bloom at Cañada



The Festival del Sol concert series, student-sponsored debates, and Spring Fling highlighted a busy Spring Semester for students at Cañada. All of the events drew large crowds and created a sense of community on campus.

Biology Student Awarded Pister Scholarship

Elizabeth Hooshlar, a biology student from San Mateo, has received the prestigious Karl S. Pister Scholarship to U.C. Santa Cruz. Hooshlar plans to enroll in the Ecology and Evolution program at the university. The prestigious award consists of a \$10,000 annual scholarship, awarded over two years, as well as a paid or volunteer summer work experience tailored to complement Hooshlar's studies.

Students Services Hosting College Outreach Event June 3

Cañada College Student Services will host a college outreach event from 9:30 a.m. to noon on Saturday, June 3 designed to help graduating high school seniors learn about admissions, financial aid, and other programs before they enroll for Fall Semester. In addition, high school sophomores and juniors will be invited to the event to learn about concurrent enrollment opportunities. "Our goal is to remind students that financial aid is still available and introduce them to our programs," said Margie Carrington, director of financial aid at Cañada College.

Cañada Middle College Graduation Scheduled for May 25



Middle College recognition ceremony, one of the more unique ceremonies of the spring season, is scheduled for Thursday, May 25 at 3 p.m. on the Frisbee Lawn. It will be followed by a pot luck. There are 24 Middle College graduates scheduled to walk across the stage during the ceremony. The program is in its seventh year and draws from all four comprehensive high schools in the Sequoia Union High School District as well as local charter and private high schools in the area. More than 300 students have enrolled.

Local High School Students to be Honored

Approximately 200 high school students from the Sequoia Union High School District will be honored for their academic prowess at the annual Evening of Academic Excellence. The event will be held Monday, May 22 at 7 p.m. in the Main Theater. The Evening of Academic Excellence is a recognition ceremony hosted by the college that honors students in the Sequoia Union High School District who have earned a grade point average of 3.33 or higher.

English Institute Honors Graduates

Graduates of the English Language Institute were honored at a special ceremony Tuesday, May 16. Approximately 80 certificates were awarded to graduates. The ceremony, which was held in the Student Center from 6 to 8:30 p.m., combined both the morning and night ESL classes. Forty-eight students received English Language Institute Academic Excellence Awards for graduating at the top of their class.

Ceremony set for Graduating Nurses

A special recognition ceremony will be held Friday, May 19 at noon for the first graduating class of students from the Sequoia Hospital/San Francisco State University Baccalaureate Nursing Program at the Cañada College University Center. The ceremony will be held in the nursing lab,



Building 18, Room 205. The 27 Students will later attend the SFSU graduation ceremony.

College Awards 159 Scholarships

More than 150 scholarships were awarded to continuing, transferring and high school students at the annual Cañada College Scholarship Awards Recognition Reception on Friday May 12. Student speakers Gerardo Pacheco and Candace Joy spoke of challenges they have faced in order to get as far as they have in their educational pursuits. Pacheco spoke of being an immigrant from Yucatan, Mexico without any family support and his struggles to learn English while barely earning minimum wage. Joy spoke of her struggles with being a high school outcast, succumbing to and eventually overcoming drug addictions to currently earning a 3.7 grade point average. "In total we provided students with approximately \$300,000 in scholarships," said Margie Carrington, director of financial aid. "The scholarships from our Foundation ranged from \$300 to \$2,150. We also presented the Pister Scholarship and our Smart Cookie scholarships for students who are transferring to universities."

First Class of CAD Students to be Honored at May 23 Event

Twelve students graduating from SFSU with bachelor's degrees in child and adolescent development will be honored at a special ceremony Tuesday, May 23 from 5 to 7 p.m. at the University Center. They are the first group of University Center graduates in child and adolescent development. More than 740 students have taken classes in this program.

Happenings at Cañada

May 18 through May 26, 2006

Date	Time	Event
5/15 to 18		ASCC Student Elections
5/18	1:00 P.M. 6:00 P.M.	Retirement Program & Reception, Main Theater MESA Banquet, Student Center
5/19	12:00 P.M.	Nursing Program Reception, Building 18, Room 205
5/20	1:00 P.M.	Upward Bound Recognition Ceremony, Frisbee Lawn
5/22	7:00 P.M.	Evening of Academic Excellence, Main Theater
5/23	5:00 P.M.	CAD Reception, Building 22, Room 116
5/24	7:00 P.M.	PEEP Graduation, Fair Oaks Community Center
5/25	3:00 P.M.	Middle College Graduation, Frisbee Lawn
5/26	4:00 P.M. 7:00 P.M.	Interior Design Graduation, Building 2, Room 10 Commencement, Main Theater
6/3	9:30 A.M. to noon	Cañada College Student Services Fair, Cafeteria



COLLEGE of SAN MATEO

Office of the President

Executive Report to the Board of Trustees

MAY 17, 2006



Adrian Orozco, Commencement Speaker

COMMENCEMENT SPEAKER ANNOUNCED

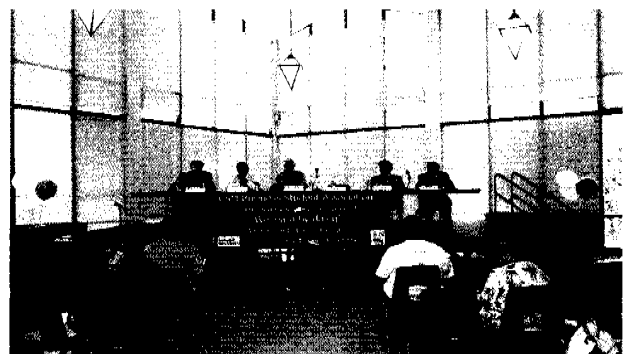
The speaker for CSM's 84th commencement ceremony on Friday, May 26 will be **Adrian Orozco**, director emeritus of the college's EOPS and Multicultural Center. He was a founding counselor in the College Readiness Program, a groundbreaking program and model for what would become EOPS. During Adrian's 33 years of service to the college district, he counseled and influenced the lives of thousands of students and was a highly respected member of the CSM community. CSM's commencement begins at 8pm in the Gymnasium.

COLLEGE RECEIVES QUICK START GRANT IN MULTIMEDIA

CSM, in partnership with several schools and colleges, is the recipient of a Quick Start Grant in Multimedia which will support faculty time for the creation of an "Introduction to Multimedia" online course that will be developed in line with programs at CSM (digital photography, electronic music, graphics, multimedia, broadcasting and film.) The course will be helpful for concurrent enrollment students by providing direction and knowledge prior to their enrollment at the college. Cabrillo College serves as the fiscal agent for the grant and also involves Skyline, Canada, Diablo Valley College, a number of high schools and the Multimedia Center at Mission College. The funding source, SB70 – Economic Development and Career Technical Education Reform – calls for increased coordination between community colleges and high schools for well-articulated career technical education curricula responsive to industry concerns. The overall amount of the award is \$450,000 for two years that all of the participating schools will share; CSM will receive \$26,400.

CSM HOSTS 12TH DISTRICT CONGRESSIONAL CANDIDATES DEBATE

In early May, CSM's Business Students Association sponsored a debate featuring the following congressional candidates for the 12th District: democrats **Kevin Herle**, **Robert M. Barrows**, republicans **Mike Moloney**, **Chris Huskins**, **Mike Garza**, and libertarian **Harland Harrison**. Rep. Tom Lantos was unable to attend the debate.



EVENTS AROUND CAMPUS



Retiring Faculty Luncheon

▶ The Academic Senate hosted its annual retirement luncheon on May 3 honoring four retiring faculty members: **Gerry Frassetti**, **Marie Paparelli**, **Tim Stringari** and **Arlene Wiltberger** and retiring administrators **Pat Griffin** and **Gary Dilley**.

▶ At the CSM Scholarship Awards Reception held on May 4, 221 individual scholarship awards worth \$157,230 were distributed to 144 CSM students and 21 high school students.

▶ The President's Office hosted the annual "Thank You" Lunch for all faculty, staff and administrators.

▶ The Associated Students held an Appreciation Lunch for faculty, staff and administrators who supported the ASCSM over the past year.

▶ Once the rain stopped, the Associated Students were finally able to celebrate the annual Spring Fling Week. This year's theme was "Island Carnival."

▶ The College and Physical Education/Athletics Department held a dedication ceremony of the new press box located at the football stadium honoring retiring **Dean Gary Dilley**. A plaque recognizing Gary's 18 years of service to CSM and the district was permanently installed in the press box.

▶ A group of 80 fifth graders, faculty and parents from College Park Elementary School took a field trip to CSM which included a campus tour, lunch and planetarium show.

▶ The Diversity In Action Group Speaker Series welcomed **Dr. Rona Halualani**, associate professor from San Jose State University, presenting "Mainland Hawaiian Identities and Experiences on the Continent: A Journey of Becoming."

▶ **Mark Stephen Mir** of University San Francisco's Ricci Institute was a guest speaker at San Mateo County's Astronomical Society's general meeting held in the CSM Planetarium. His lecture was titled, "The Mechanics of Heaven: Jesuit Astronomers at the Qing Court."

▶ San Mateo Middle College High School graduation will take place on May 30 at 6:30pm in the CSM Theatre.

▶ CSM's Transition to College Program and Caminar Supported Education held a student achievement celebration recognized the students in the program for their scholarly efforts and scholarship awards.



Transition to College Celebrants

NOTABLE

☆ At the state convention of Alpha Gamma Sigma (AGS), the California community college scholastic honor society, CSM Eta Chapter president **Marcela Cabrera** received a \$500 Ed Walsh Service Award. She was among 20 AGS members statewide who received a Walsh Award for outstanding service to their chapter and campus. Marcela, an anthropology major, also serves on the Student Senate. She hopes to transfer to a UC campus next year.



☆ Kudos to CSM's baseball team! The Bulldogs won their fifth consecutive North Coast Conference championship earlier this month, posting a 20-3 record (31-9-2 overall). The team ended the season ranked fourth in Northern California among community colleges and for the 10th time in 12 years, entered post-season play. Pitcher **Kyle Woodruff** was named Pitcher of the Year, **Cody Himes** won Player of the Year and **Doug Williams** took home Coach of the Year honors.

☆ CSM's track team had five first place finishers in the Coast Conference Track & Field Championships held at the College's new facilities. The winners were **Shawna Gildea** (javelin); **Ray Hisatake** (discus throw); **Krystal Nzoiwu** (high jump); **Kelly Schumacher** (hammer throw); and **Pat Smith** (javelin). Additionally, at the Nor Cal Community College Track & Field Championships last weekend, CSM's **Pat Smith** finished first in the javelin throw and he and seven other team mates qualified for the upcoming state championship meet.

☆ **Audrey Behrens**, CSM associate professor and director of the dental assisting program was selected as 2005 recipient of the San Mateo County Dental Society's Community Service Award.

☆ CSM Art Instructor **Noah Buchanan's** work was display in an exhibition at the Gallery of Arts & Science in the New York Academy of Science.

CAMPUS PERFORMANCES

♪ The annual Electronic Music Concert highlighting works by CSM students was held. The event included a variety of pieces from jazz to experimental to hip hop and the showing of short films with original sound tracks.

♪ The Soul of Latin Jazz Concert presented a delightful musical journey that combined the worlds of Soul, Jazz and Latin music featuring **Rudy Ramirez**, adjunct faculty member, and Mambo Street.



SKYLINE COLLEGE
EXECUTIVE REPORT FOR THE BOARD OF TRUSTEES
MAY 17, 2006

APPRECIATION

Pilipino Cultural Night: Skyline College's Filipino Student Union presented the second annual Pilipino Cultural Night – an event that expresses the spirit of the Filipino American experience. It was a spectacular event with well over 50 students, faculty and staff members participating. Students were involved in a musical in a musical production which they wrote and performed, with the guidance of their professor, Liza Erpelo, counselors Nate Nevado and Jeff Acidera, and staff members Romeo Garcia and Erwin Javellana. The production was entitled "Roundtrip: Balik Sambayanan" and explores the experiences of two young people—one Filipino-American eager to see the Phillipines and explore his roots there, and one Filipino eager to see the United States and escape her home country. Their stories intersect, and mirror each other in a rich and fascinating way. The evening concluded with recognition of 15 students who will be transferring in the fall.



ESOL Super Saturday: On Saturday, May 13, Skyline hosted an ESOL Super Saturday event. The event was hugely successful, with 85 participants present. Participants completed the college application and ESOL placement testing. In the typical Skyline fashion, the staff present were flexible and helped provide information in English, Spanish and Chinese. After a pizza lunch, ESOL faculty provided information about course offerings and Admissions staff helped students complete their registration. Participants arrived with uncertainty and apprehension, but left as happily enrolled Skyline students! The Super Saturday event is part of a President's Innovation Fund Award designed to encourage enrollment at Skyline of ESL students and to follow them through the successful completion of their courses.

"Viva L'Opera! Viva L'Amore!": Skyline's concert choir held two performances on May 6 and May 9, 2006. Conducted by music professor and choir director, Jude Navari, the performance featured accompanist Lindsey Hugg with guest soloists Sonia Gariaeff, mezzo-soprano, and John Dooley, baritone. The choir presented Henry Purcell's "Dido and Aeneas" as well as opera and musical theatre favorites by Offenbach, Bizet, Verdi,

Gershwin and Bernstein. This Baroque opera was accompanied by harpsichord, along with a professional string ensemble, led by Virginia Smedberg.

“Take Back Mothers Day” Event: The Associated Students of Skyline College (ASSC), along with Culture Comes Alive, hosted this event on May 11. The program featured a reading of an original Civil War era proclamation by Julia Ward Howe that called for the end of war. Published and student poets also read and there was music and a presentation from the mother of an Iraqi War veteran.

Spring Dance Concert is a great success: Skyline held its 20th annual dance concert on May 4 and 5 and it was an amazing evening of student work in terms of both performance and choreography. The dance concert embraced an eclectic variety of dance forms including everything from Polynesian to tap, swing, Brazilian, ballet, hip-hop and modern. The pieces were quite varied, beautiful, funny and surprising. The concert

included participation by the South San Francisco High School and Holy Angels Grammar School.



Thanks to Skyline Dance Instructor and Artistic Director Diana Cushway for her leadership on this outstanding production, to the other faculty and staff who helped make it happen, and to all of the students for their hard work both on-stage and behind-the-scenes.

Student Art Exhibit: Skyline College’s annual student art exhibit was held during the month of April and was followed with a reception on April 26 honoring the students whose art was selected for the exhibit. Judging of the student art was held in early April by guest curator and painter, DeWitt Cheng, who is also a noted writer/critic for Art Week. He talked about his impressions and selection process of the art works submitted to the show. Skyline wishes to congratulate all of the students whose work was displayed and to thank art instructor Arthur Takayama for his efforts in coordinating the exhibit.



Student Xiomara Quevedo and her sculpture, which was selected for the 2006 Student Art Exhibit.

PROGRAM NEWS

Viva la acreditación: Skyline faculty, staff, administrators and students have been hard at work on a first draft of the accreditation self-study. In typical Skyline fashion, a celebration was held on May 5 to recognize the completion of this key first phase of the

work. A special thanks to Biology instructor Nick Kapp for organizing the event, as well as Ray Hernandez, Perry Dair, Carla Campillo, Donna Bestock and Julene Rhoan for doing the cooking and preparation.

Educational and Facilities Master Plan (EFMP) Project: On May 11, Steinberg Architects met with the college in an Open Forum to present and discuss the two Facilities Master Plan approaches they have drafted for Skyline College. Steinberg Architects have been meeting with people at the college, studying campus facilities and examining the Draft Education Master Plan, and their presentation reflects that research. Discussion was lively and productive and provided the architects with a great deal of valuable information to help shape their ultimate recommendation of a single approach. Steinberg Architects' presentation may be viewed at this link on the Skyline website: <http://www.smccd.edu/accounts/skynotes>

Intramural tennis tournament:

Skyline held a successful intramural tennis tournament on May 10. Twenty-nine Skyline students participated. The winners of three different divisions were: Women's Division: Rayna Tam; Advanced Division: Eddie Estares; and Beginning Division: Jose Paredes. A representative from the United States Tennis Association, Dave Hong, presented the awards to the students who participated, and was impressed with the event. Skyline wishes to thank P.E. instructor and tennis coach Mike Fitzgerald for his leadership for this event.



Skyline P.E. instructor and coach Kevin Corsiglia (top row, far left) and P.E. instructor and tennis coach Mike Fitzgerald (top row, center) pictured with tennis players who competed in the intramural tennis tournament.

New Classified Council board: Donna Elliott, outgoing President of the Classified Council, has announced the members of the new Classified Council Board for 2006 – 2008. Assuming their duties on June 1, the new members are: Linda Allen, President; Linda Herda, Vice President; Barbara Lamson, Secretary; Theresa Tentes, Treasurer; and Pablo Gonzalez, Parliamentarian. Skyline wishes to congratulate all of these people.

Honors Transfer Program leadership: Skyline English Professor Katherine Harer will be the new Honors Transfer Program coordinator, effective this summer. Katherine brings a wealth of skill, experience, and enthusiasm to her new duties. The Honors Transfer Program was initiated in 2000. The program currently serves 338 academically talented students of diverse backgrounds. Connie Beringer is stepping down as coordinator after six years of fantabulous service to the program. Skyline would like to thank Connie for a job well done and congratulate Katherine on her selection.

Logo redesign process: Skyline is getting ready for the second annual spring online poll on an important symbol for the college. Last spring the campus selected the inscription

for the new Student Center. This spring a similar process will be used to select the college's new logo. Focus Groups reviewed two sample logos and found that there was discomfort with the process used to narrow down to those two logos. To accommodate that concern, and to broaden participation in the selection process, Skyline is rolling the process back to the point in time at which there were more than 30 potential logos. On May 8, the Fresh Look Advisory Group and the College Council met together to participate in culling them down. In addition, Mission Minded, the consultant which has been assisting Skyline with this redesign, created additional logo options based on the current logo to include in the discussion by the same group on May 15. There is now a short list of four logos ready for an online poll such as was used in selecting the inscription for Building 6. That online poll will probably take place during the week of May 15 and will be accompanied by a display of sample class schedules in the Cafeteria so that people can see the logos in context. The college hopes to end up with a great logo and as well as achieve excellent participation in its selection as well. Staff and faculty will also encourage student participation as their input will be critical.

SKYLINE SHINES

Skyline College receives \$450,000 to strengthen biotechnology education links between high schools, regional occupation programs, and community colleges:

Skyline College learned that it will be awarded a \$450,000 grant from the California Community College Chancellor's Office. The funding supports improved linkages between the career and technical curricula of the public schools and community colleges. Skyline College will lead a consortium called BIOMAPS, (Biotechnology Instruction Organizations Map Articulated Pathways for Success). The BIOMAPS consortium includes: Gene Connection, Capuchino High School, Career Ladders Project, San Mateo High School, Carlmont High School, San Mateo County Regional Occupation Program (ROP), BayBIO Institute, Northern California Biotechnology Center, Bio-Link, Cañada College, College of San Mateo, Laney College, and Skyline College.

Skyline student wins Pister scholarship: Skyline College student Daniel Tostado has recently won the University of California, Santa Cruz's 2006 Karl S. Pister Leadership Opportunity Award. Tostado, who resides in South San Francisco, earned the prestigious award that consists of a \$10,000 annual scholarship, awardable over two years, as well as a paid or volunteer summer work experience complementing his academic studies, between junior and senior year. Daniel will graduate from Skyline this spring with an Associate's Degree. While at Skyline, he was a Campus Ambassador, President of the Latin American Student Organization (LASO), and participated in the Puente program. He also tutors third-, fourth- and fifth-graders and is active on a gang prevention committee for the City of South San Francisco. He will attend UCSC in the fall to study literature. The Karl S. Pister Leadership Opportunity Award recognizes students who have made a demonstrated commitment to assisting and improving the lives of others and fosters the transfer of accomplished students from community colleges in the UCSC region. The candidates are nominated by the presidents of each of 13 regional community colleges.



Skyline's Phi Theta Kappa students shine: Our Phi Theta Kappans just returned from the International Convention. There are 1,600 Phi Theta Kappa chapters at community colleges in several countries. Most of the chapters are in the United States. During the academic year, chapters develop and implement programs in Leadership, Scholarship, and Service. Skyline's chapter, Beta Theta Omicron, was received the Leadership and Scholarship Hallmark Awards for 2006 and was recognized as a distinguished Chapter. Only 25 chapters can receive these awards. Please congratulate chapter members and officers: (Pictured from left to right) Lacey Slattery, President (Pacifica); Angela Rayfield, Vice President Scholarship (South San Francisco); Nasim Naderseresht, President-elect (San Francisco); Emi Matsuura, Vice President Operations (South San Francisco); and Winny Pratiwi, Vice President Communications (Daly City).



Two Skyline faculty have art exhibitions: Skyline math instructor and photographer Tadashi Tsuchida and art instructor and painter Laura Siegel currently have art exhibitions underway. The exhibits are open to the public and the dates and locations are:

- Tadashi Tsuchida, "Spirit of Asia", April 26-June 15 in conjunction with Asian-Pacific Heritage Month. EBMUD Oakland Administration Building, Second Floor Lobby, 375 11th Street (between Webster and Franklin). The exhibit hours are Monday-Friday, 8:00 am-4:30 pm. For information call 510-287-0138.
- Laura Siegel, "Paintings and Drawings", May 11-August 31 at the Giorgi Gallery, 2911 Claremont Avenue, Berkeley (near the intersection of Claremont and Ashby). The exhibit hours are Tuesday-Sunday from 11 am-6 pm.



Tadashi Tsuchida's "H'mong Woman Planting Rice."



Laura Siegel's "Jacaranda Trees, Mexico."

Skyline wins federal grant for Asian Studies project: Thanks to the efforts of Hui Pate, professor of Business, Skyline has received notification from the federal Department of Education that the college's grant proposal entitled "Building Bridges for Asian Studies: Language, Commerce and Cultures Program" has been selected for funding for the Title VIA Grant Undergraduate International Studies and Foreign language (UISFL) program.

Student mural in the Theatre lobby:

Take a look at the drawing mural in the Main Theatre Lobby café. It is the work of students in Paul

Bridenbaugh's beginning drawing class. The mural is based on a Mayan vase from about 750 C.E. and depicts the God L and 6 minor deities on the first day of creation. The students who produced the mural were learning how to enlarge from small source materials to large scale. By putting it together in

this way, they produced a work that is both traditional and contemporary. The class learned about similar techniques used by artists in Egypt, India, renaissance Europe, and Mexico as well as learning about Mayan culture.



COMING EVENTS

- May 18 Talisman Awards, Gallery Theatre, 12:30 pm
- May 18 Student Recognition and Awards Ceremony, Main Theatre, 4:00 pm
- May 19 Classified Staff Service Awards Luncheon, Gallery Theatre, 11:30-1:30 pm
- May 20 Automotive Awards Banquet, Basque Cultural Center, South San Francisco, 6:00-10:00 pm
- May 23 End of Year Celebration and Luncheon, Gallery Theatre, 12 noon-2:00 pm
- May 26 Commencement, South San Francisco Conference Center, 8:00 pm

COLLEGE OF SAN MATEO

ASCSM Executive Report To the Board of Trustees

May 17, 2006

Spring Semester Highlights

Governance

- ▶ Members of the Associated Students of CSM (ASCSM) kept busy during the spring semester involved in the governance of both the College and the District. At the college level, representatives of the ASCSM serve on College Council, Committee on Instruction, Faculty Academic Senate Governing Council, Student Assessment Committee, Diversity in Action Group, College Safety Committee, and College Auxiliary Services Advisory Committee, among others. In addition, members of the Associated Students also serve on each of the accreditation standard committees that are currently working on the College's Self-Study. At the district level, ASCSM representatives serve on the District Committee on Budget & Finance and the District Auxiliary Services Advisory Committee. The Associated Students will also have representatives on the hiring committees for the college president and vice president of student services.
- ▶ At the state level, the Associated Students continue to be involved with the development of a new Statewide Student Senate. ASCSM members continue to take part in ongoing conversations with other Region 3 representatives regarding representation models and governing documents for the new organization.
- ▶ The Associated Students also continue to support the CSM Ambassadors Program. The program continues to offer tours on an as-requested basis to potential students and other interested parties. In addition to the Ambassadors Program, the ASCSM also supports numerous other College programs, including CSM Connects, the College's community involvement and service learning program; the Mary Meta Lazarus Child Development Center; the CSM Athletics Department and sports teams; and the CSM Health Center, providing funding for low-income students to receive vital medical services that would otherwise be prohibitively expensive.
- ▶ Three representatives from the Associated Students attended the annual American Student Association of Community Colleges (ASACC) conference in Washington, D.C. During the conference, attendees from around the nation were educated on the various legislative issues that impact community college students. Students were also able to meet with Congressional leaders. This year, CSM students met with staff from the offices of Senator Dianne Feinstein, Senator Barbara Boxer, Representative Nancy Pelosi, Representative Anna Eshoo, and Representative Tom Lantos. The students also had the opportunity to watch arguments in front of the Supreme Court and view a session of the U.S. Senate.

▶ Members of the Student Senate participated in the first General Assembly conference for the Student Senate for the California Community Colleges (SSCCC). The conference brought together community college students from around the state to vote for regional representatives and approve a constitution for the new organization.

▶ Student body elections were held and the following slate of officers and senators for next year are: President Darnell Ford; Vice President Harry Simms; Senators Neil Abarquez, Nawied Amin, Michael Barkoff, Christina Bazan, Alain Cousins, Christina Crosett-Auer, Luis Grillo, Shirley Gutierrez, Erika Hallquist, Christina Innes, Thomas Lu, Matthew Kaidor, Christopher Knox-Davies, Michelle Kui, Karlynn Lee, Tonia Lovrin, Deborshi Mondle, Hugo Mora, Yasha Rezaeihaghighi, Yii-Ling Wong, and Xiao Yang.

Activities & Events

▶ In conjunction with the Student Activities Office, the ASCSM sponsored an Information Booth for the start of the Spring 2006 semester. Located in the courtyard between Buildings 1 and 5, the booth offers a chance for new and returning students to obtain directions, get up-to-date information about class changes, and answer general questions about the registration process.

▶ The ASCSM, CSM Connects, and College of San Mateo hosted the fourth annual CSM Service & Leadership Conference. The conference, open to high school students, college students, and the general public, is designed to promote civic engagement and the development of leadership skills. A total of 163 people attended this year's conference.

▶ The Associated Students hosted Welcome Week and Club Days, an opportunity for new and returning CSM students to see what services, programs, and student organizations are available at the College. College departments and programs participating included CSM Connects, the Health Center, Counseling, Student Employment, the Disabled Students Programs & Services (DSPS), and Financial Aid. Student organizations participating included the CSM Literary Society, Latinos Unidos, the Gay-Straight Alliance, EOPS Club, Multicultural Club, CSM Christian Fellowship, and Alpha Gamma Sigma.

▶ CSM's Nursing Student Association hosted its second annual Nursing Career Fair. The fair brought together representatives from health service providers from around the Bay Area and CSM nursing students interested in employment after graduating from the CSM nursing program.

▶ CSM's Health Center, with support from the Associated Students, presented the annual CSM Health Fair. The event educates students and the campus community about various health services, provides information about steps to prevent serious illness, and gives students access to medical professionals that they may not have off campus. This year, with the aid of the ASCSM, students were able to receive free cholesterol screening tests.

- ▶ For several weeks during the semester, the ASCSM and the Student Activities Office are again supporting the CSM Priority Enrollment Program (PEP) for local high school students. The program, which is open to graduating high school seniors, gives students the opportunity to receive a campus orientation, take a campus tour, schedule an appointment with a counselor, and complete the Math and English placement tests.
- ▶ The Associated Students again supported Professor Mohsen Janatpour's Art & Science Lecture, this year entitled "Abstract Realism & the Story of My Art." Professor Janatpour's lecture explores the intersection of art and science, and provides students and the community an opportunity to explore the bridges between art and science.
- ▶ The Latinos Unidos Club sponsored Raza Day, an event designed to support and encourage Latino high school students to continue their education. The event brought high school students from several local high schools to the CSM campus for a day of workshops, speakers, and entertainment. Campus offices that participated in the event included EOPS and Financial Aid.
- ▶ The ASCSM, in conjunction with CSM Connects and the CSM Student Employment Office, sponsored the annual Get Linked volunteer and career fair. The fair brings together CSM students with employers and non-profit agencies from around the Bay Area in the hope that students will find future employment and give back to the community through volunteer work.
- ▶ The ASCSM sponsored the annual Spring Fling celebration. The event provides an opportunity for CSM students, faculty, and staff to enjoy games, food, and entertainment before the start of finals. Several campus clubs, including the Multicultural Club, the Persian Club, Latinos Unidos, Unity Among Brothers (UAB), the Art Club, and the Cosmetology Club, also participated in this year's event.
- ▶ CSM's Business Club, with support from the Inter Club Council and the Student Senate, sponsored a debate among the candidates for U.S. Congressional District 12, which includes San Mateo, Burlingame, and most of the peninsula.
- ▶ At the annual ASCSM Appreciation Luncheon, the Student Senate recognized and thanked all those who had made significant contributions to student development and leadership over the past year. In addition, the ASCSM KARE committee did a short presentation highlighting the results of the groups fundraising activities. All told, over \$10,000 was raised to assist the victims of Hurricanes Katrina and Rita. Of the money raised, approximately \$3,000 will go to assist displaced students continuing their education at Laney College, City College of San Francisco, Merritt College, and Cañada College. The balance of the funds will be used to help support the Louisiana Technical College system.
- ▶ On May 19- May 21, Unity Among Brothers (UAB), with support from the Inter Club Council and the Student Senate, will hold the group's 18th (?) annual basketball tournament. Funds raised from the tournament support the Twilight Youth Crime Prevention program.