

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT BOARD AGENDA**  
**REGULAR MEETING**  
**September 28, 2005**  
**District Board Room**  
**3401 CSM Drive, San Mateo**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

*The Board welcomes public discussion.*

- \* *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- \* *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items"; at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- \* *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements need to be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo CA 94402.*
- \* *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 574-6550.*
- \* *Regular Board meetings are taped; tapes are kept for one month.*

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**6:00 p.m.      ROLL CALL**

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

**MINUTES**      05-9-1              Minutes of the Regular Meeting of the Board of Trustees of August 17, 2005  
                         05-9-2              Minutes of the Study Session Meeting of the Board of September 14, 2005

**PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS**

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

**NEW BUSINESS**

05-9-2A              Approval of personnel actions: changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel

**Approval of Consent Agenda**

*All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

05-9-1CA              Approval of off-campus facilities, 2005-06

05-9-2CA              Approval of payment to the South Bay Regional Public Safety Training Consortium for the 2005-06 Peace Officers Training Academy - College of San Mateo

- 05-9-3CA Ratification of fourth quarter District warrants, 2004-05
- 05-9-4CA Disposition of surplus property
- 05-9-5CA Augmentation to contract with Chevron Energy Solutions for energy efficiency upgrades - Districtwide

**Other recommendations**

- 05-9-105B Contract award for the 2005 drainage and paving project – Skyline College
- 05-9-106B Contract award for roofing replacement - Districtwide
- 05-9-107B Approval to execute a communications site use permit with Omnipoint Communications (T-Mobile) – College of San Mateo

**INFORMATION REPORTS**

- 05-9-2C Update on new Bookstore system

**STATEMENTS FROM BOARD MEMBERS**

**COMMUNICATIONS**

**RECESS TO CLOSED SESSION**

- 1. Closed Session Personnel Items
  - A. Public Employment
    - 1. Employment: **Cañada College** –Interim Dean of Humanities, Office of the Vice President of Instruction; Program Services Coordinator, Business and Workforce Development Division; **District Office** – Payroll Specialist, Administrative Services/Payroll Department; **Skyline College** – Instructional Aide II, Social
    - 2. Reemployment: IT Support Technician, Information Technology Services and correction to Board-approved resignation date
  - B. Public Employee Discipline, Dismissal, Release

**CLOSED SESSION ACTIONS TAKEN**

**ADJOURNMENT**

**The meeting was called to order at 6:05 p.m.**

**Board members present:** President Miljanich, Vice President-Clerk Mandelkern, Trustees Hausman, Holober and Schwarz

**Board members absent:** Student Trustee Burns

**Others present:** Chancellor Galatolo, Vice Chancellor Joel; College of San Mateo President Kelly; Cañada College Interim President Mohr; Skyline President Morrow; and District Academic Senate President Kapp

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

None

**MINUTES**

It was moved by Trustee Holober and seconded by Trustee Hausman to approve the minutes of the Study Session of the Board of July 13, 2005. The motion carried, all members voting "Aye."

It was moved by Trustee Holober and seconded by Trustee Mandelkern to approve the minutes of the Regular Meeting of the Board of July 27, 2005. The motion carried, all members voting "Aye."

**PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS**

None.

**STATEMENTS FROM EXECUTIVES**

Executive Statements/Reports covering recent activities, events, and staff honors at the Colleges and Chancellor's Office were presented by Chancellor Galatolo, Cañada Interim President Mohr, CSM President Kelly, Skyline President Morrow, and District Academic Senate President Kapp.

Skyline President Morrow introduced Lori Adrian, newly appointed Vice President of Student Services at Skyline. She also welcomed Cañada's Interim President Mohr. She added that the recent opening day activities were her first as Skyline President and that she was very impressed by the spirit and enthusiasm she witnessed. She also reported on the recent success of the Collegewide measures to reduce textbook costs through sale of used texts and said that the Academic Senate had been especially effective in this effort.

CSM President Kelly welcomed Interim President Mohr and noted that he was instrumental in the formation of the Middle College High School at CSM. She also commented on Tuesday's College meeting for faculty that stressed student learning outcomes.

Interim Cañada President Mohr thanked the Board members for their confidence in him to serve at Cañada until a new President is chosen. He expressed his appreciation to Vice Presidents Lucas-Woods and McBride, who have been invaluable to him during the early weeks of his service. He provided an overview of Summer 2005 enrollment, including loads; FTE/FTEs distribution by division; the Upward Bound Program on campus; student survey results; and comparison of student success between Middle College students and Cañada students. This information reflected the success of the students and programs at the College.

District Academic Senate President Kapp stated that this was the first day of instruction at the Colleges. He reported that, during flex day activities, three faculty members provided the leadership in addressing issues surrounding student learning outcomes: Karen Wong at Skyline; Sandra Comerford at CSM; and Ray Lapuz at Cañada.

Copies of the Executive Statements/Reports were available for distribution at the meeting and are attached to the official minutes of record.

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

None

**NEW BUSINESS**

**APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (05-8-1A)**

It was moved by Trustee Hausman and seconded by Trustee Holober to approve the actions in Board Report No. 05-8-1A.

Vice Chancellor Joel reported that the actions related to the Bookstore operations have been deferred and that item D-5 (short-term assignment) has been deleted. The Board was provided with copies of the corrected report and additional copies are available on request.

The motion to approve the report as amended carried, all members voting “Aye.”

**APPROVAL OF CONSENT AGENDA (05-8-1CA AND 05-8-2CA)**

The Consent Agenda consists of the following board reports:

- |          |   |
|----------|---|
| 05-8-1CA | Declaration of surplus property   |
| 05-8-2CA | Approval of Community College League of California Membership dues, 2005-06 |

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve the Consent Agenda. The motion carried, all members voting “Aye.”

**AWARD OF CONTRACT FOR BOOKSTORE POS AND ACCOUNTING SYSTEM (05-8-100B)**

It was moved by Trustee Holober and seconded by Trustee Hausman to award RFP 86510 and the resultant contract for procurement of a college bookstore operations system to Missouri Books System (MBS), LLC for an amount not to exceed \$473,000 plus sales tax. The \$473,000 represents Missouri’s final quote plus 10% to cover any contingencies that develop between the time of this award and installation, training and system launch at each bookstore. The motion carried, all members voting “Aye.”

**PUBLIC HEARING AND ADOPTION OF RESOLUTION NO. 05-13 TO EXECUTE AN EMERGENCY VEHICLE ACCESS EASEMENT TO SAN MATEO EXECUTIVE PARK LLC (05-8-101B)**

At 6:33 p.m., President Miljanich declared the public hearing open and invited comments and questions from the public regarding the District’s intention to execute an emergency vehicle access easement to San Mateo Executive Park LLC. Hearing no comments or questions, President Miljanich declared the hearing closed at 6:34 p.m.

It was then moved by Trustee Hausman and seconded by Trustee Holober to adopt Resolution No. 05-13 to execute the deed conveying the emergency vehicle access easement described in the report to San Mateo Executive Park, LLC. The motion carried, all members voting “Aye.”

**STATEMENTS FROM BOARD MEMBERS**

Trustee Hausman reported that she attended the recent CSM luncheon for new faculty and staff. She also reported that a recent local newspaper article covered the efforts of the Foothill/DeAnza CCD to take advantage of the Internet’s public domain availability of textbooks on-line.

Trustee Schwarz commented that the Chancellor should publicize the District's efforts to reduce textbook costs, as he reported during Opening Day activities. Chancellor Galatolo responded that perhaps the Colleges' newspapers and information reports could be used in this effort.

Vice President-Clerk Mandelkern stated that he attended both Opening Day and the groundbreaking at Cañada and was impressed with both events.

Trustee Holober reported that he attended the CSEA convention (along with Chancellor Galatolo and President Miljanich) and appreciated the invitation to participate that the District chapter extended. He also attended Opening Day and found the program outstanding.

President Miljanich also attended the CSEA convention and remarked that outgoing president Clyde Rivers was especially complimentary to the District. She also extended her appreciation to Vice President-Clerk Mandelkern for "subbing" for her at Opening Day ceremonies and Cañada's groundbreaking event.

Board members expressed their interest in having a study session on Bookstore/textbook prices matters.

### **COMMUNICATIONS**

None

**The Board recessed to Closed Session at 6:45 p.m.**

**The Board reconvened to Open Session at 8:28 p.m.**

### **CLOSED SESSION ACTIONS TAKEN**

President Miljanich reported that, at the Closed Session conducted earlier, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1-A and 1-B. She also reported that the Board conferred with Chief Negotiator Joel regarding collective bargaining matters; no action was taken.

### **ADJOURNMENT**

It was moved by Trustee Holober and seconded by Trustee Hausman to adjourn the meeting. The motion carried, all members voting "Aye." The meeting adjourned at 8:29 p.m.

The next meeting of the Board will be a Study Session on September 14, 2005, beginning at 6:00 p.m. in the District Board Room.

The next Regular Meeting of the Board will be September 28, 2005, beginning at 6:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo  
Secretary

Approved and entered into the proceedings of the September 28, 2005 meeting.

Dave Mandelkern  
Vice President-Clerk

**The meeting was called to order at 6:03 p.m.**

**Board members present:** President Miljanich; Vice President-Clerk Mandelkern; and Trustees Hausman, Holober (arrived at 6:05 p.m.) and Schwarz; Student Trustee Burns

**Others present:** Chancellor Galatolo and Executive Vice Chancellor Keller

**And others:** Cañada College Interim President Mohr; CSM President Kelly; Skyline College President Morrow; and District Senate President Kapp

**Pledge of Allegiance**

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

None

**NEW BUSINESS**

**APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (05-9-1A)**

It was moved by Trustee Hausman and seconded by Trustee Mandelkern to approve the actions in Board Report No. 05-9-1A. The motion carried by a voted of 4-0 (Trustee Holober had not yet arrived), all members present voting "Aye".

**PUBLIC HEARING OF 2005-06 FINAL BUDGET (05-9-100B)**

It was moved by Trustee Mandelkern and seconded by Trustee Holober to proceed with the public hearing on the proposed 2005-06 Final Budget for the San Mateo County Community College District. The motion carried, all members voting "Aye." At 6:06p.m., President Miljanich then declared the public hearing open and invited comments and questions from the public regarding the 2005-06 Final Budget for the District. Hearing no comments or questions, President Miljanich declared the hearing closed at 6:07 p.m.

**ADOPTION OF THE 2005-06 FINAL BUDGET (05-9-101B)**

It was moved by Trustee Mandelkern and seconded by Student Trustee Burns to adopt the 2005-06 Final Budget, in the amounts detailed in the report, representing estimated expenditures plus projected fund balances, and that the CCFS-311 report be submitted to the San Mateo County Superintendent of Schools and the State Chancellor's Office.

In discussion, Chief Financial Officer Blackwood first extended her appreciation to Debbie Carrington, District budget officer, for her work in developing the budget and in formatting the information into a very readable format. CFO Blackwood noted that the primary changes (viewed as positive) from the Tentative Budget were \$30 million additional equalization funding and the maintenance of STRS as it now stands (no assumption of obligation on the part of the districts). She stressed that it is important for the District to develop enrollment plans since future funding will be enrollment driven. She added that, at this point, the District has \$650K in available resources although it was necessary to borrow \$900K from 2005-06. Funding for this year is expected to be the same as last year.

Members of the Board commended the District Committee on Budget and Finance for their work.

Following discussion, the motion carried, all members voting "Aye."

**CONTRACT AWARD – FIRE PUMP REPLACEMENT PROJECT, COLLEGE OF SAN MATEO (05-9-102B)**

It was moved by Student Trustee Burns and seconded by Trustee Holober to award the Fire Pump Replacement Project at College of San Mateo to Transbay Fire Protection, Inc., in an amount not to exceed \$1,463,786. The motion carried, all members voting “Aye.”

**AUTHORITY TO EXECUTE AN AGREEMENT WITH COMPUTERLAND FOR MICROSOFT CAMPUS LICENSE AGREEMENT FOR 2005-06 (05-9-102B)**

It was moved by Trustee Schwarz and seconded by Trustee Hausman to authorize the Chancellor-Superintendent to execute an agreement with Computerland through the Foundation for California Community Colleges for a period of three years to provide licensing for selected Microsoft products in an amount not to exceed \$52,135 per year. The motion carried, all members voting “Aye.”

**AUTHORITY TO EXECUTE AN AGREEMENT WITH QUEST MEDIA & SUPPLIES, INC. FOR NETWORK MAINTENANCE SERVICES USING THE CALSAVE CONTRACT (05-9-104B)**

It was moved by Trustee Schwarz and seconded by Trustee Hausman to approve an agreement based on the CalSAVE contract with Quest Media & Supplies for maintenance services for a three-year period in an amount not to exceed \$101,360 plus applicable taxed. The motion carried, all members voting “Aye.”

**STUDY SESSION**

**INFORMATION REPORTS**

**SAFETY, SECURITY & EMERGENCY PREPAREDNESS BRIEFING (05-9-1C)**

Chancellor Galatolo opened discussion, noting that he and Executive Facilities Director Nuñez met previously with governing bodies in Sacramento to garner support for seismic retrofitting at the three Colleges. Along those same lines, he asked Executive Director Nuñez to describe District security and emergency preparedness activities.

Executive Director Nuñez noted that the Board has often expressed interest in learning more about safety, security and emergency health services in the District. He emphasized that disaster response involves obligations to the community, communications and implementation of agreements with the Red Cross and other agencies.

Participating in the extended discussion were the College Presidents and District administrators.

Director da Silva addressed faculty, staff and student safety; she added that, in the prequalification process for bidders, a company’s safety record and commitment are factors in bidding eligibility. Director Bennett presented a demo on hazardous materials on the campuses and stated that materials such as monitors and CPUs are considered hazardous waste and are disposed of according to recycling guidelines. He also said that the District Safety Committee will provide safety and emergency preparedness information on the campuses in October; he added that a web site addressing safety and emergency preparedness is being developed. Speaking for Vice Chancellor Joel, Director Bennett stated that recent employee health and safety trends reveal that workers’ compensation claims have been reduced dramatically. Director Vaskelis noted that a new District telephone system, scheduled for installation very soon, is expected to improve communications, especially in the event of an emergency.

Interim Cañada President Mohr presented information on the College’s safety and emergency preparedness strategies, including building marshals, evacuation plans, safety committee activities, training of “responders” on the campus and first aid kits; he added that there has been a relatively low number of matters requiring security intervention.

CSM President Kelly stated that Director Stanford and Chief Wells are responsible for overall safety and security at the College, which provides security coverage 24/7. She said that coverage of safety and security will be improved with the acquisition of Nextel phone systems. She also said that the College expects to purchase additional defibrillators and to mark campus streets and buildings using other than numbers to enable emergency vehicles to more easily access campus locations. The College will also be updating the published response guide and requesting safety reports and inspections by

security officers. At present, the campus emergency operations center is located in Building 1, Room 114. Eventually, this center will be located at KCSM, Building 9, where there is more widespread access to the technology needed to communicate with the College and County community.

Skyline President Morrow stated that Security Chief Herndon and Vice President Adrian are the College administrators who oversee safety and emergency preparedness matters. She said that teamwork is essential in these efforts and that the College has an excellent working relationship with the San Bruno Police Department. She said the College is working on an updated emergency operations plan with training, including simulation of an emergency situation, planned for October. Areas for development that she noted are security standards, education of students and 24/7 coverage.

In response to questions from the Board, District Academic Senate President Kapp stated that safety discussions are conducted during new faculty orientation. Skyline Vice President Stroud said that these discussions have become an increased focus for faculty development topics. Regarding student participation and notification, it was noted that students serve on the District and College safety committees and are kept abreast of information. Concerns about safety and security matters can be reported to those committees for follow-up. In response to Board questions and concerns, it was noted that procedures and emergency information is posted throughout each of the Colleges and via KCSM, which is part of the Emergency Broadcasting System. Director Bennett noted that, in case of catastrophe, the District would be on its own for 72 hours, during which time it would be necessary to get students off the campuses, determine independent sustainability and determine leadership protocols. Chancellor Galatolo stated that the local media are the District's best allies.

**The Board recessed to Closed Session at 8:05 p.m.**

**The Board reconvened to Public Session at 9:15 p.m.**

**CLOSED SESSION ACTIONS TAKEN**

President Miljanich stated that, during the Closed Session just concluded, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1-A and 1-B. Although discussion of collective bargaining matters was listed on the Closed Session agenda, discussion did not take place due to the absence of Chief Negotiator Joel.

**ADJOURNMENT**

The meeting adjourned by consensus at 9:10 p.m.

The next Regular Meeting of the Board will be September 28, 2005, beginning at 6:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo  
Secretary

Approved and entered into the proceedings of the September 28, 2005 meeting.

Dave Mandelkern  
Vice President-Clerk



**BOARD REPORT NO. 05-09-2A**

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: Harry W. Joel, Vice-Chancellor,  
Human Resources and Employee Relations, (650) 358-6767

**APPROVAL OF PERSONNEL ACTIONS**

Changes in assignment, compensation, placement, leaves, staff allocations and classification of academic and classified personnel:

**A. Changes in Staff Allocation**

**Cañada College**

1. Recommend approval of an increase in staff allocation to add one .67 Program Services Coordinator in the Business and Workforce Development Division, twelve (12) months per year, effective date July 1, 2005. The new allocation is a grant funded position through first 5 of San Mateo County. This position is eliminated when the funding is terminated. The position will coordinate ECE/CD discipline and report to the Dean of Business and Workforce Development.

**B. Phase-In Retirement**

**College of San Mateo**

1. **Kathryn O'Connell** Instructor Social Science Division

Recommend approval of participation in 10-year Phase-In Retirement effective August 15, 2005. Confirmation of employee eligibility and final approval of the employee's proposed workload reduction is managed by the State Teacher's Retirement System.

**C. Short-Term, Non-Continuing Assignments**

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division/ Department</i>	<i>No. of Pos.</i>	<i>Date Start</i>	<i>Date End</i>	<i>Services to be performed</i>
1. Cañada	Business and Workforce Development	3	09/29/05	06/30/06	Assistant Coach: to assist coaches. (Assistant Baseball Coach)

**C. Short-Term, Non-Continuing Assignments (continued)**

The following is a list of requested classified short-term, non-continuing services that require Board approval prior to the employment of temporary individuals to perform these services, pursuant to Assembly Bill 500 and its revisions to Education Code 88003:

<i>Location</i>	<i>Division/ Department</i>	<i>No. of Pos.</i>	<i>Date Start</i>	<i>Date End</i>	<i>Services to be performed</i>
2. Cañada	Student Services, DSPS	1	09/29/05	05/26/06	Instructional Aide I: to assist instructor with individual students who are on specialized equipment for their adaptive physical education exercises.
3. CSM	Physical Education	1	09/29/05	05/25/06	Office Assistant I: to assist athletic director with public relations, press releases, statistics and event production.
4. Skyline	Physical Education	1	09/29/05	06/30/06	Athletic Trainer: to provide part-time assistance when there are multiple athletic events hosted by Skyline College, and full-time trainer is unable to provide services at all locations.

**BOARD REPORT NO. 05-9-1CA**

TO: Members of the Board of Trustees  
FROM: Ron Galatolo, Chancellor-Superintendent  
PREPARED BY: James W. Keller, Executive Vice Chancellor, 358-6790

**APPROVAL OF OFF-CAMPUS FACILITIES, 2005-06**

In order to bring programs and services to various sectors of the community that the District serves, it is frequently necessary to use facilities other than those provided at the Colleges. The additional off-campus facilities are used to provide programs that either require specialized facilities or are of such a nature that they need to be conducted at off-campus sites. Most of the sites are utilized at no cost to the District. Also, contract classes which are conducted by the Colleges, Community Education and the Corporate Education are often offered at off-campus facilities, as noted in the attachments.

The attached exhibits (A-Community Education; B-Corporate Education; C-Cañada College; D-College of San Mateo; E-Skyline College) indicate the planned off-campus sites for 2005-06, as submitted by each unit.

**RECOMMENDATION**

It is recommended that the Board approve use of off-campus facilities for the 2005-06 academic year, as detailed in Exhibits A through E attached.

**COMMUNITY EDUCATION CLASSES  
Off Campus Facilities  
Fall 2005**

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
Mission District San Francisco	Walking Tours	None
Preservation Park Oakland	Walking Tours	None
Sausalito	Walking Tours	None
Kathy's Kreative Cakes 631 S. B. Street San Mateo	Cake Decorating Classes	None
South Linden Station 160 S. Linden Ave. South San Francisco	Fused glass class	None
St. John's Cemetery 910 Orange San Mateo	Tour of St. John's Grand Tombs	None
Holy Cross Catholic Cemetery 1500 Old Mission Rd. Colma	Tour of Holy Cross	None
Union Cemetery Woodside Rd. Redwood City	Tour of Union Cemetery	None
Burlingame Recreation Center 850 Burlingame Ave. Burlingame	Emeritus classes	None
Little House 800 Middle Ave. Menlo Park	Emeritus classes	\$5/person
The Peninsula Regent 1 Baldwin Ave. San Mateo	Emeritus classes	None
San Mateo Senior Center 2645 Alameda de las Pulgas San Mateo	Emeritus classes	None

**CORPORATE EDUCATION CLASSES**  
**Off Campus Facilities**  
**Fall 2005-06**

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
United Airlines Maintenance Center at SFO Airport	Class	None
United States Postal Service 2700 Campus Drive San Mateo	Class	None
Terra Firma Diversion 30030 Mission Blvd., Suite 112 Hayward	Class	None
Mills Health Center 100 S. San Mateo Drive San Mateo	Class	None
Peninsula Medical Center 1783 El Camino Real Burlingame	Class	None

**CAÑADA COLLEGE  
Off-campus Facilities  
2005-2006**

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
Carlmont High School 1400 Alameda de las Pulgas Belmont	Career and Personal Development, Psychology, Sociology, Mathematics	None
Boys & Girls Club 401 Pierce Road Menlo Park	ESL/CBET	None
Boys & Girls Club 2031 Pulgas Avenue East Palo Alto	ESL/CBET	None
Boys & Girls Club 1109 Hilton Street Redwood City	ESL/CBET	None
Community Wellness Center 711 Nevada Street Redwood City	Adaptive P.E.	None
East Palo Alto High School 475 Pope Street Menlo Park	General Education	None
El Concilio of San Mateo County 3180 Middlefield Road Redwood City	PEEP courses including Health Science, Human Services, Cooperative Education	None
Fair Oaks Community Center 2600 Middlefield Road Redwood City	Social Science, ESL	None
Fair Oaks School 2950 Fair Oaks Avenue Redwood City	ESL/CBET	None
Garfield Charter School 3600 Middlefield Road Menlo Park	ESL/CBET	None
Hawes School 909 Roosevelt Avenue Redwood City	ESL/CBET	None

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
Hoover School 701 Charter Street Redwood City	ESL/CBET	None
Kaiser Medical Center 1200 El Camino Real South San Francisco	Clinical Instruction	None
Kaiser Medical Center 1150 Veterans Boulevard Redwood City	Clinical Instruction	None
Kaiser Outpatient Clinics Mountain View, Campbell, Milpitas	Clinical Instruction	None
Lucile Packard Children's Hospital, Stanford 520 Willow Road Palo Alto	Clinical Instruction	None
Menlo Atherton High School 555 Middlefield Road Atherton	Career and Personal Development	None
Menlo Park Center (OICW) 1200 O'Brien Menlo Park	Business, Skills, Basic Skills, Multimedia, (Redevelopment)	None
Moon Ridge 2001 Miramontes Point Road Half Moon Bay	Early Childhood Education, ESL, Human Services	None
Our Second Home, Doelger Center 111 Lake Merced Boulevard Daly City	Early Childhood Education	None
Pal Care 945 California Drive Burlingame	Early Childhood Education	None
Pescadero High School 350 Butano Cutoff Road Pescadero	ESL	None
Redwood High School 1968 Old County Road Redwood City	Career Course	None

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
Redwood City Main Library 1044 Middlefield Road Redwood City	Learning Center Course	None
Roosevelt Elementary 2223 Vera Avenue Redwood City	ESL	None
San Mateo County Medical Center 222 West 39 <sup>th</sup> Avenue San Mateo	Clinical Instruction	None
San Mateo County Government Center 455 County Center Redwood City	Accelerated Degree Program	None
San Mateo County Human Services Agency 400 Harbor Belmont	Human Services	None
San Mateo County Law Library 710 Hamilton Redwood City	Paralegal Courses	None
Sequoia High School Broadway and Brewster Redwood City	Career Course	None
Sequoia High School Whipple and Alameda Redwood City	Clinical Instruction	None
Seton Hospital 1900 Sullivan Daly City	Clinical Instruction	None
Taft Elementary 903 10 <sup>th</sup> Street Redwood City	ESL/CBET	None
VA Palo Alto Health Care System 3801 Miranda Avenue Palo Alto	Clinical Instruction	None
Willow Oaks Elementary 620 Willow Road Menlo Park	ESL/CBET	None



**COLLEGE OF SAN MATEO**  
**Off-Campus Facilities**  
**2003-04**

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
California Pacific Medical Center San Francisco	Clinical Instruction	None
San Mateo County Medical Center 222 W. 39 <sup>th</sup> Ave. San Mateo	Clinical Instruction; Adaptive Physical Education	None
University of California School of Dentistry 707 Parnassus, D-1011 San Francisco	Clinical Instruction	None
University of Pacific School of Dentistry 2155 Webster St. San Francisco	Clinical Instruction	None
Veterans Admin. Hospital S.F. - Dental Division 4150 Clement St. San Francisco	Clinical Instruction	None
Private Dental Offices San Mateo County	Clinical Instruction	None
Kaiser Medical Center 1150 Veterans Blvd. Redwood City	Clinical Instruction	None
Kaiser Medical Center 1200 El Camino Real So. San Francisco	Clinical Instruction	None
Mills-Peninsula Hospitals 100 So. San Mateo Dr. San Mateo and 1783 El Camino Real Burlingame	Clinical Instruction	None
Sequoia Hospital Whipple Ave. & Alameda de las Pulgas Redwood City	Clinical Instruction	None

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
Seton Medical Center 1900 Sullivan Ave. Daly City	Clinical Instruction; Adaptive Physical Education	None
Hillsdale Extended Care 101 S. San Mateo Dr. San Mateo	Clinical Instruction	None
University of California San Francisco Medical Center 505 Parnassus, L1-171 San Francisco	Clinical Instruction	None
St. Luke's Hospital 3555 Army St. San Francisco	Clinical Instruction	None
Fremont Surgery Center 2675 Stephenson Boulevard Fremont	Clinical Instruction	None
San Ramon Regional Medical Center 6001 Norris Canyon Rd. San Ramon	Clinical Instruction	None
Summit Medical Center 350 Hawthorne Ave. Oakland	Clinical Instruction	None
El Camino Hospital 2500 Grant Rd. Mountain View	Clinical Instruction	None
El Camino Surgery Center 2480 Grant Rd. Mountain View	Clinical Instruction	None
Good Samaritan Hospital 2425 Samaritan Dr. San Jose	Clinical Instruction	None
O'Connor Hospital 2105 Forest Ave. San Jose	Clinical Instruction	None
Regional Medical Center of San Jose 225 North Jackson Ave. San Jose	Clinical Instruction	None

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
San Jose Medical Center 675 East Santa Clara St. San Jose	Clinical Instruction	None
Santa Clara Valley Medical Center 751 Bascom Ave. San Jose	Clinical Instruction	None
Surgicare 221 N. Jackson Ave. San Jose	Clinical Instruction	None
Half Moon Bay High School Lewis Foster Dr. Half Moon Bay	Career & Personal Development	None
Mercy High School 2750 Adeline Dr. Burlingame	Career & Personal Development	None
Martin Luther King Center 725 Mt. Diablo Ave. San Mateo	General Education & enrichment programs; Humanities; Fire Technology	None
San Mateo Senior Center 2645 Alameda de las Pulgas San Mateo	History Class; Social Science	None
Moffett Field or San Francisco International Airport	Aircraft rescue	None
San Francisco International Airport SF Airport Property	Firearms Training - Admin. of Justice	\$320 per year
Coyote Point Fire Range San Mateo	Admin. of Justice	None
Foster City Recreation Center Shell & East Hillsdale Blvd. Foster City	Fire Technology	None
Armstrong School Santa Margarita Ave. & Santa Barbara Ave. Millbrae	Fire Technology	None
Brisbane Fire Department 3445 Bayshore Blvd. Brisbane	Fire Technology	None

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
Burlingame Fire Station #34 799 California Dr. Burlingame	Fire Technology	None
Calif. Dept. of Forestry Fire Station 20 Tower Rd. Belmont	Fire Technology	None
Daly City Fire Station 101 Lincoln St. Daly City	Fire Technology	None
Half Moon Bay Fire Department 635 Main St. Half Moon Bay	Fire Technology	None
Hitachi America, LTD 2000 Sierra Point Parkway Brisbane	Fire Technology	None
Menlo Park Fire Protection District 300 Middlefield Rd. Menlo Park	Fire Technology	None
Pacifica Fire Department Linda Mar Station, Linda Mar Blvd. Pacifica	Fire Technology	None
Pt. Montara Fire Protection District 501 Stetson St. Moss Beach	Fire Technology	None
Redwood City Fire Department 755 Marshall St. Redwood City	Fire Technology	None
San Bruno Fire Department 555 El Camino Real San Bruno	Fire Technology	None
San Mateo Fire Department 120 S. Ellsworth Ave. San Mateo	Fire Technology	None
So. San Francisco Fire Department 33 Arroyo Dr., Suite F South San Francisco	Fire Technology	None

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
South County Fire Authority 666 Elm St. San Carlos	Fire Technology	None
Woodside Fire Protection District 3111 Woodside Rd. Woodside	Fire Technology	None
Plumbing Training Center 1519 Rollins Rd. Burlingame	Plumbing Apprenticeship	Per agreement
Sprinkler Fitters' Training Center 23312 Cabot Blvd. Hayward	Sprinkler Fitters Apprenticeship	Per agreement
Graphic Arts of Northern California 665 Third St., Suite 500 San Francisco	Lithographers Apprenticeship	Per agreement
Electricians' Training Center 625 Industrial Rd. San Carlos	Electricians Apprenticeship	Per agreement
Eureka Federal Savings 610 Elm St., Suite 202 San Carlos	Hazardous Materials Apprenticeship; Paramedic Apprenticeship	Per agreement
San Mateo County Juvenile Hall 21 Tower Rd. San Mateo	Career & Personal Development	None
San Mateo County Women's Correctional Center Redwood City	Career & Personal Development	None
OICW 1200 O'Brien Dr. Menlo Park	Office Automation	None
County of San Mateo 590 Hamilton Redwood City	Accelerated Degree Program	None
Peninsula Regent 1 Baldwin Ave. San Mateo	Physical Education	None

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
St. Rose Hospital 27200 Calaroga Ave. Hayward	Clinical Instruction	None
Washington Hospital 2000 Mowry Ave. Fremont	Clinical Instruction	None
Kaiser Medical Center 4144 Geary Boulevard, #223 San Francisco	Clinical Instruction	None
Kaiser Medical Center 27400 Hesperian Hayward	Clinical Instruction	None
Kaiser Medical Center 280 West MacArthur Boulevard Oakland	Clinical Instruction	None
Kaiser Medical Center 900 Kiely Boulevard Santa Clara	Clinical Instruction	None
Kaiser Santa Teresa Hospital 250 Hospital Parkway San Jose	Clinical Instruction	None
Owens Corning 960 Central Expressway Santa Clara	Electronics Training	None

**SKYLINE COLLEGE  
Off-Campus Facilities  
2005-2006**

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
American Medical Response (AMR) 1616 Rollins Road Burlingame	Emergency Medical Technology	No cost
BayShore Ambulance Company 370 Hatch Foster City	Emergency Medical Technology	No cost
California Pacific Medical Center 2333 Buchanan Street San Francisco	Respiratory Therapy – Clinical Instruction	No cost
Contra Costa Medical Center 2500 Alhambra Martinez	Central Service Technology	No cost
Coyote Point Museum Coyote Point Drive San Mateo	Biology	No cost
Cypress Golf Course 2001 Hillside Blvd. Colma	Golf	No cost
Daly City Hall Training Room 333 90 <sup>th</sup> Street Daly City	Business	Per agreement
Eden Medical Center Lake Chabot Road Castro Valley	Surgical Technology	No cost
El Camino Senior Center 33 Arroyo Drive So. San Francisco	Older Adult Program: Physical Education	No cost
Fleming Golf Course 99 Harding Road San Francisco	Golf	No cost

<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
Genentech 1500 Grandview Drive So. San Francisco	Early Childhood Education; Biotechnology Internships	No cost
Glen Eagles Golf Course 2100 Sunnydale Avenue San Francisco	Golf	No cost
Golden Gate Golf Course 47 <sup>th</sup> & Fulton San Francisco	Golf	No cost
Half Moon Bay High School Lewis Foster Drive Half Moon Bay	Biology	No cost
Highlands Christian School Skyline Blvd. & Sneath Lane San Bruno	Early Childhood Education	No cost
Kaiser Northern California Foundation Hospitals and the Permanente Medical Group (to include: Kaiser Walnut Creek, Kaiser Santa Clara, Kaiser Hayward, Kaiser Redwood City & Kaiser South San Francisco) Oakland	Surgical Technology; Central Service Technology	No cost
Kaiser Permanente – San Francisco 2425 Geary Street San Francisco	Respiratory Therapy & Surgical Technology – Clinical Instruction	No cost
Los Gatos Community Hospital 815 Pollard Road Los Gatos	Surgical Technology	No cost
Midway Child Care Center Trailblazers Room 60 Midway Drive Daly City	Early Childhood Education	No cost
Mills-Peninsula Hospital 1783 El Camino Real Burlingame	Respiratory Therapy, Emergency Medical Technology, Surgical Technology & Central Service Technology – Clinical Instruction	No cost



<b>FACILITY</b>	<b>PURPOSE</b>	<b><u>COST</u></b>
Petaluma Valley Hospital 1165 Montgomery Drive Santa Rosa	Surgical Technology	No cost
Saint Francis Memorial Hospital 900 Hyde Street San Francisco	Respiratory Therapy & Surgical Technology – Clinical Instruction	No cost
St. Luke's Hospital 3555 Army Street San Francisco	Respiratory Therapy & Surgical Technology – Clinical Instruction	No cost
St. Rose Hospital 27200 Calaroga Avenue Hayward	Surgical Technology	No cost
San Bruno Driving Range 2101 Sneath Lane San Bruno	Golf	No cost
San Francisco General Hospital 1001 Potrero Street San Francisco	Respiratory Therapy – Clinical Instruction	No cost
Santa Clara Valley Medical Center 751 South Bascom San Jose	Surgical Technology	No cost
Sequoia Hospital 170 Alameda Redwood City	Emergency Medical Technology, Surgical Technology & Central Service Technology – Clinical Instruction	No cost
Seton Medical Center 1900 Sullivan Daly City	Respiratory Therapy, Emergency Medical Technology, Surgical Technology & Central Service Technology – Clinical Instruction	No cost
South San Francisco Center (aka Chestnut Center) 40 Chestnut Avenue South San Francisco	Center for International Trade Development; Computer Applications Language Arts	Per agreement

**BOARD REPORT NO. 05-9-2CA**

TO: Members of the Board of Trustees  
FROM: Ron Galatolo, Chancellor-Superintendent  
PREPARED BY: Martha Tilmann, Dean, Technology Division, 574-6228

**APPROVAL OF PAYMENT TO THE  
SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING CONSORTIUM  
FOR THE 2005-06 PEACE OFFICERS TRAINING ACADEMY  
COLLEGE OF SAN MATEO**

On September 11, 1996, the Board approved a Joint Powers Agreement with the South Bay Regional Public Safety Training Consortium (Board Report No. 96-9-104B) for District membership in the Consortium. The South Bay Regional Public Safety Training Consortium is an organization of local community colleges established in 1995 for the purpose of coordinating a regional approach to the offering of public safety instruction in the Bay Area. Membership in this joint powers agency currently includes the following districts: San Mateo County Community College District, Foothill-DeAnza, Fremont-Newark, Gavilan, Hartnell, San Jose-Evergreen, and West Valley-Mission.

As a member of the consortium, College of San Mateo sponsors one of two annual sessions of the Peace Officers Standards and Testing (P.O.S.T.) certified police academy. For the 2004-2005 P.O.S.T. Academy, the College paid \$253,400 and received 119 FTES from the Consortium. For the 2005-2006 year, the estimated cost per FTES is \$2,181. Based upon this amount, the College is expected to generate a minimum of 119 FTES for the 2005-2006 year.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve payment to the South Bay Regional Public Safety Training Consortium in the amount not to exceed \$263,000 for 2005-06 sponsorship of the Peace Officers Standards and Training certified academy.

**BOARD REPORT NO. 05-9-3CA**

TO: Member of the Board of Trustees  
FROM: Ron Galatolo, Chancellor-Superintendent  
PREPARED BY: Kathryn Blackwood, Chief Financial Officer, 358-6869

**RATIFICATION OF FOURTH QUARTER DISTRICT WARRANTS, 2004-2005**

Attached as Exhibits A, B and C are the warrants in excess of \$10,000 that were issued in the months of April, May and June 2005 respectively. The schedules include total warrants issued for the subject period in addition to the warrant sequences. Education Code Section 85266 requires that the Board of Trustees approve warrants issued by the District. Accordingly, the District now seeks Board approval of the warrants listed in the attached Exhibits.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the warrants issued during the period April 1, 2005 through June 30, 2005 and ratify the contracts entered into leading to such payments.

## SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

APRIL 1-30, 2005

## WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
336918	04/01/05	District Accounts Payable		
336924	04/01/05	Bay Area Comm Col JPA	36,009.51	JPA Claims & Legal Expenses
336925	04/01/05	Big D Pacific Builders	295,067.00	Waterproof Ramps Installation At Cañada
336927	04/01/05	Big D Pacific Builders	109,472.00	Waterproof Ramps Installation At Cañada
336936	04/01/05	Board of Governors	11,079.64	Seismic & Modernization Checking Fees At Skyline
336943	04/01/05	Canada Bookstore	66,297.27	Cañada EOPS Students Books & Supplies
336954	04/01/05	CIS, Inc	12,835.00	Plan Check Services For Cañada
336971	04/01/05	DES Architects	30,677.73	Architectural Services At CSM
336982	04/01/05	Interactive Resources	35,591.60	Architectural Services At CSM
336989	04/01/05	MarketShare, Inc.	10,748.59	Monument Sign At Skyline
336992	04/01/05	NCS Pearson	22,851.52	Annual TRA 1098T Reporting Services
337001	04/01/05	Pac Gas & Elec Co	14,757.07	Utilities
337012	04/01/05	Public Empl Ret Sys	753,952.56	Health Insurance Premium April 2005
337025	04/01/05	Sequoia Union High School District	40,000.00	Reimburse Two Full Time Instructors Annual Salary
337051	04/01/05	Thomas Paton and Associates	11,651.05	AutoCAD Upgrade
337057	04/04/05	Casey Printing , Inc.	29,841.33	CSM Summer 2005 Class Schedule Printing Services
337071	04/04/05	Dovetail Decision Consultants	11,028.87	Cañada Faculty Office Renovations
337135	04/06/05	U.S. Post Office	10,000.00	Skyline Postal Services
337147	04/06/05	Ad Age Broadcast Network	30,105.00	Radio Ads For Spring 2005 Semester
337148	04/06/05	Swinerton Management & Consulti	11,141.00	Management & Consulting Services
337149	04/06/05	Swinerton Management & Consulti	13,742.00	Management & Consulting Services
337152	04/06/05	Constellation NewEnergy Inc.	15,144.49	Utilities
337153	04/06/05	Education Housing Partners, LLC.	259,859.70	Design & Development Services For Faculty/Staff Housing Project
337183	04/06/05	Education Housing Partners, LLC.	12,500.00	Design & Development Services For Faculty/Staff Housing Project
337196	04/06/05	Northern Distributing/Clean Source	10,546.74	CSM Janitorial Supplies
337203	04/06/05	Sch Proj/Util Rate Reduc.	39,655.17	Utilities
337205	04/06/05	SMCCCD Revolving Account	245,457.14	Replenish Procurement Card Clearing Account
337226	04/07/05	Swinerton Management & Consulti	472,772.00	Management & Consulting Services
337251	04/07/05	Pac Gas & Elec Co	12,090.63	Utilities
337256	04/07/05	Chevron	386,691.45	Districtwide Energy Conservation
		Del Monte Electric Co., Inc.	318,120.30	CSM & Cañada Fire Alarm Upgrade

## SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

APRIL 1-30, 2005

## WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
337259	04/07/05	First to the Finish	47,627.44	CSM Athletic Supplies
337260	04/07/05	Keenan & Associates	17,679.00	SWACC Additional Property Coverage
337261	04/07/05	Keenan & Associates	65,004.00	BACCD JPA Portion Of SWACC Risk Management Fund
337270	04/07/05	Robert A. Bothman	526,452.04	Athletic Facilities Construction Project
337274	04/07/05	Sugimura & Associates Architects	16,064.36	Skyline Child Development Center Project Final Proposal
337304	04/11/05	Hartford Life & Accident Insurance	27,940.43	Life Insurance Premium April 2005
337317	04/11/05	S.M.C.S.I.G.	18,244.80	Vision Plan Premium April 2005
337318	04/11/05	S.M.C.S.I.G.	123,114.34	Dental Premium April 2005
337428	04/14/05	Board of Governors	13,814.00	Seismic & Modernization Checking Fees At Skyline
337434	04/14/05	CIS, Inc	25,430.00	Seismic & Modernization At CSM
337439	04/14/05	David R. Callahan Inspections	19,500.00	Inspection Services For CSM
337441	04/14/05	Dovetail Decision Consultants, Inc.	14,216.70	FF&E Coordination and Implementation Services
337461	04/14/05	Noll & Tam	20,840.00	Architectural Services At Cañada
337468	04/14/05	Pac Gas & Elec Co	19,570.83	Utilities
337485	04/14/05	Sandis Humber Jones, Civil Engine	12,161.62	CSM Fire Pump Replacement Project
337488	04/14/05	Sandis Humber Jones, Civil Engine	21,546.00	CSM Infrastructure Project
337490	04/14/05	Sandis Humber Jones, Civil Engine	20,000.00	Engineering Services At CSM
337502	04/14/05	Strata Information Group	42,529.00	ITS Consulting Service March 2005
337503	04/14/05	Strata Information Group	14,125.00	Payroll Implementation Services
337505	04/14/05	tBP Architecture	52,765.11	Architectural Services At CSM
337509	04/14/05	Trust Administrators, Inc.	20,176.36	Flexible Benefit Plan 125 Premium March 2005
337513	04/18/05	AirWave Wireless, Inc.	18,802.00	ITS Annual Software Maintenance & Support
337527	04/18/05	Dell Computers	14,222.27	Computers For CSM
337532	04/18/05	McCarthy Building Companies	915,018.00	CSM Building Design-Build Project
337534	04/18/05	Preston Pipelines	330,082.02	CSM Infrastructure Project
337535	04/18/05	Protected Insurance Program for S	90,669.00	Worker Compensation Insurance
337537	04/18/05	Rudolph and Sletten Inc.	678,567.00	CSM Seismic/Modernization Project
337545	04/18/05	Rudolph and Sletten Inc.	75,397.00	CSM Seismic/Modernization Project
337546	04/18/05	McCarthy Building Companies	101,669.00	CSM Science Building Design-Build Project
337659	04/20/05	Employment Development Departm	114,196.00	Quarterly State Unemployment Tax
337730	04/22/05	Constellation NewEnergy Inc.	23,846.69	Utilities
337742	04/22/05	Dovetail Decision Consultants, Inc.	12,461.19	FF&E Planning and Coordination Services

## SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

APRIL 1-30, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
337756	04/22/05	Interactive Resources	18,242.08	Architectural Services At CSM
337763	04/22/05	Lowney Associates	10,119.00	Geotechnical Observation & Testing For Skyline
337765	04/22/05	Mcguire and Hester, Inc.	43,650.00	CSM Summer 2004 Infrastrucution Project
337788	04/22/05	Pac Gas & Elec Co	14,817.08	Utilities
337792	04/22/05	Pac Gas & Elec Co	19,062.10	Utilities
337804	04/22/05	Prestige Graphics, Inc.	11,210.00	Student Registration Mailing Services
337834	04/22/05	SunGard SCT, Inc.	11,865.81	Oracle/Banner Products Maintenance
337835	04/22/05	Sutro Tower Inc.	16,584.00	KCSM Transmitter Leasing Fees

## District Payroll Disbursement (excluding Salary Warrants)

465227	04/30/05	Calif. School Empl. Assoc.	12,288.33	Union Dues
465228	04/30/05	American Federation of Teachers	19,269.93	Union Dues
465236	04/30/05	Provident Central Credit Union Cert.	20,909.47	Credit Union Deduction Register
465240	04/30/05	American Federation of Teachers	14,828.05	Union Dues
465265	04/30/05	Capital Guardian Trust Co.	23,249.00	Tax Annuity
465274	04/30/05	Fidelity Service Company	19,473.00	Tax Annuity
465299	04/30/05	Oppenheimer Investor Services Inc	11,946.00	Tax Annuity
465312	04/30/05	Variable Annuity Life Certificated AIG	20,935.47	Tax Annuity
465313	04/30/05	Variable Annuity Life Classified AIG	18,106.66	Tax Annuity
465332	04/30/05	Vanguard Fiduciary Trust Co.	24,026.60	Tax Annuity
465342	04/30/05	Hartford Certificated	15,265.00	Tax Annuity
465343	04/30/05	Hartford Classified	15,139.66	Tax Annuity
465378	04/30/05	SMCCCD Plan 125	12,541.42	Flexible Benefit Plan
465382	04/30/05	SMCCCD #995 Due From EE Cert.	58,680.50	Over Cap/Payroll Reimbursement
465383	04/30/05	SMCCCD #995 Due From EE Cert.	24,045.61	Over Cap/Payroll Reimbursement
34901	04/07/05	Cañada College Bookstore		
		SMCCCD	37,742.44	Salaries & Benefits For February 2005

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

APRIL 1-30, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check Number	Check Date	Vendor Name	Check Amount	Description
34939	04/27/05	SMCCCD	29,115.81	Salaries & Benefits For March 2005
College Of San Mateo Bookstore				
48316	04/07/05	SMCCCD	67,273.96	Salaries & Benefits For February 2005
48345	04/27/05	SMCCCD	46,594.05	Salaries & Benefits For March 2005
EFT #93942	04/30/05	Board Of Equalization	30,690.00	Sales Tax Qtr Ended March 31, 2005
Skyline College Bookstore				
25641	04/01/05	SMCCCD	54,366.32	Salaries & Benefits For February 2005
25671	04/27/05	College Of San Mateo Bookstore	10,251.00	Sales Tax Qtr Ended March 31, 2005
		Subtotal	7,575,705.91	86%
		Warrant Issued ≤ 10,000	1,241,069.47	14%
		Total Non-Salary Warrant Issued	8,816,775.38	100%
District Accounts Payable				
District Payroll		336887-337866	7,873,071.02	
		464145-465383, 456689-457212		
		D72088-D73021	7,748,421.09	
Cañada College Bookstore		34895-34943	106,795.34	
College Of San Mateo Bookstore		48299-48346, EFT#93942	168,371.02	
Skyline College Bookstore		25629-25682	108,399.63	
District Cafeteria		60820-60833	9,270.09	
		Total Warrant Including Salaries - April 2005	16,014,328.19	

## SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

MAY 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check No.	Check Date	Vendor Name	Check Amount	Description
		District Accounts Payable		
337885	05/02/05	Pac Gas & Elec Co	16,501.16	Utilities
337888	05/02/05	Pac Gas & Elec Co	14,967.12	Utilities
337889	05/02/05	Pac Gas & Elec Co	11,098.68	Utilities
337902	05/02/05	Apple Computer, Inc	15,698.68	eMac Web Proposal
337905	05/02/05	Ascent Elevator Services	20,900.00	CSM Elevator Repair & Maintenance Services
337916	05/02/05	Bayview Environmental Services	67,814.55	Skyline Hazardous Materials Abatement Project
337930	05/02/05	Casey Printing ,Inc.	45,412.59	CSM Fall 2005 Class Schedule Printing Fees
337934	05/02/05	Swinerton Management & Consul	14,009.00	Program Management & Consulting Services
337936	05/02/05	Constellation NewEnergy Inc.	14,425.13	Utilities
337937	05/02/05	Constellation NewEnergy Inc.	20,474.11	Utilities
337951	05/02/05	Dell Computers	16,479.25	Personal Computers
337954	05/02/05	Education Housing Partners, LLC.	12,500.00	Faculty/Staff Housing Design & Development Project
337972	05/02/05	Hensel Phelps Construction Co.	422,029.00	Skyline Bldg. Design-Build Project
337984	05/02/05	Lowney Associates	11,460.00	Cañada Geotechnical Observation & Testing Project
337992	05/02/05	Musson Theatrical	75,913.56	CSM Theatre Abatement Project
337996	05/02/05	Noll & Tam	12,879.30	Architectural Services At Cañada
338009	05/02/05	Preston Pipelines	67,339.80	Skyline Hot Water Piping Replacement Project
338012	05/02/05	Robert A. Bothman	234,282.64	Athletic Facilities Construction Project
338013	05/02/05	Sally Swanson Architects, Inc.	10,753.05	Districtwide ADA Transition Plan Update & Survey Services
338016	05/02/05	Hensel Phelps Construction Co.	46,893.00	Skyline Building Design-Build Project
338021	05/02/05	Sch Proj/Util Rate Reduc.	35,968.60	Utilities
338026	05/02/05	Signet Testing Labs	13,426.50	Seismic & Modernization Services for CSM
338030	05/02/05	Swinerton Management & Consul	266,174.00	Program Management & Consulting Services
338049	05/02/05	Wulfsberg Reese Colvig&Firstma	13,851.66	Districtwide Legal Services
338142	05/04/05	Bay Area Comm Col JPA	53,465.04	JPA Claims & Legal Services
338144	05/04/05	Bayview Environmental Services	25,483.80	Skyline Hazardous Materials Abatement Project
338155	05/04/05	Canada Bookstore	78,900.19	Textbooks For Skyline & Cañada Students
338160	05/04/05	Casey Printing ,Inc.	12,413.59	Skyline Fall 2005 Stitched Combo Schedule Printing Fees
338167	05/04/05	Dovetail Decision Consultants, Inc	12,833.43	CSM FF&E Planning & Coordination Services
338169	05/04/05	Folsom Lake Ford	11,598.68	ITS New Mini Pick-Up



## SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

MAY 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check No.	Check Date	Vendor Name	Check Amount	Description
338187	05/04/05	Pac Gas & Elec Co	16,755.84	Deposit For Faculty & Staff Housing Project
338192	05/04/05	Public Empl Ret Sys	750,489.01	Health Insurance Premium May 2005
338194	05/04/05	Redwood City School Dist.	14,366.35	Subcontract For Child Development Services
338195	05/04/05	Redwood City School Dist.	15,424.10	Subcontract For Child Development Services
338196	05/04/05	Redwood City School Dist.	10,920.90	Subcontract For Child Development Services
338197	05/04/05	Redwood City School Dist.	12,572.50	Subcontract For Child Development Services
338211	05/04/05	Sugimura & Associates Architects	34,179.59	Landscape Master Plan For CSM
338212	05/04/05	tBP Architecture	10,548.07	CSM Modernization & Seismic Project
338232	05/06/05	Hartford Life & Accident Insurance	28,043.18	Life Insurance Premium May 2005
338239	05/06/05	Sargent-Weich/Cenco	17,332.82	Monocular Microscope With Mechanical Stage For CSM
338270	05/09/05	County of San Mateo	49,225.00	Legal Service
338272	05/09/05	Education Housing Partners, LLC.	426,103.56	Faculty & Staff Housing Design and Development Project
338295	05/09/05	Pac Gas & Elec Co	13,129.73	Utilities
338384	05/12/05	AVNET Computer	29,915.97	Cisco 1200 Series IOS Computers
338410	05/12/05	Dell Computers	11,084.92	Personal Computers
338461	05/12/05	S.B.R.P.S.T.C.	76,015.87	San Mateo County Basic Police Academy Fee
338462	05/12/05	S.M.C.S.I.G.	124,283.42	Health Insurance Premium May 2005
338463	05/12/05	S.M.C.S.I.G.	18,464.83	Vision Care Premium May 2005
338481	05/12/05	Trust Administrators, Inc.	26,695.83	Flexible Benefit Plan 125 Premium April 2005
338522	05/16/05	Baker & Taylor Co	20,000.00	CSM Library Books
338545	05/16/05	DES Architects	10,220.74	Architectural & Furniture Finishes Palette For CSM
338573	05/16/05	Napa Valley College	15,091.53	VTEA Funding For Mini-Grant Project At CSM
338579	05/16/05	Oracle USA, Inc.	10,064.38	Software Updates & Support
338613	05/16/05	Solano College	10,000.00	VTEA Funding For Mini-Grant Project
338647	05/18/05	CIS, Inc.	11,800.00	CSM Building Seismic Upgrade
338648	05/18/05	Comm College League	43,778.45	CSM Database Subscriptions
338686	05/18/05	Strata Information Group	42,529.00	ITS Consulting Services April 2005
338688	05/18/05	U.S. Post Office	10,000.00	KCSM Postal Services
338689	05/18/05	U.S. Post Office	30,000.00	KCSM Postal Services
338699	05/19/05	Cabrillo College	10,000.00	VTEA Mini-Grant Project
338707	05/19/05	Dovetail Decision Consulting	19,388.80	Districtwide FF&E Planning & Coordination Services
338726	05/19/05	S.F. Commercial Builder	13,236.00	Skyline Swing Space Installation

## SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

MAY 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check No.	Check Date	Vendor Name	Check Amount	Description
338737	05/19/05	Strata Information Group	13,711.46	Payroll Implementation Services
338738	05/19/05	Sugimura & Associates	15,244.38	Architectural Services To Renovate Pacific Heights
338782	05/23/05	MANEX	22,686.50	Coordination Services & Contract Training For CSM
338795	05/23/05	Pac Gas & Elec Co	11,832.30	Utilities
338797	05/23/05	Pac Gas & Elec Co	21,538.16	Utilities
338804	05/23/05	San Mateo Union High	34,000.00	Annual Reimbursement For Tech. Prep. Prog. Activities For CSM
338811	05/23/05	SMCCCD Revolving Account	302,264.58	Replenish Procurement Card Clearing Account
338814	05/23/05	Sutro Tower Inc.	16,584.00	KCSM Transmitter Leasing Fees
338828	05/23/05	Wuifsborg Reese Colvig&Firstmar	30,080.21	Districtwide Legal Services
District Payroll Disbursement (excluding Salary Warrants)				
474569	05/31/05	Sierra Point Credit Union	12,402.29	Credit Union Deduction Register
474570	05/31/05	American Federation Of Teachers	19,269.93	Union Dues
474578	05/31/05	Provident Central Credit Union Cert.	22,259.47	Credit Union Deduction Register
474582	05/31/05	American Federation Of Teachers	10,809.45	Union Dues
474587	05/31/05	R.C.S.S.E. Credit Union	10,450.00	Credit Union Deduction Register
474607	05/31/05	Capital Guardian Trust Co. Cert.	24,249.00	Tax Annuity
474608	05/31/05	Capital Guardian Trust Co. Class.	10,541.00	Tax Annuity
474616	05/31/05	Fidelity Service Company	19,473.00	Tax Annuity
474641	05/31/05	Oppenheimer Investor Services Inc.	12,946.00	Tax Annuity
474654	05/31/05	Variable Annuity Life Cert. AIG	21,435.47	Tax Annuity
474655	05/31/05	Variable Annuity Life Class. AIG	18,690.00	Tax Annuity
474674	05/31/05	Vanguard Fiduciary Trust Co.	23,926.60	Tax Annuity
474684	05/31/05	Hartford Certificated	17,265.00	Tax Annuity
474685	05/31/05	Hartford Classified	17,889.66	Tax Annuity
474719	05/31/05	SMCCCD Plan 125	11,941.42	Flexible Benefit Plan
474723	05/31/05	SMCCCD #995 Due From EE Cert.	39,989.47	Over Cap/Payroll Reimbursement
474724	05/31/05	SMCCCD #995 Due From EE Class.	23,559.69	Over Cap/Payroll Reimbursement

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

MAY 1-31, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check No.	Check Date	Vendor Name	Check Amount	Description
34956	05/10/05	Skyline Bookstore	40,373.70	Purchase Of Inventory
34969	05/19/05	SMCCCD	36,407.26	Salaries & Benefits April 2005
EFT #41621	05/31/05	State Board Of Equalization	11,097.00	Sales Tax For April 2005
60838	05/13/05	SMCCCD District	80,000.00	Investment In County
		Subtotal	4,560,523.50	79%
		Warrant Issued ≤ 10,000	1,213,129.42	21%
		Total Non-Salary Warrant Issued	5,773,652.92	100%
		District Cafeteria		
		College Of San Mateo Bookstore		
		District Cafeteria		
		District Accounts Payable	4,977,491.31	
		District Payroll	6,888,681.28	
		Cañada College Bookstore	116,304.82	
		College of San Mateo Bookstore	37,124.74	
		Skyline Bookstore	22,967.76	
		District Cafeteria	83,778.95	
		Total Warrant Including Salaries - May 2005	12,126,348.86	

## SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

JUNE 1-30, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check No.	Check Date	Vendor Name	Check Amount	Description
338877	06/01/05	Bay Area Comm Col JPA	33,441.42	JPA Claims & Legal Expenses
338884	06/01/05	Bayview Environmental Services	11,300.00	CSM Fire Alarm Project
338896	06/01/05	Carl Bloom Associates, Inc.	19,912.10	KCSM Marketing & Management Fees
338898	06/01/05	Casey Printing ,Inc.	28,031.93	Skyline Summer & Fall 2005 Schedule Printing Services
338899	06/01/05	Chevron	814,702.00	Districtwide Energy Conservation
338910	06/01/05	Constellation NewEnergy Inc.	15,733.14	Utilities
338911	06/01/05	Constellation NewEnergy Inc.	23,631.43	Utilities
338912	06/01/05	Constellation NewEnergy Inc.	13,733.44	Utilities
338924	06/01/05	David R. Callahan Inspections	10,500.00	Inspection Services For CSM
338925	06/01/05	Del Monte Electric Co., Inc.	186,406.20	CSM & Cañada Phase II Fire Alarm Upgrade
338926	06/01/05	DES Architects	23,253.38	Architectural Services For CSM
338931	06/01/05	Education Housing Partners, LLC.	12,500.00	Faculty & Staff Housing Project
338947	06/01/05	Hartford Retirement Plans Service I	11,000.00	Retirement Incentive
338949	06/01/05	Hensel Phelps Construction Co.	579,213.00	Skyline Building Design-Build Project
338966	06/01/05	McCarthy Building Companies	762,297.00	CSM Building Design-Build Project
338976	06/01/05	Noll & Tam	35,727.60	Cañada Wayfinding Program
338979	06/01/05	Noll & Tam	16,101.59	Architectural Services For Cañada
338980	06/01/05	Noll & Tam	15,987.89	Architectural Services For Cañada
338987	06/01/05	Pac Gas & Elec Co	13,414.38	Utilities
338988	06/01/05	Pac Gas & Elec Co	12,971.33	Utilities
338999	06/01/05	Redwood City School Dist.	20,365.49	Child Development Services At Cañada
339000	06/01/05	Redwood City School Dist.	14,225.65	Child Development Services At Cañada
339001	06/01/05	Robert A. Bothman	137,291.23	Modernization & Seismic Upgrade At Skyline
339002	06/01/05	Robert A. Bothman	437,277.29	Athletic Facilities Construction Projects
339003	06/01/05	Rudolph and Sletten Inc.	801,496.00	CSM Seismic & Modernization Project
339008	06/01/05	San Francisco Community College	10,000.00	VTEA Mini-Grant Project At CSM
339010	06/01/05	Del Monte Electric Co., Inc.	20,711.80	Phase II Fire Alarm Upgrade At CSM
339011	06/01/05	Hensel Phelps Construction Co.	64,357.00	Skyline Building Design-Build Project
339012	06/01/05	Chevron	90,522.44	Districtwide Energy Conservation
339024	06/01/05	SignaSys Inc.	12,500.00	KCSM NetApp Program Maintenance
339045	06/01/05	Sugimura & Associates Architects	40,577.17	Architectural Services For Skyline
339046	06/01/05	Teecom Design Group	13,534.02	CSM Access Control Services

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

JUNE 1-30, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check No.	Check Date	Vendor Name	Check Amount	Description
339051	06/01/05	Rudolph and Sletten Inc.	89,055.00	CSM Seismic & Modernization Project
339053	06/01/05	McCarthy Building Companies	84,699.00	CSM Building Design-Build Project
339064	06/03/05	Carl Bloom Associates, Inc.	13,276.47	KCSM Marketing & Management Fees
339065	06/03/05	Consortium for Open Learning	25,057.50	CSM Spring 2005 Telecourse Licenses
339080	06/03/05	San Mateo Union High School Distr	28,821.53	CSM High School Teacher Stipends For Professional Development
339082	06/03/05	Sandis Humber Jones, Civil Engine	10,257.60	CSM Fire Pump Replacement Project
339086	06/03/05	U.S. Post Office	29,487.31	CSM Postal Services
339087	06/03/05	U.S. Post Office	20,000.00	CSM Postal Services
339122	06/06/05	Carl Bloom Associates, Inc.	16,800.00	KCSM Marketing & Management Fees
339133	06/06/05	Education Housing Partners, LLC.	439,064.57	Faculty & Staff Housing Project
339141	06/06/05	Hartford Life & Accident Insurance	27,744.07	Life Insurance Premium June 2005
339159	06/06/05	Oppenheimer Investor Services	11,999.00	Retirement Incentive
339165	06/06/05	Pac Gas & Elec Co	11,511.95	Utilities
339171	06/06/05	Public Empl Ret Sys	755,818.88	Health Insurance Premium June 2005
339176	06/06/05	Sch Proj/Util Rate Reduc.	34,916.68	Utilities
339177	06/06/05	Siemens Communications, Inc.	10,646.46	ITS Maintenance Service For Rolm 9751 CBX
339179	06/06/05	SignalSys Inc.	208,618.41	KCSM NetApp Program
339186	06/06/05	U.S. Post Office	10,000.00	Skyline Postal Services
339389	06/08/05	Board of Governors	64,601.68	Plan Check Fee At Cañada
339408	06/08/05	Godbe Research & Analysis	16,605.00	Opinion Research on New Bond Ballot
339411	06/08/05	Interactive Resources	54,130.32	Architectural Services For CSM
339419	06/08/05	Lorraine Holton, Inc.	19,000.00	Software Program For Facilities
339444	06/08/05	Rapid Text	10,973.65	Software System For Skyline
339457	06/08/05	Signet Testing Laboratories, Inc	13,032.50	Special Inspection & Testing Services For CSM
339490	06/09/05	David R. Callahan Inspections	10,500.00	Inspection Services For CSM
339527	06/09/05	Sandis Humber Jones, Civil Engine	24,413.36	Civil Engineering Services At CSM
339531	06/09/05	Sandis Humber Jones, Civil Engine	20,123.93	Civil Engineering Services At CSM
339537	06/09/05	StageRight Corporation	19,191.94	Stage Risers & Rails For CSM
339538	06/09/05	tBP Architecture	69,427.11	Architectural Services For CSM
339542	06/09/05	Trust Administrators, Inc.	28,140.64	Flexible benefit plan May 2005 Premium
340277	06/13/05	Swinerton Management & Consultin	12,094.00	Program Management & Consulting Services
340308	06/13/05	Inside Source	27,843.28	Cañada Building Improvements

## SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

JUNE 1-30, 2005

## WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check No.	Check Date	Vendor Name	Check Amount	Description
340336	06/13/05	S.M.C.S.I.G.	124,218.30	Dental Premium June 2005
340337	06/13/05	S.M.C.S.I.G.	18,441.29	Visions Plan Premium June 2005
340363	06/13/05	SignaSys Inc.	26,258.22	KCSM NetApp Program
340368	06/13/05	Swinerton Management & Consultin	186,817.00	Program Management & Consulting Services
340369	06/13/05	Swinerton Management & Consultir	229,793.00	Program Management & Consulting Services
340426	06/15/05	Aluminum Seating Inc.	33,030.15	Aluminum Bleachers For Skyline Soccer Field
340427	06/15/05	Aluminum Seating Inc.	14,684.06	Aluminum Bleachers For CSM Baseball Field
340435	06/15/05	CIS, Inc	19,649.00	Architectural Services For Skyline
340446	06/15/05	DES Architects	27,577.96	Architectural Services For CSM
340448	06/15/05	ESI Engineering Services	11,804.13	Districtwide Fire Alarm Upgrade
340463	06/15/05	Lowney Associates	21,766.47	Athletic Facilities Construction Project
340464	06/15/05	Lowney Associates	41,947.50	Athletic Facilities Construction Project
340478	06/15/05	S.F. Commercial Builders, Inc.	10,851.00	Skyline Swing Space
340486	06/15/05	Singh, Balbir	10,000.00	Employee Separation Agreement
340498	06/15/05	Sugimura & Associates Architects	10,895.70	Architectural Services For Skyline
340499	06/15/05	Sunset Soccer Supply	18,402.66	Athletics Supply For Skyline
340504	06/15/05	U.S. Post Office	10,000.00	Skyline Postal Services
340545	06/20/05	Big D Pacific Builders	423,010.00	CSM Regional Public Safety Center Project
340551	06/20/05	California First National Bank	156,242.01	Vehicles Annual Lease
340555	06/20/05	Carl Bloom Associates, Inc.	14,743.84	KCSM Marketing & Management Fees
340560	06/20/05	Cenveo Corporation	11,005.78	2005/2006 Skyline Catalog Printing Services
340592	06/20/05	Deil Computers	25,912.16	Computers For CSM
340624	06/20/05	Hensel Phelps Construction Co.	281,948.00	Skyline Building Design-Build Project
340639	06/20/05	McCarthy Building Companies	886,380.00	CSM Building Design-Build Project
340656	06/20/05	Pac Gas & Elec Co	12,111.44	Utilities
340675	06/20/05	Hensel Phelps Construction Co.	31,328.00	Skyline Building Design-Build Project
340676	06/20/05	Big D Pacific Builders	47,001.00	CSM Regional Public Safety Center Project
340704	06/20/05	Sugimura & Associates Architects	12,861.23	Design Proposal For Skyline Childcare Center
340714	06/20/05	Rudolph and Sletten Inc.	60,351.00	CSM Seismic & Modernization Project
340715	06/20/05	McCarthy Building Companies	98,487.00	CSM Building Design-Build Project
340967	06/22/05	Board of Governors	37,488.88	Plan Check Fee For CSM
340975	06/22/05	Constellation NewEnergy Inc.	31,233.25	Utilities

## SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

JUNE 1-30, 2005

## WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check No.	Check Date	Vendor Name	Check Amount	Description
340976	06/22/05	Constellation NewEnergy Inc.	12,797.62	Utilities
340982	06/22/05	Dell Computers	14,012.28	Laptop For CSM
341000	06/22/05	Jefferson Union High School Dist.	10,334.52	Technical Preparation Program At Skyline
341014	06/22/05	Noll & Tam	19,280.03	Cañada Wayfinding Program
341016	06/22/05	Noll & Tam	41,982.08	Architectural Services For Cañada
341021	06/22/05	Pac Gas & Elec Co	11,054.05	Utilities
341024	06/22/05	Pac Gas & Elec Co	12,902.08	Utilities
341026	06/22/05	Pac Gas & Elec Co	26,718.68	Utilities
341033	06/22/05	Robert A. Bothman	491,043.23	Athletic Facilities Construction Project
341034	06/22/05	Rudolph and Sletten Inc.	542,984.00	CSM Seismic & Modernization Project
341049	06/22/05	SMCCCD Revolving Account	348,993.26	Replenish Procurement Card Clearing Account
341051	06/22/05	Strata Information Group	52,736.00	ITS Consulting Services For May 2005
341052	06/22/05	Strata Information Group	11,771.38	Payroll Implementation Services
341053	06/22/05	Sugimura & Associates Architects	11,382.27	Architectural Services For Skyline
341056	06/22/05	Vavrinek, Trine, Day & Co.	20,400.00	Audit Services
District Payroll Disbursement (excluding Salary Warrants)				
479875	06/30/05	SMCCCD Plan 125	10,950.00	Flexible Benefit Plan
479879	06/30/05	SMCCCD #995 Due From EE Cert.	24,143.75	Over Cap/Payroll Reimbursement
486455	06/30/05	Variable Annuity Life Class. AIG	11,497.00	Tax Annuity
486468	06/30/05	Hartford Certificated	12,124.66	Tax Annuity
486481	06/30/05	SMCCCD #995 Due From EE Class.	14,925.70	Over Cap/Payroll Reimbursement
Cañada College Bookstore				
34975	06/08/05	Apple Computer Inc.	13,260.90	Purchase Of Inventory
34982	06/08/05	Budgetext	16,548.75	Purchase Of Inventory
34983	06/08/05	Budgetext	20,748.00	Purchase Of Inventory
34986	06/08/05	CSM Bookstore	14,894.00	Rent
35022	06/08/05	Skyline Bookstore	10,405.73	Purchase Of Inventory

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

JUNE 1-30, 2005

WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check No.	Check Date	Vendor Name	Check Amount	Description
35023	06/08/05	SMCCCD	13,047.00	Utilities Accrual
35038	06/17/05	SMCCCD	32,167.88	Salaries & Benefits May 2005
35070	06/22/05	McGraw-Hill Companies	14,913.29	Purchase Of Inventory
CSM College Bookstore				
48397	06/06/05	MBS Systems	14,575.25	Purchase Of Inventory
48402	06/06/05	Textbook Exchange Inc.	95,205.06	Purchase Of Inventory
48404	06/06/05	Pearson Education	14,557.36	Purchase Of Inventory
48412	06/06/05	SMCCCD	55,918.15	Salaries & Benefits For April 2005
48417	06/06/05	Vista Higher Learning	11,692.04	Purchase Of Inventory
48420	06/06/05	Skyline College Bookstore	15,608.60	Prior Year Salaries & Benefits
48421	06/06/05	SMCCCD	19,970.00	Utilities Accrual
48425	06/09/05	Thomson Learning	22,941.25	Purchase Of Inventory
48427	06/09/05	Cañada College Bookstore	50,000.00	Loan To Canada Bookstore
48445	06/15/05	SMCCCD	47,607.57	Salaries & Benefits For May 2005
48462	06/21/05	Cañada College Bookstore	12,825.68	Purchase Of Inventory
48465	06/21/05	Textbook Exchange Inc.	13,897.77	Purchase Of Inventory
48473	06/24/05	SMCCCD	200,000.00	Investment In County
EFT#75307	06/30/05	State Board Of Equalization	17,039.00	Sales Tax 5/05 - 6/15/05
Skyline College Bookstore				
25748	06/09/05	SMCCCD	97,627.96	Salaries & Benefits For March & April 2005
25754	06/09/05	MBS Buyback Control	22,141.00	Purchase Of Inventory
25771	06/15/05	McGraw-Hill Companies	11,499.10	Purchase Of Inventory
25786	06/15/05	SMCCCD	44,368.37	Salaries & Benefits For March & April 2005
25798	06/16/05	CSM Bookstore	18,279.00	Rent
25819	06/23/05	SMCCCD	170,000.00	Investment In County
Subtotal			12,260,579.09	
Warrant Issued ≤ 10,000			2,115,719.95	
Total Non-Salary Warrant Issued			14,376,299.04	



SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 JUNE 1-30, 2005  
 WARRANT SCHEDULE EQUAL TO OR GREATER THAN \$10,000

Check No.	Check Date	Vendor Name	Check Amount	Description
District Accounts Payable	338852-341063		12,838,232.10	
District Payroll	485807-486481, 479588-479880			
	D63968-D64874		5,502,501.68	
Cañada College Bookstore	34974-35091		229,131.16	
College Of San Mateo Bookstore	48374-48485, EFT#75307		677,589.66	
Skyline College Bookstore	25708-25826		478,763.43	
District Cafeteria	60841-60846		4,626.74	
Total Warrant Including Salaries - June 2005			19,730,844.77	

**BOARD REPORT NO. 05-9-4CA**

**TO:** Members of the Board of Trustees

**FROM:** Ron Galatolo, Chancellor-Superintendent

**PREPARED BY:** Rick Bennett, Director of General Services & Bob Domenici, Senior Buyer

**DECLARATION OF SURPLUS PROPERTY**

In accordance with Education Code Sections 81450 and 81452, property that becomes surplus to the needs of the District will be declared as such by the Board with the method of disposal dictated by the value of this property. Board policy (Section 8.02, District Rules and Regulations) delegates the disposal, in compliance with State or local laws and regulations, to the Chancellor, Associate Chancellor, or designee.

As the Capital Improvement Program progresses, the volume and variety of surplus continues to grow. Recently, in preparation for summer renovation projects, the Colleges have identified miscellaneous equipment that is surplus to the District's needs:

- Computers, typewriter, television, AV equipment and lab instruments from San Mateo College
- Outdated computers and printers from Canada College
- Outdated computers, printers, and monitors from Skyline College

A complete listing of this equipment follows the board report. As always, the General Services Department is committed to handling this surplus in an efficient manner. The Department anticipates that local area educational institutions, non-profits, or agencies will be able to use the District's surplus equipment at the least cost to the District and the Colleges. The District is committed to handling electronic waste in a responsible manner and if we cannot sell or donate our old computers, a responsible recycler who participates in the California Electronic Waste program will be employed.

**RECOMMENDATION**

The District recommends that the Board of Trustees declare the items specified on the attached list surplus to the mission of the District and the Colleges.

## Surplus items

Quantity	Campus	ITEM DESCRIPTION	EST. VALUE	EST. TOTAL	Disposition Plan
19	CSM	Apple iMAC Computer	70	1330	To be sold
3	CSM	AV Equipment	\$0	\$0	To be recycled
1	CSM	Television	\$0	\$0	To be recycled
5	CSM	Oscilloscopes	\$0	\$0	To be recycled
1	CSM	Typewriter	\$0	\$0	To be recycled
18	CSM	CPU U.S. Mach Computer	\$0	\$0	To be recycled
6	CSM	Power MAC	\$0	\$0	To be recycled
1	CSM	Apple Powerbook	\$100	100	To be sold
4	Canada	CPU U.S. Mach Computer	\$0	\$0	To be recycled
1	Canada	Apple	\$0	\$0	To be recycled
3	Canada	Printers	\$0	\$0	To be recycled
11	Skyline	CPU U.S. Mach Computer	\$0	\$0	To be recycled
18	Skyline	Monitors	\$0	\$0	To be recycled
10	Skyline	Printers	\$0	\$0	To be recycled

**BOARD REPORT NO. 05-9-5CA**

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: José D. Nunez, Executive Director of Facilities Planning & Operations, 358-6836

**AUGMENTATION TO CONTRACT WITH CHEVRON ENERGY SOLUTIONS FOR ENERGY EFFICIENCY UPGRADES—DISTRICTWIDE**

In the last five years, CMS Energy/Viron Energy Services, now Chevron Energy Solutions, has partnered collaboratively and successfully with the District on a number of projects. The District now wishes to award additional work to Chevron.

In March 2001 (Board Report No. 01-3-106B), the Board authorized execution of an agreement with CMS Energy/Viron Energy Services to develop a Comprehensive Energy Analysis (CEA) of the District's facilities as part of an energy maintenance management planning process. The analysis was conducted and on September 25, 2001 (Board Report No. 01-9-1C), the District Facilities staff and Chevron representatives briefed the Board on interim findings, which included a wide range of potential Energy Conservation Measures (ECM's).

The District, in conjunction with Chevron Energy Solutions and other design professionals engaged in the Capital Improvement Program (CIP) planning process evaluated each proposed ECM in detail, and on May 29, 2002, (Board Report No. 02-5-109B) the Board authorized execution of a contract with Chevron Energy Solutions, in an amount not to exceed \$16,794,308. That contract included specific ECM's selected for immediate implementation in light of their cost / benefit ratio and integration into the overall CIP project plan.

During the course of Chevron Energy Solutions' extensive energy efficiency evaluation, design and implementation processes, they have become familiar with existing campus facilities, systems, and equipment. Over the past three years, Chevron has provide valuable insights and data which have facilitated CIP project work, both within their own contract scope and relative to the work of other firms. Chevron's experience and familiarity with our facilities systems operation and performance characteristics brings both economy and efficiency to certain additional projects the District now wishes to implement.

The District has solicited comparison pricing for the purpose of insuring best value; Chevron's pricing has consistently compared favorably to that of others. Additionally, Chevron's familiarity with existing systems and conditions allows for firm, reliable pricing, based upon knowledge rather than conjecture. To date, Chevron has held all contract pricing, requesting no change orders or augmentations for the substantial scope of work already in place.

The proposed contract augmentation under current consideration relates to improvements at College of San Mateo's Building 9. Half of the lower floor of the building has until recently been used as temporary instructional space for programs normally housed in Building 18, while that building was under

construction. With the reopening of Building 18, this area of Building 9 is now inactive. The space can best be utilized by the College if electrical, mechanical and minor wall construction upgrades are performed.

The District engaged Chevron Energy Solutions to perform a peer review of our initial plans for this project, since the majority of the scope is comprised of modifications to mechanical and electrical systems. Upon completion of the peer review, Chevron concluded that higher efficiency systems could be installed and that the alternate systems would better meet the District's long term goal of reducing operating costs associated with energy expenditures. Chevron provided a proposal for a comprehensive and efficient design of the mechanical and electrical systems and the construction of the entire project, in an amount not to exceed \$935,000. This cost proposal is in alignment with the District's preliminary cost estimates. This work would be funded by Measure C general obligation bond funds.

### **RECOMMENDATION**

It is recommended that the Board of Trustees augment the Chevron Energy Solutions contract in an amount not to exceed \$935,000, for the reactivation of vacant space at Building 9 at the College of San Mateo.

**BOARD REPORT NO. 05-9-105B**

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor-Superintendent

PREPARED BY: José D. Nunez, Executive Director of Facilities Planning & Operations, 358-6836

**CONTRACT AWARD FOR THE 2005 DRAINAGE AND PAVING PROJECT-  
SKYLINE COLLEGE**

The scope of work under this contract includes extensive paving repairs to deteriorated sections of the eastern portion of the campus loop road, conversion of a portion of parking lot 6 to fully compliant disabled parking stalls, a new accessible pathway from parking lot 6 along the eastern side of the Library building up to the east-west pedestrian circulation spine, and drainage improvements to alleviate flooding issues at parking lot 5.

Earlier this year the District conducted a prequalification for general engineering ("A" License) contractors for fiscal year 2005/06 projects. On August 3 and August 10, 2005 the District invited prequalified A-licensed contractors to bid on this project. Four prequalified firms attended the pre-bid conference on August 17, 2005, and on September 6, 2005, the same four firms submitted bids as follows:

<b>General Contractor</b>	<b>Bid</b>
Interstate Grading & Paving	\$481,916
Robert A. Bothman	\$623,550
McGuire & Hester	\$693,985
Preston Pipelines	\$1,033,753

District administration, along with Swinerton Management & Consulting, has conducted a due diligence investigation of the bids to ascertain the lowest responsive, responsible bid that meets all the requirements of the project. The spread among the three lowest bidders is larger than anticipated and can primarily be attributed to some uncertainty in the industry as to the pricing of asphalt materials in the near future, due to pricing pressures resulting from the Gulf Coast clean-up and repair projects resulting from Hurricane Katrina. The highest bidder was high on every element of work and does not appear to have submitted a responsive bid. The low bid is in alignment with the engineer's estimate.

This project will be funded by Measure C general obligation bond funds.

**RECOMMENDATION**

It is recommended that the Board of Trustees award the contract for construction of the Skyline College 2005 Drainage and Paving Project to Interstate Grading & Paving, in an amount not to exceed \$481,916.

**BOARD REPORT NO. 05-9-106B**

TO: Members of the Board of Trustees  
FROM: Ron Galatolo, Chancellor-Superintendent  
PREPARED BY: José D. Nuñez, Executive Director, Facilities Planning & Operations, 358-6836

**CONTRACT AWARD FOR ROOFING REPLACEMENT–DISTRICTWIDE**

The roofs on College of San Mateo Buildings 3, 7 and 19, and Skyline College 1, 2, 9 and 10 have exceeded their useful service lives and are experiencing leaks. In order to address the need for roof replacement on these buildings, the District hired a roofing consultant, Hirsch Consulting, to develop plans and specifications to replace the roofs.

Earlier this year the District conducted a prequalification for roofing (“C-39” licensed) contractors for fiscal year 2005/06 projects. On July 28 and August 2, 2005 the District invited prequalified contractors holding C-39 licenses to bid on this project. Five prequalified firms attended the pre-bid conference on August 9, 2005, and on September 8, 2005, the four firms submitted bids as follows:

<b>Roofing Contractor</b>	<b>Bid</b>
Alcal-Arcade Roofing	\$1,249,541.75
Western Roofing	\$1,295,568.00
Pioneer Contractors	\$1,362,324.00
Waterproofing Associates	\$1,719,271.35

District administration, along with Swinerton Management & Consulting and Hirsch Consulting, conducted a due diligence review of the submitted bids and determined that the bid submitted by Alcal-Arcade Roofing is responsible and responsive to the contract requirements. The low bid is in alignment with the engineer’s estimate.

This project will be funded by State Scheduled Maintenance and Measure C general obligation bond funds.

**RECOMMENDATION**

It is recommended that the Board of Trustees award the contract for Roofing Replacement to Alcal-Arcade Roofing in an amount not to exceed \$1,249,541.75.

**BOARD REPORT NO. 05-9-107B**

TO: Members of the Board of Trustees  
FROM: Ron Galatolo, Chancellor-Superintendent  
PREPARED BY: José Nuñez, Executive Director, Facilities Planning & Operations, 358-6736

**APPROVAL TO EXECUTE A COMMUNICATIONS SITE USE PERMIT WITH  
OMNIPPOINT COMMUNICATIONS (T-MOBILE)—COLLEGE OF SAN MATEO**

In recent years, the Board has authorized the District to execute a series of agreements with wireless communication companies for installation of communications equipment at various District sites. Recently, Omnipoint Communications, Inc. (d/b/a T-Mobile) approached the District with a request to install its equipment at College of San Mateo. After review of the equipment installation proposal, the District negotiated a favorable agreement with T-Mobile.

The District now seeks Board approval of a Communications Site Use Permit with Omnipoint Communications, Inc. for an initial five-year period, including renewal options for two additional five-year terms. Omnipoint will pay the District \$30,000 per year, in advance, for a total of \$150,000 during the initial term plus a one-time administrative fee of \$2,000. Payments due to the District will increase annually by 5%. Additionally, on a quarterly basis for the duration of the agreement, Omnipoint will be required to pay the actual cost of utilities it uses, plus an 8% administrative fee. The District or Omnipoint may terminate the agreement with a 30-day written notice.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the agreement with OmniPoint Communications, Inc. (d/b/a T-Mobile) for the installation of wireless communications equipment at College of San Mateo, as detailed above.



**BOARD REPORT NO. 05-9-2C**

**Update on new Bookstore system**

**There is no printed report for this agenda item.**



**Executive Report  
September 28, 2005**

**Nancy Wolford Named 2005 Faculty Advisor of the Year by ASID** — Nancy Wolford, professor of interior design, has been named 2005 Faculty Advisor of the Year by ASID (American Society of Interior Designers) for the Canada Student ASID chapter. Nancy was nominated for the honor by her students. She was chosen from more than 250 advisors who were nominated.

**Patty Dilko Appointed to State Advisory Committee** — Patty Dilko, professor of early childhood education and Academic Senate President, has been appointed by the Academic Senate for California Community Colleges to the Family & Consumer Sciences Advisory Committee for the 2004-05 academic year. The advisory committee provides leadership to the discipline and coordinated professional development activities for hundreds of community college instructors.

**Arts & Olive Festival to be Held Sunday, Oct. 2 from 10 a.m. to 5 p.m.** — The Arts & Olive Festival will be held Sunday, Oct. 2 from 10 a.m. to 5 p.m. This is one of the college's largest fundraisers for student scholarships. Come and listen to the live music and be sure to purchase something from our local vendors. More information is available at <http://www.olivefest.org/>.

**Professor Anthony Perez to Appear on NBC 11 on Sunday, Oct. 9** — Professor Anthony Perez will be part of the NBC 11 "Comunidad del Valle" television show that airs Sunday afternoon, Oct. 9. Anthony will be interviewed by news reporter Damian Trujillo about the gang problem in San Mateo County. This illustrates to the community that we are trying to help address this pressing problem.

**College hosts 16<sup>th</sup> Annual Project READ Trivia BEE Friday, Oct. 14** — The 16<sup>th</sup> Annual Project READ Trivia BEE will be held Friday, Oct. 14. This is a fundraiser for Project READ. Doors open at 6 p.m. and the Trivia Bee begins at 7:30 p.m. The Trivia BEE promoted literacy awareness and in the last 15 years has raised more than a quarter of a million dollars.

**College to Host "Careers in Fighting Cancer" Workshop** — A workshop covering the exploration of clinical, research, and technology-related careers in fighting cancer will be held Wednesday, Oct. 26 from 12:30 to 2 p.m. on campus. The workshop will feature research, clinical, and technology professionals who will discuss jobs available in their fields, the logistics of working in the field, and tips for how to enter the profession.

**Artistry in Fashion Event Scheduled for Saturday, Oct. 22** — The Artistry in Fashion event will be held from 10 a.m. to 5 p.m., Saturday, Oct. 22. The designer sale will be held in the student activity center while the student fashion show begins at 1 p.m. in the Main Theater. This is a fundraiser for the Fashion Design Department. Professional and student designers will have an array of one-of-a-kind fashion pieces including clothing, hats, handbags, jewelry, and more for sale. The cost is \$6. More information is available at <http://www.artistryinfashion.com/>.

**Theater Arts Department Presents Two One-Act Comedies** — The Theater Arts Department will present “For Whom the Southern Belle Tolls” and “Babel’s in Arms” two one-act plays, Oct. 27-29 and Nov. 3-5. The performances will be at 7:30 p.m. in the Flex Theater. Tickets are \$10 for general admission, \$9 for staff and seniors and \$5 for all students. Tickets can be reserved by calling (650) 306-3396.

**Cañada College to Host 2005 Bay Area Early Childhood Conference** — Cañada College will host the 2005 Bay Area Early Childhood Conference from 8 a.m. to 5 p.m. Saturday, Oct. 8. The theme of the conference is “*School Readiness – Respecting and Nurturing the Whole Child: Teachers, Parents and Communities.*” The conference, which is expected to draw approximately 500 early childhood educators, is open to the public.

# Happenings at Cañada

September 28 through October 31, 2005

Date	Time	Event
9/29	12:45 P.M.	Learning Center Presents "Reading Your Textbook Effectively & Efficiently" workshop, Bldg. 5, Room 105
9/30	4:00 P.M. 4:00 P.M. 7:00 P.M.	Men's Soccer vs. Taft College (away) Women's Soccer vs. West Valley College (home) Women's Volleyball vs. West Valley College (away)
10/2	10 A.M.-6 P.M.	8 <sup>th</sup> Annual Arts & Olive Festival, Frisbee Lawn
10/4	4:00 P.M.	Men's Soccer vs. Foothill College (home) Women's Soccer vs. Gavilan College (away)
10/5	6:30 P.M.	Women's Volleyball vs. Ohlone College (home)
10/6	12:45 P.M. 5:30-7:30 P.M.	Learning Center Presents "The Writing Process" workshop Bldg. 5, Room 105 Theater Arts Department Fundraiser sponsored by Capital Mortgage Lending, The Spectrum Magazine, and OK Magueys OK Magueys, 2616 Broadway, Redwood City
10/7	8:30 A.M. 4:00 P.M. 4:00 P.M. 6:30 P.M.	MESA – Bus Trip to UC Berkeley and CSU Hayward MESA Event – Engineering Transfer to SF State University, Bldg. 16, Room 110 Women's Soccer vs. Las Positas College (home) Women's Volleyball vs. San Jose City College (away)
10/8	9 A.M.-5 P.M.	2005 Bay Area Childhood Conference, Main Theater
10/11	4:00 P.M. 4:00 P.M.	Men's Soccer vs. Evergreen Valley College (away) Women's Soccer vs. Cabrillo College (away)
10/12	6:30 P.M.	Women's Volleyball vs. Cabrillo College (away)
10/13	12:45 P.M.	Learning Center Presents "Research Techniques" workshop Bldg. 5, Room 105

10/14	1:00 P.M. 4:00 P.M. 6 – 10 P.M. 6:30 P.M.	Men's Soccer vs. Chabot College (away) Women's Soccer vs. DeAnza College (home) Project Read's "Trivia Bee", Student Center/Main Theater Women's Volleyball vs. Foothill College (home)
10/18	4:00 P.M. 4:00 P.M.	Men's Soccer vs. Mission College (away) Women's Soccer vs. Hartnell College (away)
10/19	6:30 P.M. 6:30 P.M.	CBET College Night, Main Theater Women's Volleyball vs. Gavilan College
10/20	12:45 P.M.	Learning Center Presents "Quoting, paraphrasing, and Avoiding Plagiarism" workshop, Bldg. 5, Room 105
10/21	10:00 A.M. 4:00 P.M.	MESA – Engineering Open House at San Jose State University Men's Soccer vs. West Valley College (home)
10/22	10 A.M.-5P.M.	14 <sup>th</sup> Annual "Artistry in Fashion" by Fashion Design Department, Student Center/Cafeteria Fashion Show 1:00 P.M. Main Theater
10/25	4:00 P.M. 4:00 P.M. 6:30 P.M.	Men's Soccer vs. Ohlone College (home) Women's Soccer vs. Evergreen Valley College (away) Women's Volleyball vs. West Valley College (home)
10/26	9 A.M.–12:30 P.M. 12:30 – 2:00 P.M.	Transfer Day, Student Center 'Careers in Fighting Cancer" Workshop – Workshop will cover the exploration of clinical, research, and technology-related careers in fighting cancer - sponsored by Phi Theta Kappa, Pre-Med Club, and MESA. Location TBA.
10/27	6:30-8:30 P.M.	College Night, Gymnasium
10/28	12:00 P.M. 4:00 P.M. 6:30 P.M.	MESA – Engineering Transfer Students Day at UC Berkeley Women Soccer vs. Skyline College (home) Women's Volleyball vs. Ohlone College (away)
10/27, 28, 29	7:30 P.M	Theater Arts Department presents "For Whom The Southern Belle Tolls" by Christopher Durang and "Babel's in Arms" by David Ives – Directed by Associate Professor Linda Hoy Performances in Flex Theater – Tickets call 306-3396 \$10 general admission, \$9 staff & seniors, \$5 students



# COLLEGE of SAN MATEO

## Office of the President

### Executive Report to the Board of Trustees

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SEPTEMBER 28, 2005

#### **CSM ALUM HONORED BY CCLC**

The Community College League of California (CCLC) has selected **Claire Mack**, CSM alum, retiree and community leader, as a recipient of the prestigious California Community College Distinguished Alumni Award for 2005. Claire has amassed 30 years of community service, including three terms as mayor of San Mateo and 12 years as a member of the San Mateo City Council. She has served on numerous boards and associations, including Mills Hospital Board of Trustees, San Mateo County Grand Jury, San Mateo Arts Council, Women's Recovery Association and the American Red Cross Board of Directors, among many others. For her contributions to the community, Claire has been the recipient of many awards and recognitions. She also served as commencement speaker at CSM's 2005 graduation and during the ceremony was honored with CSM's Distinguished Alumni Award. She will receive her award at the League's Annual Convention held in November.

#### **PRESIDENT'S LECTURE SERIES FOR OCTOBER**

On Wednesday, October 19, the "President's Lecture Series: Diverse Voices in Writing" is proud to welcome **Al Young**, California's poet laureate and author of *Who is Angelina* and *Conjugal Visits*. Mr. Young's presentation, "The Future of Love: A Poet's Take," will be held from 11:10 am – 12 noon in the CSM Theatre. A book signing and reception will take place immediately following the lecture in 1-115.

#### **COLLEGE HOSTS ICE CREAM SOCIAL & SERVICE AWARDS**

On September 29, the college will hold the fifth annual Ice Cream Social, an event that also includes a faculty service awards ceremony. Twenty-four faculty will be honored for 10, 20, 30 and 40 years of service to the district. This campuswide event will feature ice cream sundaes served up by CSM managers and live music provided by the CSM Bull Dawg Band. In addition, the Social will include a display of historic CSM photographs.

#### **BUILDING 18 REOPENS**

On September 21, the college held a ribbon cutting ceremony to celebrate the official reopening of Building 18. The festivities included a tour of the modernized lecture classrooms, lab facilities, the new Faculty Center and "smart" classrooms. The building has been closed for the past eighteen months to undergo retrofitting and modernization.

#### **ASTRONOMY PROFESSOR HONORED**

Associate Professor of Astronomy and Physics **Darryl Stanford** is the recipient of the 2005 Professional Award given by the Astronomical Association of Northern California. This award recognizes outstanding and continuous support in distinguishing and fostering amateur astronomy, and highlights the contributions made to the Northern California amateur astronomy community. Darryl has been very active in presenting planetarium shows that are geared for elementary school students as well as the general public.

### **FIRE TECHNOLOGY INSTRUCTOR APPOINTED CHIEF**

Following a nationwide search, Assistant Professor of Fire Technology **Bruce Martin** has recently been appointed fire chief for the City of Fremont. In addition to teaching at CSM for 20 years and serving as coordinator of the program, Martin's career in firefighting spans 22 years and includes a number of leadership positions in various fire departments throughout the Bay Area.

### **CSM HOSTS TRANSFER DAY**

Earlier in the month, CSM's Transfer Center sponsored Transfer Day. This annual event included representatives from UC, CSU and private colleges and universities in California and out-of-state who provided information to students about transfer admissions requirements, application procedures, programs, tuition and fees and student services. Transfer Day was coordinated by **Mike Mitchell**, program services coordinator.

### **MASTERWORKS CHORALE PRESENTS 42<sup>ND</sup> SEASON**

Masterworks Chorale held its opening concert last weekend with the performance, *French American: Faure and Bernstein*. The concert featured the lyrical elegance of French music with the robust vitality of American Music.

### **DEAN LEADS HISTORICAL TOUR**

Dean of Social Science **Al Acena** conducted a walking history tour of downtown San Mateo as part of the San Mateo County Historical Association's Victorian Days celebration. Beginning at Second Avenue and South El Camino Real, the tour winds through the historical downtown area that includes the site of the Baldwin Avenue campus of CSM (now a medical office building), St. Matthew's Episcopal Church, St. Matthew's Station Post Office and 19<sup>th</sup> Century B Street buildings. Dean Acena has conducted history tours of the area since 1994.

### **NEWS FROM THE BASEBALL DIAMOND**

- Former CSM pitching standout, **Scott Feldman** was called up by the Texas Rangers from AA league play. During his two years at CSM, Feldman posted a 25-2 record and was the 2003 Coast Conference Pitcher of the Year.
- CSM sophomore **Henry Wrigley** recently signed a contract with the Tampa Bay Devil Rays.
- Former CSM baseball player **Mike Mooney** ('02, '03) was recently promoted to Single A league and is leading his team in most offensive categories; Mooney is with the San Francisco Giants organization.

### **NEWS FROM THE HEALTH CENTER**

CSM's Health Center is sponsoring monthly visits by Onsite Dental, a mobile dental office to provide services to students, faculty and staff. Onsite Dental provides full-service dentistry by dental professionals; the company accepts most PPO plans and gives discount rates for uninsured students. Coming up in October, the Center will be administering flu vaccines (beginning October 5), sponsoring a Blood Drive (October 19) and Drug Awareness Week (October 24-28).

### **MANAGERS' ATTEND RETREAT**

On September 15, CSM managers participated in a college-sponsored retreat at the Vallombrosa Conference Center in Menlo Park. The topic for the retreat was "Understanding Decreasing Enrollment & Exploring Possibilities for Increase." An independent facilitator led the retreat.

### **CSM STUDENTS CONNECTING WITH COMMUNITY**

Last summer, CSM Connects students **Esmeralda Cabrera** and **Kate Steeper** helped create the Citizens for Clean Open Spaces (CCOS). They worked under the direction of Susan Danielson, former director of Save Our Shores. The students received full credit for naming the group and also created the CCOS website. CSM Connects is the college's volunteer community service program that provides students with opportunities to learn while they serve the community.

### **OTHER NEWS**

-San Mateo Middle College High School has been awarded a grant for \$127,000 from the California Community Colleges Chancellor's Office Fund for Student Success.

-Former CSM alum and sports commentator **John Madden** has been nominated for the Pro Football Hall of Fame. Madden attended CSM prior to transferring to Cal Poly San Luis Obispo. Madden's winning percentage as coach of the Oakland Raiders is the second highest in the NFL among coaches with 100 victories.

**CALENDAR OF EVENTS**  
For the SMCCCD Board Meeting of September 28, 2005

<b>Day / Date</b>	<b>Event</b>	<b>Location /Time</b>
Wednesdays	<b>Farmers' Market</b>	Lot 16 10 a.m. – 2 p.m.
Saturdays	<b>Farmers' Market</b>	Lot 1 9 a.m. – 1 p.m.
Fridays 2 <sup>nd</sup> Friday of the month	<b>CSM Planetarium Show</b> For more information call 650.574.6272.	Bldg 13
October	<b>CSM Transfer Services Events &amp; Workshops</b> For information contact Mike Mitchell at mitchellm@smccd.net or call 574.6662. Visit collegeofsanmateo.edu/transfer	Campus locations Various times
Saturday October 1	<b>Football Schedule</b> Gavilan vs. CSM	CSM 1 p.m.
Friday October 7	<b>Women's Water Polo</b> DeAnza College vs. CSM	CSM 3:30 p.m.
Wednesday October 12	<b>Campus Conversation on Diversity</b> "Silent Voices at CSM" For information call 650.574.6590.	Theatre 12 p.m. – 1 p.m.
Friday October 14	<b>Women's Water Polo</b> Foothill College vs. CSM	CSM 3:30 p.m.
Wednesday October 19	<b>President's Lecture Series: Diverse Diverse Voices in Writing Series</b> Presenting Al Young and "The Future of Love: A Poet's Take" The celebration of 2005 Year of Languages, endorsed by the American Council on the Teaching of Foreign Languages and CSM's Foreign Language Department.	Theatre 11:10 a.m. – 12 p.m.





## SKYLINE COLLEGE EXECUTIVE REPORT FOR THE BOARD OF TRUSTEES SEPTEMBER 28, 2005

### APPRECIATION

**At the front door of Skyline:** During the first couple of weeks of the term, there are a number of people at Skyline whose service to students rises to a particularly high level of importance. At this time, many students are new to the college and friendly, helpful contact is very meaningful. Skyline wishes to thank the staff, faculty and administrators of Admissions and Records, the Cashier's Office, Assessment, Financial Aid, Counseling, EOPS, DSPS, the One-Stop Information Center, the Library, the Educational Services Office and the Division Offices for their critical role in welcoming students and helping them find their way.

**ASSC Welcomes Back Students:** The Associated Students of Skyline College (ASSC) held its Fifth Annual Welcome Week Celebration on August 18-24, 2005.

Welcome Week events for new and returning students included a Club Fair, Ice Cream Social, and information tables throughout the week. In addition, more than 500 students enjoyed a barbecue lunch and the ever-popular Pancake Breakfast served more than 700 students. Members of the Associated Student Council, along with volunteer faculty and staff, distributed information regarding student government and free copies of the Student Handbook/Academic Planner were distributed to 2,500 students.

**Foundation awards \$25,000 to President's Innovation Fund:** At its annual donor reception on September 15, the San Mateo County Community College Foundation presented Skyline President Vicki Morrow with a contribution of \$25,000 to support the President's Innovation Fund and student scholarships. Skyline wishes to thank the foundation for this vital contribution to the college and its students.



*Kenny Gonzalez, Coordinator of the One Stop Information Center, assists a student during Opening Week.*

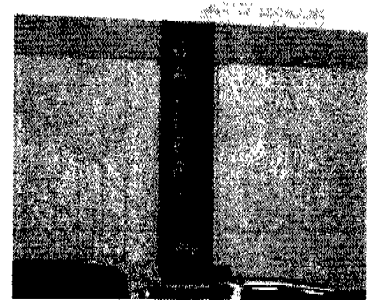


*Reference librarian Amy Titus with Skyline student Zulaikha Diaz.*



*ASSC members (from left to right) Ben Gonzalez, Charles Lee, and Hamish Kumaran distributed student handbooks during Opening Week.*

**Skyline has new Gallery Theatre banner:** New signage has been placed throughout the Skyline campus this fall and that includes a new banner to direct people coming to the Gallery Theatre. Thanks to Kenny Gonzalez, Coordinator of the One Stop Information Center, for making the arrangements and to Richard Inokuchi, Facilities Operations Manager, and the facilities staff for hanging it.



## PROGRAM NEWS

**Center for Workforce Development holds biotechnology seminar:** The Center for Workforce Development hosted a seminar for Bay Area community colleges called "Developing the Biotechnology Workforce: Sharing Strategies and Developing Partnerships" on Friday, September 16, 2005 at the Westin San Francisco Airport. Designed for faculty, administrators, and economic and workforce development specialists from the Bay Area's community colleges, the seminar featured biotechnology industry representatives and education specialists who addressed how community colleges are meeting the biotechnology workforce challenge and what is needed.

**Associated Students of Skyline College elect new Student Body President:** Second-year student Taylor Angel was elected 2005-06 Skyline College Student Body President in a two-day runoff election held on September 6-7. Angel previously served as a senator and commissioner of public records.



*New ASSC President Taylor Angel.  
(Photo courtesy of Carina Woudenberg,  
Skyline View.)*

**Student Learning Outcomes Steering Committee hosts workshop:** Skyline instructional and student services staff attended a hands-on workshop at the San Mateo Marriott on September 23 where they gained an understanding of Student Learning Outcomes (SLOs), gained confidence in writing SLOs, and explored ways to assess SLOs at the course level. The workshop was led by three Bakersfield Community College faculty – two instructional faculty and one counselor – who are experienced with SLOs and have led SLOs workshops at many California community colleges. A special thanks to Karen Wong, Skyline Professor of English and SLOAC chair for organizing the workshop.

**Los Angeles entertainer presents workshops at Skyline:** Jazz vocalist and actress Ellen Johnson presented two workshops to Diana Cushway's dance students and Jude Navari's voice students on September 15-16. Workshops focused on building a career in the performing arts and improving singing and interpretive skills. Johnson holds a master's degree in vocal performance. She is the founder and president of the Jazz Vocal Coalition and jazz editor of *Singer & Musician* magazine.

**The National Economic Development and Law Center's National Network of Sector Partners Brings "Skills Academy" to Skyline College:** The Sector Skills Academy was created by three well-known organizations in the sectoral workforce development field: The Aspen Institute Workforce Strategies Initiative, the National Network of Sector Partners (NNSP), and Public/Private Ventures. The Academy provides emerging leaders throughout the United States with an opportunity for experiential learning with practical application for present and future work in the sector field. The Academy consists of four workshops between June 2005 and July 2006, designed for participants to acquire new skills, engage in peer exchange and benefit from relationships with mentors. The Bio-manufacturing Certificate Program partnership at Skyline College was selected by NNSP to host one of the workshops on September 20, 2005 from 11:00 a.m. – 3:00 p.m. Presenters included Regina Stanback-Stroud, Vice President of Instruction, Skyline College; Linda Collins, Director, CCC Board of Governor's Career Ladders Project; Paige Lloyd, Senior College Programs Consultant, Genentech, Inc.; Emma Gonzalez, San Mateo County Workforce Development; William Watson, Director, Center for Workforce Development, Skyline College; and Michael Williamson, Dean, Science, Math, Technology, Skyline College.

#### SKYLINE SHINES

**Skyline professor displays photography at Peace Corps exhibit:** The spirit of Asia is captured in the photography of Skyline Math Professor Tadashi Tsuchida, now on display at the San Francisco Peace Corps office. The photographs were taken by Tsuchida during his journeys through Cambodia, Thailand, Vietnam, and Laos this summer. Tsuchida's work may be viewed Monday through Friday from 9 a.m. to 4 p.m. at the Peace Corps office located at 333 Market Street, Suite 600, San Francisco now through November 30, 2005.



*Four novices at Wat Saen  
- Tadashi Tsuchida*

**Automotive Technology students win scholarships:** Specialty Equipment Manufacturers Association awarded SEMA memorial scholarships in the amount of \$2000 each to Krista Kelly, who recently graduated from Skyline with her AS degree, and auto tech student Julia Johnson. In addition, Johnson won the Car Care Council Women's Board scholarship in the amount of \$500. Both women are currently working in the automotive field.

**Emergency preparedness training and drill:** Members of Skyline's staff will be undergoing an emergency response training and drill on October 19 and 20. This training has been planned since last spring and has now become even more relevant and pressing since Hurricanes Katrina and Rita. A classroom training session will be held on October 19 and a "tabletop" exercise involving the handling of a simulated earthquake and other related emergencies will be held on October 20. Students from

the Emergency Medical Technician program will participate as simulated victims. Staff will practice responding to the mock disaster using Skyline's Nextel emergency phone/radio system. The college will be collaborating with the San Bruno Police and Fire Departments. The college hopes to hone its skills and identify areas in which it needs to improve its emergency preparedness. Later this term, Skyline will hold its regular annual training for Building Captains and Floor Monitors.

**Former Skyline art student honored:** Frank Massa, a Skyline art student of Ellen Lowenstein, received an Honorable Mention at the San Mateo County Fair in August 2005 for his submission of a stone sculpture that he made while in Lowenstein's class. He was inspired by Lowenstein to travel to Italy to learn stone carving. Last spring, he acquired his own studio and left Skyline, a successful art student out on his own. Since that time he has had his work exhibited at a gallery in Palo Alto and also exhibited at a local fair in San Bruno.

**Skyline to raise funds for Hurricane Katrina victims:** A group of students, faculty and staff led by ASCC Vice President Peter Monrroy, is meeting weekly to plan relief efforts for Hurricane Katrina victims. The planning group includes people involved in a number of related efforts, including a blood drive and other fundraising approaches. Many clubs are involved. Plans for a New Orleans style barbecue and concert are being finalized. The event will include both midday and evening components so that day and evening students, faculty, and staff can participate. Skyline is also seeking to assist with accommodating dislocated students. Students from the Skyline service area who have been at college in the area affected by the hurricane are returning home and may want to continue their studies at Skyline until their college is operational. Skyline plans to accommodate them if possible, and where appropriate, in current or late start classes.

**Geology professor is featured speaker at coastal events:**

Mel Zucker was the guest speaker at the Rotary Club of Pacifica on August 16 where he presented information on the fault zones of Pacifica, the 1906 earthquake on the San Andreas Fault, and the upcoming events commemorating the 1906 earthquake, which are being held at Skyline College in October 2005. Zucker also led a docent enrichment lecture on sea level changes for the Friends of the Fitzgerald Marine Reserve, which was held at the Greenhouse in Montara on August 27.



*Mel Zucker, Skyline Geology Professor and earthquake expert.*

**Skyline College wins San Mateo County Human Services Agency (SMCHSA)**

**award:** In ceremonies held on September 21 in Foster City, the SMCHSA announced that Skyline has been selected to receive the 2005 Success Award in the Community Partner Category. Citing excellence in commitment to helping San Mateo County residents achieve economic self-sufficiency, the award acknowledges the Skyline College Bio-manufacturing Certificate Program and Gateway Program partnership with the San Mateo County Workforce Investment Board and Genentech,

Inc. The award includes: commendation from the San Mateo County Board of Supervisors, recognition from the California Legislature including Assembly Members Gene Mullin, Ira Ruskin, and Leland Y. Yee, recognition from Senators Jackie Speier and S. Joseph Simitian, and a certificate of appreciation from Tom Lantos, member of the U.S. House of Representatives.

**Skyline Art Instructor exhibiting works in Mexico City:** Paul Bridenbaugh is one of several artists from California, Mexico, and New York who will be displaying their paintings at the Exhibition, "boys meet girls" at Salon Centro in Mexico City. The series of works are being featured as a "Salon" group show. The exhibit opened on September 21 and will run through October 26.

**Former Skyline bookstore manager honored:** Maria Murtagh was Skyline's first bookstore manager and is currently director of the student store at University of the Pacific, Arthur A. Dugoni School of Dentistry. She was honored by the National Association of College Stores (NACS) with its first NACS Aspen Award, which recognizes a professional in the collegiate retailing industry who has made continuous, notable contributions to the education and professional development efforts of the association and advanced the industry through learning activities. Murtagh has served as director of the UOP School of Dentistry's student store for nearly 20 years. Prior to her career at UOP, she served as Skyline College's first bookstore manager when the college opened in 1969 until 1986.

## EVENTS

**Faculty Art Show, September 12-October 14, 2005:** Skyline College is blessed with an art faculty which represents a range of approaches and tremendous talent. The Fall 2005 Faculty Art show opened on September 12 and a reception for the artists was held on September 14. The exhibit will run through October 13. For gallery hours, please visit [www.smccd.net/accounts/skygallery](http://www.smccd.net/accounts/skygallery)

*Art Faculty  
Of  
Skyline College*

**Screening of *Brothers*, September 28, 2005:** A 52-minute documentary exploring the interpersonal dynamics of brothers and their societal influence will be shown on September 28, 2005 from 1-2 p.m. in the Main Theater. First-time director Fermin Irigoyen, Speech faculty member at Skyline, uses his relationship with his brother and that of his nephews as a base for studying brotherly relationships by using sets of featured brothers ranging from ages 20-50. Irigoyen addresses topics such as how each of the brothers perceive each other and what leads to those perceptions, verbal/ nonverbal communication between



*Brotherly relationships are explored in a new documentary film by Speech instructor Fermin Irigoyen.*

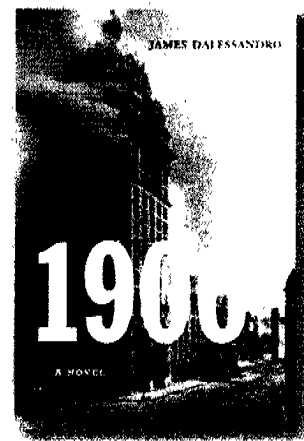
brothers, conflict resolution and numerous appealing childhood stories that shaped these guys to the men they are today. Irigoyen believes that *Brothers* provides an opportunity for reflection upon relationships among siblings and understanding of individual interpersonal dynamics. A one-hour discussion will be held following the viewing of the film. The project was funded by the President's Innovation Fund in 2004-05.

**Automotive and Business Tech Prep Field Trip, September 29, 2005:** Students enrolled in Tech Prep courses at local high schools and the San Mateo Regional Occupational Program will have an opportunity to explore Skyline's automotive and business programs at a one-day field trip on September 29. Participating students are from Jefferson Union High School District, South San Francisco Unified School District, Regional Occupational Program, and San Mateo Union High School District. Following the field trip, the Automotive Department will host a barbecue.

**Breast Cancer Awareness Month, October 2005:** Skyline College's Health Center will be posting information throughout the month of October on breast cancer awareness and will lead fundraising efforts by encouraging Skyline students and staff to participate in the Lee National Denim Day on October 7. The Health Center is seeking donations of \$5.00 per person. Contributors will be given a pink ribbon to wear on October 7 when they wear their denims to work. All funds raised will be donated to the Susan G. Komen Fund.



**1906 Earthquake centennial commemoration lecture, October 4, 2005:** Skyline College will present novelist and Hollywood screenwriter James Dalessandro, in the Main Theatre at Skyline College in San Bruno on Tuesday, October 4, 2005 at 1:00 p.m. Dalessandro will discuss his book, *1906: A Novel* and present a 19-minute documentary on the 1906 earthquake, *The Damnedest, Finest Ruins*, in which Lucas Film has animated still photographs of the disaster into a riveting presentation. Funded by the Skyline College President's Innovation Fund, this program brings a part of the Bay Area's 1906 earthquake centennial commemoration to the Skyline College community. Light refreshments will be served and the presentation is free and open to the public. Copies of *1906: A Novel* will be available for purchase in the Main Theatre lobby and a book signing will follow the presentations. Dalessandro's presentation will be videotaped for an episode of "*Down to Earth*," which is produced by the Skyline College Geosciences Professors Mel Zucker and Richard Lambert. The shows are presented on Pacifica Community Television, Peninsula TV, and Mid-Coast TV.



**2005 Bay Area Early Childhood Conference, October 8, 2005:** The San Mateo Association for the Education of Young Children will hold its annual conference at Cañada College on Saturday, October 8, from 8:00 a.m. to 5:00 p.m. Skyline College's new full-time ECE faculty member, Kate Williams-Browne will give the keynote address. The theme of the conference is School Readiness – Respecting and Nurturing the Whole Child: Teachers, Parents and Communities.

**Skyline Women on Writing (WOW!) Author Series, October 2005:** Three local authors will present their works in conjunction with the Literature 166, Women on Writing Course at Skyline College. On October 13, Michelle Tea, author of four memoirs, including *Rent Girl* and *Valencia*, about being a poor, working-class queer female in America, will discuss her works. On October 20, Gail Tsukiyama, the author of five novels, including *Women of the Silk*, *The Samurai's Garden*, and *Dreaming Water*, will present. 2002 Poet Laureate of San Francisco devorah major presents her anthology, *the other side of the postcard*, which features poems she gathered as Poet Laureate. The WOW! Author Series is made possible by a donation from the Skyline College President's Innovation Fund. All sessions will be held in Building 7, Room 7-106, from 7:00 to 9:00 p.m. Please call 650-738-4324 for more information.

Skyline College

W O W

Women on Writing  
Author Series

Thursday, October 13

**Michelle Tea**

Thursday, October 20

**Gail Tsukiyama**

Thursday, October 27

**devorah major**

[Click here for more information](#)





**DRAFT  
FOR IMMEDIATE RELEASE  
September XX, 2005**

**Press Contact: Rayna Lehman  
(650) 341-7711**

**BAYER AND GENENTECH AFFIRM POSITIVE RESULTS FOR BIOTECH  
INDUSTRY THROUGH WORKFORCE PARTNERSHIPS**

**Redwood City, Calif.** – In opening remarks at a well-attended September 16 breakfast event, Gene Mullin, Assembly Member and Chair of the State Assembly Select Committee on Biotechnology, reaffirmed the region's commitment to retaining and growing the biotech industry. He highlighted the successful Genentech / Skyline College model that links curriculum development and training with hiring needs as an essential strategy. Panelists echoed his sentiment in their call to scale the model's success.

“Taking a sectoral approach of targeting the industry as a whole allows us to build services, meet current industry hiring needs and strengthen the educational foundation for the next generation,” said San Mateo County Supervisor Mark Church. He announced the formation of a blue ribbon task force to advance the San Mateo County Biotech Workforce Project.

Key industry leaders from Genentech, Bayer and BayBio stressed the importance of expanding the pool of qualified applicants for manufacturing and research support positions. Bob Edson, who oversees training for Bayer Healthcare described investments in workforce training as an “economically sound business strategy” for attracting a more stable workforce that results in significantly higher retention and greater familiarity with the company's complex processes. “It pays off,” says Edson. “A pre-trained employee becomes an asset, not a liability, to a floor supervisor.”

Monica Poindexter, Associate Director of Minority Outreach and College Programs, of Genentech described Genentech's experience with community workforce training partnership as a very positive investment for improving recruiting and retention, and stressed the importance of common curriculums across the community colleges so that companies have predictability regardless of which community college they hire from.

Community colleges stand particularly well-positioned to respond to employer needs, customize curriculum, and leverage funds. "Also, we have the desire, experience and infrastructure to be successful," confirmed Skyline College President Victoria Morrow. BayBio Public Affairs Advisor Mike Nevin expressed the trade association's strong commitment to the biotech workforce training partnership.

A survey of hiring needs in the manufacturing/production and research support areas was distributed to biotech companies. The survey results should be made available late fall and will direct the next steps towards the ultimate goal of increasing San Mateo County's continuing ability to respond to the employment needs of the biotech industry.

For more information on the San Mateo County Biotech Workforce Project, please email Van Ton-Quinlivan at [vton2001@yahoo.com](mailto:vton2001@yahoo.com).

*The San Mateo County Biotech Workforce Project represents San Mateo County's ongoing effort to retain and grow the biotechnology industry through the strategic use of our workforce development system. The Project has an immediate objective to grow the base of trained entry level research support and manufacturing workers for the industry through a network of community college-centered education programs, career ladders and involvement of the K-12 schools.*

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