

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
August 28, 2024 – San Mateo, CA**

**In-Person Location
3401 CSM Drive, San Mateo, CA 94402**

This meeting was conducted in person, as well as remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:04 p.m.

Board Members

Present: President John Pimentel, Vice President Michael Guingona, Trustee Lisa Petrides, and Trustee Wayne Lee

Board Members

Remote: Trustee Richard Holober

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Pimentel stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant to Board Policy 7.73 and Administrative Procedure 7.73.1: Hearing of Student Grievance Appeal; (2) Pursuant to Gov. Code §54957: Public Employee Discipline/Dismissal/Release (2 matters); (3) Pursuant to Gov. Code §54956.9 (d)(2), (d)(4), and (h): Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation - Number of Potential Cases: 2; (4) Pursuant to Gov. Code, §54957: Public Employment (Performance Auditor/Policy Analyst); (5) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: AFT; (6) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: AFSCME; (7) Conference with Labor Negotiator - Agency Designated Representative: Julie Johnson; Employee Organization: Non-represented; (8) Pursuant to Gov. Code §54957: Public Employee Performance Evaluation: Chancellor; and (9) Pursuant to Gov. Code §54956.8: Conference with Real Property Negotiators; Property: Commercial Property, San Mateo County; Agency Negotiators: Richard Storti Negotiating Party: SMCCCD; Consideration of Offer and Price

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

None.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:08 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:04 p.m.

Board Members

Present: President John Pimentel, Vice President Michael Guingona, Trustee Lisa Petrides, Trustee Wayne Lee, and Student Trustee Johnson

Board Members

Remote: Trustee Richard Holober

Others Present: Chancellor Melissa Moreno, Acting Skyline College President Newin Orante, College of San Mateo President Dr. Manuel Alejandro Pérez, Cañada College President Kim Lopez, and District Academic Senate President David Eck

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

No action taken.

DISCUSSION OF THE ORDER OF THE AGENDA

Staff requested that Discussion Item 13.1 Discussion of Board of Trustees Self-Evaluation be moved up in the agenda before Other Recommendations, due to consultant being in attendance.

STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES

- ***Chancellor and Chancellor's Cabinet:*** Chancellor Moreno welcomed students back to class for the new school year.
- ***District Academic Senate:*** New District Academic Senate President, Dr. David Eck, made a statement.
- ***Student Trustee and/or Associated Student Body:*** Student Trustee Johnson advised she will be visiting campuses this week in search of a student representative for District Participatory Governance Council (DPGC).

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

- ***AFT, Local 1493:*** Rika Yonemura-Fabian made a statement.
- ***CSEA, Chapter 33:*** No statements.
- ***AFSCME, AFL-CIO, Local 829, Council 57:*** No statements.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

No comments.

APPROVAL OF MINUTES

Approval of Approval of Minutes from July 24, 2024 Regular Meeting of the Board of Trustees (9.1) **[\(Time Stamp: 1:13:34\)](#)**

Motion to Approve by: Vice President Guingona

Second by: Trustee Lee

Action: Approved unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

NEW BUSINESS

[\(Time Stamp: 1:14:01\)](#)

Approval of Personnel Items (10.1)

Motion to Approve by: Vice President Guingona

Second by: Trustee Lee

Action: Approved unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of Employer-Paid Medical Premium Cap Adjustment for Non-Represented, Non-Exempt Employees on Salary Schedules 40 (Classified Professional/Supervisory) and 50 (Classified Confidential), and for Non-Represented, Exempt Employees on Salary Schedules 10 (Executive), 20 (Management), and 35 (Academic-Classified Exempt Supervisory) (10.2)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

APPROVAL OF CONSENT AGENDA

[\(Time Stamp: 1:15:21\)](#)

Approval of Agreement with Sequoia Union High School District Regarding Middle College at Cañada College (11.1)

Ratification of the Disposal of Surplus Personal Property (11.3)

Ratification of May and June 2024 District Warrants (11.4)

Report on the Use of Public Agency Contracts for the Purchase of Materials, Equipment, Supplies and Services (11.5)

Curricular Additions, Deletions and Modifications - Community, Continuing, and Corporate Education (CCCE) (11.6)

- *Motion to Approve by:* Trustee Lee

Second by: Trustee Petrides

Action: All items except Item 11.2 approved unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of Agreement with San Mateo Union High School District Regarding Middle College at College of San Mateo (11.2)

- ***Motion to Approve by:*** Trustee Lee

Second by: Trustee Petrides

Action: Approved as amended unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: This item was pulled at the request of DAS President Eck. He requested a minor edit be made on Page 2 of 9, item #8. It should read CSM, not Cañada.

Public Comment: None.

OTHER RECOMMENDATIONS

(Time Stamp: 1:35:03)

Adoption of 2024-2025 Board Goals and Priorities (12.1)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved as amended, unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: Cindi Reiss was in attendance to review goals and priorities with the Board.

Trustee Holober suggested to come up with more innovative educational models (i.e., quarterly schedules).

Public Comment: None.

Ratification of Sole Source Contract Renewal with Modern Campus (12.2)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Storti presented this item briefly, and advised the system has been working well since 2010; users are satisfied with the program/software.

Public Comment: None.

Ratification of Sole Source Contract Renewal with Smartsheet (12.3)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Annual Approval of Construction Consultants (12.4)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Community College League of California (CCLC) and California Community College Athletic Association (CCCAA) Membership Dues, 2024-2025 (12.5)

(Time Stamp: 2:44:01)

Motion to Approve by: Trustee Petrides

Second by: Student Trustee Johnson

Action: Approved unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: The Board was informed that this is an annual renewal.

Public Comment: None.

Second Read and Adoption of Board Policy and Administrative Procedure 6401 - Performance Audits (12.6)

Motion to Approve by: Vice President Guingona

Second by: Trustee Lee

Action: Approved as amended, unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno briefly presented on this item, along with Chief Human Resources Officer Julie Johnson.

The Board suggested minor edits to the policy and procedure.

Public Comment: None.

Create Ad Hoc Committee on Performance Audits (12.7)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved unanimously by Roll Call Vote, with all Trustees voting aye.

Summary of Discussion: Trustee Holober stated he would be happy to serve on the ad hoc committee. Trustee Petrides moved for President Pimentel to be on the committee and he seconded the motion.

Public Comment: None.

DISCUSSION ITEMS

****Note: Item 13.1 was moved up in the agenda to go before Other Recommendations.**

Discussion of Board of Trustees Self-Evaluation (13.1)

(Time Stamp: 1:21:39)

Summary of Discussion: Cindi Reiss was in attendance to present and review the results of the self-evaluation.

She reviewed Areas of Progress include: Board/Chancellor work well together; Board governs

effectively; board meetings are efficient and productive; and the Board ensures financial stability of the district. She also reviewed Areas of Improvement, which include: Educational Quality; Mission and Planning; and Board Responsibilities.

The Board agreed that they are a much more effective governance body than 2023.

Public Comment: None.

Bond List Revision Process (13.2)

(Time Stamp: 1:21:39)

Summary of Discussion: Chancellor Moreno provided a brief overview on this item. The list is an effort to provide radical transparency.

Public Comment: The following individual(s) commented:

- Maxine Turner stated she is happy to see this item and inquired whether new projects would be allowed as a revision. Chancellor Moreno affirmed that no new projects would come forward as part of the Bond List Revision process.

COMMUNICATIONS

No communications.

STATEMENTS FROM BOARD MEMBERS

- Trustee Petrides requested that during an upcoming Study Session (not November 6th), she would like to discuss apprenticeships and trades and bring in folks from the colleges and external companies to discuss deeper collaboration around the topic.
- President Pimentel stated he will be attending the listening session hosted by Cañada College at the YMCA on September 19th at 5:30 p.m. He also stated the next meeting of the Board will be a Regular Board Meeting held on September 11, 2024, at the District Office Board Room.

RECESS TO CLOSED SESSION

Board returned to Closed Session at 7:57 p.m.

RECONVENE TO OPEN SESSION

Board reconvened at 9:38 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

No action taken.

ADJOURNMENT

Meeting adjourned at 9:38 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Chancellor