

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
June 26, 2024 – San Mateo, CA**

**In-Person Location
3401 CSM Drive, San Mateo, CA 94402**

This meeting was conducted in person, as well as remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:03 p.m.

Board Members

Present: President John Pimentel, Vice President Michael Guingona, Trustee Lisa Petrides, Trustee Holober and Trustee Wayne Lee

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Pimentel stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant to Gov. Code §54957: Public Employee Performance Evaluation: Chancellor; (2) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: AFT; (3) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release (2 matters); (4) Pursuant to Gov. Code 54956.95 Liability Claims | Workers' Compensation Claim: One Case | Agency Claimed Against: San Mateo County Community College District; (5) Pursuant to Gov. Code §54956.9 (d)(2), (d)(4), and (h): Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation - Number of Potential Cases: 4; (6) Pursuant to Gov. Code, §54956.8: Conference with Real Property Negotiators; Property: Commercial Property, San Mateo County; Agency Negotiators: Richard Storti Negotiating Party: SMCCCD; Consideration of Offer and Price; and (7) Pursuant to Gov. Code, §54957: Discussion of Complaint Against Employee - Appeal

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

None.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:06 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:04 p.m.

Board Members

Present: President John Pimentel, Vice President Michael Guingona, Trustee Lisa Petrides, Trustee Richard Holober, Trustee Wayne Lee, and Student Trustee Johnson

Others Present:

Chancellor Melissa Moreno, Acting Skyline College President Newin Orante, Acting College of San Mateo President Richard Storti, Cañada College and President Kim Lopez

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

No action taken but will return to Closed Session immediately following Open Session.

DISCUSSION OF THE ORDER OF THE AGENDA

Chancellor Moreno advised staff requests that Item 12.13 be moved up in the agenda to go before Item 12.1 under Other Recommendations. We have visiting presenters for these items.

SWEARING-IN OF THE 2024-2025 STUDENT TRUSTEE

President Pimentel swore in the new Student Trustee, Chloe Johnson. They recited the Oath of Office.

STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES

- Chancellor Moreno – see the report attached to the agenda.
- District Academic Senate President Ayotte made a statement.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

- *AFT, Local 1493*: Tamara Perkins made a statement.
- *CSEA, Chapter 33*: No statements.
- *AFSCME, AFL-CIO, Local 829, Council 57*: No statements.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

The following individual had a comment on a non-agenda item:

- Emery
- Dee
- Jomari Geronimo
- Nichole
- Charles Dorntest

NEW BUSINESS

Approval of Personnel Items (10.1)

Motion to Approve by: Vice President Guingona

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of Memorandum of Understanding (MOU) Regarding Part-Time Faculty Health Insurance Program Between the San Mateo County Community College District and the San Mateo Community College Federation of Teachers, AFT Local 1493 (10.2)

Motion to Approve by: Trustee Holober

Second by: Vice President Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

APPROVAL OF CONSENT AGENDA

Adoption of the 2027-2028 Academic Calendar (11.1)

Approval of Agreement with San Mateo Union High School District Regarding Middle College at Skyline College (11.2)

Approval of Agreement with South San Francisco Unified School District Regarding Middle College at Skyline College (11.3)

Approval of Agreement with Jefferson Union High School District Regarding Middle College at Skyline College (11.4)

Ratification of March and April 2024 District Warrants (11.5)

Curricular Additions, Deletions and Modifications - Cañada College, College of San Mateo, and Skyline College (11.6)

Disposition of District Records (11.7)

Approval to Reject All Bids and Rebid Skyline College Distributed Antenna System Implementation Phase 2 - Low Voltage Cabling Installation (11.8)

Approval of Contract Award for the 2024-2025 Student Accidental Injury Insurance Program with Granite Student Insurance Services, Inc. (11.9)

- *Motion to Approve by:* Vice President Guingona
 - Second by:* Trustee Lee
 - Action:* Approved unanimously, with all Trustees voting aye.
 - Summary of Discussion:* None.
 - Public Comment:* None.

OTHER RECOMMENDATIONS

Second Read and Adoption of Values (12.1)

Note: Staff requested for Item 12.13 to be moved up to go first under Other Recommendations, which the item will now become Item 12.1.

Motion to Approve by: Vice President Guingona

Second by: Trustee Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno briefly provided an overview of this item. Cindi Reiss was in attendance to review with the Board.

Public Comment: None.

Adoption of Resolution No. 24-11 Authorizing Internal Borrowing for the Period July 1, 2024 to December 31, 2024 (12.2)

Motion to Approve by: Vice President Guingona

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Dr. Richard Storti briefly provided overview on this item.

Public Comment: None.

Adoption of Resolution No. 24-12 Establishing the 2024-2025 Appropriations Limit (12.3)

Motion to Approve by: Trustee Petrides

Second by: Trustee Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Dr. Richard Storti briefly provided overview on this item.

Public Comment: None.

Adoption of Resolution No. 24-13 Authorizing Budget Revisions and Transfers for 2023-2024 for the Period Ending April 30, 2024 (12.4)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Dr. Richard Storti briefly provided overview on this item.

Public Comment: None.

Adoption of Resolution No. 24-15 Honoring Pride Month (12.5)

Motion to Approve by: Trustee Lee

Second by: Vice President Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno briefly provided overview on this item.

Public Comment: The following individuals commented on this item:

- Dee
- Emergy

Adoption of Resolution No. 24-16 Honoring Asian Pacific Islander Desi American Heritage Month (12.6)

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno briefly provided overview on this item.

Public Comment: None.

Adoption of Resolution No. 24-18 Calling for an Election to be Held on November 5, 2024, for the Election of Three Members of the Governing Board of the San Mateo County Community College District (12.7)

Motion to Approve by: Trustee Holober

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno briefly provided overview on this item.

Public Comment: None.

Approval of 2026-2030 Five-Year Capital Construction Plan (12.8)

Motion to Approve by: Trustee Lee

Second by: Vice President Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Dr. Richard Storti briefly provided overview on this item.

Public Comment: None.

Revision of Board Policy 2310 - Regular Meetings of the Board (12.9)

Motion to Approve by: Trustee Lee

Second by: Vice President Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno briefly provided overview on this item.

Public Comment: None.

Ratification of Agreement with ZRG Partners, LLC, dba The Registry for Cañada College Interim Vice President of Student Services (12.10)

Motion to Approve by: Trustee Lee

Second by: Vice President Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno briefly provided overview on this item.

Public Comment: None.

Note: It was requested to go to Item 13.2, because there were multiple individuals that were present at the meeting that wanted to make Public Comment.

Adoption of the 2024-2025 Tentative Budget and Suspension of Parking Fees, Parking Permit-Related Citations, and Student Health Fees for 2024-2025 (12.11)

Motion to Approve by: Vice President Guingona

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno briefly provided overview on this item.

Public Comment: None.

Approval of Sole Source Purchase with BMTX, Inc. for Identity Verification Services (12.12)

Motion to Approve by: Trustee Lee

Second by: Vice President Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno briefly provided overview on this item.

Public Comment: None.

Recommendation to Approve College of San Mateo and Cañada College Athletic Centers Monthly Fee and Plan Revisions (12.13)

Motion to Approve by: Vice President Guingona

Second by: Trustee Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Dr. Richard Storti briefly provided overview on this item.

Public Comment: None.

Approval of Contract Award for Architectural Services for Cañada College Child Development Center (12.14)

Motion to Approve by: Trustee Lee

Second by: Vice President Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Chancellor Moreno briefly provided overview on this item.

Public Comment: None.

DISCUSSION ITEMS

First Read of Board of Trustees Meeting Dates for 2025 (13.1)

Summary of Discussion: Chancellor Moreno provided a brief overview

The Board likes the idea of having off-site meetings in their respective areas.

Public Comment: None.

Note: This item was moved up in the agenda at 7:07 p.m., to be discussed before Other Recommendations Item 12.11, at a Board Member's suggestion.

Cañada College Funeral Services Education Program Status Update (13.2)

Summary of Discussion: Dr. Ameer Thompson briefly presented on this item.

The Board agreed with staff to offer a two-year pilot certificate program and bring back data to the board in two years for further discussion.

Public Comment: The following individuals commented on this item:

- Kimberly Worl
- Abigail Adam
- Ligia Zuniga
- Jack Jensen
- Richard McCown
- Julie Goodpasture
- Paul Larson
- Jacky Michel
- Dan Duggan
- Rev. Sadie Stone

College of San Mateo Nursing Program Update (13.3)

Summary of Discussion: Chancellor Moreno provided a brief overview.

District Administration suggested creating a board ad hoc committee for the program. The Board is in support of the program expansion.

Public Comment: None.

COMMUNICATIONS

No communications.

STATEMENTS FROM BOARD MEMBERS

- Vice President Guingona commended and congratulated one of the coaches on going to the Olympic Trials, and hopes he makes it to the 2024 Olympics.
- Trustee Lee congratulated Chancellor Moreno on a job well done on the Thred Talk Presentation.
- President Pimentel stated the next meeting of the Board will be a Regular Board Meeting held on July 24, 2024, at the District Office Board Room.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 9:07 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 9:30 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

President Pimentel advised there were no reportable actions taken.

ADJOURNMENT

Meeting adjourned at 9:31 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Chancellor