

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
May 22, 2024 – San Mateo, CA**

**In-Person Location  
3401 CSM Drive, San Mateo, CA 94402**

**This meeting was conducted in person, as well as remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.**

**The meeting was called to order at 5:00 p.m.**

**Board Members**

**Present:** President John Pimentel, Vice President Michael Guingona, Trustee Lisa Petrides, and Trustee Wayne Lee

**Board Members**

**Absent:** Trustee Richard Holober (absent at time of Roll Call; arrived at 5:02 p.m.)

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Pimentel stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant to Gov. Code §54956.9 (d)(2), (d)(4), and (h): Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation - Number of Potential Cases: 3 ; (2) Pursuant to Gov. Code §54957: Public Employee Performance Evaluation: Chancellor; (3) Pursuant to Gov. Code, §54957: Discussion of Complaint Against Employee; (4) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release (2 matters); (5) Pursuant to Gov. Code 54956.95 Liability Claims | Workers' Compensation Claim: One Case | Agency Claimed Against: San Mateo County Community College District; and (6) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: AFT

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

The following individuals commented on Item 2.6:

- Michael Henderson
- Karen Chan

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 5:09 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:05 p.m.

**Board Members**

**Present:** President John Pimentel, Vice President Michael Guingona, Trustee Lisa Petrides, Trustee Richard Holober, Trustee Wayne Lee, and Student Trustee Veloso

**Others Present:**

Chancellor Melissa Moreno, Acting Skyline College President Newin Orante, Acting College of San Mateo President Richard Storti, Cañada College and President Kim Lopez

## **ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

*[\(Time Stamp: 1:09:18\)](#)*

No action taken, but will return to Closed Session immediately following Open Session.

## **DISCUSSION OF THE ORDER OF THE AGENDA**

*[\(Time Stamp: 1:09:22\)](#)*

Chancellor Moreno advised staff requests that Discussion Items 16.1 and 16.2 be moved up in the agenda to go after Item 15.1 under Other Recommendations. We have visiting presenters for these items.

## **STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES**

*[\(Time Stamp: 1:09:41\)](#)*

- Chancellor Moreno – district commencements will be this week and weekend. Youngest graduate is 15 years old, and the oldest graduate is 78 years old. She will be attending all three commencement ceremonies. She congratulated Dr. Manuel Perez on advancing to be the next President of College of San Mateo.
- Cañada College President Lopez – she mentioned a few end of year celebrations and events held at the college, and congratulated Dr. Manuel Perez.
- Skyline College Acting President Orante – he mentioned end of year celebrations and events held at the college, and he congratulated all Skyline College graduates.
- College of San Mateo Acting President Storti – he mentioned a few end of year celebrations and events held at the college, and congratulated Dr. Manuel Perez as becoming the next permanent President. He thanked Dr. Moreno for allowing him to be the Acting President of the college for the time that he served.
- Interim Executive Director of Public and Government Relations McLain – he mentioned all graduates names will be printed in the San Mateo Daily Journal, and he provided a transportation update which will provide full funding for student transportation passes.
- District Academic Senate President Ayotte – May 13<sup>th</sup> was last Academic Senate meeting, and Dr. David Eck will be the next District Academic Senate President. She also mentioned Todd Windisch will be the next DAS Vice President.
- Student Trustee Veloso – he recapped his tenure as Student Trustee, and thanked the Board of Trustees and Chancellor Moreno for serving in the capacity and being the student voice.

## **RECOGNITION OF STUDENT TRUSTEE, ARTHUR VELOSO NEPOMUCENO DA SILVA**

*[\(Time Stamp: 1:24:35\)](#)*

President Pimentel presented Student Trustee Veloso with an award of recognition, the Board Members commented and commended Student Trustee Veloso, and he ended this item with a brief speech of gratitude.

## **CELEBRATORY RECESS**

### **Celebratory Recess in Honor of Student Trustee Arthur Veloso Nepomuceno da Silva (8.1)**

*[\(Time Stamp: 1:41:30\)](#)*

The Board recessed at 6:38 p.m. Light refreshments were served.

## **RECONVENE TO OPEN SESSION**

*[\(Time Stamp: 1:57:31\)](#)*

The meeting reconvened at 7:00 p.m.

## **PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS**

*[\(Time Stamp: 1:58:30\)](#)*

Associated Students President, Win Shwe Yee of Skyline College briefly presented on the events and activities the students engaged in during the spring semester of the school year.

## **STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

*[\(Time Stamp: 2:03:12\)](#)*

- *AFT, Local 1493*: Rika Fabian made a statement.
- *CSEA, Chapter 33*: Annette Perot made a statement.
- *AFSCME, AFL-CIO, Local 829, Council 57*: No statements.

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*[\(Time Stamp: 2:09:17\)](#)*

The following individual had a comment on a non-agenda item:

- Steve Crawford
- Olga Matveeva
- Carly Russell
- Briann Wilson
- Eve Marie Little
- Paul Larson
- Suzanne Obando
- Tal S.
- Roy Shay
- Ned K.
- Jon Freedman
- Dan Duggan
- Ester Audit
- Rabbi Cat Zavis
- Debbie Duenas
- Jennifer Howze-Owens (Phi Beta Kappa Honor Society)
- May Han Hnin
- Codie Lai

- Gampi Shankar
- Elliott
- David Spero

## **APPROVAL OF MINUTES**

### **Approval of Approval of Minutes from April 24, 2024 Regular Meeting of the Board of Trustees (12.1)** **(Time Stamp: 3:16:45)**

***Motion to Approve by:*** Trustee Lee

***Second by:*** Trustee Petrides

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** None.

***Public Comment:*** None.

## **NEW BUSINESS**

### **Approval of Personnel Items (13.1)** **(Time Stamp: 3:17:24)**

***Motion to Approve by:*** Trustee Petrides

***Second by:*** Vice President Guingona

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** None.

***Public Comment:*** None.

### **Approval of Revision to Miscellaneous Pay Rates Salary Schedule (13.2)** **(Time Stamp: 3:17:51)**

***Motion to Approve by:*** Trustee Holober

***Second by:*** Vice President Guingona

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** None.

***Public Comment:*** None.

### **Consideration and Approval of College of San Mateo President Employee Agreement (13.3)** **(Time Stamp: 3:18:20)**

***Motion to Approve by:*** Vice President Guingona

***Second by:*** Trustee Lee

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** Chief Human Resources Officer read the following:

Agenda item 13.3 recommends approval of an Employment Agreement for President, which would formally appoint Dr. Manuel Perez as the College of San Mateo President. The Agreement provides an initial term of employment, which runs from July 1, 2024, through June 30, 2027. The annual salary will be \$283,788. The President shall receive 225 hours of vacation per year, of which 75 hours

can be cashed out annually. The President will also receive group health, medical, dental, vision, and life insurance on the same terms generally applicable to all unrepresented managers of the District. The President will also retain the same rights to retirement health benefits that he held as Vice President of Student Services.

**Public Comment:** None.

## **APPROVAL OF CONSENT AGENDA**

**(Time Stamp: 3:20:38)**

**Approval of Service Award for 2023-2024 Student Trustee Arthur Veloso Nepumuceno da Silva (14.1)**

**Curricular Additions, Deletions and Modifications - Cañada College, College of San Mateo, and Skyline College (14.2)**

**Authorization to Execute Contract with Constellation Newenergy – Gas Division, LLC for Provision of Non-Core Natural Gas Energy Services Districtwide (14.3)**

**Acceptance of Grant Funds from the Regional K-16 Collaboratives Grant Program (14.4)**

- ***Motion to Approve by:*** Trustee Lee

***Second by:*** Trustee Holober

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** None.

***Public Comment:*** None.

## **OTHER RECOMMENDATIONS**

**Adoption of Resolution No. 24-08: Supporting Loneliness as a Public Health Crisis in San Mateo County (15.1)**

**(Time Stamp: 3:21:39)**

***Motion to Approve by:*** Trustee Lee

***Second by:*** Vice President Guingona

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** Chancellor Moreno briefly provided an overview of this item. This resolution is being submitted for approval at the request of San Mateo County Supervisor David Canepa.

***Public Comment:*** None.

***Note: Staff requested to move to Discussion Items 16.1 and 16.2 before continuing the other items under Other Recommendations.***

**Adoption of Resolution 24-09: Resolution in Honor of Jewish American Heritage Month (15.2)**

**(Time Stamp: 3:41:30)**

***Motion to Approve by:*** Trustee Holober

***Second by:*** Trustee Holober

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** Chancellor Moreno briefly provided overview on this item.

***Public Comment:*** The following individuals commented on this item:

- Ned K.
- Ester Audit

**Adoption of Resolution 24-10: Resolution in Honor of Classified School Employee Week (15.3)**  
**(Time Stamp: 3:52:37)**

***Motion to Approve by:*** Trustee Lee

***Second by:*** Vice President Guingona

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** Chancellor Moreno briefly provided overview on this item.

***Public Comment:*** The following individuals commented on this item:

- Annette Perot

**Revisions to the Agreement between SMCCCD and San Mateo Colleges Educational Housing Corporation (15.4)**  
**(Time Stamp: 3:54:45)**

***Motion to Approve by:*** Trustee Holober

***Second by:*** Trustee Lee

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** David McLain briefly provided overview on this item.

***Public Comment:*** None.

**Adoption of Performance Auditor (15.5)**  
**(Time Stamp: 3:56:04)**

***Motion to Approve by:*** Trustee Holober

***Second by:*** Trustee Petrides

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** Chancellor Moreno briefly provided overview on this item.

Trustee Holober stated how happy he is that this is finally being done for the district.

***Public Comment:*** None.

**Create Ad Hoc Committee on Further Compensation Study (15.6)**  
**(Time Stamp: 3:59:07)**

***Motion to Approve by:*** Trustee Holober

***Second by:*** Trustee Lee

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

**Summary of Discussion:** Chancellor Moreno briefly provided overview on this item. Trustee Petrides nominated Trustee Holober and President Pimentel nominated Vice President Guingona; President Pimentel motioned, and Trustee Lee seconded the motion.

**Public Comment:** None.

## **BREAK**

Board recessed for a short break at 8:58 p.m.

## **RECONVENED TO OPEN SESSION**

Board reconvened at 9:03 p.m.

### **Approval of Sole Source Contract Renewal with Evisions (15.7) (Time Stamp 4:06:43)**

**Motion to Approve by:** Vice President Guingona

**Second by:** Trustee Lee

**Action:** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

**Summary of Discussion:** Daman Grewal briefly provided overview on this item.

**Public Comment:** None.

### **Temporary Suspension of Board Policy 6.04 – Minimum Class Size Guidelines (15.8) (Time Stamp: 4:09:41)**

**Motion to Approve by:** Trustee Lee

**Second by:** Trustee Holober

**Action:** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

**Summary of Discussion:** Chancellor Moreno briefly provided overview on this item.

Aaron McVean provided the Board with the progress on how District Participatory Governance Council is going about working on this Board Policy and Administrative Procedure, but they do need more time to make a final decision to bring to the Board.

**Public Comment:** None.

### **Approval to Leave Direct Access with Consellation Newenergy, Inc. and Switch to Peninsula Clean Energy for Provision of Districtwide Electricity Energy Services (15.9) (Time Stamp: 4:13:43)**

**Motion to Approve by:** Trustee Lee

**Second by:** Vice President Guingona

**Action:** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

**Summary of Discussion:** Michele Rudovsky briefly provided overview on this item. Trustee Lee is not serving on the Board of Peninsula Clean Energy, nor does he have interest.

**Public Comment:** The following individuals commented on this item:

- Justin Pine
- Rick DeGolia
- Marty Medina

**Approval of College of San Mateo and Canada College Athletic Centers Monthly Fee and Plan Revisions (15.10) (Time Stamp: 2:28)**

*Note: This item may be viewed on the agenda may be viewed on “2024-05-22 Board of Trustees Regular Board Meeting – Part II”.*

**Motion to Approve by:** Trustee Lee

**Second by:** Trustee Petrides

**Action:** This item was not approved. It was tabled.

**Summary of Discussion:** Dr. Richard Storti briefly provided overview on this item.

The Board would like the proposal to be amended for no increase in fees for staff, along with making access free for all students.

Trustee Lee would like to see a better air circulation in the College of San Mateo Athletic Center.

President Pimentel would like the rate to increase for individuals that live outside of the county.

**Public Comment:** The following individuals commented on this item:

- Annette Perot suggested to keep staff payment as is.

## DISCUSSION ITEMS

**Discussion of Mission Statement and Values (16.1)**  
**(Time Stamp: 3:22:38)**

*Note: This item was moved up in the agenda to be discussed before Other Recommendations.*

**Summary of Discussion:** Chancellor Moreno provided a brief overview, and Cindi Reiss was in attendance to go over the Mission Statement put together by the ad hoc committee (Trustee Petrides and Trustee Lee). It is being requested by district administration to receive guidance from the Board to move forward to District Participatory Governance.

Trustee Holober commended the ad hoc committee, and he does like the fact that the statement is short and simple. He suggested removing the words regarding equity, because equity is also in the Values.

Trustee Lee stated that the Values are how the district gets to the Mission Statement.

Trustee Petrides mentioned why she suggested equity remain in the Mission Statement.

Ad Hoc Committee selected eight words or Values to represent the district and put together to create a Values Statement.

**Public Comment:** The following individual commented:

- Ned K.



*Note: This item was moved up in the agenda to be discussed before Other Recommendations.*

**Requirements for Board of Trustees Self-Evaluation (16.2)**

**(Time Stamp: 3:30:17)**

**Summary of Discussion:** Chancellor Moreno introduced this item, and Cindi Reiss was in attendance to review the requirements.

**Public Comment:** None.

*Note: Returned to the list of Items under Other Recommendations.*

*Note: The following items on the agenda may be viewed on “2024-05-22 Board of Trustees Regular Board Meeting – Part II”.*

**Auxiliary Operations Financial Summary for the Quarter Ending March 31, 2024 (16.3)**

**(Time Stamp: 31:30)**

**Summary of Discussion:** Peter Fitzsimmons provided a brief overview on this item. The Board would like a Food Insecurity update.

**Public Comment:** None.

**District Financial Summary for the Quarter Ending March 31, 2024 (16.4)**

**(Time Stamp: 38:18)**

**Summary of Discussion:** Peter Fitzsimmons provided a brief overview on this item.

**Public Comment:** None.

**COMMUNICATIONS**

No communications.

**STATEMENTS FROM BOARD MEMBERS**

**(Time Stamp: 40:00)**

- Trustee Lee attended the Annual Trustees Conference.
- Trustee Holober would like district administration to provide the Board with more information on the Funeral Services Program.
- President Pimentel stated the next meeting of the Board will be a Regular Board Meeting held on June 26, 2024, at a location to be determined.

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 10:00 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 10:57 p.m.

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

President Pimentel advised there were no reportable actions taken.

**ADJOURNMENT**

Meeting adjourned at 10:58 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Chancellor