

**Minutes of the Regular Meeting of the Board of Trustees  
San Mateo County Community College District  
April 24, 2024 – San Mateo, CA**

**In-Person Location  
3401 CSM Drive, San Mateo, CA 94402**

**This meeting was conducted in person, as well as remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.**

**The meeting was called to order at 5:05 p.m.**

**Board Members**

**Present:** President John Pimentel, Vice President Michael Guingona, Trustee Lisa Petrides, and Trustee Wayne Lee

**Board Members**

**Remote:** Trustee Richard Holober

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Pimentel stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Pursuant to Gov. Code §54957: Public Employment (Chancellor of San Mateo County Community College District); (2) Conference with Labor Negotiator - Agency Designated Representative: John Pimentel, Board President and Michael Guingona, Board Vice President Unrepresented Employee: Chancellor; (3) Pursuant to Gov. Code, §54957: Public Employment (President, College of San Mateo); (4) Pursuant to Gov. Code §54957: Public Employee Discipline/Dismissal/Release (2 matters); (5) Pursuant to Gov. Code §54957: Public Employee Evaluation: Performance Auditor/Policy Analyst; (6) Pursuant to Gov. Code §54956.9 (d)(2), (d)(4), and (h): Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation - Number of Potential Cases: 3; (7) Pursuant to Gov. Code §54956.8: Conference with Real Property Negotiators; Property: San Mateo Hills Apartment Portfolio, San Mateo; Agency Negotiators: Richard Storti Negotiating Party: SMCCCD; Consideration of Offer and Price; and (8) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: AFT

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY**

The following individuals commented on Item 2.8, particularly commented regarding Dental benefits for part-time faculty:

- Beth LaRochelle
- Tamara Perkins
- David Hasson

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 5:15 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:11 p.m.

**Board Members**

**Present:** President John Pimentel, Vice President Michael Guingona, Trustee Lisa Petrides, and Trustee Wayne Lee

**Board Members**

**Remote:** Trustee Richard Holober

**Others Present:**

Chancellor Melissa Moreno, Acting Skyline College President Newin Orante, Acting College of San Mateo President Richard Storti, Cañada College and President Kim Lopez

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

[\*\(Time Stamp: 1:09:54\)\*](#)

No action taken, but will return to Closed Session immediately following Open Session.

**DISCUSSION OF THE ORDER OF THE AGENDA**

[\*\(Time Stamp: 1:09:57\)\*](#)

Chancellor Moreno advised staff requests that Item 13.2 be moved up in the agenda before the Consent Agenda, as we have visiting presenters for this item.

**STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES**

[\*\(Time Stamp: 1:10:19\)\*](#)

- Chancellor and Chancellor's Cabinet – see the attached combined President's Report in board packet.
- District Academic Senate President Ayotte – DAS attended the Academic Senate for California Community Colleges Spring Plenary where they engage in critical conversations that affect the students and faculty. DAS Elections are underway and they've received two nominations for new DAS President, David Eck from Cañada College and Todd Windisch from CSM. Ballots will be sent out to members to place their votes. Lastly, President Ayotte mentioned the committees within DAS are continuing to meet and hard at work.
- Student Trustee Veloso – Elections for the next Student Trustee for 2024-2025 school year are taking place, and during the next District Student Council meeting the council will know who that individual will be. Lastly, he mentioned the discrimination and unfair treatment amongst the college campuses and students, particularly against the district's Arabic and Muslim students.

**STATEMENTS FROM OTHER REPRESENTATIVE GROUPS**

[\*\(Time Stamp: 1:24:33\)\*](#)

- **AFT, Local 1493:** No statements.
- **CSEA, Chapter 33:** No statements.
- **AFSCME, AFL-CIO, Local 829, Council 57:** Joseph Puckett made a statement.

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

**(Time Stamp: 1:29:02)**

The following individual had a comment on a non-agenda item:

- Ben Zara Minken
- Younga Choi
- Maxine Turner
- Liam McFadden
- Tadashi Tsuchida
- Ester Audit
- Helen
- Max McCambridge
- Dee
- Ethan Ayaay
- Igricelda Lopez
- Anne Frank
- Geovanna

## **APPROVAL OF MINUTES**

### **Approval of Approval of Minutes from March 27, 2024 Special Closed Session of the Board of Trustees (9.1) (Time Stamp: 2:04:12)**

***Motion to Approve by:*** Trustee Lee

***Second by:*** Vice President Guingona

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** None.

***Public Comment:*** None.

### **Approval of Approval of Minutes from March 27, 2024 Regular Meeting of the Board of Trustees (9.2) (Time Stamp: 2:04:45)**

***Motion to Approve by:*** Trustee Lee

***Second by:*** Vice President Guingona

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** None.

***Public Comment:*** None.

### **Approval of Approval of Minutes from April 12, 2024 Special Meeting of the Board of Trustees (9.3) (Time Stamp: 2:05:10)**

***Motion to Approve by:*** Trustee Petrides

***Second by:*** Trustee Lee

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** None.

***Public Comment:*** None.

**Approval of Approval of Minutes from April 16, 2024 Special Meeting of the Board of Trustees (9.4)**  
*(Time Stamp: 2:05:34)*

***Motion to Approve by:*** Vice President Guingona

***Second by:*** Trustee Lee

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** None.

***Public Comment:*** None.

**NEW BUSINESS**

**Approval of Personnel Items (10.1)**

*(Time Stamp: 2:05:58)*

***Motion to Approve by:*** Vice President Guingona

***Second by:*** Trustee Lee

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** None.

***Public Comment:*** None.

**Vote to Elect Members to the California Community College Trustees (CCCT) Board (10.2)**

*(Time Stamp: 2:06:31)*

***Motion to Approve by:*** Vice President Guingona

***Second by:*** Trustee Lee

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** Each Board Member stated the particular candidates they recommend to submit for the CCCT Board Election. Ms. Bell tallied the number of votes for each candidate, and the results are as follows:

- Nan Gomez-Heitzeberg, Kern CCD
- Gregory Hanna, Siskiyou CCD
- Barbara Calhoun, Compton CCD
- Dorothy Battenfeld, Sonoma County JCD
- Greg Pensa, Allan Hancock CCD
- Deborah Ikeda, State Center CCD
- Milton Richards, Yosemite CCD

Ms. Bell submitted the above names on behalf of the San Mateo County Community College District Board of Trustees on Wednesday, April 24, 2024. The deadline was Friday, April 26, 2024.

***Public Comment:*** None.

**Consideration and Approval of San Mateo County Community College District Chancellor Employment Agreement (10.3)** *(Time Stamp: 2:13:12)*

***Motion to Approve by:*** Trustee Lee

***Second by:*** Trustee Petrides

**Action:** Approved 4-0 by Roll Call Vote, with all Trustees voting aye except Trustee Lee. Trustee Lee was not in the room at the time of vote.

**Summary of Discussion:** Chief of Human Resources read an oral summary regarding this item.

Summary is as follows: Agenda Item 10.3 recommends approval of an Employment Agreement for Chancellor, which would formally appoint Melissa Moreno as Chancellor. The Agreement provides an initial term of employment, which runs from April 25, 2024 through June 30, 2027. The annual salary will be \$404,250; the Agreement does not provide for COLA or any other automatic increase in salary. The Chancellor shall receive 225 hours of vacation per year, of which 75 hours can be cashed out annually. The Chancellor will also receive group health, medical, dental, vision, and life insurance on the same terms generally applicable to all unrepresented managers of the district, including a District contribution of \$XX towards the cost of health benefits, and a life insurance policy in the amount of \$XX. The Chancellor will also retain the same rights to retirement health benefits that she held as President.

Upon returning to the board room, President Pimentel asked Trustee Lee if he'd like to cast his vote for this item.

**Additional Action:** Approved 5-0 by Roll Call Vote, with all Trustees voting aye including Trustee Lee.

**Public Comment:** None.

**Approval of Successor Collective Bargaining Agreement Between San Mateo County Community College District and the San Mateo Community College Federation of Teachers, AFT Local 1493 (10.4)**  
*(Time Stamp: 2:16:41)*

**Motion to Approve by:** Vice President Guingona

**Second by:** Trustee Petrides

**Action:** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

**Summary of Discussion:** None.

**Public Comment:** None.

**APPROVAL OF CONSENT AGENDA**  
*(Time Stamp: 2:47:00)*

**Ratification of January and February Warrants (11.1)**

**Curricular Additions, Deletions and Modifications - Cañada College, College of San Mateo, and Skyline College (11.2)**

**Curricular Additions, Deletions and Modifications - Community, Continuing, and Corporate Education (CCCE) (11.3)**

**Approval of Contract Award for Districtwide Boiler Maintenance Services (Non-sole source, lowest bidder) (11.4)**

**Approval of Contract Award for Architectural Services for Skyline College Sports Fields Replacement Project (Non-sole source, lowest bidder) (11.5)**

**Approval of Contract Award for Construction Services for Skyline College Building 3/7 Exhaust Fans and Building 7 HVAC Project (Non-sole source, lowest bidder) (11.6)**

**SMCCCD and Cabrillo USD College and Career Access Pathways (CCAP) Agreement (11.7)**

**SMCCCD and Jefferson UHSD College and Career Access Pathways (CCAP) Agreement (11.8)**

**SMCCCD and LaHonda-Pescadero USD College and Career Access Pathways (CCAP) Agreement (11.9)**

**SMCCCD and San Mateo UHSD College and Career Access Pathways (CCAP) Agreement (11.10)**

**SMCCCD and Sequoia UHSD College and Career Access Pathways (CCAP) Agreement (11.11)**

**SMCCCD and South San Francisco USD College and Career Pathways (CCAP) Agreement (11.12)**

**Adoption of 2024 Heritage Month Calendar (11.13)**

- ***Motion to Approve by:*** Trustee Lee  
***Second by:*** Vice President Guingona  
***Action:*** Items 11.1 – 11.12 approved unanimously by Roll Call Vote, with all Trustees voting aye.  
***Summary of Discussion:*** Item 11.13 was pulled for discussion.  
***Public Comment:*** None.
  
- ***Motion to Approve by:*** Trustee Lee  
***Second by:*** Vice President Guingona  
***Action:*** Item 11.13 approved unanimously by Roll Call Vote, with all Trustees voting aye.  
***Summary of Discussion:*** Trustee Holoher stated it is a great list, but asks that the Board be open to making additions if there is anything missing.  
***Public Comment:*** None.

**OTHER RECOMMENDATIONS**

**Adoption of Resolution No. 24-02B: Approving Compensation for Absent Board Members (12.1)**  
*(Time Stamp: 2:51:17)*

- Motion to Approve by:*** Trustee Lee  
***Second by:*** Vice President Guingona  
***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.  
***Summary of Discussion:*** Chancellor Moreno briefly provided an overview of this item.  
Trustee Lee asks that in the future district administration provide a little more clarification and reason as to why this has to be done each time a Board Member is absent – just so the public knows.  
***Public Comment:*** None.

**Adoption of Resolution 24-06: Resolution in Honor of National Arab American Heritage Month (12.2) (Time Stamp: 2:53:00)**

***Motion to Approve by:*** Trustee Lee

***Second by:*** Vice President Guingona

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** Chancellor Moreno briefly provided overview on this item.

***Public Comment:*** None.

**Consideration of Support for SB 895 (Roth) - Baccalaureate Degree in Nursing Pilot Program at Community Colleges (12.3)**

***(Time Stamp: 2:53:56)***

***Motion to Approve by:*** Trustee Lee

***Second by:*** Vice President Guingona

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** Chancellor Moreno briefly provided overview on this item. David McLain advised district administration is just needing board direction and the support to move forward as a whole.

Student Trustee Veloso is pleased to see this legislation and that the district is considering to support having this program to help increase opportunities for careers.

Trustee Holober stated the district housed part of the Nursing program from San Francisco State University in the past, and received funding for students to complete some of the lower division work, then go into the Baccalaureate program. The law did not permit for the district to continue or defer the program, so it had to end. This is a great idea for the district to now be able to offer the program.

Trustee Petrides stated there are new graduates from 4-year degree Nursing programs who are finding it difficult to be hired due to private companies hiring traveling nurses. She stated it would good to have a statement about the current problem of the privatization of healthcare, and the difficulty in finding jobs.

President Pimentel stated he would like a report on the district's capacity to produce more nurses in the community, and would like to see how the district can be a part of the solution for the shortage.

***Public Comment:*** None.

**Authorization to Execute Contract with an Energy Service Provider for Provision of Non-Core Natural Gas Energy Services District-wide (12.4) (Time Stamp: 3:04:09)**

***Motion to Approve by:*** Trustee Lee

***Second by:*** Trustee Petrides

***Action:*** Approved unanimously by Roll Call Vote, with all Trustees voting aye.

***Summary of Discussion:*** Dr. Richard Storti briefly provided overview on this item.

***Public Comment:*** None.

## DISCUSSION ITEMS

### Electricity Procurement Options (13.1)

[\(Time Stamp: 3:06:58\)](#)

**Summary of Discussion:** Chancellor Moreno stated this item is not an action item, but district administration is requesting guidance on how to move forward. Chief of Facilities and Operations Michele Rudovsky presented on this item.

Representatives from both Peninsula Clean Energy and Constellation NewEnergy were in attendance. These companies currently provide electricity for the district.

The Board is in support of moving forward with renewable energy and sources, but be able to get the best bid and value for 100% clean energy.

**Public Comment:** The following individuals commented regarding this item:

- Qimmah Tamu
- Eric Heltzel
- Lisa Malloy
- Tisha Aulfa
- Shawn Marshall
- Justin Pine
- Arya Shandan
- Pauline Cayao
- Lee Ryan Miller

*Note: Item 13.2 was moved up in the agenda to be discussed before the review and approval of the Consent Agenda.*

### Non-Bargaining Unit Staffing and Compensation Project Comprehensive Report and District's Response (13.2)

[\(Time Stamp: 2:18:30\)](#)

**Summary of Discussion:** Chancellor Moreno introduced Victoria Simmons that presented briefly and lead the discussion with the Board. Chief Human Resources Officer Julie Johnson was available to answer questions as well.

It was suggested to possibly have an Ad Hoc Committee for this project.

**Public Comment:** None.

*Note: Item 13.3 and the remainder of this meeting may be viewed on video entitled “2024-04-24 Board of Trustees Regular Meeting – Part II”.*

### Update on Development of Revised Class Cancellation Policy and Procedure (13.3)

[\(Time Stamp: 13:13\)](#)

**Summary of Discussion:** Chancellor Moreno provided a brief overview on this item. Vice Chancellor Aaron McVean presented briefly.

Dr. McVean advised the proposed next steps are to finalize Administrative Procedure and secure recommendation of Board Policy from District Participatory Governance Council (DPGC) to the Chancellor. Lastly, bring temporary waiver of existing BP 6.04 to the Board of Trustees on May 22<sup>nd</sup> through August 1, 2025.



The Board would like to see what other community college districts are doing regarding class cancellations and minimum class sizes to perhaps help make the best decision on how to move forward. Additionally, suggested to district administration to create and propose a Board Policy on class maximum.

*Public Comment:* None.

## **COMMUNICATIONS**

### **Comments Received via Board of Trustees Email (14.1) (Time Stamp:27:48)**

*Summary of Discussion:* Chancellor Moreno advised the email sent to the Board of Trustees email from a faculty member is attached to the agenda item.

## **STATEMENTS FROM BOARD MEMBERS**

### **(Time Stamp: 28:01)**

- President Pimentel stated the next meeting of the Board will be a Regular Board Meeting held on May 22, 2024. He's hoping that a meeting will be held at an "off-site" location soon in East Palo Alto or Belhaven.

## **RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 9:17 p.m.

## **RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 10:15 p.m.

## **ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

President Pimentel advised the Board took action on Item 2.4 to adopt a stimulated arbitration decision extending the probationary service of faculty member.

## **ADJOURNMENT**

Meeting adjourned at 10:16 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Chancellor