

**Minutes of the Annual Reorganization Meeting of the
Board of Trustees
San Mateo County Community College District
November 29, 2023 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:04 p.m.

Board Members

Present: President Lisa Petrides, Vice President John Pimentel, Trustee Richard Holober, Trustee Michael Guingona (remote), and Trustee Wayne Lee

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Petrides stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Conference with Legal Counsel - Existing Litigation: Gov. Code § 54956.9, Subd. (d)(1): SMCCCD vs. Allana Buick & Bers, Inc. et al., San Mateo Superior Court Case 23-CIV-00631; (2) Liability Claim: Gov. Code 54956.95 - Workers' Compensation Claim: One Case - Agency Claimed Against: San Mateo County Community College District; and (3) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/ Release

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

No comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:07 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:11 p.m.

Board Members

Present: President Lisa Petrides, Vice President John Pimentel, Trustee Michael Guingona (remote), Trustee Wayne Lee, and Trustee Richard Holober

Board Members

Absent: Student Trustee Arthur Veloso

Others Present:

Interim Chancellor Melissa Moreno, Acting Skyline College President Newin Orante, Acting College of San Mateo President Richard Storti, Acting Executive Vice Chancellor Slater, Cañada College President Kim Lopez, and District Academic Senate President Lindsey Ayotte

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

[\(Time Stamp: 1:10:14\)](#)

President Petrides stated there is no reportable action, and the Board will return to Closed Session at the conclusion of Open Session.

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 1:10:20)

- Interim Chancellor Moreno advised staff requests moving Items 13.1 – 13.4 up on the agenda prior to the Consent Agenda, given we have visiting guests speaking on this item.

ORGANIZATION OF THE BOARD OF TRUSTEES

(Time Stamp: 1:10:57)

6.1 Election of President

Trustee Lee nominated Trustee Pimentel for the role of Board President. There were no further nominations. Trustee Lee moved and Trustee Holober seconded that Trustee Pimentel be elected Board President. The motion carried unanimously (5-0) by Roll Call Vote.

Vice President Pimentel relieved Trustee Petrides of her duties as Board President and continued the meeting as the new Board President.

6.2 Election of Vice President

Trustee Lee nominated Trustee Guingona for the role of Board Vice President. There were no further nominations. Trustee Lee moved and Trustee Holober seconded that Trustee Guingona be elected Board Vice President. The motion carried unanimously (5-0) by Roll Call Vote.

6.3 Election of Secretary for the Board

Typically, the District Chancellor occupies the role of the Secretary for the Board. Trustee Holober moved and Trustee Lee seconded that Interim Chancellor Moreno be elected as Secretary for the Board. The motion carried unanimously (5-0) by Roll Call Vote.

6.4 Appointment of Representative of the Board to the County Committee on School District Organization

Trustee Petrides nominated Trustee Lee for this position. There were no further nominations. Trustee Guingona moved and Trustee Holober seconded that Trustee Lee be elected Representative of the Board to the County Committee on School District Organization. The motion carried unanimously (5-0) by Roll Call Vote.

RECOGNIZE PRESIDENT PETRIDES

- All Trustees recognized and spoke commendable remarks about Trustee Petrides as Board President. Newly elected Board President Pimentel presented Trustee Petrides with a plaque.
- Interim Chancellor Moreno and President Kim Lopez both gave remarks about Trustee Petrides.

STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES

(Time Stamp: 1:22:28)

- Chancellor and Chancellor's Cabinet – see the attached President's Report in board packet.

- District Academic Senate President Ayotte – stated that during their recent meeting, District Academic Senate voted to approve bringing the Distance Education Advisory Committee as a standing committee, which is to begin in Fall 2024. The Class Cancellation and Class Size Workgroup has established full membership, and will have their second meeting soon. DAS will return having meetings on each campus.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

[\(Time Stamp: 1:25:12\)](#)

- **AFT, Local 1493:** No statements.
- **CSEA, Chapter 33:** Fauzi Hamadeh provided statements.
- **AFSCME, AFL-CIO, Local 829, Council 57:** No statements.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

[\(Time Stamp: 1:29:19\)](#)

No comments.

APPROVAL OF MINUTES

Approval of Minutes from November 29, 2023 Regular Meeting (10.1)

[\(Time Stamp: 1:29:31\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye by Roll Call Vote.

Summary of Discussion: None.

Public Comment: None.

Approval of Minutes from December 5, 2023 Special Closed Session (10.2)

[\(Time Stamp: 1:30:04\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye by Roll Call Vote.

Summary of Discussion: None.

Public Comment: None.

NEW BUSINESS

Approval of Personnel Items (11.1)

[\(Time Stamp: 1:30:24\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye by Roll Call Vote.

Summary of Discussion: None.

Public Comment: None.

Approval of Salary Adjustment for Non-Represented Exempt Employees on Salary Schedules 10 (Executive), 20 (Management), and 35 (Academic-Classified Exempt Supervisory) (11.2)

(Time Stamp: 1:30:55)

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Not approved; item pulled.

Summary of Discussion: Trustee Petrides requested this item be pulled. She was not present when this item was initially discussed during Closed Session at a previous Board Meeting (11/29/23), so she would like to discuss it further with her colleagues prior to voting. Trustee Holober advised this item cannot be discussed in public, and it would have to be pulled. Trustee Holober motioned to pull item and President Pimentel seconded the motion.

Public Comment: None.

NOTE: Items 13.1 – 13.4 were moved up in the agenda before Consent Agenda.

OTHER RECOMMENDATIONS

Receipt and Acceptance of the 2022-2023 District Audit Report (13.1)

(Time Stamp: 1:39:34)

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved unanimously, with all Trustees voting aye by Roll Call Vote.

Summary of Discussion: John Dominguez of CWDL briefly presented report.

Public Comment: None.

Receipt and Acceptance of the 2022-2023 General Obligation Bond Financial and Performance Audit Reports (13.2)

(Time Stamp: 1:51:15)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye by Roll Call Vote.

Summary of Discussion: John Dominguez of CWDL briefly presented report.

Public Comment: None.

Receipt and Acceptance of the 2022-2023 Retirement Futuris Public Entity Investment Trust Audit Report (13.3)

[\(Time Stamp: 1:54:24\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye by Roll Call Vote.

Summary of Discussion: John Dominguez of CWDL briefly presented report.

Public Comment: None.

Receipt and Acceptance of the 2022-2023 KCSM-FM Audit Report (13.4)

[\(Time Stamp: 2:09:52\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye by Roll Call Vote.

Summary of Discussion: None.

Public Comment: None.

Authorization to Augment the Contract for Architectural Services for the Districtwide Student Housing at the College of San Mateo (13.5)

[\(Time Stamp: 2:13:42\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye by Roll Call Vote.

Summary of Discussion: Interim Chancellor Moreno advised that the newly presented expense is a result of the three community forums the district has held to address the concerns of the surrounding neighbors and college community. The location of the housing project will be moved to a more interior location on the campus of the College of San Mateo, along with the structure change to better fit in with the structure of the campus. The expense should not impact overall cost.

Public Comment: None.

Ratification of Facilities and Services Agreement with Peninsula Library System (13.6)

[\(Time Stamp: 2:17:33\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye by Roll Call Vote.

Summary of Discussion: Acting College of San Mateo President Richard Storti provided a brief overview.

Public Comment: None.

APPROVAL OF CONSENT AGENDA

Ratification of Agreement with County of San Mateo Legal Services (12.1)

Curricular Additions, Deletions and Modifications - Cañada College, College of San Mateo, and Skyline College (12.2)

Receipt of District's Initial Contract Reopener Proposal to the San Mateo Community College Federation of Teachers, Local 1493, American Federation of Teachers, AFL-CIO and Setting of a Public Hearing (12.3)

Motion to Approve by: Trustee Lee

Second by: Trustee Petrides

Action: Approved unanimously, with all Trustees voting aye by Roll Call Vote.

Summary of Discussion: None.

Public Comment: None.

DISCUSSION ITEMS

Update on District 2023-24 Strategic Marketing Campaign Performance (14.1)

[*\(Time Stamp: 2:20:11\)*](#)

Summary of Discussion: Interim Executive Director of Community and Government Relations, David McLain, presented a brief update on the marketing campaign from 2023-2024. The district received assistance with marketing from VisionPoint Marketing, of which two representatives from VisionPoint were in attendance to answer any questions the Board might have.

Public Comment: None.

COMMUNICATIONS

[*\(Time Stamp: 2:43:56\)*](#)

No additional communication.

STATEMENTS FROM BOARD MEMBERS

[*\(Time Stamp: 2:44:08\)*](#)

- *Trustee Lee* congratulated Trustee Petrides again on her tenure as Board President, and thanked district administration for coordinating the visits to the colleges.
- *Trustee Holober* wished everyone a happy holiday season. He also stated he would like the Board to receive an update regarding KCSM radio station (#3 Jazz station in the nation and listened to around the world), because it's been a long time it's been mentioned or discussed.
- *Trustee Petrides* expressed her gratitude for having the opportunity to be Board President.

- ***Vice President Guingona*** stated the district has come a long way, and the Board has been able to accomplish a lot within a short amount of time since he was elected as a member one year ago under the leadership of both Trustee Petrides and Trustee Pimentel. Now, he's been elected Vice President and is looking forward to working closely with President Pimentel to accomplish even more.
- ***President Pimentel*** stated he would like the football coach of College of San Mateo to come in and do a presentation on how the football program has built itself around recruitment and teaching the student athletes.

MEETING OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT FINANCING CORPORATION

(Time Stamp: 2:52:21)

17.1 Call to Order

Meeting called to order at 7:54 p.m.

17.2 Roll Call

All members are present.

17.3 Approval of Minutes of the December 14, 2022 Meeting

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved, with four Trustees voting aye by Roll Call Vote. Trustee Lee abstained.

Summary of Discussion: None.

Public Comment: None.

17.4 Naming of Officers for 2024

- Trustee Pimentel for President; Trustee Lee moved and Trustee Petrides seconded the motion.
- Trustee Guingona for Vice President; Trustee Lee moved and Trustee Holober seconded the motion.
- Interim Chancellor Moreno for Secretary; Trustee Lee moved and Trustee Holober seconded the motion.
- Peter Fitzsimmons for Treasurer; Trustee Holober moved and Trustee Lee seconded the motion.

17.5 Adjournment

The Board reconvened to Open Session from District Financing Corporation Meeting at 7:58 p.m.

RECONVENE TO CLOSED SESSION

The Board recessed to Closed Session at 8:00 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 8:19 p.m., and there were no reportable actions taken in Closed Session.

ADJOURNMENT

Meeting adjourned at 8:20 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Interim
Chancellor