

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
September 13, 2023 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:03 p.m.

Board Members

Present: President Lisa Petrides, Vice President John Pimentel, Trustee Richard Holober, Trustee Michael Guingona, and Trustee Wayne Lee

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Petrides stated that during Closed Session, the Board will take up items as listed on the printed agenda including: 1) Pursuant to Gov. Code, §54957: Discussion of Complaint Against Employee; 2) Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Pursuant to Subdivisions (d)(2), (4) and (h) of Section 54956.9 - Number of Potential Cases: 1; 3) Conference with Labor Negotiator - Agency Designated Representatives: Melissa Moreno and Julie Johnson; Employee Organization: Non-represented Employees; 4) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Julie Johnson Employee Organization: AFT; and 5) Pursuant to Gov. Code, §54957: Public Employee Discipline/Dismissal/Release

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

No comments.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:06 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:13 p.m.

Board Members

Present: President Lisa Petrides, Vice President John Pimentel, Trustee Michael Guingona, Trustee Wayne Lee, Trustee Richard Holober, and Student Trustee Arthur Veloso

Others Present:

Interim Chancellor Melissa Moreno, Acting Executive Vice Chancellor Bernata Slater, Acting Skyline College President Newin Orante, Acting College of San Mateo President Richard Storti, Cañada College President Kim Lopez, and District Academic Senate President Arielle Smith

Note: Trustee Michael Guingona was remote during this meeting, so all items that had to be voted on or have Action Taken, a Roll Call Vote was done.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

(Time Stamp: 1:11:15)

President Petrides stated there are no reportable actions, and the Board will not reconvene after Open Session.

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 1:11:43)

- Staff requests to move Item 13.1 up in the agenda before “Other Recommendations”.
- Trustee Holober requests to move Item 13.2 up in the agenda, after Public Comments.

STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES

(Time Stamp: 1:12:09)

- ***Chancellor and Chancellor’s Cabinet*** – see the attached President’s Report in board packet.
 - Interim Chancellor Moreno stated College of San Mateo has voted for a search for the college’s permanent President.
 - Acting President of College of San Mateo, Richard Storti, introduced and congratulated the new Interim Vice President of Student Services, Alex Ariba.
- ***District Academic Senate President Smith*** – she stated this is her last official Board Meeting as the new president because she will be in a new administrative position. The new DAS President is Lindsey Ayotte, of which Lindsey was present. She also thanked Vice President Pimentel and Trustee Holober for attending the DAS Meeting the other day.
- ***Student Trustee Veloso*** – acknowledged it is Spanish Heritage Month, and mentioned an event that will be on one of the campuses.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

(Time Stamp: 1:16:11)

- ***AFT, Local 1493***: No statements.
- ***CSEA, Chapter 33***: No statements.
- ***AFSCME, AFL-CIO, Local 829, Council 57***: No statements.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

(Time Stamp: 1:17:54)

Katharine Harer commented.

APPROVAL OF MINUTES

Approval of Minutes from August 23, 2023 Regular Meeting (9.1)

(Time Stamp: 1:23:50)

Motion to Approve by: Trustee Lee

Second by: Vice President Pimentel

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

NEW BUSINESS

Approval of Personnel Items (10.1)

[\(Time Stamp: 1:24:57\)](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

APPROVAL OF CONSENT AGENDA

[\(Time Stamp: 1:25:49\)](#)

Approval to Execute Cell Site Use Permit with Verizon Wireless - Cañada College (11.1)

Approval of College Midterm Reports to the Accrediting Commission for Community and Junior Colleges (ACCJC) (11.2)

Acceptance of Grant from Peninsula Clean Energy to Support “Sustainability Collaborative Center” at San Mateo County Community College District (11.3)

Approval to Reject Bid for College of San Mateo Building 12 Elevator Maintenance and Repair Project (11.4)

Disposition of District Records for Skyline College (11.5)

Motion to Approve by: Trustee Lee

Second by: Trustee Guingona

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: Interim Chancellor Moreno spoke to the revisions made to the Item 11.5 affirming that original documents subject to litigation are preserved.

Public Comment: None.

OTHER RECOMMENDATIONS

Public Hearing on the 2023-24 Final Budget (12.1)

[\(Time Stamp: 1:48:30\)](#)

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Public Hearing Opened: 6:53 p.m.

Public Comment: None.

Public Hearing Closed: 6:53 p.m.

Adoption of the District 2023-24 Final Budget (12.2)

(Time Stamp: 1:50:19)

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: Interim Chancellor Moreno provided a brief overview over this item, then passed the presentation over to Acting Executive Vice Chancellor Bernata Slater to provide brief budget highlights and recommendations.

The Board would like to be able to see budget versus actuals match and excess funds captured to be put into plan for expenditures. Interim Chancellor Moreno stated a full report will be provided at the next regular board meeting.

Public Comment: None.

Selection of Chancellor Search Consultant, Composition of Search Committee, Adoption of Draft Timeline, Consideration and Adoption of Revised Chancellor Selection Procedures (12.3)

(Time Stamp: 2:16:10)

Note: This item was separated for the Board to vote on each aspect of the item.

Selection of Chancellor Search Consultant

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: RH Perry to be the consulting firm.

Public Comment: None.

Composition of Search Committee

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: Student Trustee Veloso suggested to have 3 students on committee instead of just 2 students. If add 3 students, then the committee would be made up of 12 individuals.

Public Comment:

The following individuals commented on this portion of the item.

1. Annette Perot
2. Monica Malamud
3. Lindsey Ayotte
4. Suji Venkataraman

Adoption of Draft Timeline

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: No changes to the draft.

Public Comment: None.

Consideration and Adoption of Revised Chancellor Selection Procedures

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: No changes to the procedures.

Public Comment:

The following individuals commented on this portion of the item.

1. Annette Perot
2. David Eck
3. Arielle Smith

Formation of an Ad Hoc Committee to Address Innovations in Enrollment Management and Outreach (12.4)

[*\(Time Stamp: 3:11:14\)*](#)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: Interim Chancellor Moreno introduced this item and provided a brief overview. Trustees discussed and decided to have Vice President Pimentel and Trustee Lee be the members of this committee.

Public Comment: None.

Appointment to San Mateo County School Board Association (SMCSBA) (12.5)

[*\(Time Stamp: 3:18:26\)*](#)

Motion to Approve by: Trustee Lee

Second by: President Petrides

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye for Trustee Lee.

Summary of Discussion: Vice President Pimentel nominated Trustee Lee.

Public Comment: None.

New Operating Agreement Between the District and San Mateo Community Colleges Foundation (12.6)

(Time Stamp: 3:21:14)

Motion to Approve by: Trustee Holober

Second by: President Petrides

Action: Approved unanimously by Roll Call vote, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

DISCUSSION ITEMS

Update on Year One of the Memorandum of Understanding (MOU) between Canada College and San Francisco State University, California State University East Bay, Sequoia Union High School District, and Ravenswood City School District (13.1)

(Time Stamp: 1:29:06)

NOTE: This item was moved up in the agenda after the Consent Agenda.

Summary of Discussion: Cañada College President Kim Lopez introduced some of the key partners (including Superintendent of Sequoia Union High School District, Crystal Leach; and Superintendent of Ravenswood School District, Gina Sudoria) that are involved with the MOU and did a brief presentation. She presented on major components and status accomplishments of the MOU.

The Board of Trustees commended and thanked President Lopez and the team for the work they've been doing to make this happen.

Public Comment: None.

COMMUNICATIONS

None.

STATEMENTS FROM BOARD MEMBERS

(Time Stamp: 3:26:07)

- ***Trustee Lee*** attended a symposium by Jackie Speier regarding children living below poverty level, and he bought books for the Board and College Presidents regarding that topic.
- ***President Petrides*** stated the next meeting of the Board will be a Special Meeting on Wednesday, October 4, 2023.

ADJOURNMENT

Meeting adjourned at 8:31 p.m.

Submitted by

Melissa Moreno, J.D., Secretary and Interim
Chancellor

