

**Minutes of the Study Session of the Board of Trustees  
San Mateo County Community College District  
August 9, 2023 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:04 p.m.

**Board Members**

**Present:** President Lisa Petrides, Vice President John Pimentel, Trustee Richard Holober, Trustee Mike Guingona, and Trustee Wayne Lee

**ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION**

President Petrides stated that during Closed Session, the Board will take up items as listed on the printed agenda including: 1) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Richard Storti Employee Organizations: AFT

**STATEMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS ONLY**

No statements/comments.

**RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 5:06 p.m.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 6:06 p.m.

**Board Members**

**Present:** President Lisa Petrides, Vice President John Pimentel, Trustee Richard Holober, Trustee Mike Guingona, Trustee Wayne Lee, and Student Trustee Arthur Veloso

**Others Present:**

Interim Chancellor Melissa Moreno, Acting Executive Vice Chancellor Bernata Slater, Acting Skyline College President Dr. Newin Orante, Acting College of San Mateo President Dr. Richard Storti, Cañada College President Kim Lopez, and District Academic Senate President Arielle Smith

**ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

*[\(Time Stamp: 1:04:53\)](#)*

President Petrides stated there were no reportable actions taken during Closed Session.

**DISCUSSION OF THE ORDER OF THE AGENDA**

*[\(Time Stamp: 1:05:03\)](#)*

Staff requests that Item 8.2 be moved ahead of Item 8.1 in the agenda.

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

[\(Time Stamp: 1:05:37\)](#)

***Public Comment:***

1. Brian Shields
2. Vera Quijano

## **NEW BUSINESS**

### **Approval of Personnel Items (7.1)**

[\(Time Stamp: 2:04:34\)](#)

***Motion to Approve by:*** Trustee Lee

***Second by:*** Trustee Guingona

***Action:*** Approved as amended, with all Trustees voting aye.

***Summary of Discussion:*** Director of Human Resources, David Feune, advised there is a correction on the report under Section L – Short Term/Non-Continued Positions (Admissions and Records Assistant III), end date should be 9/30/23.

***Public Comment:*** None.

## **STUDY SESSION**

### **Brown Act Presentation and Discussion (8.1)**

[\(Time Stamp: 2:07:31\)](#)

***Summary of Discussion:*** Interim Chancellor Moreno provided a brief overview about this item, and introduced Lead Deputy County Attorney Timothy Fox. Tim walked the Board through a brief presentation on remote attendance and other aspects pertaining to the Board and Brown Act.

***Public Comment:*** None.

### **Update on Districtwide Student Housing at College of San Mateo (8.2)**

[\(Time Stamp: 1:13:23\)](#)

***Summary of Discussion:*** Acting College of San Mateo President, Richard Storti, provided an overview of this item. Larry Frapwell, Tom Zeigenfuss, and Henry Alcantara of HPI Architecture were present to do a brief presentation on the preliminary design phase for the student housing project.

***Public Comment:*** None.

### **SMCCCD Fall 2023 Enrollment Update (8.3)**

[\(Time Stamp: 2:32:33\)](#)

***Summary of Discussion:*** Interim Chancellor Moreno stated Dr. McVean is attending the State Higher Education Executive Officers Association Higher Education Policy Conference in Denver at this time. However, Vice Chancellor McVean is present at the Study Session to provide a brief

update on the district's enrollment trend. District Administration will be working to present the final detailed enrollment analysis after the fall semester begins and census has passed.

**Public Comment:** None.

### **Break**

[\(Time Stamp: 2:44:39\)](#)

The meeting recessed for Break at 7:50 p.m.

### **Reconvened to Open Session**

[\(Time Stamp: 2:57:58\)](#)

The meeting reconvened from Break at 8:00 p.m.

### **Chancellor Search Process and Timeline (8.4)**

[\(Time Stamp: 2:58:00\)](#)

**Summary of Discussion:** Interim Chancellor Moreno stated that during the Regular Board Meeting on June 28<sup>th</sup>, the Board requested for District Administration prepare to discuss the Chancellor Search at this evening's Study Session.

Chief Human Resources Office, Julie Johnson, presented on the options for potential search consultants, as well as shared what other districts have done with their executive level searches. Additionally, Ms. Johnson reviewed with the Board recommended language for the Chancellor Selection Procedures. The Board asked that the timeline be brought back at the next Regular Meeting.

The Board has decided to work with a consultant for the Chancellor Search, as well as work as a whole Board (not Ad-Hoc Subcommittee) during this process.

**Public Comment:** David Eck commented regarding the screening committee becoming an advisory committee.

## **COMMUNICATIONS**

*Note: This item was skipped.*

## **STATEMENTS FROM BOARD MEMBERS**

[\(Time Stamp: 4:17:13\)](#)

- **Student Trustee Veloso:** He attended the CCLC Student Trustee Workshop and he was offered the opportunity to join the Student Senate for California Community College Committee for Diversity, Equity, Inclusion, Accessibility, and Anti-Racism. He would like to attend the CCLC Annual Convention in Indian Wells, CA.
- **Trustee Lee:** He will attend the next board meeting remotely for family care purposes, and will be attending the CCLC Annual Convention in November.
- **Vice President Pimentel:** He attended Farewell Ceremony for Jennifer Taylor-Mendoza at

College of San Mateo. He made a suggestion about a future Board Agenda to have discussion on how to track Sexual Harassment Claims. He wants to celebrate the enrollment trend increase, and would like college amenities to be utilized to help with recruitment.

**ADJOURNMENT**

Meeting adjourned at 9:29 p.m.

Submitted by

Melissa Moreno, Secretary and  
Interim Chancellor