

**Minutes of the Regular Meeting of the Board of Trustees
San Mateo County Community College District
June 28, 2023 – San Mateo, CA**

This was conducted remotely via Zoom. A video recording of the meeting can be accessed at: <https://smccd.edu/boardoftrustees/meetings.php>.

The meeting was called to order at 5:03 p.m.

Board Members

Present: President Lisa Petrides, Vice President John Pimentel, Trustee Richard Holober, and Trustee Wayne Lee

Board Members

Absent: Trustee Michael Guingona (absent at time of Roll Call; arrived at 5:05 p.m.)

ANNOUNCEMENT OF CLOSED SESSION ITEMS FOR DISCUSSION

President Petrides stated that during Closed Session, the Board will take up items as listed on the printed agenda including: (1) Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Pursuant to Subdivisions (d)(2), (4) and (h) of Section § 54956.9 - Number of Potential Cases: 2; (2) Conference with Labor Negotiator - Agency Designated Representative: Randy Erickson and Richard Storti Employee Organizations: AFT; and (3) Public Employee Performance Evaluation: Review of Goals - Chancellor; Evaluation - Chancellor

PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

The following persons attended the meeting in person and commented on Item 2 of the Closed Session Agenda.

1. Monica Malamud
2. Linda Sneed
3. James McKeever
4. Karen Chan
5. Claire Thorson
6. Kate Disney
7. Malaika Finkelstein
8. Katherine Harer

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 5:23 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:07 p.m.

Board Members

Present: President Lisa Petrides, Vice President John Pimentel, Trustee Michael Guingona, Trustee Richard Holober, Trustee Wayne Lee, and Student Trustee Arthur Veloso (not present at time of Roll Call; arrived at 6:17 p.m.)

Others Present: Interim Chancellor Melissa Moreno, Executive Vice Chancellor Richard Storti, Acting Skyline College President Joe Morello, College of San Mateo President Jennifer Taylor-Mendoza, Cañada College President Kim Lopez, and District Academic Senate President Kate Williams Browne

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

(Time Stamp: 1:06:06)

President Petrides stated there are no reportable actions, and the Board will reconvene after Open Session.

DISCUSSION OF THE ORDER OF THE AGENDA

(Time Stamp: 1:06:08)

Interim Chancellor Moreno advised staff requests that Items 11.1 – 11.3 be removed from the agenda to make corrections and resubmit for approval on the July 15th retreat agenda. She also stated to move Item 14.6 to the top of Other Recommendations, as it will be discussed first in that section.

STATEMENTS FROM EXECUTIVES, ACADEMIC SENATE, AND STUDENT REPRESENTATIVES

(Time Stamp: 1:08:01)

- *Chancellor and Chancellor’s Cabinet* – see the attached report in board packet. No statements provided in person.
- *District Academic Senate President Browne* – gave a few “End of the Year” statements regarding how the Senate closed out the school year.
- *Student Trustee Veloso* – stated he’s looking forward to serving on the Board of Trustees to be able to provide student voice.

STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

(Time Stamp: 1:09:17)

- *AFT, Local 1493*: Monica Malamud commented regarding contract negotiations.
- *CSEA, Chapter 33*: Brittney Sneed thanked the district for supporting the summer assistance program.

SWEARING-IN OF NEW STUDENT TRUSTEE

(Time Stamp: 1:14:52)

Note: This item was done at 6:19 p.m., after the new Student Trustee arrived to meeting at 6:17 p.m.

President Petrides introduced and welcomed new Student Trustee Arthur Veloso. The Oath of Office was spoken in English and Portuguese for Arthur’s family.

Public Comment: The following persons made congratulatory and welcome comments to Student Trustee Veloso.

1. Interim Chancellor Moreno
2. Monica Malamud
3. Trustee Guingona
4. Trustee Lee
5. Trustee Holoher

6. Vice President Pimentel
7. President Petrides
8. District Academic Senate President Browne

RECESS FOR CONGRATULATORY CELEBRATION

(Time Stamp: 1:26:34)

The Board recessed at 6:30 p.m. to congratulate and celebrate Student Trustee Veloso. Light refreshments were served.

RECONVENED TO OPEN SESSION

(Time Stamp: 1:42:38)

The meeting reconvened from celebration at 6:45 p.m.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

(Time Stamp: 1:13:35)

None.

APPROVAL OF MINUTES

Note: Items 11.1 – 11.3 were removed from the agenda and will be placed on the July 15th agenda.

NEW BUSINESS

Approval of Personnel Items (12.1)

(Time Stamp: 1:43:28)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Trustee Holober had a question about the position at Canada College.

Public Comment: None.

Adoption of Resolution Nos. 23-11, 23-12, and 23-13 Fixing the Employer Contribution Under Section 22895 of the Public Employees' Medical and Hospital Care Act (12.2)

(Time Stamp: 1:50:45)

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

Approval of Salary Adjustment for Employees in the American Federation of State, County and Municipal Employee (AFSCME), AFL-CIO, Local 829, Council 57 Bargaining Unit Per the Contract (12.3)

(Time Stamp: 1:55:17)

Motion to Approve by: Trustee Lee

Second by: Trustee Guingona

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Public Comment: None.

APPROVAL OF CONSENT AGENDA

(Time Stamp: 1:56:40)

Approval of Request for Approval of Internal Borrowing (13.1)

Note: There is an edit to the resolution number in Item 13.1. The resolution number is now 23-16.

Approval of Budgetary Transfers for the Period Ending April 30, 2023, and Adoption of Resolution No. 23-09 Authorizing Budget Revisions and Transfers for 2022-23 (13.2)

Approval of Grant Acceptance of Measure K Grant for Skyline College in Support of Learning Community Programs (13.3)

Acceptance of Measure K Grant for Skyline College in Support of Learning Community Programs (13.4)

Approval of Agreement with San Mateo Union High School District Regarding Middle College at Skyline College (13.5)

NOTE: This item was removed from the agenda for discussion at the request of Trustee Holober.

Action: Item not approved.

Summary of Discussion: There is no report or agreement to review for approval.

Approval of Agreement with Sequoia Union High School District Regarding Middle College at Cañada College (13.6)

NOTE: This item was removed from the agenda for discussion at the request of Trustee Holober.

Motion to Approve by: Trustee Lee

Second by: Trustee Holober

Action: Item approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Approval of Agreement with South San Francisco Unified School District Regarding Middle College at Skyline College (13.7)

NOTE: This item was removed from the agenda for discussion at the request of Trustee Holober.

Action: Item not approved.

Summary of Discussion: There is no report or agreement to review for approval.

Acceptance of the Title V Developing Hispanic Serving Institutions Program Grant for College of San Mateo (13.8)

Acceptance of Culturally Responsive Pedagogy and Practices and Innovative Best Practices Funding for College of San Mateo (13.9)

Acceptance of Wellness Vending Machine Grant for College of San Mateo (13.10)

Acceptance of Asian American, Native Hawaiian, and Pacific Islander Student Achievement Funding for College of San Mateo (13.11)

NOTE: This item was removed from the agenda for discussion at the request of Trustee Lee.

Motion to Approve by: Trustee Lee

Second by: Trustee Guingona

Action: Item approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Acceptance of Asian American, Native Hawaiian, and Pacific Islander Student Achievement Funding for Cañada College (13.12)

NOTE: This item was removed from the agenda for discussion at the request of Trustee Lee.

Motion to Approve by: Trustee Lee

Second by: Trustee Guingona

Action: Item approved unanimously, with all Trustees voting aye.

Summary of Discussion: None.

Ratification of March and April 2023 District Warrants (13.13)

Disposition of Records for Skyline College (13.14)

Curricular Additions, Deletions and Modifications - College of San Mateo and Skyline College (13.15)

Approval of Contract Award of Cañada College Hillside Erosion Mitigation Project (13.16)

Annual Review and Approval of Instructional Material Fees (13.17)

Approval of Contract Award for District-Wide Snack Vending to Vending One, Inc. (13.18)

Approval of Contract Award for the Americans With Disabilities Act Upgrades and Scoreboard Install for the College of San Mateo Football Field and Track Replacement Project (13.19)

Motion to Approve by: Trustee Lee

Second by: Trustee Guingona

Action: All items approved, with the exception of Item 13.5 - 13.7 - all Trustees voting aye.

Summary of Discussion: Trustee Holober requested to pull Items 13.5 - 13.7 because the documents were not attached. Those two items will be approved at the next regular meeting on July 26th.

OTHER RECOMMENDATIONS

Setting of Board of Trustees Meeting Dates for 2024 (14.1)

[\(Time Stamp: 2:12:55\)](#)

Motion to Approve by: Trustee Holober

Second by: Vice President Pimentel

Action: Approved as amended, with all Trustees voting aye.

Summary of Discussion: Revised to have three Study Sessions and a retreat.

Public Comment: None.

Adoption of Resolution 23-15 Establishing 2023-2024 Appropriation Limits (14.2)

[\(Time Stamp: 2:14:35\)](#)

Motion to Approve by: Trustee Holober

Second by: Trustee Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Storti provided a brief overview.

Public Comment: None.

Adoption of Resolution No. 23-10 Declaring An Exemption Under the California Environmental Quality Act for the College of San Mateo Beach Volleyball Project (14.3)

[\(Time Stamp: 2:16:34\)](#)

Motion to Approve by: Vice President Pimentel

Second by: Trustee Holober

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: The location would be near the gym, in front of the library.

Public Comment: None.

Temporary Suspension of Board Policy 6.04 - Minimum Class Size Guidelines (14.4)

(Time Stamp: 2:18:33)

Motion to Approve by: Trustee Holober

Second by: Vice President Pimentel

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: This is just to temporarily suspend the policy.

Public Comment: Monica Malamud commented.

Approval of Skyline College Education Master Plan for Academic Years 2023-2024 Through 2027-2028 (14.5)

(Time Stamp: 2:29:21)

Motion to Approve by: Trustee Guingona

Second by: Trustee Lee

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Interim Chancellor Moreno briefly provided an overview on this item. Ingrid Vargas presented on the Skyline College EMP.

Public Comment: District Academic Senate President Browne commented.

Proposed Extension of the Third Amended Master Agreement between the District and Foundation (14.6)

(Time Stamp: 2:04:33)

Motion to Approve by: Trustee Lee

Second by: Vice President Pimentel

Action: Approved as amended, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Storti briefly provided an overview on this item. President Petrides advised to make the agreement for 30 days extension.

Summary of Discussion: None.

Public Comment: None.

Adoption of the 2023-24 Tentative Budget (14.7)

[\(Time Stamp: 2:47:04\)](#)

Motion to Approve by: Trustee Lee

Second by: President Petrides

Action: Approved unanimously, with all Trustees voting aye.

Summary of Discussion: Executive Vice Chancellor Storti briefly provided an overview. The tentative budget needs to be approved by July 1st.

Public Comment: None.

DISCUSSION ITEMS

Update on District-Wide Student Housing at College of San Mateo (15.1)

[\(Time Stamp: 3:04:47\)](#)

Summary of Discussion: Executive Vice Chancellor Storti briefly provided an overview on this item. SMCCCD is the only community college district in the state of California that has faculty/staff housing.

Public Comment: None.

COMMUNICATIONS

Report of Public Information Requests for May and June 2023 (16.1)

[\(Time Stamp: 3:21:40\)](#)

The Board would like to know the dates requests for information are made and when the request is fulfilled.

STATEMENTS FROM BOARD MEMBERS

[\(Time Stamp: 3:23:10\)](#)

- ***Student Trustee Veloso*** mentioned some things he would like to accomplish during his tenure as Student Trustee. A few of the items include transportation, library hours extended, and creating a Pride Center on every campus.
- ***Trustee Lee*** welcomed Student Trustee Veloso and he enjoyed attending the graduations. Sheriff Department wants to partner with the district regarding childcare.
- ***President Petrides*** attended graduations and other meetings and mentioned reasonable decorum during Board Meetings. Next meeting is a Board Retreat on July 15th.

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 8:34 p.m.

RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 9:50 p.m.

ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

President Petrides advised there were no reportable actions taken in Closed Session.

ADJOURNMENT

Meeting adjourned at 9:51 p.m.

Submitted by

Melissa Moreno, J.D., Interim Chancellor